

# Sunset PTO Meeting Minutes

Location: Sunset Elementary School Library

Date: September 19, 2023

Time: 3:30

Attendees: Board: Sunny Merritt, Eeve Greer, Kelly McQuiston, Tessa Binkley

Teachers: Amy Preston, Becky Davis, Jaci Wright, Deborah Kolbe Blanchard, Jessica Hill, Joanna Krubeck, Kari Pinney

## Agenda Items

1. Title One Report: Parents and teachers were asked for input on the family engagement activities, i.e. What months, times and ideas have worked the best in the past. Family Game Night October 24, 2023 from 6-7 pm will include playing a variety of board and card games with friends and family while enjoying snacks. Every family will take home a game at the end of the night. Give Joanne Patterson the list of Title I meeting topics to be included in the school newsletter.
2. Treasurer Report: Beginning Balance: \$25,958.18, Total Deposits: \$5,199.25, Total Withdrawals: \$11,098.06, Ending balance \$20,059.37
3. Previous Activities:
  - a. Back to School Sunset Elementary Open House was on August 22<sup>nd</sup>. PTO had a table with information on activities and contact info for parents, and we stamped the students' cards.
  - b. Fun Run on September 15<sup>th</sup>. Current totals for the fundraiser are \$28,551.25. Assembly date to be discussed with Joanne.
4. Upcoming Events.
  - a. Parent Teacher Conference Dinner on October 3<sup>rd</sup> serving French dip sandwiches, salad chips and dessert.
    - i. Sign up genius link will be sent out by email and on the facebook page for volunteers to bring food
  - b. Book Fair on October 2<sup>nd</sup>-6<sup>th</sup> in the library
    - i. Sign up genius link will be sent out by email and on the facebook page for volunteers to work
      1. Volunteers receive a discount on purchases from the book fair
5. Teacher/Staff Requests
  - a. Mr. Jay McCarten: \$375 from our general account to pay rent on a storage container used for COVID 19 protective supplies
    - i. Motion to approve: Sunny Merritt
    - ii. 2<sup>nd</sup> motion: Kelly McQuiston
    - iii. Unanimously approved

- b. Miss Kari Pinney: \$507.66 from annual music account for classroom music materials used for K-5
  - i. Motion to approve: Sunny Merritt
  - ii. 2<sup>nd</sup> Motion: Kelly McQuiston
  - iii. Unanimously approved
- c. 1<sup>st</sup> Grade: \$125+tax from annual 1<sup>st</sup> grade account for Fluency and Fitness computer game.
  - i. Motion to approve: Sunny Merritt
  - ii. 2<sup>nd</sup> Motion: Kelly McQuiston
  - iii. Unanimously approved
- d. 2<sup>nd</sup> Grade: \$103.92 from annual 2<sup>nd</sup> grade account for Red Lodge Nature Conservancy Field Trip
  - i. Motion to approve: Sunny Merritt
  - ii. 2<sup>nd</sup> Motion: Tessa Binkley
  - iii. Unanimously approved
- e. 2<sup>nd</sup> Grade: \$611.89 from annual 2<sup>nd</sup> grade account for book sets for WIN reading groups
  - i. Motion to approve: Sunny Merritt
  - ii. 2<sup>nd</sup> Motion: Tessa Binkley
  - iii. Unanimously approved
- f. 2<sup>nd</sup> Grade: \$175 from the annual 2<sup>nd</sup> grade account for Brain Pop membership
  - i. Motion to approve: Sunny Merritt
  - ii. 2<sup>nd</sup> Motion: Kelly McQuiston
  - iii. Unanimously approved
- g. Adjourn meeting at 4:10 pm