

**PARK COUNTY SCHOOL DISTRICT 6
BOARD OF EDUCATION POLICY**

CODE: LJ

LEARNING RESOURCES

Learning resources are supplies or materials with instructional content or function that are used for formal or informal teaching purposes. The primary objective of learning resources is to implement, support, and enrich student learning through the District's educational program.

All learning resources, services, and equipment purchased by the District shall remain property of the District and will not be considered the property of any individual, department, level, or section of the school system but will be available to all segments of the District for mutual use. Students shall be held responsible for damage to, loss of, or failure to return the books and supplies except those that, by their nature, are expended during the course of study. Selection of learning resources is an ongoing process that will include the removal of resources no longer appropriate or in use and the replacement of lost and worn resources still of educational value. Gift resources and recommendations will be accepted or rejected according to the criteria below.

Learning resources shall be aligned to the following criteria:

- Support and be consistent with Wyoming Content and Performance Standards and district educational goals;
- Be chosen to enrich and support the curriculum and the individual needs of students;
- Meet high standards of quality in presentation, physical format, educational significance, readability, interest appeal, authenticity, artistic quality and/or literary style, and factual content;
- Be appropriate for the subject area, age, ability, and developmental level of the students for whom the materials are selected;
- Provide learning resources that present more than one point of view but not necessarily all sides of issues so that students may have an opportunity to develop the practice of critical analysis and make informed judgments in their daily lives.

Resource Adoption Process

The resource adoption process is intended to apply to any resource that extends past a single, isolated use. In no way is this process intended to be applied to: single use periodicals (i.e. newspapers/magazines), digital media, library books, special supplemental materials, as provided by a teacher. If there is a question as to whether or not a resource falls within the purview of this process, direction shall be taken from the Superintendent in accordance with Board guidance.

Grade level teachers and specialists will review resources using the District approved evaluation tool aligned to criteria established for selection of District instructional resources and provide a recommendation to the building administrator for adoption of the resource. The building administrator will meet with the Assistant Superintendent of Curriculum and Instruction to discuss the recommended materials. The Assistant Superintendent of Curriculum and Instruction will make a recommendation to the Superintendent.

The Superintendent or their designee will make a presentation to the Board and seek approval to open public comment. The review of District learning resources and all input and complaints shall follow the process outlined in Policy KEC. Should there be no complaints, the recommendation for adoption will advance to the Board for their approval.

Adopted: 1/20/98
Revised: 1/16/07
Revised: 11/16/15
Revised: 4/16/24