



## PARK COUNTY SCHOOL DISTRICT #6

Cody Public Schools  
919 Cody Avenue  
Cody, Wyoming 82414

January 9, 2024

To Parents/Guardians of Park 6 Elementary Students,

This letter is to inform parents about Temporary Virtual Education for Park 6 School District Elementary Students. Park 6 collaborated with elementary leadership and staff last school year to develop a Temporary Virtual Education plan for students and families. The “Brain Quest” workbook provided will be used if and when students have a Temporary Virtual Education (TVE) Day.

### **What is TVE (Temporary Virtual Education)?**

The purpose of TVE is to provide meaningful school work on the day(s) in which school would be canceled due to weather or other extreme situations.

### **Why is TVE necessary for my child?**

The goal of TVE is to allow the continuing of education for students during times we are unable to physically attend school. Wyoming state statute requires 175 student contact days. If school is closed for any reason, state statute requires that day to be made up. Through the use of TVE, any school closure will be counted as a contact day and would eliminate the requirement of a make-up day added to the calendar.

### **How does this affect my child’s attendance?**

Students who participate in TVE will be counted as present for daily attendance. Parents will need to **promptly** respond to a communication from their child’s teacher twice during a TVE day, once in the morning and again in the afternoon, for attendance and work completion purposes. In the instance that there is no communication with your child’s teacher in the morning or the afternoon, your student will be marked absent accordingly.

### **Reference - Elementary Handbook Policy- Attendance**

This policy is written to comply with Wyoming State Statutes W.S. 21-4-101~107

- Students are expected to attend school regularly and arrive on time. Accurate attendance records shall be maintained for all students.
  - Teachers will use the school’s communication app (ClassDojo, Bloomz, etc.) to take attendance. Each teacher will communicate with parents how attendance will be taken.

### **What work and learning will my student have to complete?**

Students in grades K-5 will receive the appropriate leveled BrainQuest workbook, provided by Park 6 School District. Students will keep this book at home for the entire school year. Please keep this book in a safe place. In the event of a school cancellation, where a TVE day is utilized, you will be contacted by your child’s teacher with further instructions. If your workbook cannot be located during TVE days, your child will be considered absent. The pages assigned need to be removed from the workbook and returned to the classroom teacher on the next in-person school day. Please keep the workbook at home.

### Example of BrainQuest Workbook



Summer Brain Quest:  
Between Grades Pre-K & K



Summer Brain Quest:  
Between Grades 1 & 2



Summer Brain Quest:  
Between Grades 3 & 4



Summer Brain Quest:  
Between Grades 2 & 3

## Park 6 Elementary Schools Temporary Virtual Education (TVE) Plan

**Step 1:**

The Superintendent or designee will communicate to our district and families that school will not be in session on a regular in-person school day (most likely this would be a weather-related situation). You will receive communication from the district office and your child's school via text, phone calls, or social media.

**Step 2:**

Students and families will be notified about the TVE day from the district office and their child's school. Your child's teacher will communicate to you that morning with an assignment from the BrainQuest workbook.

**Step 3:**

Please respond to the teacher by confirming your child will be working on the assigned pages.

**Step 4:**

In the afternoon, you will receive a **second** message from your child's teacher. The purpose of this message is to answer any questions you may have about the work and to collect attendance. **Please respond to the teacher to confirm you received the email** and feel free to communicate any questions regarding the assignment.

**Step 5:**

Please remove completed workbook pages from the book and return them to your child's teacher on the next in-person school day.

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We appreciate the collaboration between families and schools to provide the best learning for students, even when the weather doesn't cooperate. If you have any questions, please contact your child's school directly.

Sincerely,

Mr. Nick Gallagher, Eastside Principal  
Mr. Larry Gerber, Valley/Wapiti Principal  
Mrs. Allison Lewis, Livingston Principal  
Mr. Jay McCarten, Sunset Principal