



Oakridge School District #76

47997 W. First St., Oakridge, OR 97463

Phone (541)782-2813, FAX (541)786-2982

www.oakridge.k12.or.us

Oakridge Board of Directors March 11, 2024 - Regular Meeting - 6:00 p.m.

- Regular School Board Meeting In-Person or Virtual
Click the link to join the Zoom Webinar
<https://us02web.zoom.us/j/84307709245?pwd=cE9UYTdCL0M0TGVMbXRCdEZ5a0pUdz09>
- Listen by phone: +1 346 248 7799 Webinar ID: 843 0770 9245 Passcode: 900272

The Board values community engagement and recognizes the importance of public input. Community members are required to sign up for public comment and are encouraged to submit written public comment by noon the day of the scheduled meeting.

Please follow this link to sign up for public comment <https://forms.gle/5Fot1fQEYAWJcwHy5>.

Please submit your public comment to osdcomments@ohswarriors.net.

AGENDA

1. Call Meeting to Order
2. Changes or additions to the Agenda
3. Announcements/Correspondence
 - 3.1 Recognition – Oakridge School District Girls' Basketball Team
Oakridge School District Wrestlers; Vanessa, Kali, Kayden, Lee, Emmalee

Public Comment

(Personnel complaints will not be heard at Regular Board Meetings. Individuals with concerns regarding personnel should follow the Complaint Procedure Policy. Complaint information is available on the District website.)
4. Action Items
 - 5.1 Consent Agenda (Action)
 - 5.2 Curriculum Postponement (Action)
6. Information/Reports
 - 6.1 Superintendent Report
Superintendent Dave McGrath
 - 6.2 OES Report
Principal Tina Maher
 - 6.3 OJSHS Report
Principal Kyle Kivett
7. Unfinished Business
 - 7.1 Policies (1st Read/Action)
 - DID – Property Records and Inventory
 - 7.2 Strategic Planning Update
8. New Business
 - 8.1 Book Study - Discussion Chapter 9
Susan Hardy
9. Next Meeting
Regular Board Meeting – April 8, 2024 - 6:00 p.m.

10. Executive Session Pursuant to ORS 192.660 (2)(a) To consider the employment of a public officer, employee, staff member or individual agent (b) To consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing (i) To review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Members of the media may contact Cathy Korth cathy.korth@oakridge.k12.or.us for login information to access the Executive Session link in accordance with ORS 192.660(4) and ORS 332.061(2) by noon the day of the scheduled meeting.

11. Adjourn

Start of Consent Agenda

February 12, 2024

1. Meeting Minutes

➤ Regular Session

- January 8, 2024 – Regular Board Meeting

➤ Executive Session

- December 11, 2023 – Executive Session
- January 8, 2024 – Executive Session
- February 12, 2024 – Executive Session

➤ Work Session

February 29, 2024 – Work Session

2. Personnel Report

3. February 2024 Enrollment Numbers

4. December 2023 Expenditures

End of Consent Agenda



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Oakridge Board of Directors Regular Meeting Minutes February 12, 2024 6:00 p.m.

1. Call Meeting to Order

Present: Director Pope, Vice-Chair Hardy, Director Samuelson, Director Curtis, and Director Wright. Director Pope called the Regular meeting of the Board of Directors to order at 6:00pm. Director Pope led with the Pledge of Allegiance.

2. Changes to the Agenda

No changes to the Agenda.

3. Announcements/Correspondence

Interim Superintendent McGrath read thank you letters to the Board and Staff from the family of Jerry Snyder for the care and work done in preparation for Mr. Snyder's "Celebration of Life" and from Lane ESD thanking all those who helped through the ice-storm weather event in January.

4. Public Comment

Director Pope called for Public Comment. No Public Comment. Director Samuelson asked who our Professional Development provider is: ED Excellence has been our provider for the past three years.

5. Action Items

5.1 Superintendent's Position (Action) – Board discussion on moving forward with Interim Superintendent Dave McGrath as Superintendent and working with him to review his contract, terms, and conditions. Dave has done a great job and is a good choice and fit for the position.

*Chair Pope moves to review and work on
contract to place Interim Superintendent
Dave McGrath as Superintendent
Director Samuelson seconds the Motion
Motion passes with all Directors voting Yes.*

5.2 Consent Agenda (Action)

*Vice Chair Hardy moves to approve the Consent Agenda
Director Curtis seconds the Motion
Motion passes with all Directors voting Yes.*

5.3 Award/Approve CM/GC Contract to Hyland Construction (Action) – Work will include security doors with key-card access, OES gym floor and gates at OES, OJSHS breezeway, outdoor fields, and tennis courts. ESSER money will be used and has to be expended by September 2024.

*Vice-Chair Hardy moves to award/approve contract
to Hyland Construction
Director Wright seconds the Motion
Motion passes with all Directors voting Yes.*

5.4 Adopt 2024-2025 School Calendar (Action)

*Vice-Chair Hardy moves to adopt the 2024-2025 School Calendar
Director Wright seconds the Motion
Motion passes with four Directors voting Yes and one Director voting No.*

6. Information Reports

6.1 AimsWeb Report – Dr. Chad Harrison discussed State Assessments and student performance on foundational grade levels compared to same grade-level students, grades K-12 and what needs to be done to improve at the District; attack K-3 early on – additional intensive instruction and small group-extra reading and math instruction.

6.2 Superintendent Report – Thank you to Dr. Harrison for his presentation and work. Superintendent McGrath shared that in cooperation with the City of Oakridge we are on the Public Works list to get City lights fixed. He talked about Professional Development and why we use consultants (1) we can reach all teachers by utilizing training on curriculum days (2) We can tailor the instruction to our specific needs, and (3) by using the same consultants allows teachers to establish relationships with the trainers that they wouldn't have at a one-off training; and WHY don't we sent teachers to off-site training (1) we have difficulty finding subs for our absences, and (2) Lack of control over content. He then shared what Ed-Excellence can and had done for the District such as aligning curriculum at OES, mapping with Bridges at OES, behavior strategies, supports teachers one on one, they are available virtually, support principals, and help with curriculum adoptions. The District has completed the application process for Accreditation; A instruction materials plan has been filed for World Languages.

6.3 OES Report – Shout outs to the Aimsweb Testing Team, Renee Saxon, Vicki Bates, Amanda Martin, Tara Lane, Megan Leach, Kiera Porter, Jordan Wilson, and Cailey Jensen. Principal Maher shared pictures of Fan Night on January 6; Oakridge Basketball teams participated with OES students. OES 2nd graders are working hard at their Math skills using measurement methods. Pictures of the OES Bulletin Board were shared which included February hearts with positive messages written on them. Other things happening at OES are 4th-6th graders attended a play at the high school put on by the drama class, Upper Willamette Youth basketball began for 4th and 6th graders, the Monster Cookie Dough fundraiser begins February 15, a move and hot cocoa activity! Appreciation goes out to volunteers who have come in to read with students!

6.4 OJSHS Report – Principal Kivett shared pictures and appreciation for Jerry Snyder’s family and the coordination of community members and staff who helped with the Celebration of Life with over 300 visitors. He also talked about Semester 1 Finals and the excellent OJH Drama Production and which in turn revealed some necessary tech work in the Auditorium. Boys and Girls Wrestling are both having a great year and shared photos of the dual meet on February 2 and OJH Basketball has shown great improvement all season! A Graduate Portrait Task Force Committee has formed and met; Early Aimsweb data is encouraging, a Master Scheduling Conference held; all indicators of Progress. Principal Kivett also shared a photo of a CTE project Community Wood Storage units that were assembled in woodshop and the new plasma cutter will be in increasing and improving school branding. Upcoming Winter Sports Tournaments for Wrestling and Basketball are scheduled throughout February and into the first week of March. The theme for the month is “Growth”.

7. Unfinished Business

7.1 Policies (1st Read/Action) – Policy DID will be revised and brought back for review and action at the March 11, 2024 Regular Board Meeting. Clarification on ARs was requested by Board Chair.

7.2 District Mission Statement – Schedule Work Session– Work Session was scheduled for February 29, 2024 at 6:00pm

8. New Business

8.1 Discuss Open Budget Committee Position – Business Manager Heather Harrison attended to discuss the Open Budget Committee position which has been posted to the website as well as Face Book. The Committee has one empty seat this year and three next year. The Board approved the Committee Meeting Calendar which had altered dates to meet the Board Meeting dates.

Director Samuelson moves to accept Budget Committee calendar

Director Wright seconds the Motion

Motion passes with all Directors voting Yes.

8.2 Book Study Discussion –Board discussed Chapter 8 of “Engage Every Family” which covered Building Family Efficacy, Community and Parent Involvement. It would be a good idea to coordinate an Open House with Spring Conferences to show improvement to the school and present class projects. Possible date being April 22, 2024. Will review Chapter 9 at the next Regular Board Meeting

9. Next Meeting

Next Regular Board meeting will be held on April 8, 2024 at 6:00 p.m.

10. Executive Session

Adjourned Regular Meeting at 8:54 pm. Executive Session began at 8:55pm and adjourned at 9:10pm. Returned to Open Session at 9:10pm

11. Adjourn

Adjourned Regular Meeting at 9:10pm

APPROVED:

CSK

Board Chair

Superintendent



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**Oakridge Board of Directors
Executive Session Minutes
December 11, 2023**

**Executive Session Pursuant to ORS 192.660 (2)(h) to consult with
counsel concerning the legal rights and duties of a public body
with regard to current litigation or litigation likely to be filed.**

Chair Pope opened the Executive Session at 8:35 p.m.

Executive Session ended at 8:45 p.m. Regular Session resumed at 8:45 p.m.

APPROVED:

CSK

Board Chair

Superintendent



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**Oakridge Board of Directors
Executive Session Minutes
January 8, 2024**

Executive Session Pursuant to ORS 192.660 (a) to consider the employment of a public officer, employee, staff member or individual agent; (i) to review and evaluate the employment-related performance of the chief executive officer of any public body, a public officer, employee or staff member who does not request an open hearing.

Chair Pope opened the Executive Session at 7:54 p.m.

Executive Session ended at 8:14 p.m. Regular Session resumed at 8:15 p.m.

APPROVED:

CSK

Board Chair

Superintendent



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**Oakridge Board of Directors
Executive Session Minutes
February 12, 2024**

Executive Session Pursuant to ORS 192.660 (2)(b) to consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing; and (h) to consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.

Chair Pope opened the Executive Session at 8:54 p.m.

Executive Session ended at 9:10 p.m. Regular Session resumed at 9:10 p.m.

APPROVED:

CSK

Board Chair

Superintendent



**Oakridge Board of Directors
Work Session Minutes
February 29, 2023**

1. Call Meeting to Order

Present in Person: Chair Pope, Vice Chair Hardy, Director Curtis, Director Samuelson, Director Wright, Interim Superintendent Dave McGrath and Board Secretary Cathy Korth.

Chair Pope called the Work Session Meeting of the Oakridge Board of Directors to order at 6:01 pm.

2. Discussion: District Mission Statement

Director Curtis brought examples of Mission Statements from La Grande, Vale, and Cascade School Districts. Board discussed who we are as a District and how to measure this in a Mission Statement. Other reflections and comments included; how are we going to reflect on that statement as we work on strategies and goals. Should we revisit the Mission Statement every year? Director Hardy stated that to create a plan we should bring people in from the community to hear their thoughts. Superintendent McGrath stated that bringing community people in is an extra-benefit and helps with brainstorming. Director Wright agreed and stated that by doing so it will help make a stronger more tangible product. Chair Pope stated that if we have a Strategic Plan first, the Mission Statement will come out of that.

It was agreed that a third party such as Ed-Excellence or Point North would be a good idea to help with the Strategic Plan. A third party helps keep things on track. Superintendent McGrath and Director Pope will research on who to hire to help with the Plan and report back at the March Regular Board Meeting on March 11, 2024.

3. Adjourn

Meeting was adjourned at 6:35pm

APPROVED:

CSK

Board Chair

Superintendent

Personnel Report (Action)

March 8, 2024

A. Employee New Hires

1. Classified

Austin Ainsworth – Youth Crew Leader (OJSHS)

Oakridge School District

Monthly Enrollment Report 2023-24

Oakridge Elementary School

	September 2023	October 2023	November 2023	December 2023	January 2024	February 2024	March 2024	April 2024	May 2024	June 2024
Kindergarten										
Brissette	16	16	17	17	17	17	17	17	17	17
Gardner	15	16	17	16	16	16	16	16	16	16
Total Kindergarten	31	32	34	33	33	33	33	33	33	33
Grade 1										
Dappert	17	17	17	16	16	16	16	15		
Shafor	18	17	16	18	18	18	18	19		
Total Grade 1 Enrollment	35	34	33	34	34	34	34	34		
Grade 2										
King	20	20	20	22	22	22	22	22		
McGill	21	20	20	21	22	22	22	22		
Total Grade 2 Enrollment	41	40	40	43	44	44	44	44		
Grade 3										
Tysoe	18	18	17	17	17	18	18	18		
Van de Water	17	16	16	16	16	16	16	17		
Total Grade 3 Enrollment	35	34	33	33	33	34	35			
Grade 4										
Shaw	19	18	19	19	18	19	19	19		
Yoder	18	18	18	18	19	18	18	17		
Total Grade 4 Enrollment	37	36	37	37	37	37	37	36		
Grade 5										
Howard	22	22	22	22	22	22	22	22		
Irvine	20	21	21	21	21	21	21	21		
Total Grade 5 Enrollment	42	43	43	43	43	43	43	43		
Grade 6										
Brissette	21	22	24	23	22	23	22			

Wilkinson	22	22	23	23	23	23	23	23	23
Total Grade 6 Enrollment	43	44	47	46	45	46	45		

OES Transfer out of District

<i>Oakridge Elementary School</i>	264	263	267	269	269	271	270	#REF!	#REF!	#REF!
2022-23 Enrollment	292	278	275	279	271	271	274	278	266	257

<i>Oakridge Junior High</i>										
Grade 7 Enrollment	35	35	37	37	37	37	37	37		
Grade 8 Enrollment	43	43	42	42	42	41	40			
	78	78	79	79	79	78	77	0	0	0

<i>Oakridge Junior High School</i>	78	78	79	79	79	79	78	77	0	0
2022-23 Enrollment	97	87	89	90	88	89	90	89	87	87
<i>Oakridge High School</i>										

Grade 09 Enrollment	50	50	47	47	44	44	44	44		
Grade 10 Enrollment	48	48	47	47	47	47	48	48		
Grade 11 Enrollment	26	26	26	27	27	27	24			
Grade 12 Enrollment	31	31	28	28	28	29	28			

<i>Oakridge High School</i>	155	155	148	149	146	148	144	0	0	0
2022-23 Enrollment	168	149	147	145	143	140	141	133	134	131

<i>Total District Enrollment 23-24</i>	497	496	494	497	494	497	491	#####	#####	#####
<i>Total District Enrollment 2022-23</i>	513	496	499	501	503	502	505	498	494	481

Review of Expenditures for January 2024

Our total operating budget for 2023-2024 is \$21,450,624

We spent \$724,592 to operate the month of January. That is 3.4% of the total District operating budget. This total includes all expenditures including payroll.

Through January 31, we have encumbered and expended \$7,612,340 from a General Fund budget of \$9,967,354. This represents 76.4% of the General Fund budget. *

Through January 31, we have expended a total of \$4,411,530 from the General Fund, which represents 44.3%

*Although we are 7 months into the fiscal year, as of January 2024 we have encumbered and expended 76.4% of the General Fund. However, it is important to remember that encumbrances include financial obligations. This primarily involves purchase orders awaiting delivery and unexpended salary through June 30, 2024 for licensed staff, i.e. summer checks.

(Source of Information is the Summary Expenditure Status Report)

SUNGARD PENTAMATION
DATE: 03/04/2024
TIME: 09:07:40

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 8/24

OAKRIDGE SCHOOL DISTRICT 76
SUMMARY EXPENDITURE STATUS REPORT

PAGE NUMBER: 1
EXPSTAIL

FUND - 100 - GENERAL FUND

FUNCTION	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
1111	PRIMARY, K-3	1,472,206.00	133,740.39	671,131.20	742,037.58	59,037.22	95.99
1112	INTERMEDIATE PROGRAMS	.00	.00	.00	.00	.00	.00
1121	MIDDLE/JR. HIGH PROGRAMS	653,835.00	23,075.50	162,703.89	177,339.29	313,791.82	52.01
1131	HIGH SCHOOL PROGRAMS	728,901.00	86,069.74	440,930.12	460,461.23	-172,490.35	123.66
1132	HIGH SCHOOL EXTRACUR.	225,923.00	36,822.83	65,742.60	212,820.76	-52,640.36	123.30
1140	PRE-KINDERGARTEN PROGRAM	.00	.00	.00	.00	.00	.00
1141	PRE-K	.00	.00	.00	.00	.00	.00
1210	TALENTED AND GIFTED	.00	.00	.00	.00	.00	.00
1221	LEARN CENTERS/STRUC&INTE	903,156.00	42,372.50	232,398.49	243,581.23	427,176.28	52.70
1250	LESS RESTRICT.W/DISABILI	.00	.00	.00	.00	.00	.00
1260	EARLY INTERVENTION	.00	.00	.00	.00	.00	.00
1271	REMEDIATION	.00	58.73	.00	4,500.37	-4,500.37	.00
1272	EDUCATIONALLY DISADVANTA	.00	.00	.00	.00	.00	.00
1280	ALTERNATIVE EDUCATION	126,821.00	9,361.02	51,326.56	65,493.36	10,001.08	92.11
1291	ENGLISH LANGUAGE LEARNER	1,787.00	.00	.00	.00	1,787.00	.00
1299	OTHER PROGRAMS	.00	.00	.00	.00	.00	.00
1460	SPECIAL PROG. SUMMER SCH	15,127.00	101.87	.00	2,655.60	12,471.40	17.56
2112	ATTENDANCE SERVICES	112,808.00	9,822.11	39,120.81	66,237.98	7,449.21	93.40
2115	STUDENT SAFETY	15,000.00	.00	.00	.00	15,000.00	.00
2120	GUIDANCE SERVICES	162,507.00	11,888.99	63,573.46	68,501.72	30,431.82	81.27
2130	HEALTH SERVICES	715.00	19.99	101.55	471.39	142.06	80.13
2134	NURSE SERVICES	.00	.00	.00	.00	.00	.00
2150	SPEECH PATHOLOGY/AUDIO	116,265.00	9,540.57	51,449.76	53,243.09	11,572.15	90.05
2160	OTHER STUDENT TREATMT SV	.00	.00	.00	164.00	-164.00	.00
2190	SERV.DIRECTION-STUD.SUPP	.00	90.49	.00	12,696.09	-12,696.09	.00
2213	CURRICULUM DEVELOPMENT	.00	.00	.00	.00	.00	.00

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OAKRIDGE SCHOOL DISTRICT 76
SUMMARY EXPENDITURE STATUS REPORT

PAGE NUMBER: 2
EXPSTAIL

SELECTION CRITERIA: ALL
ACCOUNTING PERIOD: 8/24

FUND - 100 - GENERAL FUND

FUNCTION	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
2222	LIBRARY/MEDIA CENTER	60,981.00	4,944.08	25,989.57	26,798.48	8,192.95	86.56
2223	MULTIMEDIA SERVICES	.00	.00	.00	.00	.00	.00
2230	ASSESSMENT AND TESTING	.00	.00	.00	.00	.00	.00
2240	INSTRUCTIONAL STAFF DEVE	15,000.00	.00	.00	.00	15,000.00	.00
2310	BOARD OF ED SERVICES	88,441.00	148.16	18,436.27	34,395.16	35,609.57	59.74
2321	OFFICE OF SUPERINTENDENT	501,545.00	51,981.52	147,650.01	299,211.48	54,683.51	89.10
2329	OTHER EXECUTIVE ADMIN	188,054.00	350.00	468.00	119,153.90	68,432.10	63.61
2410	OFFICE OF PRINCIPAL SERV	532,108.00	45,957.68	191,187.36	263,912.01	77,008.63	85.53
2520	FISCAL SERVICES	214,224.00	29,761.63	91,094.37	182,421.94	-59,292.31	127.68
2541	SERVICE AREA DIRECTION	.00	.00	.00	.00	.00	.00
2542	CARE, UPKEEP OF BLDGS SVC	1,010,860.00	112,505.05	462,058.41	697,451.20	-148,649.61	114.71
2543	CARE, UPKEEP OF GROUNDS	45,826.00	5,068.29	14,658.04	29,631.75	1,536.21	96.65
2551	SERVICE AREA DIRECTION	52,175.00	4,127.84	15,239.24	29,128.95	7,806.81	85.04
2552	VEHICLE OPERATION SERVIC	448,853.00	59,906.42	248,166.15	200,901.69	-214.84	100.05
2553	REIMBURSABLE FIELD TRIPS	2,400.00	954.05	2,150.71	2,540.08	-2,290.79	195.45
2554	NON-REIMBURSABLE TRIPS	.00	9,115.00	11,745.74	34,606.11	-46,351.85	.00
2558	SPECIAL ED TRANSPORT SVC	190,345.00	17,239.23	146,946.90	43,404.25	-6.15	100.00
2633	PUBLIC INFORMATION SVCS	.00	870.06	.00	2,718.32	-2,718.32	.00
2660	TECHNOLOGY SERVICES	235,794.00	18,599.48	42,860.00	138,428.14	54,505.86	76.88
2690	OTHER SUPPORT SERVICES	.00	.00	.00	.00	.00	.00
2700	SUPP. RETIREMENT PROGRAM	7,000.00	.00	.00	2,989.24	4,010.76	42.70
3360	WELFARE SERVICES	700.00	99.03	517.52	516.81	-334.33	147.76
3361	WELFARE ACTIVITIES	.00	.00	.00	.00	.00	.00
3390	COMMUNITY SAFETY NET	.00	.00	.00	.00	.00	.00
4000	FACILITIES	.00	.00	.00	.00	.00	.00

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OAKRIDGE SCHOOL DISTRICT 76
SUMMARY EXPENDITURE STATUS REPORT

PAGE NUMBER: 3
EXPSTALL

FUND - 100 - GENERAL FUND

FUNCTION	TITLE	BUDGET	PERIOD EXPENDITURES	ENCUMBRANCES OUTSTANDING	YEAR TO DATE EXP	AVAILABLE BALANCE	YTD/ BUD
5110	LONG-TERM DEBT	3,163.00	.00	3,162.88	.00	.12	100.00
5215	BUS REPLACEMENT TRANSFER	1,435,993.00	.00	.00	193,116.84	1,242,876.16	13.45
5220	FOOD SERVICE TRANSFER	.00	.00	.00	.00	.00	.00
6110	OPERATING CONTINGENCY	398,842.00	.00	.00	.00	398,842.00	.00
7000	UNAPPROP END FUND BALANC	.00	.00	.00	.00	.00	.00
TOTAL	GENERAL FUND	9,967,355.00	724,592.25	3,200,809.61	4,411,530.04	2,355,015.35	76.37










CHECK NUMBER	VENDOR	TOTAL
52270	BANNER BANK	\$ 10,734.12
52271	BANNER BANK	\$ 1,461.40
52272	BANNER BANK	\$ 148.07
52273	BANNER BANK	\$ 857.93
52274	AMAZON	\$ 1,274.75
52275	AMAZON	\$ 364.58
52276	AMAZON	\$ 455.58
52277	BRIDGEWAY HOUSE	\$ 1,975.00
52278	CAILEY SOKOLOWSKI	\$ 296.49
52279	WEX BANK	\$ 179.98
52280	COSA	\$ 395.00
52281	EDUCATIONAL EXCELLENCE LLC	\$ 23,333.33
52282	EDUCATIONAL EXCELLENCE LLC	\$ 23,333.33
52283	FERRELLGAS	\$ 2,189.03
52284	FRONTLINE TECHNOLOGIES GROUP, LLC	\$ 695.00
52285	HARVEY & PRICE	\$ 22,982.00
52286	HUDL	\$ 1,152.00
52287	KYLE KIVETT	\$ 19.98
52288	LAWRENCE COMPANY	\$ 65.00
52289	TINA MAHER	\$ 31.98
52290	MOREL INK	\$ 382.20
52291	OAKRIDGE HARDWARE	\$ 324.21
52292	OAKRIDGE SANI-HAUL	\$ 1,715.06
52293	OAKRIDGE TIRE CENTER	\$ 89.90
52294	CITY OF OAKRIDGE	\$ 132.00
52295	ODP BUSINESS SOLUTIONS LLC	\$ 595.80
52296	OREGON PROFESSIONAL EDUCATORS FAIR	\$ 1,050.00
52297	PACIFIC OFFICE AUTOMATION	\$ 286.20
52298	PIVOT ARCHITECTURE	\$ 12,170.00
52299	PTM DOCUMENT SYSTEMS	\$ 372.30
52300	ROGUE FITNESS	\$ 1,026.19
52301	SETON IDENTIFICATION PRODUCTS	\$ 1,007.65
52302	THE KEYHOLE LOCKSMITH	\$ 416.25
52303	TYREE OIL, INC	\$ 1,382.43
52304	UNITED RENTALS	\$ 2,340.00
52305	WALKER QUALITY SERVICES	\$ 2,547.03
52306	AMAZON	\$ 1,204.68
52307	AMAZON	\$ 535.79
52308	HOME DEPOT CRC	\$ 128.18
52309	CITY OF OAKRIDGE	\$ 1,696.64
52310	PACIFIC AG	\$ 296.25
52311	AMAZON	\$ 20.94
52312	BRAD BAFARO	\$ 1,715.00
52313	CHARTER COMMUNICATIONS	\$ 124.98
52314	CHILD CENTER	\$ 164.00
52315	COWGIRL COOK'N	\$ 1,150.00

CHECK NUMBER	VENDOR	TOTAL
52316	ODP BUSINESS SOLUTIONS LLC	\$ 1,192.66
52317	PIVOT ARCHITECTURE	\$ 690.00
52318	TEACHER DIRECT	\$ 96.04
52319	TYREE OIL, INC	\$ 1,058.55
52320	ACCESS INFORMATION HOLDINGS, LLC	\$ 163.40
52321	AMAZON	\$ 540.62
52322	BAXTER PLUMBING	\$ 536.75
52323	COOLSYS	\$ 2,623.90
52324	D & T CONSTRUCTION	\$ 1,350.00
52325	EMERALD FRUIT/PRODUCE CO	\$ 5,983.01
52326	MARY JANE HUTCHENS	\$ 22.35
52327	IMAGINE LEARNING	\$ 6,600.00
52328	INNERSYNC	\$ 2,478.00
52329	MINERS GRADUATE SERVICES	\$ 120.00
52330	ODP BUSINESS SOLUTIONS LLC	\$ 64.30
52331	ON TOP CONSTRUCTION	\$ 4,600.00
52332	OREGON WATER SERVICES INC	\$ 225.00
52333	DAVID TIPTON	\$ 182.24
52334	TITAN FITNESS	\$ 21.98
52335	UMPQUA DAIRY PRODUCTS COMPANY	\$ 2,735.65
52336	VERIZON WIRELESS	\$ 81.62
52337	WILLAMETTE ESD	\$ 105.00
52338	AMAZON	\$ 622.51
52339	AMAZON	\$ 179.17
52340	COSA	\$ 395.00
52341	DJC OREGON	\$ 162.14
52342	FIRST STUDENT, INC.	\$ 46,358.32
52343	ORIENTAL TRADING COMPANY	\$ 31.92
52344	THE KEYHOLE LOCKSMITH	\$ 2,746.25
52345	AMERICAN FIDELITY	\$ 2,813.18
52346	HEALTH EQUITY	\$ 1,738.29
52347	HORACE MANN	\$ 722.90
52348	MATRIX TRUST COMPANY	\$ 425.00
52349	HORACE MANN INSURANCE CO	\$ 5,245.00
52350	MASA	\$ 63.00
52351	OAKRIDGE TEACHERS ASSOCIATION	\$ 429.00
52352	OEA	\$ 2,771.32
52353	OSEA	\$ 849.23
52354	OSEA/OAKRIDGE CHAPTER 46	\$ 44.00
52355	THRIVENT FINANCIAL FOR LUTHERANS	\$ 925.00
52356	VALIC	\$ 1,685.00
52357	AMAZON	\$ 143.72
52358	AMAZON	\$ 192.72
52359	BAXTER PLUMBING	\$ 278.00
52360	BRIDGEWAY CONTRACTING, LLC	\$ 47,444.53
52361	BSN SPORTS	\$ 2,901.45

CHECK NUMBER	VENDOR	TOTAL
52362	CENTURYLINK	\$ 1,308.65
52363	FIRST CITIZENS BANK & TRUST	\$ 535.92
52364	EVERBANK COMMERCIAL FINANCE	\$ 192.84
52365	GLASS TREE CARE & SPRAY SERVICE	\$ 620.00
52366	HOME DEPOT PRO	\$ 3,889.64
52367	CATHRYN KORTH	\$ 17.46
52368	LANE COMMUNITY COLLEGE	\$ 500.00
52369	LANE COUNTY HEALTH & HUMAN SERVICES	\$ 380.00
52370	LEVEL 3 COMMUNICATIONS, LLC	\$ 805.19
52371	CENTURY LINK	\$ 25.35
52372	LUMEN ACCESS BILL	\$ 1,041.60
52373	OAKRIDGE HS STUDENT BODY	\$ 1,225.00
52374	ODP BUSINESS SOLUTIONS LLC	\$ 51.40
52375	OREGON WATER SERVICES INC	\$ 300.00
52376	OSPA	\$ 695.00
52377	PACIFIC OFFICE AUTOMATION	\$ 208.00
52378	PIVOT ARCHITECTURE	\$ 7,080.00
52379	RKW DESIGNS	\$ 733.06
52380	SIERRA SPRINGS	\$ 25.00
52381	TYREE OIL, INC	\$ 2,167.67
52382	UNIVERSITY OF OREGON/MUSEUM OF ART	\$ 114.00
52383	VERIZON WIRELESS	\$ 450.60
52384	WASHINGTON STATE SUPPORT REGISTRY	\$ 331.00
52385	WHITE BIRD CLINIC	\$ 7,476.10
52386	AMAZON	\$ 596.70
52387	AMAZON	\$ 757.60
52388	AMAZON	\$ 187.45
52389	EMERALD FRUIT/PRODUCE CO	\$ 4,762.86
52390	SYSCO	\$ 15,749.43
52391	UMPQUA DAIRY PRODUCTS COMPANY	\$ 1,478.22
52392	PAPE MACHINERY	\$ 221.12
52393	BRIDGEWAY CONTRACTING, LLC	\$ 47,444.53
52394	EEVO TREASURER	\$ 162.17
52395	MNCH	\$ 114.00
88894	□□□□□□□□□□□□	\$ 2,533.13
88895	□□□□□□□□□□□□	\$ 137.44
88896	□□□□□□□□□□□□	\$ 1,472.02
88897	□□□□□□□□□□□□	\$ 1,539.08
88898	□□□□□□□□□□□□	\$ 177.76
V19688	□□□□□□□□□□□□□□	\$ 1,320.60
V19689	□□□□□□□□□□□□	\$ 292.14
V19690	□□□□□□□□□□□□	\$ 1,057.29
V19691	□□□□□□□□□□□□	\$ 1,172.19
V19692	□□□□□□□□□□□□	\$ 4,107.95
CHECK NUMBER	VENDOR	TOTAL

V19693	□□□□□□□□□□□□□□	\$	839.41
V19694	□□□□□□□□□□	\$	1,328.93
V19695	□□□□□□□□□□□□□□	\$	3,202.23
V19696	□□□□□□□□□□	\$	3,482.68
V19697	□□□□□□□□□□	\$	1,463.51
V19698	□□□□□□□□□□□□□□	\$	2,669.14
V19699	□□□□□□□□□□□□□□	\$	3,518.14
V19700	□□□□□□□□□□□□□□	\$	274.37
V19701	□□□□□□□□□□□□	\$	1,214.38
V19702	□□□□□□□□□□□□	\$	3,402.38
V19703	□□□□□□□□□□□□□□	\$	369.00
V19704	□□□□□□□□□□□□□□	\$	2,965.51
V19705	□□□□□□□□□□□□	\$	2,650.36
V19706	□□□□□□□□□□□□□□	\$	2,215.36
V19707	□□□□ □□□□ □□□□ □□□□	\$	191.69
V19708	□□□□□□□□□□□□□□□□	\$	99.38
V19709	□□□□□□□□□□□□□□□□	\$	1,226.27
V19710	□□□□□□□□□□	\$	1,073.54
V19711	□□□□□□□□□□□□□□□□	\$	1,705.48
V19712	□□□□□□□□□□□□	\$	2,429.93
V19713	□□□□□□□□□□□□	\$	3,541.31
V19714	□□□□□□□□□□□□	\$	606.06
V19715	□□□□□□□□□□□□	\$	1,158.34
V19716	□□□□□□□□□□□□	\$	3,641.89
V19717	□□□□□□□□□□□□□□	\$	1,054.71
V19718	□□□□□□□□□□□□□□□□	\$	4,368.05
V19719	□□□□□□□□□□□□□□	\$	4,391.20
V19720	□□□□□□□□□□□□□□□□	\$	2,801.53
V19721	□□□□□□□□□□□□□□	\$	15.26
V19722	□□□□□□□□□□□□□□□□	\$	2,825.16
V19723	□□ □□□□□□□□□□□□	\$	4,091.84
V19724	□□ □□□□□□□□□□□□	\$	1,229.04
V19725	□□□□□□□□□□□□□□□□	\$	1,960.39
V19726	□□□□□□□□□□□□□□	\$	2,969.55
V19727	□□□□□□□□□□□□□□	\$	1,156.48
V19728	□□□□□□□□□□□□□□□□	\$	78.23
V19729	□□□□□□□□□□□□□□	\$	693.02
V19730	□□□□□□□□□□□□□□	\$	1,459.27
V19731	□□□□□□□□□□□□□□	\$	1,835.26
V19732	□□□□□□□□□□□□□□	\$	1,854.76
V19733	□□□□□□□□□□□□	\$	1,056.62
V19734	□□□□□□□□□□□□□□	\$	4,422.30

CHECK NUMBER	VENDOR	TOTAL
V19736	XXXXXXXXXXXX	\$ 6,417.58
V19737	XXXXXXXXXXXX	\$ 3,400.48
V19738	XXXXXXXXXX	\$ 1,284.57
V19739	XXXXXXXXXXXX	\$ 1,390.75
V19740	XXXXXXXXXX	\$ 1,535.03
V19741	XXXXXXXXXX	\$ 5,021.82
V19742	XXXXXXXXXX	\$ 1,399.28
V19743	XXXXXXXXXXXX	\$ 1,189.65
V19744	XXXXXXXXXXXX	\$ 2,398.54
V19745	XXXXXXXXXXXXXXXXXXXX	\$ 981.42
V19746	XXXXXXXXXXXX	\$ 4,981.09
V19747	XXXXXXXXXXXX	\$ 3,200.10
V19748	XXXXXXXXXX	\$ 9,100.19
V19749	XXXXXXXXXX	\$ 29.93
V19750	XXXXXXXXXXXX	\$ 2,888.04
V19751	XXXXXXXXXXXX	\$ 4,542.76
V19752	XXXXXXXXXXXX #XXXX	\$ 2,935.57
V19753	XXXXXXXXXXXX	\$ 2,983.50
V19754	XXXXXXXXXX	\$ 2,608.23
V19755	XXXXXXXXXXXXXXXXXXXX	\$ 3,046.59
V19756	XXXXXXXXXXXX	\$ 4,146.55
V19757	XXXXXXXXXX	\$ 3,128.24
V19758	XXXXXXXXXXXX	\$ 1,716.79
V19759	XXXXXXXXXX	\$ 3,560.12
V19760	XXXXXXXXXXXXXXXXXXXX	\$ 2,745.00
V19761	XXXXXXXXXX	\$ 1,163.46
V19762	XXXXXXXXXXXX	\$ 3,258.07
V19763	XXXXXXXXXXXXXXXXXXXX	\$ 1,384.78
V19764	XXXXXXXXXX	\$ 1,509.08
V19765	XXXXXXXXXX	\$ 3,819.61
V19766	XXXXXXXXXXXX	\$ 1,343.15
V19767	XXXXXXXXXXXX	\$ 3,477.39
V19768	XXXXXXXXXX	\$ 3,740.17
V19769	XXXXXXXXXX	\$ 3,389.42
V19770	XXXXXXXXXXXX	\$ 3,656.31
V19771	XXXXXXXXXXXX	\$ 1,778.74
V19772	XXXXXXXXXXXX	\$ 1,542.21
V19773	XXXX #XXXXXXXXXXXX	\$ 4,875.05
V19774	XXXX #XXXXXXXXXXXX	\$ 4,118.25
V19775	XXXXXXXXXXXX	\$ 825.41
V19776	XXXXXXXXXX	\$ 4,864.53

CHECK NUMBER	VENDOR	TOTAL
V19777	□□□□□□□□□□	\$ 2,256.41
V19778	□□□□□□□□□□	\$ 1,071.68
V19779	□□□□□□□□□□	\$ 4,150.50
V19780	□□□□□□  □□□□□□□□□□	\$ 3,392.10
V19781	□□□□□□□□□□	\$ 4,258.05
V19782	 □□□□□□□□□□	\$ 3,204.48
V19783	 □□□□□□□□□□□□	\$ 3,131.23
V19784	 □□□□□□□□□□□□	\$ 341.75
V19785	 □□□□□□□□□□□□	\$ 3,239.89
V19786	 □□□□□□□□□□□□	\$ 840.68
V19787	 □□□□□□□□□□□□	\$ 1,609.33
V19788	 □□□□□□□□□□□□	\$ 1,338.83
V19789	□□□□□  □□□□□□□□□□□□□□	\$ 335.49
V19790	□□□□□□□□□□□□	\$ 3,100.34



Oakridge School District 76

"Schools and community partnering to prepare students
for a productive citizenship."

Dave McGrath
Superintendent
76499 Rose St.
Oakridge, Oregon 97463
dave.mcgrath@oakridge.k12.or.us



March 11, 2024

TO: Board of Directors
FROM: Dave McGrath
Superintendent
RE: Curriculum Materials Postponement Request

I have prepared three curriculum materials postponement requests for the Board to consider; one for ELA, Science, and Mathematics. For the district to be in compliance with ODE requirements we must request the postponement, which will meet this requirement.

We are in the process of evaluating and selecting ELA materials. We have conducted two review sessions of all approved curriculum providers and the committee recommends McGraw-Hill. Next week we will have a 5-day public comment period. The materials will be displayed in the Boardroom and available to anyone who wishes to review the materials during regular business hours.

The district is in the process of establishing a timeline for the review and selection of new Mathematics materials. The Science teachers have been working with Dustin Dawson, from LESD, on Science materials selection.

Recommendation: Approve the curriculum materials postponement requests for English Language Arts, Science, and Mathematics, as presented in your Board packet.

Request for Approval to Postpone Selection and Use of Adopted Instructional Materials

Form 581-4548-P (Revised 8/22)
OAR 581-022-1650, ORS 337.120

District Name *

Oakridge School District No. 76

Contact Person Name *

Dave McGrath

Email *

dave.mcgrath@oakridge.k12.or.us

Phone *

+1 (541) 782-2813

Date postponement request was approved by local school board *

03/11/2024

31

Content Area *

ELA x

Grade Level *

Select or enter value

Reason for seeking postponement: *

The District became out-of-cycle when previous administration did not follow the cycle due to issues around the pandemic, staff availability, etc.

Installation date *

This date shall not be later than two years from the beginning of the school year following the state adoption. On this date new materials must be installed or an independent adoption notification sent to the Department of Education indicating what materials are being used.

08/23/2024

31

Identify materials to be used during the postponement *

Please list program title, name of publisher, and copyright date.

K-5 Journeys - Houghton Mifflin Harcourt
6-12 Collections - Houghton Mifflin Harcourt

By checking this box, the district is providing assurance that this postponement, causing an out-of cycle purchase, will not delay future purchases in other subject area. *

☐ Send me a copy of my responses

Submit

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Request for Approval to Postpone Selection and Use of Adopted Instructional Materials

Form 581-4548-P (Revised 8/22)
OAR 581-022-1650, ORS 337.120

District Name *

Oakridge School District No. 76

Contact Person Name *

Dave McGrath

Email *

dave.mcgrath@oakridge.k12.or.us

Phone *

+1 (541) 782-2813

Date postponement request was approved by local school board *

03/11/2024

**Content Area ***

Math x

Grade Level *

K-12 x

Reason for seeking postponement: *

The District became out-of-cycle when previous administration did not follow the cycle due to issues around the pandemic, staff availability, etc.

Installation date *

This date shall not be later than two years from the beginning of the school year following the state adoption. On this date new materials must be installed or an independent adoption notification sent to the Department of Education indicating what materials are being used.

08/23/2024

31

Identify materials to be used during the postponement *

Please list program title, name of publisher, and copyright date.

K-5 Number Corner - Math Learning Center
K-5 Bridges - Math Learning Center
6-112 CPM - CPM. 2015

By checking this box, the district is providing assurance that this postponement, causing an out-of cycle purchase, will not delay future purchases in other subject area. *



☐ Send me a copy of my responses

Submit

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SUPERINTENDENT'S REPORT

March 11, 2024

2023-2024 Enrollment numbers

2022-2023

Sept	Oct	Nov
513	496	499
Dec	Jan	Feb
501	503	502
Mar	Apr	May
501	503	502

2023-2024

Sept	Oct	Nov
497	496	494
Dec	Jan	Feb
497	494	497
Mar	Apr	May
491		

PALLET JACK

Donated by
Pape' Machinery



Safe School Culture Grant



Provides **\$15,250** to cover the cost of training teachers to train staff in non-violent crisis intervention methods.

Each trainer trained teacher is required to provide 3 trainings to staff members. It covers the cost associated with training, i.e., registration, lodging, travel, subs, etc.

- *Teacher Working Hard
- *On a Saturday
- *2 p.m.
- *Sitting in the Bleachers
- * At a Wrestling Tournament
- *Waiting for her Niece
to Wrestle
- *Might as Well Work on
Curriculum Mapping.



CONSTRUCTION PROJECT BUILDING WALK-THROUGH





School Board

TINA MAHER

MARCH 11, 2024

Shout Outs

- Classified Staff: Last week was classified appreciation week

THANK YOU

Monster Cookie Dough Fundraiser

- ▶ 82 students participated in the fundraiser
- ▶ Raised over \$4000
- ▶ Funds will be used for field trips, prizes, assemblies
- ▶ Top 3 sellers earned a squish mallow and certificate to buy books at the spring book fair
- ▶ Volunteers helped sort and distribute, Big Thank you to them☺



February 29
A leap year, snowy day, and crazy hat
day at school



Family Nights

- ▶ Sweet Math Night
- ▶ Read Across America Night



School Bus Appreciation Day



Attendance Bowling



More at OES

- ▶ Observations are wrapping up and Evaluations will be completed
- ▶ Upper Willamette Youth basketball will finish March 16
- ▶ 4th grade walked to the local museum
- ▶ Forest Service and Smokey Bear visited 1st grade and 4th grade
- ▶ Teachers are working hard with their classrooms and small groups
- ▶ Kids in the kitchen is almost done in 2nd grade. Kids in the garden beings soon in 3rd grade



Board Report: March

Kyle Kivett • 3.11.2024

Overview

Review

- ◆ Future Forestry Careers event
- ◆ Staff vs. Student Volleyball game
- ◆ Winter Sports tournaments

Preview

- ◆ Graduate Portrait community meeting
- ◆ Spring Sports
- ◆ Site Council

Celebrations

- ◆ New hires
- ◆ Students of the Month
- ◆ 3D Printing

Review



Future Forestry Workers Career Day

- 6th Annual Event held February 23, 2024
- Students in the Forestry class and Careers class attended
- Students learned about forestry, reforestation, logging, trucking, diesel mechanics, operating heavy equipment, & firefighting, and talked with industry professionals



Amy Bradley & Beanne Bakken
(Forestry)
(Careers)

Review

Future Forestry Workers Career Day

- The Oregon Logging Conference was held at the Lane Events Center and Fairgrounds in Eugene
- Students were able to get up close with state of the art and technologically advanced logging and forestry equipment on display.
- Best of all, there was free pizza for lunch!



Review

Staff vs. Student volleyball game

- Fun event on Feb. 28 to build relationships
- 8 Staff & about 20 8th graders participated
- HS students set up, reffed, dressed as cheerleaders, and announced
- Staff won the first two sets, but ran out of steam in the third (but



Review

Boys & Girls Wrestling at State

OAKRIDGE GIRLS
4TH PLACE



2024 OSA
4A/3A/2A/1A GIRLS
WRESTLING STATE CHAMPIONSHIPS

1	2	3	4	5	6
LA MANIRE	HARRISBURG	GRAND COUNTY	GRANT TOWNSHIP	OAKRIDGE	

EMMALEE BRISSETTE
4TH PLACE



4A/3A/2A/1A
115lb Girls

190 lb BOYS



Lee Brainard
3rd place @
190 lbs

4A/3A/2A/1A
105lb Girls



VANESSA KELLER
STATE CHAMPION



STATE
CHAMPION



Kayden Tillar
157
State Champion

KALI WILLIAMS
STATE CHAMPION



4A/3A/2A/1A
130lb Girls

Review

Girls Basketball at State!



#10	3/1, 10:45am @ Pendleton HS
48	Stanfield 11
57	Oakridge 10

All-Tournament Team

Sadie Snyder: 1st team (Unanimous)
Jade Snyder: 2nd team



CONGRATULATIONS!!!

4th Place

OAKRIDGE WARRIORS
GIRLS BASKETBALL

Preview



Graduate Portrait Process

- Graduate Portrait Task Force met 2/21 to identify consensus of priorities
- Students/Staff/Community all have their meetings 3/18 to provide their input
 - Students: Grades 9-12 during school
 - Staff: All employees after school
 - Community: All are invited to the HS Auditorium @ 7pm
- This data will be collected and analyzed to identify a broad consensus of priorities

Preview



Baseball gets their field ready for the season

Site Council

- Community advisory group
- First Meeting March 18 (before the community Graduate Portrait meeting)

Spring Sports

- Baseball (Coach: Joey Brissette)
 - First game 3/11 @ Monroe/Alsea
- Softball (Coach: David Gordon)
 - First game 3/11 vs. Bonanza
- Track & Field (Coach: Jason Irvine)
 - First meet: 3/14 @ Reedsport
- Golf (Coach: David Tipton)
 - First practice 3/11

Spring Open House

- Project/In Process Night
- Shop tours, recent/current class work
- April 25 (evening conferences)

Celebrations

- New Hires:
 - Stephanie Sayre
 - Intervention EA
 - Austin Ainsworth
 - Youth Crew Leader
- Students of the Month
 - Winners get a fancy certificate, \$20 Warrior Bucks, \$10 gift card (local), 5-minute early release to lunch each Wednesday for a month
 - Feb JH Growth: Grant Hillman
 - Feb JH Leader: Aubree Ansel
 - Feb HS Leader: Kali Williams
 - Feb HS Growth: Kenny Briggs
 - March JH Leader: Emmalee Ross
 - March JH Growth: David Munford
 - March HS Leader: Max Maher
 - March HS Growth: Holly Wilder



— Celebrations

- New 3D printers in Thomas Harvey's class
 - Teaching process of design, build, iterate
 - Coordinating with Kathy Pounds' elementary music classes to program and print plastic instruments according to their designs



Left: A recorder-like instrument, a tall maraca, cookie cutters, a small dinosaur, and more sit near one of the three new 3D printers purchased with Perkins funds.



Above: Articulated (movable) joints is just one of the exciting features possible with the new machines.

Theme for the month:

Refreshing

Oakridge School District No. 76

Code: **DID**

Adopted:

Revised/Readopted:

Orig. Code(s): DID

Property Records and Inventory

The Board recognizes that efficient management and effective provision for full replacement upon loss requires accurate inventories and properly maintained records of all equipment and properties, whether located in the Oakridge School District central office or at other Oakridge School District Buildings and program sites (the "District").

The intent of this policy is to provide for an accurate inventory and properly maintained records of all District equipment and property.

The inventory of all capitalized items will be maintained in accordance with the procedures required by auditing standards and will be utilized to determine replacement value for insurance purposes.

Inventory records for items owned or leased by the District which have a value less than the capitalization level and which otherwise would be defined as equipment will be maintained by each service area director in accordance with procedures to be established by the superintendent.

Definitions as used in auditing standards are as follows:

1. **Cost:** The original acquisition price of an asset. The cost includes installation cost paid, freight, taxes and related costs;
2. **Specific asset (control asset):** An item with a value greater than the capitalization level that is a distinct unit of property such as desks or typewriters;
3. **Building improvements:** The replacement or major renovation of existing building elements such as carpets, air conditioners, new roof. Items not included are repairs to maintain the condition of an asset and cost less than \$5,000;
4. **Class items:** Items that are individually under the capitalization level but when combined are over the limit and meet the equipment definition;
5. **Capitalization level:** The minimum dollar amount to capitalize. The capitalization level for the District shall be \$5,000;
6. **Leased assets:** Assets being purchased under a lease purchase where title to the assets may pass to the at the end of the lease. If an item is acquired in installments, the total of the installments less interest is to be used to determine if the item should be capitalized;

7. Equipment is defined as follows:

- a. It has anticipated useful life of more than one year;
- b. It is of significant value (\$5,000 minimum except for certain class items);
- c. It retains its original shape and appearance with use;
- d. If damaged it is usually more feasible to repair it than to replace it;
- e. It does not lose its identity through incorporation into a different or more complex unit.

The superintendent shall periodically conduct a complete inventory by physical count of all District-owned equipment and properties.

The superintendent shall maintain a system of property records which shall include all descriptive matter required by law and by commonly accepted auditing standards.

END OF POLICY

Legal Reference(s):

ORS 334.125

Cross Reference(s):

DN - Disposal of Surplus District Equipment and Properties

Request for Approval to Postpone Selection and Use of Adopted Instructional Materials

Form 581-4548-P (Revised 8/22)
OAR 581-022-1650, ORS 337.120

District Name *

Oakridge School District No. 76

Contact Person Name *

Dave McGrath

Email *

dave.mcgrath@oakridge.k12.or.us

Phone *

+1 (541) 782-2813

Date postponement request was approved by local school board *

03/11/2024

Content Area *

Science X

Grade Level *

Select or enter value

Reason for seeking postponement: *

The District became out-of-cycle when previous administration did not follow the cycle due to issues around the pandemic, staff availability, etc.

Installation date *

This date shall not be later than two years from the beginning of the school year following the state adoption. On this date new materials must be installed or an independent adoption notification sent to the Department of Education indicating what materials are being used.

12/31/2024

31

Identify materials to be used during the postponement *

Please list program title, name of publisher, and copyright date.

Physical Science - Prentice Hall, 2011

By checking this box, the district is providing assurance that this postponement, causing an out-of cycle purchase, will not delay future purchases in other subject area. *



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Property Records and Inventory

The Board recognizes that efficient management and effective provision for full replacement upon loss requires accurate inventories and properly maintained records of all equipment and properties, whether located in the Oakridge School District central office or at other Oakridge School District Buildings and program sites (the "District").

The intent of this policy is to provide for an accurate inventory and properly maintained records of all District equipment and property.

The inventory of all capitalized items will be maintained in accordance with the procedures required by auditing standards and will be utilized to determine replacement value for insurance purposes.

Inventory records for items owned or leased by the District which have a value less than the capitalization level and which otherwise would be defined as equipment will be maintained by each service area director in accordance with procedures to be established by the superintendent.

Definitions as used in auditing standards are as follows:

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4. **Class items:** Items that are individually under the capitalization level but when combined are over the limit and meet the equipment definition;
5. **Capitalization level:** The minimum dollar amount to capitalize. The capitalization level for the District shall be \$5,000;
6. **Leased assets:** Assets being purchased under a lease purchase where title to the assets may pass to the at the end of the lease. If an item is acquired in installments, the total of the installments less interest is to be used to determine if the item should be capitalized;

7. Equipment is defined as follows:

- a. It has anticipated useful life of more than one year;
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The superintendent shall periodically conduct a complete inventory by physical count of all District-owned equipment and properties.

The superintendent shall maintain a system of property records which shall include all descriptive matter required by law and by commonly accepted auditing standards.

END OF POLICY

Legal Reference(s):

ORS 334.125

Cross Reference(s):

DN - Disposal of Surplus District Equipment and Properties