

## High School Credit Recovery

State Board Policy 2510 requires county boards of education to adopt procedures and programs that allow students to recover credit for failed high schools courses. This requirement places the onus on instructional personnel to develop valid alternatives to the repeating of failed classes. The requirement does not rule out the possibility that a student may be required to repeat an entire course. However, it does require that students, who fall short on one or more of the content standards for a course, but not all of them, be offered the opportunity to demonstrate mastery of those content standards rather than repeat an entire course.

The circumstances under which Hardy County high school students may seek to recover credit for failed course work shall be reviewed on a case-by-case basis. The options that are available to students for credit recovery include, but are not limited to, the following:

- ❖ Option 1 – Retake the course. This option is most appropriate for those students who have failed to master a majority of the content standards for the course.
- ❖ Option 2 – Work out an agreement with the classroom instructor to perform additional work which, if successfully completed, will demonstrate mastery of the content standards previously failed. This option is available only to those students who failed to master a small number of content standards. The teacher in consultation with the principal will determine a list of content standards to be mastered in this fashion.

This work may be completed before school, after school, during summer school or as an independent study at the discretion of the instructor.

- ❖ Option 3 – Test out. Hardy County Schools offer students eligible for high school credit the opportunity to obtain such credit through tested mastery of the content standards. Students seeking the option to test out must comply with the applicable guidelines contained in Hardy County File IGD: Testing Out Policy.
- ❖ Option 4 – Students who are failing or have failed a core curricular course required for graduation may be given the opportunity to participate in a credit recovery program, which is most appropriate for students who have partially mastered the content standards for the course. Upon successful completion of the credit recovery program, the student will have the relevant course added to their transcript with the passing grade earned, and the letters CR added after the course title signifying recovered credit.
- ❖ Option 5- Per WV State Board Policy 2510, students in 7<sup>th</sup> and 8<sup>th</sup> grades may take high school level courses, such as Spanish I, while still in the middle school and receive high school credit. As a result, the grade the student receives in this course is transferred and counted in the high school grade point average (GPA) and will be shown on all official transcripts. In the event that the student fails the course at the middle school level and repeats it in high school, the higher of the two grades will be the transcribed grade for GPA purposes. A course may only be repeated once under this policy. This is the only instance where the lower of the two grades will be replaced and transcribed.

The parents/guardians and/or the student may petition the principal to review the student's record to determine which of the above options would be the most appropriate avenue to recover credit for failed course work. The review will include input from the classroom instructor. The parents/guardians and the student shall have the added responsibility to prepare a statement of reasons why they believe the course of action they seek is justified. Students 18 years of age or older may petition the principal on their own behalf.

In the absence of a petition by the parents/guardians and/or student to consider other options, the student shall be automatically assigned to a class to retake any required courses or required elective courses necessary for graduation. In the event that Option 2 or Option 3 is granted, the parents/guardians and/or the student must sign an agreement pledging full cooperation with the school faculty and administration.

Procedures for placing credit recovery course grades on students' transcripts include:

- ❖ Students who are enrolled in a credit recovery program will have the course grade recorded on the student transcript.
- ❖ Both the original failed grade and the credit recovery grade earn separate credits and quality points in the computation of the student's GPA.
- ❖ This protocol of transcripting is recognized by the WV Secondary Schools Activities Commission rules.
- ❖ Not all credit recovery courses are recognized by the NCAA for eligibility requirements of student athletes; course approval is determined by the NCAA representatives.

SOURCE: Board of Education Minutes

DATE: May 22, 2000 – April 1, 2002 – May 24, 2004 – November 28, 2011 –  
November 13, 2023

LEGAL REFERENCE: WV State Board Policy 2510