

Board Members:	Greg Miller, President; Duane Pegg, Debbie Carter-Bowhay, and Hillary Bearden. (Scott Jones was not present.)
Administration:	Kurt Hilyard, Superintendent; Heather Sweet, Teach and Learning/Special Services; Chris Pollard, JR/SR HS Principal; and Dr. Cindy Risher, Elementary Principal.

- Call to Order:** 1.0 The meeting was called to order at 7:00pm and the flag salute was led by President, Greg Miller.
- Approval of Minutes:** 2.0 It was moved and seconded (DC/DP) that the Board approve the minutes of the May 28, 2019 regular meeting as presented thereby ratifying all actions taken.
- M/C, unanimous.
- Citizen Comments on Non-Agenda Items** 3.0 The Board received a letter from Mr. Walters prior to the meeting concerning a school issue, but he did not request to discuss it during the meeting.
- Consent Agenda:** 4.0 It was moved and seconded (DC/DP) that the consent agenda be approved, thereby approving items 4.1 – 4.11, which includes:
- General Fund 4.1
- ASB Fund 4.2
- Transportation Fund 4.3
- Debt Services Fund 4.4
- Capital Projects Fund 4.5
- Payroll 4.6
- Payroll Accounts Payable 4.7
- Resignations 4.8
- Board Policy Review – 4.9
- First Reading
- Board Policy Review – 4.10
- Second Reading
- Board Policy Review – 4.11
- Third Reading
- M/C, Unanimous
- Finance Reports:** 5.0
- General Fund, ASB, 5.1 Board member, Duane Pegg, asked for clarification regarding the IT expenditures. Supt Hilyard stated that it was for the purchasing of the new district phones and computers for the after school program. He also stated that E-rate will be reimbursing us for a portion of the costs spent on the phones.
- Transportation, Capital Projects, and Comp Tax Warrants
- It was moved and seconded (HB/DC) that the General Fund, A.S.B., and Department of Revenue warrants be approved, thereby certifying that the merchandise and services have been received and/or performed for payment: *(optional reading)*
- General Fund (May X Cycle) warrants 537404 – 537405 in the amount of \$51,771.89;
 - General Fund warrants 537471 – 537540 in the amount of \$203,512.68;
 - A.S.B. Fund warrants 537448 – 537470 in the amount of \$10,725.07; and
 - Department of Revenue warrants 537541 – 537542 in the amount of \$113.57 on June 18, 2019.
- M/C, unanimous
- ASB Fund Warrant 5.2 It was moved and seconded (DP/HB) that the ASB Fund warrant voids/reissue be approved, thereby certifying that the merchandise and services have been received and/or performed for payment: *(optional reading)*
- Void/Reissue
- General Fund warrant 537180 void in the amount of \$80.66;
 - General Fund warrant 537385 void in the amount of \$20.02; and
 - General Fund warrant 537406 reissue in the amount of \$100.68 on June 18, 2019.
- Informational Reports:** 6.0
- June Enrollment Report 6.1 The FTE for June was 604.12. Budgeted FTEs was 550 for the 2018/19 school year.
- Principals' Report 6.2 Dr. Risher spoke about:
- Field day was successful and she appreciated the effort Mr. Anderson put into organizing the activities. The students enjoyed the end of the year dance party, where each grade level cycled through the gym to participate after field day.

- At the end of the year assembly, Johnny Jones was recognized as the student of the year. Teacher of the year was Sandy Sweeney and Paraeducator of the year was Kelly Kautzman.
- Summer school enrollment is 123 students with more expected to sign up after the first day. The field trip schedule has been modified for summer school to fall on Thursdays and to include trips outside of the area including travel to Olympia for the younger students and college tours for the older students.

Mr. Pollard spoke about:

- Graduation was a success.
- Next school year there will be a few changes to procedures at the JH/HS such as students leaving backpacks in their lockers to reduce distractions in the classrooms and the requirement of a grab and go meal for students between 1st and 2nd period in order to maintain our CEP qualifications.
- Mr. Pollard is working on schedule changes to address issues.
- New Social Studies curriculum is being proposed for next school year if approved by the school board.
- The JH/HS will be implementing the Character Strong curriculum to improve the atmosphere of the building and encourage students to be actively involved. The staff will go through the training on August 28th.
- Grant money is being used to send 3 teachers to a CTE/STEM training for professional development.
- New WIAA regulations directed toward the 8th to 9th grade transition for sports will be implemented this year.
- Room adjustments are being made to accommodate Melanie Garrett and the STEM/Robotics classes that will begin in the fall.
- Mr. Pollard is trying to arrange a meeting with GH College personnel to discuss streamlining the Running Start program enrollment and communication with the high school registrar and counselor.

Teaching and Learning
Director's Report

6.3 Ms. Sweet spoke about:

- Ms. Sweet will be attending a superintendent's conference at the end of the month. She is also actively working with Supt Hilyard to understand SEBB, negotiations, and other responsibilities of a superintendent. Supt Kim Frye (Rochester) is also mentoring Ms. Sweet to provide guidance if Ms. Sweet has questions. This is all intended to help with the transition.
- Ms. Sweet held a public hearing that is required for E-rate participation.
- The after school program submitted two supplemental grants to the 21st Century grant to provide funding for hiring of a program coordinator and for technology.
- Ms. Sweet will be implementing right response training for staff in August and every year thereafter to renew their certification at the same time.
- Ms. Sweet is going to have Dr. Risher and select staff at the elementary complete online coursework for Applied Behavioral Analysis (ABA).

Superintendent's Report

6.4 Superintendent Hilyard spoke about:

- Supt included the student handbooks for this meeting for the board to start reviewing before they are adopted at the August board meeting.
- The county has corrected the majority of the errors in the financial balance sheet, but they are still off approximately \$400, but Carrie Forrest has pointed out where the error is and it should be resolved soon.
- Roof Update: The contract language is still being worked on and negotiated. The earliest start date is September 2019.
- Business Manager, Carrie Forrest, addressed the board regarding the 2019/20 budget. She provided a rough draft of the proposed budget that needs to be adopted before July 31st. Mrs. Forrest stated that the Board is welcome to contact her with any questions they may have regarding the proposed budget.
- In July, a new law regarding MMR vaccinations will take effect. Immunization exemptions will no longer be allowed for personal/philosophical reasons. Religious and medical exemptions are still permitted. The district currently has students that will not be able to start school in the fall if they don't get the MMR immunization or submit a valid exemption form. The school nurse, Carrie Lisle, mailed letters home last week to the families.
- The grade 7-12 class schedule will not be finalized and presented to the board, by Mr. Pollard, until the August board meeting.
- The district received two applicants for the JH/HS Spanish teaching position. Mr. Pollard is reviewing the applicants.
- Andy Porter negotiated prices and purchased two vehicles (2011 and 2012 Suburbans) for the district fleet. They need to be licensed and inspected before being used.
- SEBB Update: Approximately 30 district employees that opt out of school insurance will be required to be covered by the district when SEBB begins. The estimated more the district will have to pay is \$252,000 more than what was paid last year to cover the

additional employees. The state will provide an estimated \$72,000 for insurance, but the district will have to pay at least \$180,000 more in insurance cost.

- Levy Update: Supt Hilyard confirmed that there isn't an advantage to having the levy take place in November versus February of next year. The district doesn't qualify for a levy renewal until February of 2020.

Old Business:

Discussion of Weight Room Equipment

7.0

- 7.1 Duane Pegg requested this topic be addressed by the board because the JH/HS weight room equipment is old and a lot of it is unsafe to use. Supt Hilyard believes Kevin Hatton has been in contact with the Coast Guard about getting donations to improve it because they use the facilities as well. Ms. Sweet stated that it is difficult to find grants to fund purchasing of weight room equipment. The equipment will likely have to be updated through a combination of multiple sources. Supt Hilyard recommended a Clear Risk representative come out and look at the weight room to see how to improve it safety wise. Ms. Sweet believes that Chris Raffelson has been working on getting new equipment through various sources.

New Business:

Cash Donation (Art Program)

8.0

- 8.1 *Debbie Carter motioned to approve the donation of \$4,260 to the Ocosta Art Program, the motion was seconded by Hillary Bearden. M/C unanimous*

Review/Adoption of a Grade 7-12 Social Studies Curriculum

- 8.2 Ms. Sweet met with the JH/HS Social Studies teachers and they decided that all materials need to be updated. The teachers indicated that it is important for new curriculum to include primary and secondary documents and have electronic access. The teachers spent an entire day evaluating various textbooks that fit the program. The JH/HS will be looking to add a civics course for the 10th graders. Ms. Sweet estimates it will cost \$3,500 for WA state history curriculum and \$30,000-35,000 for the rest of Social Studies curriculum. This will be a district expense, as there aren't grants available to fund Social Studies curriculum.

Hillary Bearden motioned to approve the Grade 7-12 Social Studies Curriculum as presented, the motion was seconded by Debbie Carter. M/C unanimous

Review/Adoption of 2019-20 Coaches' Handbook

- 8.3 On Kevin Hatton's behalf, Supt Hilyard requested that the board approves the handbook. He noted that there weren't many changes made from the previous year.

Debbie Carter motioned to adopt the 2019-20 coaches' handbook as presented, the motion was seconded by Duane Pegg. M/C unanimous

Coaching Recommendations for 2019-20

- 8.4 Supt Hilyard said most coaching positions are filled and some are dependent on numbers.

Hillary Bearden motioned to approve the coaching recommendations for the 2019-20 school year, the motion was seconded by Duane Pegg. M/C unanimous

Resolution #491-2019, Authority to Invest

- 8.5 Supt Hilyard stated that this and the following resolution are required for incoming new superintendents.

Debbie Carter motioned to approve Resolution #491-2019, Authority to Invest, the motion was seconded by Hillary Bearden. M/C unanimous

Resolution #492-2019, Designation of District Agent (Authority to Sign)

- 8.6 *Debbie Carter motioned to approve Resolution #492-2019, Designation of District Agent (Authority to Sign), the motion was seconded by Duane Pegg. M/C unanimous*

Resolution #493-2019, 2018/19 General Fund Budget Extension

- 8.7 Supt Hilyard stated that this extension should be enough to last through August 31st. This also takes the estimated \$23,000 rebate from E-rate into consideration.

Duane Pegg motioned to approve Resolution #493-2019, 2018/19 General Fund Budget Extension, the motion was seconded by Hillary Bearden. M/C unanimous

Resolution #494-2019, Transfer from General Fund to Capital Projects

- 8.8 A portion of the extension is going to be moved from the General Fund to the Capital Projects Fund.

Debbie Carter motioned to approve Resolution #494-2019, Transfer from General Fund to Capital Projects, the motion was seconded by Hillary Bearden. M/C unanimous

Hiring of the Elementary and Secondary Principal

- 8.9 Contracts for the principals have to be renewed every year.

Debbie Carter motioned to approve the hiring of Dr. Cindy Risher as the Elementary Principal, the motion was seconded by Hillary Bearden. M/C unanimous

Hillary Bearden motioned to approve the hiring of Mr. Christopher Pollard as the Secondary Principal, the motion was seconded by Duane Pegg. M/C unanimous

**Questions or
Comments:**

9.0 None

Executive Session:

10.0 Board President, Greg Miller, stated that the Board would recess into executive session to evaluate the qualifications of an applicant RCW 42.30.110(1)(g).

The Board recessed into executive session at 7:54pm stating that they would return within 10 minutes.

The Board came out of executive session at 8:04pm.

The Board reconvened the regular meeting at 8:04pm.

No Board action was taken during the executive session.

**Possible Hiring of a
Transportation Director**

11.0 No action was taken.

Adjournment:

12.0 There being no further business, the meeting was adjourned at 8:06pm.

****After the meeting, the Board went into closed session to plan for collective bargaining and/or develop strategies****

Respectfully submitted,

Greg Miller, President

Kurt Hilyard, Board Secretary

Kristin Griffith, Board Clerk