

Board Members:	Greg Miller, President; Duane Pegg, Scott Jones, Debbie Carter-Bowhay, and Hillary Bearden.
Administration:	Kurt Hilyard, Superintendent; Heather Sweet, Teaching and Learning/Special Services; Chris Pollard, JR/SR HS Principal; and Dr. Cindy Risher, Elementary Principal.

Call to Order: 1.0 The meeting was called to order at 7:00pm and the flag salute was led by President, Greg Miller.

Approval of Minutes: 2.0 It was moved and seconded (SJ/DP) that the Board approve the minutes of the February 26, 2019 regular meeting as presented thereby ratifying all actions taken.

M/C, unanimous.

Student Recognition 3.0 This month, four students were honored:

- Jacinta Taylor (Life Skills Class – Atkinson)
- Izzay Donlay (6th Grade – Ball)
- Kevin Leon (6th Grade – Iseminger)
- Maddie Schaefer (6th Grade – Iseminger)

Citizen Comments on Non-Agenda Items 4.0 Lacey Bishop addressed the board to discuss concerns regarding student issues.

Consent Agenda: 5.0 It was moved and seconded (SJ/DC) that the consent agenda be approved, thereby approving items 5.1 – 5.10, which includes:

- General Fund 5.1
 - ASB Fund 5.2
 - Transportation Fund 5.3
 - Debt Services Fund 5.4
 - Capital Projects Fund 5.5
 - Payroll 5.6
 - Payroll Accounts Payable 5.7
 - New Hires 5.8
 - Board Policy Review – First Reading 5.9
 - Board Policy Review – Second Reading 5.10
- The February General, A.S.B., Transportation, Debt Service, and Capital Projects Fund status reports;
 - Payroll warrants 537006 – 537033 in the amount of \$608,759.71;
 - Payroll Accounts Payable warrants 536995 – 537005 in the amount of \$12,392.23;
 - New hires Melanie Garrett as JH/HS Math/Science Teacher, Nancy Villarreal as ELL Teacher, and Jessica Scott as JH Asst. Track Coach;
 - First Reading of Policies and Procedures 3141 & 4310P; and
 - Second Reading of Policies and Procedures none on March 26, 2019.
- M/C, Unanimous

Finance Reports: 6.0

General Fund, ASB, Transportation, Capital Projects, and Comp Tax Warrants 6.1 It was moved and seconded (DP/HB) that the General Fund, A.S.B., and Department of Revenue warrants be approved, thereby certifying that the merchandise and services have been received and/or performed for payment: (*optional reading*)

- General Fund warrants 537048 – 537131 in the amount of \$146,478.39;
- A.S.B. Fund warrants 537035 – 537047 in the amount of \$13,207.28;
- Capital Projects warrant 537034 in the amount of \$37,836.40; and
- Department of Revenue warrants 537132 – 537133 in the amount of \$98.17 on March 26, 2019.

M/C, unanimous

Informational Reports: 7.0

- March Enrollment 7.1 March FTE Enrollment was 590.86. The 2018/19 budgeted FTEs was 550.
- Principals' Report 7.2 Dr. Risher spoke about:
- 355 students currently enrolled at the elementary. More desks are being made/purchased to accommodate the increased enrollment.
 - On April 30th the elementary is hosting a kindergarten open house for families to come tour the school. Dr. Risher hopes the elementary will have a better estimate on the incoming kindergarten class.
 - The elementary has a special education Paraeducator position open. Dr. Risher is almost finished working out the revised para schedules.
 - This past month the school has seen an increased outbreak of the flu. The low student attendance delayed interim assessments. Teachers will proceed with the assessments when attendance has improved.
 - Professional Development Day Update: Trauma informed training took place where a trainer talked to staff about reporting signs of abuse in children. A trainer from NWEA

went over learning continuums with the staff. The trainer focused on strengths and weakness of the students so the teachers can move forward with informed instruction.

Mr. Pollard spoke about:

- Professional Development Day Update: Testing and ELL strategies for good teaching practices were both discussed in detail.
- On April 26th, the Honor Society is requesting to take a field trip to Portland

(Hillary Bearden motioned to approve the field trip as outlined, Duane Pegg seconded the motion. M/C, unanimous.)

- Student-led conferences are being held Thursday and Friday in Jr/Sr High School classrooms. During conferences, students will also be able to work on planning their class schedule for next school year.
- ASB groups are working on their proposed budgets this Spring in order to prepare for the 2019/20 school year.
- Knowledge Bowl Team took #3 in state. Math Team is going to the state competition in April.
- Spring sports have started. Ocosta will be hosting a large track meet on April 13th. New track timing system will be utilized for the event.
- Tickets are currently on sale for the upcoming prom being held April 27th. 43 sold already, which is very high for pre-sale tickets.
- ASB elections are being held on May 9th.
- Class elections are being held on May 16th.
- Mr. Pollard is working on revising CTE course frameworks per OSPI's request. If the state grants Ocosta CTE funding, this would open up Title and LAP money for other instruction. With the hiring of Ms. Garrett, the school is looking at having a robotics class for 8th graders. Further work is being done to start carpentry courses for Jr/Sr High students.

Teaching and Learning
Director's Report

7.3 Ms. Sweet spoke about:

- Grant end-of-year reports are due soon, followed by new grant submissions due in July.
- A parent committee meeting was held for migrant families. The migrant program is working on helping migrant students gain access to college resources to expand their opportunities after high school.
- District Advisory Council Meeting was held tonight. They discussed assessments and holding an active shooter training on September 12th.
- This year, Ocosta offered over 40 clock hours to each staff member.
- Ms. Sweet will be holding interviews for ELL and director positions this week.
- The findings in the WISM audit are being revised and will be complete in the next two weeks.

Superintendent's Report

7.4 Superintendent Hilyard spoke about:

- Rochester school district has decided not to surplus their Chromebooks to private/public school districts.
- Supt. Hilyard is still waiting to see if the requested Capital Budget grant for the new roofs will be awarded to Ocosta.
- As of 3/13/19, Supt. Hilyard has ridden on all eight bus routes.
- The district hired the new ELL and Science/Math teacher tonight, but Ocosta is still trying to find a qualified music teacher.
- Ocosta and Behavior Health Services signed a MOU today that will provide counseling for out severe needs students. This will be a free service to the school because the BHS will charge Medicaid insurance. Parents will need to sign permission slips for the students to begin the intake process.
- The roofing project specs are being worked on by the architectural firm. After speaking with the auditors, the district has received approval for the bidding and building process.
- Immunization compliance is still being worked on for McKinney-Vento students. Of the non-compliant students, only one immunization is for measles and the others are dTap boosters.
- Ocosta HS has started a Student Youth Police Citizen's Academy with the Westport Police Department. 7 area students are participating in the program.
- Ms. Sweet and Supt. Hilyard attended the active shooter training presented by Jesus Villahermosa on March 18th. The district is hiring him to host a class for students, staff, and parents on campus.
- The tag line for the Strategic Plan was discussed. The board will consider some changes to the wording before they approve of the line.
- The HVAC software program had to be updated for the district. It cost about \$3,500.
- The elementary freezer compressor went out on March 12th. The food was relocated for 3 days until it was repaired on March 15th. The repairs will cost between \$4,000-5,000 due to the unit no longer being under warranty.

- Kim Bambauer requested that the board fill out an after-school presentation survey and return it to her.
- Depositions for a personnel lawsuit are scheduled for the second and third week of April.
- The May 22nd late start day is going to be moved to the 15th due to bus inspections being done by the highway patrol on the 22nd. The district will notify families closer to the date via Facebook, handouts, and phone calls.
- The Spring WSSDA regional meeting will be held in Aberdeen on April 30th at the HS. Supt. Hilyard requested that those who wish to attend let him know so they can be registered.
- Supt. Hilyard briefly discussed updates from the legislature regarding the McCleary changes. The state is looking to fund schools with Special Education funds versus possibly helping the schools impacted by the hold harmless clause. The state is also looking at raising the Levy cap. Supt. Hilyard expressed concerns regarding both of these changes and how they don't solve the financial problems that "hold harmless" schools are facing.

Old Business:

Review and/or Adoption of the 2019/20 and 2020/21 School Calendars

8.0

- 8.1 Hillary Bearden expressed concern over the school year ending the third week in June on the 2019/20 calendar. Board members discussed why the calendar is like this. No changes were made to either calendar.

Scott Jones motioned to adopt the 2019/20 and 2020/21 school calendars as presented, Debbie Carter seconded the motion. M/C, 4-1 with Hillary Bearden voting against the motion.

New Business:

Technology Surplus Approval (Toners – Saul)

9.0

- 9.1 Mr. Brian Saul briefly discussed the contents of the technology surplus list that consists of toners used in outdated printers.

Duane Pegg motioned to approve the technology surplus list as presented, the motion was seconded by Scott Jones. M/C unanimous.

Technology Recommendation (Saul)

- Wi-Fi Replacement through E-rate
- Telephone Carrier Change

- 9.2 Mr. Saul then discussed the district doing a \$28,000 upgrade to the Wi-Fi routers throughout the school buildings. The government would pay approximately \$25,000 of the upgrade and a technology grant would cover the remaining expenses.

Debbie Carter-Bowhay motioned to approve the replacement of the Wi-Fi routers, the motion was seconded by Duane Pegg. M/C unanimous.

Mr. Saul has been doing research on replacing the current phone system that is costing the school almost \$4,000 a month. The current service provides the school with the following features: voicemails, call forwarding, etc. The new telephone system would cost the district approximately \$300-500 per month. The initial investment for the change would cost approximately \$10,000 in new phones, which would pay for itself within a few months of savings from no longer using the current service.

Hillary Bearden motioned to approve the telephone carrier change, the motion was seconded by Debbie Carter-Bowhay. M/C unanimous.

Review/Adoption of 2019-2020 School Board Meeting Dates

- 9.3 Supt. Hilyard briefly mentioned that the schedule follows the same monthly pattern as done in previous years.

Hillary Bearden motioned to approve the 2019/20 school board meeting dates, the motion was seconded by Duane Pegg. M/C unanimous.

Resolution #488-2019, Out-of-Endorsement Waivers for 2019/20 School Year

- 9.4 Three teachers are currently teaching out of their endorsement areas. (Gallo-Theater, J.Quinby-Algebra I, and Krause-General Math). Mr. Gallo is going to be testing for his endorsement soon. Mr. Krause is working toward earning his endorsement as well.

Debbie Carter-Bowhay motioned to approve Resolution #488-2019 for 2019/20 Out-of-Endorsement Waivers, the motion was seconded by Duane Pegg. M/C unanimous.

Superintendent Contract Negotiation Team Recommendation(s)

- 9.5 Greg Miller and Scott Jones met with Heather Sweet to discuss the superintendent contract. Greg Miller brought up one change that may need to be made to the contract before approval. Ms. Sweet agreed to discuss the change prior to the board voting on it. The revised contract will be presented to the board at the next meeting on April 23rd.

Questions or Comments:

- 10.0 None

Executive Session: **11.0** None

Adjournment: **12.0** There being no further business, the meeting was adjourned at 8:17pm.

Respectfully submitted,

Greg Miller, President

Kurt Hilyard, Board Secretary

Kristin Griffith, Board Clerk