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| <b>Board Members:</b>  | Greg Miller, President; Duane Pegg, Scott Jones, and Debbie Carter-Bowhay. (Hillary Bearden wasn't present.)  |
| <b>Administration:</b> | Kurt Hilyard, Superintendent; Heather Sweet, Teaching and Learning/Special Services; Chris Pollard, JR/SR HS Principal; and Dr. Cindy Risher, Elementary Principal. |

**Call to Order:** 1.0 The meeting was called to order at 7:00pm and the flag salute was led by President, Greg Miller.

**Approval of Minutes:** 2.0 It was moved and seconded (DP/DC) that the Board approve the minutes of the February 12, 2019 regular meeting as presented thereby ratifying all actions taken.  
  
M/C, unanimous.

**Citizen Comments on Non-Agenda Items** 3.0 Lacey Bishop addressed the board to discuss concerns regarding student issues.

**Consent Agenda:** 4.0 The board briefly discussed the change to policy 6220 that requires bidders to have apprenticeship programs to be considered for projects.

General Fund 4.1

ASB Fund 4.2

Transportation Fund 4.3 It was moved and seconded (DC/DP) that the consent agenda be approved, thereby approving items 4.1 – 4.9, which includes:

Debt Services Fund 4.4

Capital Projects Fund 4.5

Payroll 4.6

Payroll Accounts Payable 4.7

Board Policy Review – 4.8

First Reading

Board Policy Review – 4.9

Second Reading

- The January General, A.S.B., Transportation, Debt Service, and Capital Projects Fund status reports;
- Payroll warrants 536886 – 536912 in the amount of \$616,136.27;
- Payroll Accounts Payable warrants 536870 – 536885 in the amount of \$22,236.63;
- First Reading of Policies and Procedures none; and
- Second Reading of Policies and Procedures 6220 on February 26, 2019.

M/C, Unanimous

**Finance Reports:** 5.0

General Fund, ASB, 5.1 It was moved and seconded (DP/DC) that the General Fund, A.S.B., and Department of Transportation, Capital Revenue warrants be approved, thereby certifying that the merchandise and services have been Projects, and Comp Tax Warrants received and/or performed for payment: *(optional reading)*

- General Fund warrants 536922 – 536992 in the amount of \$170,295.25;
- A.S.B. Fund warrants 536913 – 536921 in the amount of \$10,268.27; and Department of Revenue warrant 536993 - 536994 in the amount of \$287.02 on February 26, 2019.

M/C, unanimous

**Informational Reports:** 6.0

Principals' Report 6.1 Dr. Risher spoke about:

- The Missoula Children's Theater performance was successful. The PTO and Sandy Sweeney did a great job organizing the event.
- Read Across America week is underway. Last night at the family event, over 100 reading passports were handed out. Different reading activities took place throughout the elementary. Each student received a free book.
- Paraeducators have been helping with math support in 4<sup>th</sup>, 5<sup>th</sup>, and 6<sup>th</sup> grades. It's up to the teacher's discretion how the paraeducators are utilized in the classroom.
- February Staff Awards: Teacher of the month was Mr. Ball. Paraeducator of the month was Justine Blake. And the Wildcat Award was given to Sabrina White (bus driver and food pantry organizer).
- The vacancy for the Title I Paraeducator position has been posted internally.
- Community help was brought in to provide students and staff with extra support after the loss of Paraeducator, Tannija Smith.

Mr. Pollard spoke about:

- The JH/HS after school program is going well. Amy Walker is working on a mentorship program for older students to help younger students, which could count towards community service hours.
- True North services are returning to the building 4 days a week starting next week. They will be meeting with teachers at the March 6<sup>th</sup> late start to discuss referrals and information regarding student issues such as vaping.

- Sea Scouts will be meeting to see about student interest in forming a group that will meet down in Raymond. Informational materials were dropped off at the JH/HS.
- A group of science students are going down to the Westport Marina to help set up the salmon nets for the fish program. Bruce Jones and Chris Raffelson will be taking them in vans and supervising.
- Art club will be going on a field trip to the glass museum up in Seattle on March 6<sup>th</sup>.
- ASB is hosting a blood drive on March 4<sup>th</sup>. Flyers have been posted around the community to increase turnout.
- A dance will be held on March 16<sup>th</sup>, tickets are currently on sale.

Teaching and Learning  
Director's Report

6.2 Ms. Sweet spoke about:

- Attended an ERNN negotiation workshop at ESD that was very informative.
- Ms. Sweet is currently making a list of Director job responsibilities for her successor to reference so the new hire will have guidance throughout the year.
- Applications have been received for the Director of Teaching and Learning.

After School Program  
Director's Report

6.3 Mrs. Kim Bambauer spoke about:

- Ocosta Lighthouse Project Overview: Building up and educating staff within the program. 23 staff members went to conferences over the last 4 years for program training. Some went on to further their education, while others went to building the paraeducator workforce.
- Main goals for the program: Increase academic performance (homework), provide enrichment activities (STEM), and facilitate family involvement and support (Family Fun Nights)
- After School Program student demographics: 34% are McKinney-Vento students. 31% Hispanic. 84% qualify for free and reduced.
- If students attend regularly, they get a free membership to the YMCA. There is also an opportunity for students to participate in an end of year field trip for those that attend regularly throughout the year.
- Average RIT vocabulary scores by grade discussed. Improvement was seen in the spring (compared to the fall) for each grade level.
- Data was presented showing the student academic growth in correlation to attendance.
- More data was presented showing the breakdown of the Ocosta program staff experience compared to the state after school program experience.
- The last data presented compared Ocosta to the State averages for test result improvement, instructional quality, and family participation.
- The future goals of the program: Sustainability toward continued progress, more professional development, more data-informed instruction, and organizing school-age leadership from upperclassman.

Superintendent's Report

6.4 Superintendent Hilyard spoke about:

- Ocosta is still advertising for the following 2019/20 teaching positions: ELL, K-12 Music, and JH/HS Math/Science.
- Ocosta has entered into an agreement with Behavior Health Services to provide at school counseling for students in need. It will be free to the district as they will bill Medicaid for their services. Students that are not covered under Medicaid will be assisted in finding outside counseling services that will be accepted by their parent's insurance.
- Ocosta is in the process of getting the specs drawn up for the replacement of the Community Gym/Admin/Maintenance building roof. An architectural firm will be drawing up the specifications used in the bidding process and the specs will then be sent to the district's architectural attorney AND the state auditor for review.
- Measles & Immunizations: 23 students have submitted immunization waivers. 7 McKinney-Vento students still need their TDap booster and Ms. Sweet is working on getting those students immunized.
- The make-up snow day will be May 24<sup>th</sup>.
- The high school expelled one student for the remainder of this school term.
- Westport police department is developing a student youth police citizen's academy. 20 interested students were at the first meeting.
- Jesus Villahermosa will be conducting a workshop on active lethal threats in schools. Mr. Hilyard and Ms. Sweet are going on March 18<sup>th</sup> and invited the school board members to attend with them.
- Legislation is still ongoing. 115 school districts are going backwards in funding. Ocosta is one of the 115. The legislature concludes its meeting on 4/28, so there may be more answers by then.
- Mr. Hilyard and Ms. Sweet attended a useful ERNN training on negotiations and bargaining that was held at ESD 113.

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| Discuss & Possibly Finalize Strategic Plan   | 7.1         | <p>The board agreed that they liked the strategic plan as written and briefly discussed the layout and font choices of the tagline on the cover page.</p> <p><i>Duane Pegg motioned to adopt the Ocosta Strategic Plan, Scott Jones seconded the motion. M/C, unanimous.</i></p>   |
| Community Gym/Admin Building Roof – Discuss/Approve Architect Fees   | 7.2         | <p>Mr. Hilyard presented the revised breakdown of the architect fees that lowered the costs from the original proposal. The board approved to the changes and recommended the district move forward to Phase II of the project.</p> <p><i>Debbie Carter-Bowhay motioned to approve moving forward with the architect service fees as presented, Scott Jones seconded the motion. M/C, unanimous.</i></p>   |
| <b>New Business:</b><br>Park & Facilities Use Agreement Between the City of Westport and the Ocosta School District (K.Hatton) | <b>8.0</b>  |  |
|  | 8.1         | <p>Kevin Hatton explained the park facility use needs to be renewed and that the district hasn't paid the city for parks use since 1996. The proposal is for a one year term and was presented to the city council last week. Mr. Hatton recommended doing a one year contract to get a feel for how the agreement will work. The district cost would be \$1500 for both use of both field facilities and the district would get first priority of usage. The deal includes a pallet of surface being given to the city that the district already owns. In the agreement, the school wouldn't be responsible for field maintenance except for game day field prep that would be done by the coaches though the supplies (paint, chalk, etc.) would be provided by the city. Moving forward, the contract would need to be renewed next year, where the price would likely change to approximately \$2000 a year. Future agreements could be for three-year terms.</p> <p><i>Duane Pegg motioned to approve the park facility use agreement, the motion was seconded by Debbie Carter-Bowhay. M/C, unanimous.</i></p> |
| Cash Donation  | 8.2         | <p>Duane and Tammy Pegg donated \$1000 to the weekend brunch bunch program.</p> <p><i>Debbie Carter-Bowhay motioned to approve the cash donation, the motion was seconded by Scott Jones. M/C, unanimous.</i></p>  |
| Adoption of the 2019/20 and 2020/21 School Calendars   | 8.3         | <p>Mr. Hilyard discussed the two school calendars that have been approved by the OEA. He presented some possible changes the board would like to discuss, but he suggested that the approval be tabled for the next meeting to discuss it further with the full board present. The board agreed to review the calendars again at the next meeting.</p>   |
| Discuss and/or Finalize a Superintendent Contract Negotiation Team of Two School Board Members                                 | 8.4         | <p>Mr. Hilyard recommended that the board pick a team of two members to negotiate the new superintendent's contract. Greg Miller and Scott Jones were selected as the board representatives.</p> <p><i>Duane Pegg motioned to approve the creation of a two-member team for superintendent contract negotiations, the motion was seconded by Scott Jones. M/C, unanimous.</i></p>  |
| <b>Questions or Comments:</b>  | <b>9.0</b>  | None   |
| <b>Executive Session:</b>  | <b>10.0</b> | <p>Board President, Greg Miller, stated that the Board would recess into executive session to discuss a Trespassing Appeal RCW 42.30.110(1)(f).</p> <p>The Board recessed into executive session at 8:10pm stating that they would return within <u>1 hour</u>. Possible action may be taken during the executive session.</p> <p>The Board came out of executive session at 8:27pm.</p> <p>The Board reconvened the regular meeting at 8:27pm.</p> <p><i>Duane Pegg motioned to deny the trespassing appeal, the motion was seconded by Debbie Carter-Bowhay. M/C, unanimous.</i></p>   |
| <b>Adjournment:</b>  | <b>11.0</b> | <p>There being no further business, the meeting was adjourned at 8:28pm.</p>   |

Respectfully submitted,

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Kristin Griffith, Board Clerk