

Board Members:	Greg Miller, President; Scott Jones, Duane Pegg, Debbie Carter-Bowhay and Hillary Bearden.	
Administration:	Kurt Hilyard, Superintendent; Heather Sweet, Teaching and Learning/Special Services; Christopher Pollard, JR/SR HS Principal, and Dr. Cindy Risher, Elementary Principal.	
Call to Order:	1.0	The meeting was called to order at 7:00pm and the flag salute was led by President, Greg Miller.
Approval of Minutes:	2.0	It was moved and seconded (DP/HB) that the Board approve the minutes of the January 29, 2019 regular meeting as presented thereby ratifying all actions taken. M/C, unanimous.
Student Recognition	3.0	This month, 5 students were honored: <ul style="list-style-type: none"> - Briyan Isidro (2nd – Rasmus) - Oskar Mirante (2nd – O'Meara) <i>Not present</i> - Jensen Morris (2nd – George) - Alejandra Ceja Guevara (7th – K. Iseminger) - Jimena Merino (7th – K.Iseminger)
Citizen Comments on Non-Agenda Items	4.0	None
Consent Agenda:	5.0	Board member Scott Jones proposed edits to the wording for policy 6220 to align with the legislature's view on companies having a certain percent of on-site apprentice apportionments.
Payroll AP Warrant	5.1	This would help to ensure works done by public agencies would include apprentices. Mr. Jones
Board Policy Review – First Reading	5.2	will provide Mr. Hilyard with revised wording prior to the next meeting.
Board Policy Review – Second Reading	5.3	It was moved and seconded (DC/DP) that the consent agenda be approved, thereby approving items 5.1 – 5.3, which includes: <p>I move that the consent agenda be approved, thereby approving items 5.1-5.3 which includes:</p> <ul style="list-style-type: none"> • Payroll Accounts Payable warrants 536867 – 536869 in the amount of \$1,186.22; • First Reading of Policy and Procedure 6220; • Second Reading of Policy and Procedure: 2151P; and on February 12, 2019. M/C, unanimous
Finance Reports:	6.0	None
Informational Reports:	7.0	
February Enrollment	7.1	February FTE count is 589.80. The district budgeted for 550 FTEs for 2018-19.
Principals' Report	7.2	Dr. Risher spoke about: <ul style="list-style-type: none"> - Head Lice Update: Currently no major outbreak of lice at the elementary. The school has updated the protocol for students with active lice. Exclusion is not an option, so parents will be notified that their student is infected and the student will be sent home for treatment, then allowed to return the following day. PTO is offering treatment kits to families in need. The new protocol will be included in next years' student handbook and also be sent home with students with active head lice. Board member Hillary Bearden proposed some wording changes to the protocol. The administrators will discuss these possible changes at their next admin meeting. - Dr. Risher presented January's MAP grade-level averages and compared them to the 2018 SBA results. Elementary students are showing progress toward meeting Reading standards, but more work needs to be done to meet Math goals for all grade levels. - Teacher/Para/Wildcat Wildcard of the Month awards began last week for the elementary. PTO is sponsoring the program by providing \$20 Amazon gift cards for the award winners. Dr. Risher believes in providing positive feedback for teachers and staff members. At the end of the year, a teacher of the year will be recognized by peer voting. <p>Mr. Pollard spoke about:</p> <ul style="list-style-type: none"> - Interim assessments are being given, but the JH/HS is not quite ready to present data regarding the students' academic growth. - Over the next few weeks, students will be venturing into the communities to see what opportunities are out there for their future careers. Destinations include Evergreen College, the Chihuly Garden and Glass exhibit, and Grays Harbor College.

- The Knowledge Bowl team is going to state. Math team has just started.
- HIB assembly on Thursday to address harassment, intimidation, and bullying. The assembly will also be a send-off for athletes going to state competitions.
- Threat assessment protocol being practiced in the classrooms.
- Per the 2124P requirement: Mr. Pollard is sending a letter home to students who are failing classes. The letter provides the parents with information regarding available school resources to help the students improve their grades. Programs include Saturday academic support and the OEL after school program.
- The JH/HS is still working on the Master Schedule for next year, currently planning for a 6th period schedule. Mr. Pollard is interviewing for the math/science teaching position next week to hopefully open up flexibility with scheduling.
- Students and staff are preparing for student-lead conferences run through advisors that will take place in March.

Director of Teaching and Learning Report

7.3 Ms. Sweet spoke about:

- All-league student athletes were mentioned for their achievements in school and sports.
- Highly capable test results are in, but haven't been reviewed with families yet.
- WISM Audit Update: 5 IEPs out of 10 reviewed have to be fixed and one evaluation needs to be fixed. Ms. Sweet plans on having this done by April.
- FAFSA and college night at the high school took place on February 7th. It focused on seniors, migrant, and ELL students. This event helped to make sure students have as many opportunities for continued education/training as possible after graduation.

Superintendent's Report

7.4 Mr. Hilyard spoke about:

- Sex Offender Letter Update: Chief Rosenow is going to attempt delivery of one letter that was returned to the district.
- Mr. Hilyard continues to ride the morning bus routes. Completed routes include: 1,2, 6, 7, and 10. He will be riding another route tomorrow.
- The district continues to advertise for the ELL, K-12 music and math/science teaching positions for the 2019/20 school year.
- Community Gym/District Office Roof Update: An architect will be drafting specs for the roof replacement. The specs will then be reviewed by an architectural attorney. Then reviewed by the state auditor to make sure that we are prepared to request bids.
- Supt Hilyard hasn't met formally with the OEA union to discuss the school calendars since the last board meeting, but the union representatives have proposed calendars that will be presented to the Board after meeting with the teacher's union.
- Measles Outbreak Update: 42 staff members will be excluded from work if there is an outbreak at the school district. 23 students who waived immunizations due to personal/philosophical/religious reasons will be excluded from school if an epidemic hits the district. There are still 10 students that need state required immunizations. All are McKinney-Vento students. Per Heather Sweet, 2 of the 10 students are going to get shots this week and the M-V grant will pay for them.
- The engineer that approached Supt Hilyard regarding a grant for adding sidewalks to the street in front of the school, contacted Supt Hilyard again and said that the Ocosta School District does not qualify for the grant.
- The district had a Snow Day on February 4th. The makeup day will be held on May 24th. The district will be required to make up the day.
- The district has two students, one elementary and one high school, that may be expelled from school.
- Supt Hilyard reminded the Board that the adopted 2018/19 budget, adopted in July 2018, was dependent on using cash balance funds to fulfill the budget. The anticipated amount was \$215,438 based on 560 FTE.
- Supt Hilyard reviewed two documents concerning the future district budget after the McCleary legislation was passed. It is anticipated that the district will face a shortfall of \$328,096 if the state does not fund the "hold harmless" clause outlined in the legislation. The 2019/20 prediction for Ocosta is 614 FTEs, which is high, so the deficit could be in excess of \$328,096.
- SEBB \$900 million to make this work. So work needs to be done to prepare districts for the transition to SEBB.
- Initial testing of translation devices, that were purchased by the district, are proving to be very useful for translating English/Spanish conversations between students and staff.

Old Business: 8.0 None

New Business: 9.0

- Senior Field Trip Request (Gallo) 9.1 Mr. Pollard presented details regarding the senior field trip to Seattle. Activities include ice skating, visiting Pike Place Market, and an Argosy boat tour. He spoke with the insurance company and received approval for the proposed activities.
- Motion made by Debbie Carter-Bowhay to approve the senior trip agenda; the motion was seconded by Hillary Bearden.*
- M/C, unanimous.*
- Request for Permission to Allow the Ocosta Extended Learning Program to Take a Tug Boat Tour (Bambauer) 9.2 March 22nd is the Career Cluster/Career Pathway Day. This field trip provides students with the opportunity to learn more about careers. Groups are organized by interest into career clusters. The morning agenda begins with classes at Grays Harbor College and then in the afternoon they'll visit local businesses. Only students who have identified with careers related to the port will go on the tug boat tour.
- The trip is one hour long and students will be provided with safety instructions and equipment. Mrs. Bambauer will contact the insurance carrier to confirm the activity is approved under our policy.
- Motion made by Debbie Carter-Bowhay to approve the trip pending the insurance carrier's approval of the activity; the motion was seconded by Hillary Bearden.*
- M/C, unanimous.*
- Discuss Proposed Strategic Plan 9.3 Draft of the strategic plan was received yesterday from Todd Johnson. Superintendent Hilyard mentioned some corrections that need to be made. He requested that the Board members look over what was submitted and he will add it to the next board meeting agenda to seek board approval. No motion was made.
- Questions or Comments: 10.0 Board member Scott Jones asked Mr. Pollard where the JH/HS stands with funding the culinary arts program and for improving classrooms and the concession stand.
- Executive Session: 11.0 Board President, Greg Miller, stated that the Board would recess into executive session to discuss the Superintendent Vacancy/Hiring RCW 42.30.110(1)(g)
- The Board recessed into executive session at 8:41pm stating that they would return within 1 hour. Possible action may be taken during the executive session.
- The Board came out of executive session at 9:22pm.
- The Board reconvened the regular meeting at 9:23pm.
- Debbie Carter-Bowhay motioned to approve the hiring of Heather Sweet, contingent on contract negotiations; the motion was seconded by Duane Pegg.*
- M/C, unanimous.*
- Adjournment: 12.0 There being no further business, the meeting was adjourned at 9:24pm.

Respectfully submitted,

Greg Miller, President

Kurt Hilyard, Board Secretary

Kristin Griffith, Board Clerk