

<b>Board Members:</b>	Greg Miller, President; Duane Pegg, Scott Jones, Debbie Carter-Bowhay and Hillary Bearden.
<b>Administration:</b>	Kurt Hilyard, Superintendent; Heather Sweet, Teaching and Learning/Special Services; Chris Pollard, JR/SR HS Principal; and Dr. Cindy Risher, Elementary Principal.

**Call to Order:** 1.0 The meeting was called to order at 7:00pm and the flag salute was led by President, Greg Miller.

**Approval of Minutes:** 2.0 It was moved and seconded (SJ/DP) that the Board approve the minutes of the January 15, 2019 regular meeting as presented thereby ratifying all actions taken.

M/C, unanimous.

**Citizen Comments on Non-Agenda Items** 3.0 None

**Consent Agenda:** 4.0 It was moved and seconded (DC/SJ) that the consent agenda be approved, thereby approving items 4.1 – 4.10, which includes:

- General Fund 4.1
  - ASB Fund 4.2
  - Transportation Fund 4.3
  - Debt Services Fund 4.4
  - Capital Projects Fund 4.5
  - Payroll 4.6
  - Payroll Accounts Payable 4.7
  - New Hire 4.8
  - Board Policy Review – First Reading 4.9
  - Board Policy Review – Second Reading 4.10
- The December General, A.S.B., Transportation, Debt Service, and Capital Projects Fund status reports;
  - Payroll warrants 536741 – 536767 in the amount of \$603,295.19;
  - Payroll Accounts Payable warrants 536729 – 536740 in the amount of \$15,396.08;
  - Hiring of Emily Brown as Kindergarten teacher;
  - First Reading of Policies and Procedures 2151P; and
  - Second Reading of Policies and Procedures 1400P, 2030, 2030P, 2418, 2418P, 2418F, 3141, 3143, 3144, 3226, 3226P, 3231, 3231P, 3413P, 4310, 4314, 4314P, 6210 on January 29, 2019.

M/C, Unanimous

**Finance Reports:** 5.0  
General Fund, ASB, Transportation, Capital Projects, and Comp Tax Warrants 5.1 It was moved and seconded (DP/SJ) that the General Fund, A.S.B., Transportation and Department of Revenue warrants be approved, thereby certifying that the merchandise and services have been received and/or performed for payment: (*optional reading*)

- General Fund warrants 536769 – 536853 in the amount of \$218,714.06;
- A.S.B. Fund warrants 536854 – 536864 in the amount of \$5,425.29;
- Transportation warrant 536768 in the amount of \$141,007.50; and
- Department of Revenue warrant 536865 - 536866 in the amount of \$343.28 on January 29, 2019.

M/C, unanimous

**Informational Reports:** 6.0  
Principals' Report

- 6.1 Dr. Risher spoke about:
- The new kindergarten teacher, Emily Brown, will arrive on January 30<sup>th</sup> to get her room set up and paperwork completed. She will begin teaching on February 4<sup>th</sup>. The classroom student head count will be approximately 18/18/15. Dr. Risher has called the parents of students changing classes. The two kindergarten paraeducators will help with the transition by rotating between the three kindergarten classrooms for about two weeks. The paras will then fill the open para positions in the district.
  - The PTO provided the school lice treatment kits for families in need. Taking the kits is optional to the families affected by lice and the school emphasizes that the kits are a gift from the PTO. The administration is still working on updating the current lice parent packet.

Mr. Pollard spoke about:

- Saturday School notices have been mailed to Ocosta JH/HS families.
- Senior trip plans are being made under the supervision of Peter Gallo. The ideas will be presented to the school board at the February 12<sup>th</sup> meeting.
- Mr. Pollard, Nancy Coate, and Rachel Haines attended another master schedule workshop at the ESD on Monday. The focus has been on cleaning up the master list in Skyward to make the classes more cohesive and help with future scheduling.
- Counselor Rachel Haines is organizing the iTeam meetings at the JH/HS.

- Students have regularly been visiting the scholarship workshop and been actively involved with seeking post-high school opportunities.
- February 7<sup>th</sup> is FAFSA and college night.
- The ACT test February 9<sup>th</sup>.
- Senior nights will be held this week for boys and girls basketball.
- Measles notices will be sent out to families this week.
- On Thursday, during advisory, the students will be completing surveys.

Teaching and Learning  
Director's Report

6.2 Ms. Sweet spoke about:

- Washington Integrated System of Monitoring (WISM) emailed the final report. Corrections need to be made within the next year, but Ms. Sweet anticipates completing the corrections in the next two months.
- The number of students taking high school online courses has decreased. The district has been more diligent in ensuring that online testing is proctored at the school.
- The Impact Aid grant was submitted on January 24<sup>th</sup>.
- ELL program is running and Imagine Learning courses have started with the ELL students at the elementary with assistance from the ELL paraeducator. A new ELL teaching applicant will be contacted tomorrow. During the JH/HS 3<sup>rd</sup> and 4<sup>th</sup> periods, ELL assessments will begin. Barb Bachelor will be administering the assessment.
- Seven students completed the Hi-Cap testing during the week of January 14<sup>th</sup>; the results will return to the district in about 3 weeks.
- Two migrant program students would like to attend Clatsop Community College. A student advocate would escort the students to Astoria with the Board's approval.

Motion needed to approve the trip to Astoria, OR for the students' trip to Clatsop Community College.

*Hillary Bearden motioned to approve the students' trip to Clatsop Community College, Scott Jones seconded the motion. M/C unanimous.*

After School Program  
Director's Report

6.3 Mrs. Kim Bambauer spoke about:

- Detailed information provided about the importance of an after school program.
- The K-6 21<sup>st</sup> Century Community Learning Center grant is ending this year. There are challenges for continuing the program if this grant is not renewed.
- Main positive points of the program: academic support, promotes healthy living, improves social/emotional skills, and increases economic opportunities.
- After school programs focus on closing the achievement gap between high income families and low income families.
- Mrs. Bambauer's presentation at the next meeting will focus specifically on the Ocosta Lighthouse Project and the impact it has made on our students. The grant proposal is due at the end of May and will be awarded to schools at the beginning of July.

Superintendent's Report

6.4 Superintendent Hilyard spoke about:

- Mr. Hilyard provided an update on the letters mailed to area sex offenders. One was returned and the Grayland post office stated that the offender moved with no forwarding address. Another letter returned that Mr. Hilyard will request the Westport Police Chief to hand deliver. And one new level I sex offender was upset about the district policy and states he will be seeking an attorney and challenging the district.
- Mr. Hilyard continues to ride the morning bus routes. Completed routes include: 1, 2, 6, and 10.
- The district is still advertising for an ELL teacher, K-12 music teacher, and a 7-12 math/science teacher.
- The district head lice policy is still being worked on by the administrators. They plan to develop a building level procedure that will be presented at the February 12<sup>th</sup> meeting.
- The district received the rebate check for the lighting project on January 24<sup>th</sup>. The \$37,836.40 from the PUD was deposited into the Capital Projects budget due to the funding for the project coming from this budget.
- The OEA and district are working on revising the school calendars for the next two years. Supt. Hilyard hopes to present the calendars by late February to obtain board approval.
- The roof of portable #1 was repaired yesterday.
- Supt. Hilyard requested Board permission to advertise for a prior part-time position in the district office. The Board approved of posting the vacant position.
- Measles Outbreak: 46 staff members don't have proof of immunization or proof of having measles before, therefore would be excluded from work if there is a case of the measles in the schools. Letters will go out notifying families that they can't work at the school or attend school if they are not immunized. Approximately 24 students have filed immunization exemption for personal/philosophical/religious reasons and those

students would be excluded from school if an epidemic hits our district. 13 total students still need immunizations to be in compliance. Of those, 10 are McKinney-Vento and Heather Sweet is working with them to get the needed vaccinations.

- The district received a bill today from CWU back dated to Spring Quarter of 2017. The \$15,145 bill for the college math in the high school program was not an anticipated expense in the district budget.
- Supt. Hilyard was contacted by a local engineer to talk about grant funding for sidewalks and safety on Montesano Street. The engineer will be contacting the city and county to pursue the project through matching grants.
- The Board work session will be held on February 6<sup>th</sup>. Todd Johnson and Dana Anderson will be discussing the next steps in strategic planning for the school district. The meeting will start at 7pm.

**Old Business:**

Cont. Discussion of  
Comm.  
Gym/Administration  
Building Roof and/or  
Transportation Roof  
Replacements

**7.0**

- 7.1 Supt. Hilyard is recommending that the roof on the community gym/district office building be replaced. He doesn't believe that a new transportation building roof is needed yet. The project still needs to go out for bid, but a contractor estimated the project to cost \$317,000. Mr. Hilyard estimates \$350,000 total when you include unforeseen problems. An architect will have to draft specs and the job could go out for bid by March or April with a start date later in the Spring.

*Debbie Carter-Bowhay motioned to start the preliminary paperwork to bring the project to bid, Duane Pegg seconded the motion. M/C, unanimous.*

Cont. Discussion  
Regarding Random Drug  
Testing of Staff  
Transporting Students

**7.2**

- PSE is on board with testing, but OEA would like to discuss this more during negotiations. Supt. Hilyard recommends that issue be tabled for now until after negotiations are completed.

**New Business:**

Resolution 486-2019,  
Interlocal Agreement for  
Employee Insurance

**8.0**

- 8.1 Supt. Hilyard explained that the interlocal agreement will provide a coop for insurance purchasing that will last until the SEBB program begins on 01/01/2020.

*Debbie Carter motioned to approve Resolution 486-2019, the motion was seconded by Duane Pegg. M/C unanimous.*

**Questions or  
Comments:**

**9.0**

- Supt. Hilyard briefly mentioned a few items as a wish list of expenditures for upgrading the district school buildings/curriculum/staffing/etc.

Scott Jones spoke about his positive experience visiting the district campus and walking the classrooms and facilities on Friday the 25<sup>th</sup>.

**Executive Session:**

**10.0**

- Board President, Greg Miller, stated that the Board would recess into executive session to discuss the Superintendent Vacancy RCW 42.30.110(1)(g).

The Board recessed into executive session at 7:57pm stating that they would return within 1 hour. Possible action may be taken during the executive session.

The Board came out of executive session at 8:23pm.

The Board reconvened the regular meeting at 8:23pm.

**Adjournment:**

**11.0**

- There being no further business, the meeting was adjourned at 8:23pm.

**\*\*A closed session was held following adjournment in order to plan for collective bargaining and/or to develop strategies\*\***

Respectfully submitted,

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Greg Miller, President

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Kurt Hilyard, Board Secretary

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Kristin Griffith, Board Clerk