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| Board Members: | Greg Miller, President; Duane Pegg, Scott Jones, Debbie Carter-Bowhay, and Hillary Bearden. |
| Administration: | Kurt Hilyard, Superintendent; Heather Sweet, Teaching and Learning/Special Services; Chris Pollard, JR/SR HS Principal; and Dr. Cindy Risher, Elementary Principal. |

Call to Order: 1.0 The meeting was called to order at 7:00pm and the flag salute was led by President, Greg Miller.

Approval of Minutes: 2.0 It was moved and seconded (DP/HB) that the Board approve the minutes of the October 23, 2018 regular meeting as presented thereby ratifying all actions taken.

M/C, unanimous.

Student Recognition 3.0 This month, 4 students were honored:

- Kylee Ashby (1st – Mrs. Idso) *student absent*
- Kaleesi Suematsu (1st – Mrs. Sweeney)
- Yovani Garduno Munoz (3rd – Mrs. Quinby) *student absent*
- Heidy Camargo-Solis (3rd – Mrs. Saul)

Organization of the Board 4.0

Election of Officers 4.1 A brief discussion was held regarding who was interested in the presidency and vice presidency.

Duane Pegg motioned to approve Greg Miller as President and Scott Jones as Vice President. Debbie Carter-Bowhay seconded the motion.

M/C, unanimous.

Citizen Comments on Non-Agenda Items 5.0 None

Consent Agenda: 6.0 Mr. Hilyard briefly discussed policy 2410P with the Board and requested that they review the changes and present any questions and comments at the next Board meeting.

General Fund 6.1
ASB Fund 6.2 It was moved and seconded (HB/DC) that the consent agenda be approved (excluding the hiring of Connor Pegg and hiring the new employees is contingent on them submitting necessary paperwork and cleared fingerprint background checks), thereby approving items 6.1 – 6.10, which includes:

- Transportation Fund 6.3
- Debt Services Fund 6.4
- Capital Projects Fund 6.5
- Payroll 6.6
- Payroll Accounts Payable 6.7
 - The October General, A.S.B., Transportation, Debt Service, and Capital Projects Fund status reports;
- New Hires 6.8
 - Payroll warrants 536460 – 536486 in the amount of \$611,511.14;
- Board Policy Review – First Reading 6.9
 - Payroll Accounts Payable warrants 536445 – 536459 in the amount of \$17,506.10;
- Board Policy Review – Second Reading 6.10
 - Hiring of Taylor Wall and Alexandra Schultz as Kindergarten Paraeducators, Tannija Smith as Elementary Title I Paraeducator, Eric Hopfer as JH Boys Assistant Basketball Coach, Britnee Parsons as Girls Assistant Wrestling Coach; and
 - First Reading of Policies and Procedures 2020P, 2410P, 3530P, 4040P on November 27, 2018.

M/C, Unanimous

A separate motion was made and seconded (DC/SJ) to approve the hiring of Connor Pegg as C Team Boys Basketball Coach.

M/C, 4 in favor, 1 abstained (Duane Pegg)

Finance Reports: 7.0

General Fund, ASB, Capital Projects Warrants and Comp Tax 7.1 It was moved and seconded (DC/DP) that the General Fund, A.S.B. and Department of Revenue warrants be approved, thereby certifying that the merchandise and services have been received and/or performed for payment: (*optional reading*)

- General Fund warrants 536487 – 536574 in the amount of \$146,505.15;
- General Fund warrants 536597 – 536599 in the amount of \$1,577.84;
- A.S.B. Fund warrants 536575 – 536595 in the amount of \$14,663.68; and

- Department of Revenue warrant 536596 in the amount of \$182.83 on November 27, 2018.

General Fund Void 7.2 M/C, unanimous
It was moved and seconded (DP/DC) that the General Fund void be approved, thereby certifying that the merchandise and services have been received and/or performed for payment: *(optional reading)*

- General Fund warrant 536410 in the amount of \$1,587.06 on November 27, 2018.

M/C, unanimous

Informational Reports: 8.0

November Enrollment Report 8.1 The final FTE for November Enrollment is 588.24.

Principals' Report 8.2 Dr. Risher spoke about:

- Vehicle and bus traffic modifications to the elementary parking lot have been received well. So far, Dr. Risher hasn't received complaints from bus drivers and parents.
- Dr. Risher presented attendance wording that she plans on including in next years' student handbook. Dr. Risher spoke briefly about differences and changes between excused and unexcused absences.
- Christmas for Kids sign-ups and present coordinating is underway. Jessica Todd and the elementary are working on making sure the students' needs are being met for the holiday without the work being a major burden on school staff. Approximately 70 families have signed up this year. Anyone who doesn't get adopted through the school volunteers will receive gifts supplemented by the Christmas for Kids program. There will be a wrapping party on December 15th at the elementary school. The PTO is providing paper, tape, etc. for wrapping. The deadline for names to be turned in is November 30th.
- The NCTM Conference is this week. Teachers are excited to attend and Ocosta will be sending 4th, 5th, and 6th grade math teachers and two high school math teachers along with Dr. Risher. Dr. Risher will share what they learned from the conference at late start staff meetings and on professional development days later this year.

Mr. Pollard spoke about:

- The winter sports season and food drive are kicking off this week. The first assembly for the food drive is coming up on the December 12th.
- The fall sports award banquet was held last night. With support from the Booster Club, it was nicely arranged and well attended by athletes and families.
- Some senior students have passed the state test for math, qualifying them to meet graduation requirements.
- The JH/HS is working on becoming an accredited school again by making sure that programs/classes offered align with accreditation requirements.
- Mr. Pollard will be conducting interviews tomorrow for the 7th/8th grade accelerated math teacher that will work one period a day.
- On December 12th, the art club will be doing a local field trip to paint store windows for the holidays.

Teaching and Learning Director's Report 8.3 Ms. Sweet spoke about:

- The special education program is still working on the audit. OSPI will be conducting phone interviews with providers (teachers) next Wednesday. The teachers will have to discuss students in detail with the auditors. OSPI's findings will be returned to the school after the interviews.
- Ms. Sweet provided a spreadsheet to the Board regarding state test results for some seniors. 10 students are currently not on track to graduate based on state requirements. 3 students still need to pass both language arts and math testing requirements. A law providing graduation alternatives (waivers) for students to meet requirements may be passed by the state this winter that could provide other opportunities for students to still graduate on time.
- ELL Update: Two applicants received for the job, but they are not ELL certified.
- Math Committee Meeting Update: Ms. Sweet provided meeting minutes to the Board that includes various suggestions by the committee members with a focus on getting students on track to take Algebra as 8th graders. Curriculum changes were not discussed at the meeting, but the teachers believe aligning the curriculum between 5th and 8th grade is important. The JH/HS has opened a math position for one period a day that would be specifically for 7th grade accelerated math students.

Superintendent's Report 8.4 Mr. Hilyard spoke about:

- The board discussed chapters 25 and 26 in the book "How Not to Be a Terrible School Board Member". They will be discussing chapters 27 and 28 at the next meeting.

- Grandstand and concession stand work is all complete.
- 3 bids have been received to replace the 500-gallon hot water tank at the high school. The district thinks this size of tank is excessive for the area being serviced. The district plans on hiring an engineer for under \$1000 to do the work to make sure that two units of smaller size could accommodate the hot water needs before making a decision on what is installed. New tanks could possibly result in PUD rebates.
- Two heat pumps in the portables have been installed and are functioning.
- The district hasn't received an update on the availability of Rochester's technology surplus yet.
- Ocosta did not receive the urgent repair grant, but the issues detailed in the grant are still a concern. (I.e. fencing, gravel for parking, window blinds for both buildings, baffle boards for sound control at elementary, new doorknobs, etc.) The district is still waiting to hear about the Small Rural District Modernization Grant that was submitted on 11/01/18 and will be awarded after 11/15/18.
- Mr. Hilyard stated that the teacher's union proposed for consideration a change from late starts to early release days in 2019/20. The administrative team cannot endorse a change as requested.
- The district hired two kindergarten paraeducators, instead of the planned one, to help with the additional enrollees.
- Mr. Hilyard is meeting with Kris Lawrence on 12/7 to discuss potential insurance savings for the school district.
- Mr. Hilyard advised the Board that they may be confronted with requests to retain 7th graders that are not academically performing. Research is not in favor of retention stating that it isn't effective and that retained students have a high drop-out rate once they enter high school.
- There are still seniors who are not on track to graduate. Not just for testing, but for school class credits as well.
- Scott Jones and Mr. Hilyard went to the regional WSSDA meeting and briefly discussed what they learned.
- Debbie Carter-Bowhay and Mr. Hilyard attended the Annual WSSDA conference. They stated that it was very informational and helpful to hear from other school districts.
- The fall sports season was very successful. Attendance at the awards banquet last night was high.
- Mr. Hilyard is meeting with Todd Johnson tomorrow regarding the completed staff and community surveys and to discuss the next steps concerning the strategic plan that was started in 2015, but never completed.
- Head lice protocol was discussed. The Ocosta may be discretely handing out lice kits to families that may need assistance. It is permitted that PTO can provide kits as long as it is very clear that the PTO is providing them and not the school.
- Bus inspection report came out great, no problems to report.

Old Business: 9.0 None

New Business: 10.0

Student Immunizations 10.1 43 students at Ocosta are not fully immunized. 12 are McKinney-Vento and cannot be excluded from school due to the lack of immunizations. 31 students are currently lacking immunizations. Superintendent Hilyard asked the Board what action, if any, they wanted to pursue. The Board directed Supt. Hilyard to notify the parents by letter that their child would be excluded from school if action is not taken on the parents' part.

Hillary Bearden motioned to direct the superintendent to mail an exclusion letter to all parents of non-Mckinney-Vento and Foster students that have not completed the required state vaccinations OR provided an official exemption letter as specified by law. The motion was seconded by Debbie Carter.

M/C, unanimous.

Discussion of SEBB 10.2 Unless delayed, the SEBB will go into effect on 1/1/2020. This will cost our district approximately \$118,500 more in local funds if it is adopted.

Assigned Fund Balance Proposal 10.3 Mr. Hilyard recommended we earmark \$500,000 to the assigned fund balance for future roofing work on the district and transportation buildings. The money could still be spent on other needs. Supt. Hilyard informed the Board that the roof of the community gym/district office building was lifting up approximately 6" during the extensive wind storm on 11/26/18.

Debbie Carter motioned to approve the \$500,000 allocation to the assigned fund balance for roofing work. Scott Jones seconded the motion.

M/C, unanimous.

Superintendent Evaluation Form 10.4 The board unanimously (as a group) approved the format of the evaluation form as presented for future evaluations of the superintendent.

- Discussion of Random Drug Testing 10.5 The idea of random drug testing of all coaches/staff who drive vans with students was presented to the OEA, but they have not provided a response yet. The PSE suggested that random drug testing of all coaches/staff who drive student athletes be required.
- Out-of-State Field Trip Request (Krause) 10.6 Ray Krause requested Board permission to allow the special education students to go to a Job Corps transition event in Astoria, OR.
- Scott Jones motioned to approve the out-of-state field trip. Duane Pegg seconded the motion.*
- Technology Surplus 10.7 *M/C, unanimous.*
Scott Jones motioned to approve the technology surplus as listed. Debbie Carter seconded the motion.
- McCleary Case Discussion 10.8 *M/C, unanimous.*
Mr. Hilyard discussed the case outcome as presented at the WSSDA conference. There will be a decrease of 47.5% of levy funding in 2019. Mr. Hilyard will discuss this further at the next board meeting.
- Questions or Comments:** 11.0 None
- Executive Session:** 12.0 Board President, Greg Miller, stated that the Board would recess into executive session to discuss a complaint against school district personnel. RCW 42.30.110(1)(f)
- The Board recessed into executive session at 9:10pm stating that they would return within 30 minutes. No action will be taken during the executive session.
- The Board came out of executive session at 9:15pm.
- The Board reconvened the regular meeting at 9:15pm. No board action was taken.
- Adjournment:** 13.0 There being no further business, the meeting was adjourned at 9:16pm.

Respectfully submitted,

Greg Miller, President

Kurt Hilyard, Board Secretary

Kristin Griffith, Board Clerk