

<b>Board Members:</b>	Greg Miller, President; Duane Pegg, Debbie Carter-Bowhay, and Hillary Bearden.
<b>Administration:</b>	Kurt Hilyard, Superintendent; Heather Sweet, Teaching and Learning/Special Services; Chris Pollard, JR/SR HS Principal; and Dr. Cindy Risher, Elementary Principal.

**Call to Order:** 1.0 The meeting was called to order at 7:00pm and the flag salute was led by President, Greg Miller.

**Approval of Minutes:** 2.0 It was moved and seconded (DC/HB) that the Board approve the minutes of the October 9, 2018 regular meeting as presented thereby ratifying all actions taken.

M/C, unanimous.

**Citizen Comments on Non-Agenda Items** 3.0 Brook Priest addressed the board about her concerns with math course offerings.

**Consent Agenda:** 4.0 Board member, Hillary Bearden, requested clarification on the special education preschool evaluator position. Ms. Sweet provided a detailed explanation that the role will be as a consultant whom oversees the ECEAP special education program and it would be paid hourly, on an as needed basis.

General Fund 4.1  
ASB Fund 4.2  
Transportation Fund 4.3  
Debt Services Fund 4.4 It was moved and seconded (DP/HB) that the consent agenda be approved, thereby approving items 4.1 – 4.11, which includes:  
Capital Projects Fund 4.5  
Payroll 4.6

- Payroll Accounts Payable 4.7
- The September General, A.S.B., Transportation, Debt Service, and Capital Projects Fund status reports;
- New Hires 4.8
- Payroll warrants 536329 – 536356 in the amount of \$592,720.96;
- Board Policy Review – First Reading 4.9
- Payroll warrants 536442 – 536444 in the amount of \$431.86;
- Board Policy Review – Second Reading 4.10
- Payroll Accounts Payable warrants 536314 – 536328 in the amount of \$16,286.33;
- Board Policy Review – Third Reading 4.11
- Payroll Accounts Payable warrant 536439 in the amount of \$576.93;
  - Hiring of Betty Jo Hilyard as special education preschool consultant;
  - Second Reading of Policy 3142; and
  - Third Reading of Policies and Procedures 3122 and 3122P on October 23, 2018.

M/C, unanimous

**Finance Reports:** 5.0

General Fund, ASB, Capital Projects Warrants and Comp Tax 5.1 It was moved and seconded (HB/DP) that the General Fund, A.S.B., Capital Projects, and Department of Revenue warrants be approved, thereby certifying that the merchandise and services have been received and/or performed for payment: *(optional reading)*

- General Fund warrants 536369 – 536438 in the amount of \$152,898.88;
- A.S.B. Fund warrants 536358 – 536368 in the amount of \$12,476.71;
- Capital Projects Fund warrants 536357 in the amount of \$5,181.50; and Department of Revenue warrants 536440 – 536441 in the amount of \$35.31 on October 23, 2018.

M/C, unanimous

**Informational Reports:** 6.0

Director of Teaching and Learning Report

- 6.1 Ms. Sweet spoke about:
- Commended the principals and the great work they are doing.
  - State audit on special education is taking place this year. Special education policies and procedures as well as financial records are being reviewed along with 10 randomly chosen student files. Any problems with the student files would need to be fixed and this audit provides an opportunity to make corrections.
  - The math committee, consisting of principals and teachers from both buildings, will meet on October 26<sup>th</sup> from 8 to 11:30am. Ms. Sweet will also be at the meeting.
  - The elementary is organizing a community resource fair during parent/teacher conferences. DSHS and other organizations are going to be available for families to ask questions and learn more about the assistance that is available in the area.
  - This Saturday is ACT testing. Students can pass the national test in lieu of passing the state exams to qualify for graduation. Some seniors and many juniors will be taking the test. Ms. Sweet is still exploring other options for seniors who are not on track to graduate to meet graduation requirements if they do not pass the required tests.

## Principals' Report

- Ms. Sweet and the superintendent are working on cleaning up the district policy and procedure on graduation requirements.
- 6.2 Dr. Risher spoke about:
  - Dr. Risher had a meeting with the fire department to discuss drills and invited them to participate for them to provide feedback on what they observe.
  - The Great Shake Out took place 10/18: Students were out and on top of the evacuation towers in 10 minutes. During this drill, the school was able to troubleshoot a wiring issue between the old and new building at the elementary.
  - Tomorrow is the art dedication for the display outside of the elementary gym. The students will hear presentations throughout the day during their specialized class time. This was done as opposed to a school-wide assembly to limit disruptions during the day.
  - November 9<sup>th</sup> at 9am is the Veteran's Day assembly. Letters were sent home to invite Veterans to be part of the program.
  - There are still paraeducator positions available at the elementary, Dr. Risher will be conducting interviews this week for those who applied for the Kindergarten para position. ELL and Title I para jobs are still open, but Dr. Risher will be contacting a qualified teaching applicant who applied for the ELL teaching job to ask if he would consider working as a paraeducator until he receives his ELL endorsement.

### Mr. Pollard spoke about:

- Mr. Pollard continues to work on internal processes and resolving issues that have come up this school year.
- There were zero student-behavior issues at the Homecoming dance. A lot of community support helped make the dance a success.
- Athletic teams are gearing up for post season play. The wrestlers have started practice.
- The after school program is working around facility use with the increased sports team presence. Mr. Pollard requested that the after school program pull some data to see how the students' grades are looking with the addition of the program.
- Student conferences are coming up next week. Families have been notified in multiple ways including a phone call and Facebook.

## Superintendent's Report

### 6.3 Mr. Hilyard spoke about:

- The board discussed chapters 23 and 24 in the book "How Not to Be a Terrible School Board Member". They will read chapters 25 and 26 for the next meeting.
- Grandstand/Concession Stand Update: Fencing around the bleachers and the extended transportation area is done. Asphalt is rising in front of the concession stand, Steve Schmeling believes it is due to a leaking or uncapped irrigation pipe. The gravel around the outside water-fountain has been replaced with cement to limit mess.
- The new steamer at the elementary is installed and working.
- Steve Schmeling is still looking for quotes to replace the 500-gallon water heater at the High School. He is also looking into other options.
- Heat pumps are installed in the portable and will be connected when the contractor returns from vacation.
- The district will likely be purchasing approximately 60 used Chromebooks at the end of October from the Rochester SD through surplus sales. The cost would be \$25/unit or slightly more with the license fee. Some Chromebooks have already been given to the 2<sup>nd</sup> grade classes.
- No updates regarding outstanding grant submissions.
- There are some students in the 11<sup>th</sup> grade that are not on track to graduate. Mr. Jones continues to work with some of the 12<sup>th</sup> graders that are currently not on track to graduate.
- It has been suggested to the administrators that the district consider early releases versus late starts for the 2019/20 school year. The administrative team is not in favor of this change.
- Immunization compliance is off to a better start this year compared to last year. About 36 non-McKinney Vento students are not in compliance. (The 16 M-V students cannot be excluded from school.)
- The district purchased the preschool playground equipment this month for \$9,000.
- Propel Broker, Kris Lawrence has not provided a report to the district yet.
- Scott and Kurt will be attending the WSSDA regional meeting on 11/7 in Tumwater.
- Rapid Responder Update: Up and running. It was used for the Great Shake Out drill on 10/18. The program has a texting platform to allow admins to communicate as a group during emergency situations.
- SEBB starts in January of 2020. The insurance would cost the district approximately \$360,000 more a year, some of which would be paid by the state and the rest by the district.
- Still advertising and interviewing for para positions.
- Mr. Hilyard is riding the bus routes again. Route #1 was the first.
- There is currently no district requirement to do random drug tests on coaches who drive vans for student activities. Random drug tests are only required for CDL drivers.

The district does require yearly driving abstracts to be provided by drivers. The board can choose to require random drug tests for all coaches at a cost and by adding contract language to the coaches' contracts. Athletic coaches are outside the union/collective bargaining unit, but before making this a requirement any change affecting a union represented person would have to be discussed with the unions prior to enacting it. Mr. Hilyard will add the topic to the next board meeting agenda for further discussion.

- The elementary continues to work on improving the elementary bus and drop off/pick up situation.
- The school is having a blood drive November 5<sup>th</sup>. The more units donated, the higher the scholarship award. This event is ASB sponsored and in the portable.

**Old Business:** 7.0 None

**New Business:** 8.0

- Resolution No. 481-2018, Transfer of Funds from County Forest Dollars to Capital Projects (Opt 1 or 2) 8.1 Mr. Hilyard discussed the differences between the two options for resolution approvals. Option one would not allocate money to ASB and instead put all the County Forest dollars to Capital Projects. Option two would allocate \$10,000 to the ASB and \$10,000 less to Capital Projects from the county forest dollars.
- Resolution No. 484-2018, Transfer of Funds from County Forest Dollars to ASB (Dependent on Opt 2) 8.2 *Hillary Bearden motioned to approve Resolution Option #2 allocating County Forest dollars to ASB and Capital Projects, Duane Pegg seconded the motion thereby approving resolutions 481-2018 and 484-2018. M/C, unanimous.*
- Resolution No. 482-2018, Capital Projects Fund Budget Extension (Opt 1 or 2) 8.3 *Debbie Carter motioned to approve the Capital Project Fund budget extension in the amount listed under Option #2 of 482-2018, Hillary Bearden seconded the motion. M/C, unanimous.*
- Resolution No. 483-2018, General Fund Budget Extension 8.4 *Debbie Carter motioned to approve the General Fund budget extension 483-2018, Hillary Bearden seconded the motion. M/C, unanimous.*
- Review/Adoption of a 4-year Projected Budget 8.5 Mrs. Forrest, the business manager briefly explained the 4-year projected budget. The 4-year projected budget needs to be submitted by November 1<sup>st</sup>.
- Mr. Hilyard briefly discussed the 3<sup>rd</sup> page values and how the money could be distributed.
- Debbie Carter motioned to approve the 4-year projected budget as presented, Duane Pegg seconded the motion. M/C, unanimous.*
- Review Proposed Superintendent Evaluation Forms 8.6 Mr. Hilyard presented a superintendent evaluation form that he recommends the school board use for evaluating in the future. No action was taken.
- Discussion of School Board Self-Evaluation Survey 8.7 Mr. Hilyard compared the 2013 to 2018 evaluations. He noted a lot of improvement in areas compared to 2013. The board agreed that there weren't many alarming issues to discuss. Mr. Hilyard recommended that this be tied into the community evaluations being organized by Todd Johnson.
- Community Gym/District Office Roof Report 8.8 The district received a \$435,000 quote to replace the roof on the community gym/district office/transportation building. Mr. Hilyard suggested that in the future the board allocate \$500,000 from the unassigned fund balance to an assigned fund balance to earmark the money for use on replacing the roof. Mr. Hilyard stated that the earmarked money can also go to other purposes if needed elsewhere. Mr. Hilyard also noted that this project will go out to proper bid before the project is approved and money is allocated. No action was taken.

**Questions or Comments:** 9.0 None

**Executive Session:** 10.0 None

**Adjournment:** 11.0 There being no further business, the meeting was adjourned at 8:10pm.

Respectfully submitted,

