

**Midd-West School District
8 Dock Hill Road
Middleburg, PA 17842
570 837-0046**

The Midd-West School District is requesting quotations from interested parties for snow removal at the following locations:

Middleburg Elementary School
600 Wagenseller Street
Middleburg, PA 17842-1294

West Snyder Elementary School
645 Snyder Avenue
Beaver Springs, PA 17812-9795

Midd-West High School
540 East Main Street
Middleburg, PA 17842-1296

Midd-West Middle School
10 Dock Hill Road
Middleburg, PA 17842-8910

The School District requests the proposals be submitted with the following information:

- (1) Rates are to be quoted on an hourly basis. The hourly rate quoted will cover all snow depths.
- (2) Allowance will be made for heavy equipment should the snowfall be out of the ordinary. Include information on the type and size of the snow removal equipment that will be used and the hourly rate for each type and size of equipment if the hourly rate changes due to the equipment being used.
- (3) Emergency and/or 24-hour telephone numbers where contact can be made.
- (4) The quoter must provide the following information: Please place a check-mark in the space to the left of each school for which a quote is being provided, list the type(s) of equipment that will be used at the school, list the hourly rate for the building, and list the hourly rate for any heavy equipment should it be needed. We are requesting that quotes be based on a dual-axle dump truck.
- (5) **All successful quoters must provide written certification of insurance, showing Midd-West School District as additional insured, and the General Liability policy should have a per project aggregate limit endorsement on the policy. The following is the minimum requirements for insurance limits for the snow plowing contract:**
 - a. Automobile Liability \$1,000,000 Combined Single Limit
 - b. General Liability \$1,000,000 Each Occurrence
\$2,000,000 Aggregate
 - c. Workers Compensation and Employers Liability Statutory Requirements

d. Umbrella Liability

\$1,000,000 Optional but recommended

Please contact Dan Auman, Supervisor of Buildings and Grounds, at the District Administrative Office, 8 Dock Hill Road, Middleburg, PA, 17842, telephone number (570) 837-0046 Ext. 1701, or email dauman@mwsd.cc for further information.

Deadline for receipt of quotations is **OCTOBER 2, 2023**, at **3:00 p.m.** prevailing time.

Quotations should be mailed to Midd-West School District, to the attention of Dan Auman, Supervisor of Buildings and Grounds, 8 Dock Hill Road, Middleburg, PA, 17842-1295. Envelope should be clearly marked "SNOW REMOVAL QUOTATION."

SPECIFICATIONS AND QUOTATION FORM

- (1) Snow removal needs to be performed in advance of the start of school.
- (2) If school is cancelled, a minimum of one (1) lane of travel should be opened to the building. Full clearing of snow should be done at the conclusion of the snowfall.
- (3) Driveways and parking lots need to be cleared for extra-curricular activities in evenings and on weekends.
- (4) The quoter must provide the following information: Check the space to the left of each school for which a quote is being provided, list the type(s) of equipment that will be used at the school, and list the hourly rate for each size and type of equipment applicable to that school.
- (5) All successful quoters must provide the written certification of insurance requirement within fifteen (15) days following notice of award for snow removal services.

_____ **Middleburg Elementary School**

Equipment:

Rate

_____ **Midd-West Middle School**

Equipment:

Rate

_____ **Midd-West High School**

Equipment:

Rate

_____ **West Snyder Elementary School**

<u>Equipment:</u>	<u>Rate</u>
_____	_____
_____	_____
_____	_____
_____	_____

Name: _____

Address:

Emergency & 24-Hour Phone Number(s): _____

