

Ducor Union Elementary School District

23761 Avenue 56 – P.O. Box 249

Ducor, CA 93218

(559) 534-2261

Board of Trustees:

Mrs. Mary McGill, (President)
Mr. Michael Hall (Clerk)
Dr. Robert M. Hudson Interim Superintendent
Mr. Jeremiah Sosa CBO

Mrs. Gabina Gonzalez
Mrs. Maria Vasquez
Mrs. Florance Pace

School Board Meeting/DLAC Meeting

April 9, 2024

Meeting Place: Classroom #3

Open Session: 6:00 pm

Board Meeting Agenda

1. Called to order:

Time: _____ pm

____ Board President: Mary McGill ____ Board Member Florance Pace ____ Board Clerk: Michael Hall
____ Board Member: Gabina Gonzalez ____ Board Member: Maria Vasquez

- 1.1 Pledge of Allegiance
- 1.2 Introduction of Visitor:
- 1.3 Community Input:
- 1.4 Motion to adjourn to closed session.

Action: Mrs. McGill ____ Mrs. Pace ____ Ms. Gonzalez ____ Mrs. Vasquez ____ Mr. Hall ____

2. Closed Session: Business:

- 2.1 Pending Litigation
- 2.2 Public Employee
- 2.3 Superintendent's contract

Action: Mrs. McGill ____ Mrs. Pace ____ Ms. Gonzalez ____ Mrs. Vasquez ____ Mr. Hall ____

3. Report Out of Closed Session:

Time: _____ pm

Action: Mrs. McGill ____ Mrs. Pace ____ Ms. Gonzalez ____ Mrs. Vasquez ____ Mr. Hall ____

4. Consent Agenda

4.1 Adoption: Review school board minutes for March 12, 2024

Action: Mrs. McGill ____ Mrs. Pace ____ Ms. Gonzalez ____ Mrs. Vasquez ____ Mr. Hall ____

4.2 Approval of Warrants and Expenditures

Action: Mrs. McGill ___ Mrs. Pace ___ Ms. Gonzalez ___ Mrs. Vasquez ___ Mr. Hall ___

4.3 Adoption of the agenda

Action: Mrs. McGill ___ Mrs. Pace ___ Ms. Gonzalez ___ Mrs. Vasquez ___ Mr. Hall ___

5. Regular Business Agenda/Board Action:

5.1 Approval of proposed calendar for 24-25 school year, the same as the 23-24 school year.

Action: Mrs. McGill ___ Mrs. Pace ___ Ms. Gonzalez ___ Mrs. Vasquez ___ Mr. Hall ___

5.2 Approval of Resolution No.24-13 to establish Governing Board Member Elections and the specifications of the order of election.

Action: Mrs. McGill ___ Mrs. Pace ___ Ms. Gonzalez ___ Mrs. Vasquez ___ Mr. Hall ___

5.3 Approval of the MOU with the Tulare County SELPA for the expenditure of the educationally related mental health service (ERMHS). This collaborative relationship will ensure continuity in services.

Action: Mrs. McGill ___ Mrs. Pace ___ Ms. Gonzalez ___ Mrs. Vasquez ___ Mr. Hall ___

5.4 Approval of Resolution No: 24-14 authorizing the submission of an application for a public benefit grant to purchase two Yak Torsa Electric Utility Vehicles.

Action: Mrs. McGill ___ Mrs. Pace ___ Ms. Gonzalez ___ Mrs. Vasquez ___ Mr. Hall ___

6. Reports

6.1 Principal's Report

- Poetry and Prose
- Asthma Collaborative
- Resource Fair

6.2 Superintendent's Report

- CRDC report submitted.
- LCAP is almost completed, working on the salaries for next year now.
- Budget preparation for 24-25 is underway, new requirements.
- Summer School Information
- Graduation Trip Information
- New Construction and Modernization Eligibility submissions.

7. Adjournment:

Time: _____ pm

Action: Mrs. McGill ___ Mrs. Pace ___ Ms. Gonzalez ___ Mrs. Vasquez ___ Mr. Hall ___

4.1 Adoption: Review school board minutes for February 13, 2024

Action: Mrs. McGill ___ Mrs. Pace _2_ Ms. Gonzalez ___ Mrs. Vasquez ___ Mr. Hall _2_
5-0-0-0

4.2 Approval of Warrants and Expenditures

Action: Mrs. McGill ___ Mrs. Pace _2_ Ms. Gonzalez ___ Mrs. Vasquez _1_ Mr. Hall ___
5-0-0-0

4.3 Adoption of the agenda with addendum

Action: Mrs. McGill ___ Mrs. Pace _1_ Ms. Gonzalez ___ Mrs. Vasquez _2_ Mr. Hall ___
5-0-0-0

5. Regular Business Agenda/Board Action:

5.1 Approval of the new auditor contract with Christy White, M Green and Company will no longer provide services to our district due to restructuring.

Action: Mrs. McGill ___ Mrs. Pace _1_ Ms. Gonzalez ___2___ Mrs. Vasquez ___ Mr. Hall ___
5-0-0-0

5.2 Review of Multiple Year Projections and impact on the budget. The budget was reviewed at the county and additional cuts were made to make the Multiple Year Projections.

5.3 Motion to approve the proposed staffing for the 24-25 school year. This addresses a reduction in staffing and the need to create two combo classes. The board selected option 1 to start the year, and to move to option 2 if student numbers increase.

Action: Mrs. McGill ___ Mrs. Pace _2_ Ms. Gonzalez _1___ Mrs. Vasquez ___ Mr. Hall ___
5-0-0-0

5.4 Approval of recent interdistrict transfer requests.

Action: Mrs. McGill ___ Mrs. Pace _1_ Ms. Gonzalez _2___ Mrs. Vasquez ___ Mr. Hall ___
5-0-0-0

5.5 Approval of updated summer school plan.

Action: Mrs. McGill ___ Mrs. Pace _2_ Ms. Gonzalez ___ Mrs. Vasquez _1_ Mr. Hall ___
5-0-0-0

5.6 Approval of the Ducor UESD Transportation Plan

Action: Mrs. McGill ___ Mrs. Pace ___ Ms. Gonzalez ___2___ Mrs. Vasquez ___ Mr. Hall _1___
5-0-0-0

Mrs. Pace left at 7:30

5.7 Approval of the Second Interim for the 23-24 school year with revisions. The current status of the district's financial condition was presented, and additional reductions were presented to the board.

4.1 Adoption: Review school board minutes for February 13, 2024

Action: Mrs. McGill ___ Mrs. Pace 2 Ms. Gonzalez ___ Mrs. Vasquez ___ Mr. Hall 2
5-0-0-0

4.2 Approval of Warrants and Expenditures

Action: Mrs. McGill ___ Mrs. Pace 2 Ms. Gonzalez ___ Mrs. Vasquez 1 Mr. Hall ___
5-0-0-0

4.3 Adoption of the agenda with addendum

Action: Mrs. McGill ___ Mrs. Pace 1 Ms. Gonzalez ___ Mrs. Vasquez 2 Mr. Hall ___
5-0-0-0

5. Regular Business Agenda/Board Action:

5.1 Approval of the new auditor contract with Christy White, M Green and Company will no longer provide services to our district due to restructuring.

Action: Mrs. McGill ___ Mrs. Pace 1 Ms. Gonzalez 2 Mrs. Vasquez ___ Mr. Hall ___
5-0-0-0

5.2 Review of Multiple Year Projections and impact on the budget. The budget was reviewed at the county and additional cuts were made to make the Multiple Year Projections.

5.3 Motion to approve the proposed staffing for the 24-25 school year. This addresses a reduction in staffing and the need to create two combo classes. The board selected option 1 to start the year, and to move to option 2 if student numbers increase.

Action: Mrs. McGill ___ Mrs. Pace 2 Ms. Gonzalez 1 Mrs. Vasquez ___ Mr. Hall ___
5-0-0-0

5.4 Approval of recent interdistrict transfer requests.

Action: Mrs. McGill ___ Mrs. Pace 1 Ms. Gonzalez 2 Mrs. Vasquez ___ Mr. Hall ___
5-0-0-0

5.5 Approval of updated summer school plan.

Action: Mrs. McGill ___ Mrs. Pace 2 Ms. Gonzalez ___ Mrs. Vasquez 1 Mr. Hall ___
5-0-0-0

5.6 Approval of the Ducor UESD Transportation Plan

Action: Mrs. McGill ___ Mrs. Pace ___ Ms. Gonzalez 2 Mrs. Vasquez ___ Mr. Hall 1
5-0-0-0

Mrs. Pace left at 7:30

5.7 Approval of the Second Interim for the 23-24 school year with revisions. The current status of the district's financial condition was presented, and additional reductions were presented to the board.

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Dr. Robert M. Hudson Interim Superintendent
Mr. Jeremiah Sosa CBO

Mrs. Gabina Gonzalez
Mrs. Maria Vasquez
Mrs. Florance Pace

School Board Meeting/DLAC Meeting

March 12, 2024
Meeting Place: Classroom #3
Open Session: 6:00 pm

Board Meeting Minutes

1. Called to order: **Time: 6:03 pm**

Board President: Mary McGill Board Member Florance Pace Board Clerk: Michael Hall
Board Member: Gabina Gonzalez Board Member: Maria Vasquez

- 1.1 Pledge of Allegiance
- 1.2 Introduction of Visitor:
- 1.3 Community Input: Parents are looking for more community involvement, they woollike to see more communication with the community, and to create an inviting environment.
- 1.4 Motion to adjourn to closed session.

Action: Mrs. McGill Mrs. Pace Ms. Gonzalez 2 Mrs. Vasquez 1 Mr. Hall
5-0-0-0

2. Closed Session: Business:

- 2.1 Pending Litigation
- 2.2 Public Employee
- 2.3 Superintendent's contract

Action: Mrs. McGill Mrs. Pace Ms. Gonzalez 1 Mrs. Vasquez 2 Mr. Hall
5-0-0-0

3. Report Out of Closed Session: **Time: 7:02 pm**

Nothing to report out of closed session.

4. Consent Agenda

Action: Mrs. McGill ___ Mrs. Pace ___ Ms. Gonzalez ___ Mrs. Vasquez ___ 1 ___ Mr. Hall ___ 2 ___
4-0-0-1

6. Reports

6.1 Principal's Report

6.2 Superintendent's Report

* Information presented regarding the leftover food disposal. A copy of the bulletin was provided that indicates end-users cannot take food from the facility.

7. Adjournment:

Time: ___ 8:08 ___ pm

Action: Mrs. McGill ___ Mrs. Pace ___ Ms. Gonzalez ___ Mrs. Vasquez ___ 2 ___ Mr. Hall ___ 1 ___
4-0-0-1

All community members are welcome to participate, signatures are voluntary.

Ducor School Board Attendance:

Date: _____

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.

Accounts Payable Final PreList - 3/14/2024 3:21:03PM

*** FINAL ***
Batch No 465

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check Account Code	Amount	Flag	EFT
013620	ARAMARK	PV-240689	3/8/2024		2580337860	010-00000-0-00000-82000-55000-0-0000 Janitorial Supplies	\$301.06		
013619	ARAMARK(Cafeteria)	PV-240690	3/8/2024		2580337861	130-53100-0-00000-82000-55000-0-0000 Cafeteria Supplies	\$301.06		
013642	Jennifer Hunter	PV-240698	3/20/2024		405200653909	010-26000-0-11100-10000-43000-0-0000 After School Art Supplies	\$5.94		
	Jennifer Hunter	PV-240699	2/15/2024		404600150857	010-26000-0-11100-10000-43000-0-0000	\$32.39		
	Jennifer Hunter	PV-240700	2/10/2024		163602101042	010-26000-0-11100-10000-43000-0-0000	\$10.38		
	Jennifer Hunter	PV-240701	2/21/2024		2000116-32092215	010-26000-0-11100-10000-43000-0-0000	\$26.51		
						Total Check Amount:	\$75.22		
013513	Maria Barajas	PV-240696	3/29/2024		406000317997	010-26000-0-11100-10000-43000-0-0000 Multicultural Arts Supplies	\$28.32		
	Maria Barajas	PV-240697	3/6/2024		011849	010-26000-0-11100-10000-43000-0-0000	\$46.20		
						Total Check Amount:	\$74.52		
013635	Provost & Pritchard Consulting	PV-240687	2/29/2024		107961	010-81500-0-00000-81100-58000-0-0000 Asbestos Testing	\$15,000.00		A
012443	QUILL CORPORATION	PV-240684	3/8/2024		37630026	010-00000-0-00000-27000-43000-0-0000 Office Supplies	\$209.74		
						Total Check Amount:	\$15,000.00		
013199	RES COM Pest Control	PV-240686	3/2/2024		2206694	130-53100-0-00000-82000-55000-0-0000 ARS, ANTS, ROACHES, SPIDERS	\$50.00		
013624	Sarah West	PV-240693	2/15/2024		605641	010-26000-0-11100-10000-43000-0-0000 Snacks for Arts & Crafts	\$55.96		
	Sarah West	PV-240694	3/3/2024		003028	010-26000-0-11100-10000-43000-0-0000 After School Art Supplies	\$49.99		
						Total Check Amount:	\$50.00		

4.2

Accounts Payable Final PreList - 3/14/2024 3:21:03PM

*** FINAL ***

Batch No 465

Audit

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
012681	SISC III	PV-240685	3/1/2024		03/01-03/31		010-00000-0-00000-00000-95024-0-0000	\$35,380.30	G	
							Health & Welfare Including Retirees			
							010-00000-0-00000-00000-95028-0-0000	\$922.30	G	
							Total Check Amount:	\$36,302.60		
013612	Spd Printing & Accurate Signs	PV-240695	3/13/2024		19833		010-26000-0-11100-10000-43000-0-0000	\$1,257.32	H	
							T-Shirts for STEAM			
							Total Check Amount:	\$1,257.32		
013554	Steven McCurry	PV-240703	2/29/2024		029929/017370		010-07200-0-11100-10000-43000-0-0103	\$94.83		
							Dr. Suess Day Supplies			
							010-07200-0-11100-10000-43000-0-0103	\$130.89		
							Dr. Suess Day Supplies			
							Total Check Amount:	\$225.72		
012709	TULARE COUNTY OFFICE OF ED.	PV-240688	2/23/2024		242104		010-07200-0-11100-10000-58000-0-0102	\$1,200.00		
							Impact Intern Program Support			
							Total Check Amount:	\$1,200.00		
013486	U.S. Bank Corporate Payment Sy	PV-240691	3/28/2024		00000423		010-00000-0-00000-27000-59000-0-0000	\$212.62	M	
							Postage			
							010-00000-0-00000-27000-59000-0-0000	\$7.66	M	
							010-63000-0-11100-10000-43000-0-0000	\$66.79	M	
							Wireless Keyboard & Bluetooth Headphones			
							010-00000-0-00000-27000-43000-0-0000	\$82.97	M	
							HP Ink Cartridges			
							010-00000-0-00000-27000-43000-0-0000	\$62.84	M	
							HP Wide Bond Paper			
							010-00000-0-00000-27000-58000-0-0000	\$16.15	M	
							Prime Membership Fee			
							Total Check Amount:	\$449.03		
013383	VAST Networks	PV-240702	9/1/2021		30440		010-00000-0-00000-27000-59000-0-0000	\$195.00		
							Internet Connection			

Accounts Payable Final PreList - 3/14/2024 3:21:03PM

*** FINAL ***

Batch No 465

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	Audit	EFT
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Total Check Amount:

\$195.00

Accounts Payable Final PreList - 3/14/2024 3:21:03PM

*** FINAL ***

Batch No 465

Audit

Amount Flag EFT

Separate
Check Account Code

Reference Invoice
Number Date PO # Invoice No

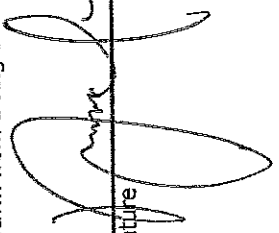
Vendor No Vendor Name

Total District Payment Amount: \$55,652.88

*** FINAL ***
 Batch No 465

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
								\$55,652.88			
Total Accounts Payable:											\$55,652.88

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 55,652.88 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 Authorizing Signature
 3/14/24
 Date

Fund Summary	Total
010	\$55,396.16
130	\$256.72
Total	\$55,652.88

Accounts Payable Final PreList - 3/6/2024 3:23:54PM

*** FINAL ***
Batch No 464

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit
013659	Advanced Integrated Pest Manag	PV-240675	2/29/2024		2230130		010-00000-0-00000-82000-55000-0-0000	\$200.00			
						Squirrel Stations Service					
013620	ARAMARK	PV-240672	3/1/2024		2580334519		010-00000-0-00000-82000-55000-0-0000	\$301.06			
						Janitorial Supplies					
013619	ARAMARK(Cafeteria)	PV-240673	3/1/2024		2580334520		130-53100-0-00000-82000-55000-0-0000	\$206.72			
						Cafeteria Supplies					
011811	DUCOR COMMUNITY SERVICES DISTR	PV-240671	3/1/2024		01/29-02/26		010-00000-0-00000-82000-55000-0-0000	\$265.32			
						Water					
013216	FASTEAL COMPANY	PV-240677	3/28/2024		CAPORS0364		010-00000-0-00000-82000-55000-0-0000	\$46.22			
						Sanitizer					
013504	Figuroa Consulting Co.	PV-240669	3/4/2024		1132		010-63310-0-00000-21000-58000-0-0000	\$18,593.75			A
	Figuroa Consulting Co.	PV-240670	3/4/2024		1133		010-31820-3-11100-10000-58000-0-0000	\$4,375.00			L
						Support for organizing for improvement, data suppo					
013714	Grandmark Service Company	PV-240678	3/1/2024		119526472		010-81500-0-00000-81100-58000-0-0000	\$2,553.00			L
						HVAC Maintenance-Commercial AC Tune Up					
013628	J's Communications, Inc.	PV-240665	3/5/2024		24-673		010-00000-0-00000-27000-58000-0-0000	\$47.68			
	J's Communications, Inc.	PV-240674	3/1/2024		24-590		010-00000-0-00000-27000-58000-0-0000	\$350.00			
						TLK Subscription 04/01/24-04/30/24					
						Total Check Amount:		\$200.00			
						Total Check Amount:		\$301.06			
						Total Check Amount:		\$206.72			
						Total Check Amount:		\$265.32			
						Total Check Amount:		\$46.22			
						Total Check Amount:		\$18,593.75			
						Total Check Amount:		\$4,375.00			
						Total Check Amount:		\$2,553.00			
						Total Check Amount:		\$47.68			
						Total Check Amount:		\$350.00			

*** FINAL ***
 Batch No 464

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT
013560	KINGS PETROLEUM LLC	PV-240666	3/11/2024		316906		010-07230-0-00000-36000-43000-0-0000 Clear Diesel, Regulatory Compliance	\$4,281.07		
Total Check Amount:										
								\$4,281.07		
012267	MC GILL, MARY	PV-240679	1/26/2024		01/26/24		010-00000-0-00000-71100-52000-0-0000 Meeting with Lawyers	\$116.58		
Total Check Amount:										
								\$116.58		
013470	Porterville Ford	PV-240683	2/29/2024		629973		010-07230-0-00000-36000-56000-0-0000 A/C Repair	\$1,247.74		D
Total Check Amount:										
								\$1,247.74		
012709	TULARE COUNTY OFFICE OF ED.	PV-240667	2/22/2024		242094		010-63000-0-11100-10000-43000-0-0000 Posters and Lamination	\$63.90		
Total Check Amount:										
								\$63.90		
013637	Tyger Bates, CPA	PV-240681	3/6/2024		1521		010-00000-0-00000-72000-58000-0-0000 Mid Year LCAP, CONAPP, DTS	\$605.00		J
013637	Tyger Bates, CPA	PV-240682	2/29/2024		1583		010-00000-0-00000-72000-58000-0-0000 LCAP Update	\$165.00		
Total Check Amount:										
								\$770.00		
001647	Varcomm Broadband, Inc.	PV-240680	3/1/2024		03/01/24-03/21/24		010-00000-0-00000-82000-55000-0-0000 Telephones, Internet Charges	\$841.75		
Total Check Amount:										
								\$841.75		
013383	VAST Networks	PV-240668	3/1/2024		52178		010-00000-0-00000-27000-59000-0-0000 Internet Connection	\$195.00		
Total Check Amount:										
								\$195.00		
012434	WASTE MANAGEMENT	PV-240676	3/1/2024		4774658-0165-2		010-00000-0-00000-82000-55000-0-0000 Trash Services January & February 2024	\$1,511.84		
Total Check Amount:										
								\$1,511.84		

Accounts Payable Final PreList - 3/6/2024 3:23:54PM

*** FINAL ***

Batch No 464

Audit

Amount Flag EFT

Separate
Check Account Code

Reference Invoice
Number Date PO # Invoice No

Vendor No Vendor Name

\$1,511.84

Total Check Amount:

Accounts Payable Final PreList - 3/6/2024 3:23:54PM

*** FINAL ***

Batch No 464

Audit

Amount Flag EFT

Separate
Check Account Code

Reference Invoice
Number Date PO # Invoice No

Vendor No Vendor Name

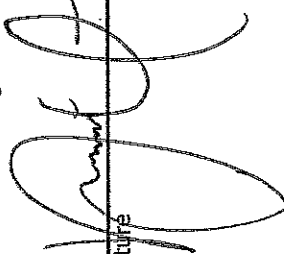
Total District Payment Amount: \$35,966.63

Accounts Payable Final PreList - 3/6/2024 3:23:54PM

*** FINAL ***
Batch No 464

Vendor No	Vendor Name	Reference Number	Invoice Date	PO #	Invoice No	Separate Check	Account Code	Amount	Flag	EFT	Audit	
Batch No 464												
											Total Accounts Payable:	\$35,966.63

The School District hereby orders that payment be made to each of the above vendors in the amounts indicated on the preceding Accounts Payable Final totaling 35,966.63 and the County Office of Education transfer the amounts from the indicated funds of the district to the Check Clearing Fund in order that checks may be drawn from a single revolving fund (Education Code 42631 & 42634).


 Authorizing Signatures _____
 Date 3/6/24

Fund Summary	Total
010	\$35,759.91
130	\$206.72
Total	\$35,966.63

BEFORE THE BOARD OF TRUSTEES OF THE
DUCOR UNION SCHOOL DISTRICT
TULARE COUNTY, STATE OF CALIFORNIA

In the Matter of Ordering Regular
Governing Board Member Elections;
Specifications of the Election Order

RESOLUTION NO. 24-13

RECITALS

1. Election Code sections 1302, 10404.5 and 10405.7 authorize school districts and community college districts to establish the election day for governing board members to regularly occur on the same day as the statewide direct primary election, the statewide general election or the general municipal election is held.
2. The Board of Supervisors has received and approved a resolution from this Board establishing election of governing board members on the same day upon which the statewide general election is held.
3. Education Code section 5322 provides that whenever an election for governing board members is ordered, the governing board shall, by resolution, provide for specifications of the election order which shall be delivered to the county superintendent of schools and the officer conducting the election not less than 123 days prior to the date set for the election.
4. Other elections of school districts or other public agencies may be held in whole or part within the territory of this District and it is to the advantage of the District to consolidate therewith.

NOW, THEREFORE, BE IT RESOLVED as follows:

1. The above recitals are true and correct.
2. This Board hereby orders an election to be held within the territory included in this District on the 5th day of November, 2024, for the purpose of electing two (2) members for 4-year terms and one (1) member for a 2-year term to the governing board of the District in accordance with the following specifications:

**DUCOR UNION SCHOOL DISTRICT
SPECIFICATIONS OF THE ELECTION ORDER**

- a. The election shall be held on Tuesday, November 5, 2024.
 - b. The purpose of the election is to choose two (2) members of the governing board of this District for 4-year terms and one (1) member for a 2-year term.
 - c. Adopt i or ii (please check one box in this section):
 - i. Candidate statements shall be paid for by the candidate. (*Elections Code section 13309 provides procedures for filing by indigent candidates.*)
 - ii. Candidate statements shall be paid for by the District. (*Elections Code section 13307.*)
 - d. Adopt i or ii (please check one box in this section):
 - i. Candidate statements shall be limited to 200 words.
 - ii. Candidate statements shall be limited to 400 words. (*Elections Code section 13307.*)
 - e. Adopt i or ii (please check one box in this section):
 - i. In the event of a tie vote, the winner of the election shall be determined by lot at a time and place to be designated by this Board.
 - ii. In the event of a tie vote, the governing board shall call a runoff election on the sixth Tuesday following the election at which the tie vote occurred. (*Education Code section 5016*) **All costs and expenses of conducting the special runoff election shall be borne by the District.**
3. The District will reimburse the county for the actual cost incurred by the county elections official in conducting the general election upon receipt of a bill stating the amount due as determined by the elections official.
 4. This Board hereby requests and consents to the consolidation of this election with other elections to be held in whole or in part in the territory of the District, pursuant to Education Code section 5340 et seq. and Elections Code section 10400 et seq.
 5. The Clerk of this Board is ordered to deliver copies of this Resolution, not less than 123 days prior to the date set for the election, to the county superintendent of school who shall deliver the order of election to the Tulare County elections official and, if applicable, to the election official of any other county in which the election is to be held, as required by Education Code section 5324.
 6. This Board requests that the county superintendent publish the notice of election in the following newspaper, which is a newspaper of general circulation that is regularly circulated in the territory: Porterville Recorder

THE FOREGOING RESOLUTION was adopted upon motion by Trustee _____,
seconded by Trustee _____, at a regular/special meeting held on April 9, 2024,
by the following vote:

AYES:	
NOES:	
ABSENT:	
ABSTAIN:	

I, Robert M. Hudson, secretary of the governing board of the Ducor Union School District, do hereby certify that the foregoing Resolution was duly passed and adopted by said Board, at an official and public meeting thereof, this 9th day of April 2024.

Date: April 9, 2024

Secretary, Board of Trustees

Distribute as follows:

Original to: Vanessa Cantu, Business Services
Tulare County Office of Education
P.O. Box 5091
Visalia, CA 93278-5091

Copy to: Maryalice Cypert, Elections Program Coordinator
Tulare County Elections
5300 W. Tulare Avenue, Suite 105
Visalia, CA 93277

**GENERAL ELECTION TIMETABLE
TULARE COUNTY SCHOOL DISTRICTS – ELECTION DAY: NOVEMBER 5, 2024**

DATE/NUMBER OF DAYS TO ELECTION	ACTION
AT LEAST 130 DAYS PRIOR TO THE ELECTION – FRIDAY, JUNE 28, 2024 <i>Ed. Code 5323 and 5340</i>	COUNTY SUPERINTENDENT must notify governing boards in writing that a consolidated election is required to be held.
Between MAY 5, 2024 AND JUNE 28, 2024 <i>Between 6 months and 130 days prior to the election Ed. Code 5093(b)</i>	NO APPOINTMENT OR SPECIAL ELECTION to fill a vacancy for <i>terms not ending this election year only</i> during the period between 6 months and 130 days prior to the election if the position is not scheduled to be filled at such election.
AT MAY OR JUNE BOARD MEETING **Please send by Friday, June 21, 2024** NOT LATER THAN FRIDAY, JULY 5, 2024 <i>Not less than 123 days prior to the election Ed. Code 5322</i>	DISTRICTS ADOPT RESOLUTION ORDERING ELECTION LAST day for districts to deliver resolution to County Superintendent containing the specifications of the election order.
NOT LATER THAN MONDAY, JULY 8, 2024 <i>At least 120 days prior to the election Ed. Code 5324</i>	LAST day for County Superintendent to deliver to County Elections Official the order of election and formal notice of election.
Between JULY 8, 2024 AND AUGUST 7, 2024 <i>At least 90 days, and not more than 120 days before the election Ed. Code 5363 and Election Code 12112, 12113</i>	PUBLISH NOTICE OF ELECTION one time in a newspaper of general circulation for all districts holding an election. [County Superintendent's office will publish school district notices and mail copies to school districts for Election Official. School districts are to post the Notice of Election at their district offices.]
MONDAY, JULY 15, 2024 <i>113th day prior to the election Ed. Code 5014, 5300 et seq. and Election Code 10510</i>	FIRST DAY CANDIDATES MAY FILE forms for Declaration of Candidacy (nomination papers) by using the Nomination Portal on the Tulare County Registrar of Voters website: www.tularecoelections.org . Forms shall be available on the 113 th day prior to the election and must be filed no later than 5 p.m. on the 88 th day prior to the election. CANDIDATE/NOMINATION INFORMATION Contact: Tulare County Registrar of Voters/Election Office Phone: (559) 839-2100 5300 W. Tulare Avenue, Suite 105, Visalia, CA 93277 Office Hours: Mon-Thurs. 7:30 a.m. to 5:30 p.m. and Friday 8:00 a.m. to 12:00 p.m.
TUESDAY, AUGUST 13, 2024 <i>Within 4 months of the end of the term Ed. Code 5093(a)</i>	NO APPOINTMENT OR SPECIAL ELECTION to fill a vacancy for <i>terms ending this election year only</i> if it occurs within 4 months of the end of the term.
FRIDAY, AUGUST 9, 2024 <i>88 days prior to the date of the election Ed. Code 5322 and Election Code 10510</i>	LAST DAY TO FILE for a bond measure. LAST DAY TO FILE declaration of candidacy. LAST DAY TO WITHDRAW declaration of candidacy. County Elections Office will be open until 5:00 p.m. on this day.
WEDNESDAY, AUGUST 14, 2024 <i>83rd day before the election Election Code 10516</i>	LAST DAY OF EXTENDED FILING PERIOD – if a declaration of candidacy for an incumbent is not filed by 5 p.m. on the 88 th day before the election, filing for anyone other than the incumbent shall have until 5 p.m. on the 83 rd day before the election to file a declaration of candidacy. **There is not extension if the incumbent filed by the 88th day or if there is no incumbent eligible to be elected.**
MONDAY, OCTOBER 7, 2024 <i>Beginning no later than the 29th day prior to the election Election Code 3001</i>	VOTER'S BALLOTS ARE MAILED -No later than 29 days before the day of the election, the county elections official shall begin mailing voter's ballots. The county elections official shall have five days to mail a ballot to each active registered voter by the 29th day before the day of the election and five days for each voter who registers to vote after that date.

Presidential General Election

November 5, 2024

Nomination Period	July 15, 2024 – August 9, 2024 <u>Extension: August 12, 2024 – August 14, 2024</u> Only If Incumbent Does Not File
Vote by Mail Ballots Mailed	October 7, 2024
Last Day to Register to Vote For this Election	October 21, 2024
Ballot Drop Boxes Open	October 8, 2024
Conditional Voter Registration	October 22, 2024 – November 5, 2024
Early Voting Period Begins (for our Office Only)	October 28, 2024
Last Day to Request a Vote by Mail Ballot	October 29, 2024
Write-in Period	September 9, 2024 – October 22, 2024

Beginning on the first day of the Signature in Lieu period, candidates can start the nomination process by using the new Nomination Portal on the Tulare County Registrar of Voters website: www.tularecoelections.org.

*Appointments must be made in advance in order to file Nomination Documents with the Registrar of Voters office. The appointment scheduler will become available on our website beginning July 10, 2024.

MEASURES

Deadline to Verify District Boundaries for Measures	July 3, 2024
Time Frame for District to File Paperwork to Consolidate a Measure**	July 15, 2024 – August 9, 2024

**Tulare COUNTY SELPA
MEMORANDUM OF UNDERSTANDING
TRANSFER OF ERMHS FUNDS FROM MEMBER LEAS TO SELPA**

This Memorandum of Understanding ("MOU") is made by and between the Tulare County SELPA ("SELPA") and Ducor Union Elementary School District:

Purpose of MOU

Whereas Under previous law, state and federal funds for educationally related mental health services ("ERMHS") for students eligible for special education and related services were distributed to the SELPA which then distributed these funds to Member LEAs in accordance with the SELPA Local Plan ("Local Plan") and SELPA Allocation Plan ("Allocation Plan"); and

Whereas The Governor's 2022-2023 State Budget effective for the 2023-2024 school year, all state and federal ERMHS funding shifted from the SELPA and, instead was to be distributed directly to each Member LEA; and

Whereas The Parties to this MOU have a history of collaborative local decision-making that, under the existing funding and allocation structure, has ensured that the full continuum of services, including ERMHS, is available to all students served by the SELPA; and

Whereas Changes from the Proposal are likely to result in program, funding, and staffing challenges that will impact the quality of services and thereby affect students, families, and staff across the SELPA; and

Whereas To avoid the unnecessary changes and resulting consequences of the Proposal, the Parties desire to maintain the SELPA's previous structure for distributing state and federal ERMHS funds.

Now, therefore, In consideration of the mutual covenants, conditions and obligations set forth herein, the Parties do hereby agree as follows:

1. Effective Date

This MOU shall be effective as of July 1st, 2024 – June 30th, 2025.

2. ERMHS Funds to SELPA

Member LEAs agree that the allocation for state principal apportionment for ERMHS, will be transferred from the district by Tulare County Office of Education as the Administrative ("AU) for the SELPA. Any federal ERMHS funds allocated to the district with a Grant Award Notification (GAN) from California Department of Education (CDE), an agency agreement will be prepared to retrieve the allocation. This will go into effect for the 2024-2025 fiscal year.

3. Changes to ERMHS Programming

The Parties agree that, if any changes in ERMHS services are required due to implementation of this MOU, these changes will be determined by the Tulare County SELPA.

4. Renewal

The Parties agree that this MOU shall be discussed annually at the first SELPA Governing Board meeting in September of each academic year and renewed by participating districts by the following January.

5. Severability/Waiver

If any provision of this MOU is determined to be illegal, unenforceable, or invalid, such provision shall in no way affect the validity of any other provision of this MOU. No waiver of any provision of this MOU shall be deemed, or shall constitute, a waiver of any other provision, whether or not similar, nor shall any such waiver constitute a continuing or subsequent waiver of the same provision. No waiver shall be binding unless executed in writing by the party making the waiver.

6. Execution of MOU Electronically and in Counterparts

This MOU may be executed in counterparts such that the signatures may appear on separate signature pages. A copy or an original, with all signatures appended together, shall be deemed a fully executed MOU. A facsimile or scanned version of any party's signature shall be deemed an original signature.

IN WITNESS WHEREOF, the Parties via their respective authorized representatives have executed and entered into this MOU as of the date set next to the signatures below.
Tulare County SELPA:

Dated: _____

By: _____

Tammy Bradford, Assistant Superintendent,
Tulare County Office of Education / SELPA Director

Dated: 03-14-2024

By: _____

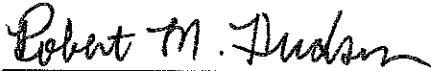

Robert M. Hudson Ed.D.
Superintendent

EXHIBIT A

SCOPE OF SERVICES

1. RESPONSIBILITIES OF DISTRICT:

Pay all travel costs, directly to the individual, for mileage, travel and conference costs incurred at the specific request of DISTRICT. The SUPERINTENENT will pay expenses of contract staff member(s) for approved conferences during the year, not to exceed two (2) days. Travel costs incurred by contracted staff member(s) to the central office of the DISTRICT to provide services per contract agreement will be paid by the SUPERINTENDET.

The DISTRICT will recognize the general fiscal monitoring responsibilities of SUPERINTENDENT. This agreement shall not affect those duties.

The DISTRICT will provide requested information to SUPERINTENDNET in a timely and efficient manner.

2. RESPONSIBILITIES OF SUPERINTENDENT:

The primary responsibility of the SUPERINTENDENT is that of contracted business support services as follows:

Budget

Assist district superintendent in the development and adoption of the district budget
Advise district superintendent and/or governing board on impact of state budget
Preparation of state required budget documents
Monitor for and advise district superintendent on budget to actual variances
Prepare and input budget revisions under direction of district superintendent
Perform in-depth budget review prior to First and Second Interim reporting
Preparation of state required First and Second Interim documents

Payroll

Provide a TCOE business tech backup to district staff for payroll and vendor payment processes
Assist district in implementing and processing settlement agreements
Prepare salary settlement disclosure documents for board presentation

Accounting

Advise district staff on proper coding of financial transactions
Prepare and input Journal Entries
Monitor financial transactions for account code propriety
Assist district in year-end closing of financial records
Assist district in implementation of fixed asset accounting system

Reporting

Prepare state required annual financial reports including: **Adopted Budget, 1st Interim, 2nd Interim, Unaudited Actuals, Federal Cash Management Reporting, Quarterly & Annual ESSER/GEER reporting**

Assist district in preparation of GASB 34 conversation/worksheets

EXHIBIT A

Assist in submitting data to TCOE required for LCFF revenue calculations
Assist district in preparation of other fiscal reports at an additional per hour charge (this request is contingent upon TCOE staffing availability)

Other

Assist district in clearing audit findings with California Department of Education and County Office of Education

Prepare for and present financial information at governing board meetings (*via video conferencing format only*)

Research information and prepare documents for district independent auditors

Train district staff in use of TCOE financial system

Attend TCOE business meetings

In order to achieve the above mentioned business support services, the SUPERINTENDENT will provide office space, furniture, equipment software and other materials used by contract staff member(s) in providing the services under this agreement.

This Agreement is entered into by both parties with the express understanding that SUPERINTENDENT will perform all services required under this Agreement as an independent contractor. Nothing in this Agreement shall be construed to constitute SUPERINTENDENT or any of its agents, employees or officers as an agent, employee or officer of DISTRICT.

Subject to any performance criteria contained in this Agreement, SUPERINTENDENT shall be solely responsible for determining the means and methods of performing the specified services and DISTRICT shall have no right to control or exercise any supervision over SUPERINTENDENT'S agents, employees or officers as to how the services will be performed. Notwithstanding this independent contractor relationship, DISTRICT shall have the right to monitor and evaluate the performance of SUPERINTENDENT to assure compliance with this Agreement.

EXHIBIT A

FEE SCHEDULE

The maximum contract total for services to be provided are estimated to be \$27,710, including travel or other expenses.

Payment will be by the job or day unless specified otherwise in a fee schedule attached to this document.

Ducor Union Elementary School District

23761 Ave 56
Ducor, CA 93218
April 9, 2024

Ducor Union Elementary School District- Resolution No. 24-14

Subject: Authorization for Application Submission - Public Benefit Grant

WHEREAS, DUESD, hereinafter referred to as the "Applicant," is committed to advancing initiatives that contribute to environmental sustainability and public welfare; and

WHEREAS, the San Joaquin Valley Air Pollution Control District (SJVAPCD) offers the Public Benefit Grant, aiming to support projects that align with the goals of air quality improvement and public health promotion; and

WHEREAS, the Applicant has identified an opportunity to implement a new vehicle project that aligns with the criteria and objectives outlined in the Public Benefit Grant;

NOW, THEREFORE, BE IT RESOLVED, that the governing body of DUESD hereby authorizes the submission of the grant application to the San Joaquin Valley Air Pollution Control District for the purpose of seeking funding for the aforementioned new vehicle project;

FURTHER RESOLVED, that Robert M. Hudson is hereby designated as the individual authorized to implement the new vehicle project on behalf of the Applicant;

FURTHERMORE, the governing body of DUESD expresses its commitment to complying with all terms and conditions of the Public Benefit Grant and ensuring the successful implementation of the approved project;

BE IT FINALLY RESOLVED, that DUESD expresses gratitude to the San Joaquin Valley Air Pollution Control District for providing this valuable funding opportunity to support initiatives that enhance air quality and public well-being.

IN WITNESS WHEREOF, the governing body of DUESD has adopted this resolution on this 9thth day of April, 2024

AYE:

NAY:

ABS:

X. _____

Board President
Ducor Union Elementary School District

Dr. Robert M. Hudson
Superintendent
District Office

Ducor Union Elementary School District
23761 Ave 56 Ducor, CA 93218

April 2, 2024

Subject: Proposal for "Public Benefit Grant" - Electric Utility Vehicles Acquisition

Dear Ducor Governing Board Members,

I am writing to present a proposal for the acquisition of new electric utility vehicles under the "Public Benefit Grant" offered by the San Joaquin Valley Air Pollution Control District (SJVAPCD). As the [Your Title], I believe this initiative aligns with our commitment to sustainability, environmental responsibility, and operational efficiency.

Grant Opportunity Details:

- Grant Name: Public Benefit Grant
- Grant Provider: San Joaquin Valley Air Pollution Control District
- Incentive: Reimbursement of up to \$20,000 per qualifying vehicle purchase for up to 5 vehicle purchases per year, totaling in \$100,000 of available funding per year
- Eligibility Criteria: [Refer to grant eligibility & guidelines document provided]

Current Fleet Information:

- Total Current Vehicles: 2
- Average Age: 10 years
- Maintenance/Operational Issues: The carts are old, and not dependable.

Proposal Objectives: The primary objectives of this proposal are to enhance the efficiency and sustainability of our operations by replacing outdated vehicles with new electric utility vehicles.

Budget and Funding Details:

- Estimated Cost: \$40,000.00
- Grant Funding Request: \$40,000.00
- Funding Coverage: Maintenance Department

Environmental and Sustainability Benefits: The introduction of electric utility vehicles will contribute to a significant reduction in greenhouse gas emissions, aligning with DUESD environmental goals and promoting a cleaner, healthier community.

Operational Advantages: The new electric vehicles offer [specific features found in spec sheet] that will enhance the overall efficiency and effectiveness of the maintenance and general education tasks, reducing long-term operational costs.

Implementation Plan: The acquisition and implementation of the new electric utility vehicles will occur over a 6-month period, in alignment with the grant timeline. The older machines will be replaced immediately upon delivery and appropriately disposed of as soon as possible. DUESD is a small school district, and implementation will be swift.

Reporting and Evaluation: Regular reports will be submitted to the SJVAPCD as required by the grant, and DUESD will uphold transparency by providing updates to DUESD Governing Board on the progress and outcomes of this initiative.

Conclusion: I kindly request the DUESD support in approving this proposal for the acquisition of electric utility vehicles through the "Public Benefit Grant." This strategic investment not only aligns with our environmental objectives but also positions DUESD as a leader in sustainable practices.

Thank you for your consideration. I am available to provide any additional information or clarification required.

Sincerely,

Robert M. Hudson Ed.D.

Superintendent



ESTIMATE

EST-000410

ZeroNox Inc.

Company ID : 4042535
 1343 S Main St
 Porterville California 93257
 U.S.A

Bill To

Ducor Union Elementary School District
 23761 Ave 56
 Ducor
 93218 CA
 Tulare

Estimate Date : 15 Mar 2024

#	Item & Description	Qty	Rate	Discount	Amount
1	YAK Torsa Electric UTV *Exclusive Public Agency Discount	1.00 Box	19,995.00	1,500.00	18,495.00
2	YAK Torsa Electric UTV *Exclusive Public Agency Discount	1.00 Box	19,995.00	1,500.00	18,495.00
3	DELIVERY TRANSPORT FEE SKU : ZNX_50000DELTRAN SERVICE TRANSPORT FEE @ \$2.50/MILE (PER VEHICLE /ROUND TRIP) *1343 S Main St, Porterville, CA 93257 -- 23761 Ave 56, Ducor, CA 93218 (11 mi)	1.00 ea	110.00	0.00	110.00

Sub Total 37,100.00

93218 TULARE CO LOCAL TAX SL (7.75%) 2,866.73

Total \$39,966.73

Notes

ESTIMATE SUBJECT TO CHANGE.



San Joaquin Valley

AIR POLLUTION CONTROL DISTRICT

PUBLIC BENEFIT GRANTS PROGRAM

New Alternative Fuel Vehicle Purchase Eligibility Criteria and Application Guidelines

The San Joaquin Valley Air Pollution Control District (SJVAPCD) is currently accepting applications from public agencies requesting funding, up to \$20,000 per vehicle, for the purchase of new alternative-fuel vehicles. For additional information, assistance, or to receive application materials, please contact:

San Joaquin Valley Air Pollution Control District
Strategies and Incentives Department
1990 East Gettysburg Avenue
Fresno, CA 93726-0244

You may also contact us by phone or e-mail, or visit our website at:

(559) 230-5800
weberip@valleyair.org
www.valleyair.org

Please Note the Following:

- All projects will be considered on a first-come, first-serve basis.
- As with all SJVAPCD incentive programs, you may **not** order or purchase any new vehicle prior to obtaining an executed contract with the SJVAPCD. Any new vehicle purchased **prior** to contract execution is **ineligible** for funding.
- Reimbursement takes place after the new vehicle is purchased and all required documents, as specified in the SJVAPCD Public Benefit Grants Program Payment Procedures, are submitted to the SJVAPCD.

ELIGIBILITY CRITERIA

The purpose of this program is to fund the purchase of new electric, plug-in hybrid, or alternative fuel vehicles for public agencies to promote clean air alternative-fuel technologies and the use of low- or zero-emission vehicles in public fleets.

❖ The **applicant** must:

- Be a public agency such as cities, counties, special districts (i.e. water districts, irrigation districts, etc.); public educational institutions (i.e. school districts, community colleges, state universities, etc.) or any other public agency as defined by Government Code section 6252, including those agencies provided for in Article IV and Article VI of the California Constitution, that are located within the geographic area of the SJVAPCD (see map on page 9 for boundaries).
- Submit by mail or hand-deliver all original completed applications to the SJVAPCD's Strategies and Incentives Department at the address listed on Page 1 of these guidelines. Copies and/or faxes will not be accepted.
- Provide a resolution from the applicant's governing body (i.e. City Council or County Board of Supervisors), or other documentation signed by a duly authorized official with authority to make financial decisions, authorizing the submittal of the application and identifying the individual authorized to implement the new vehicle project.
- Commit to a three (3) year contract period.
- Own and operate the vehicle(s) for the full term of the contract.
- Have existing charging/fueling infrastructure or have access to existing infrastructure to accommodate the new vehicle(s). If existing charging/fueling infrastructure is currently not available or accessible, applicant must be able to demonstrate its availability or accessibility by the time the vehicle(s) will be purchased.
- Adhere to all program requirements during the contract period.
- Maintain replacement value insurance for the vehicle(s) through the full term of the contract.
- Submit a copy of Internal Revenue Service (IRS) Request for Taxpayer Identification Number and Certification Form W-9 (Form W-9).
- Ensure each new vehicle purchased comes with a standard manufacturer warranty.
- Submit annual reports to the SJVAPCD through the full term of the contract as well as comply with recordkeeping and audit requirements. This includes retaining copies of current vehicle registration (if applicable) and insurance.
- Agree to allow the SJVAPCD to inspect the new vehicle at any time during the contract period.
- Properly maintain the new vehicle according to the manufacturer's recommendations to ensure good operating condition.
- Disclose any additional funding sources or other financial incentive(s) and funding amounts received or to be received by the applicant towards the purchase of the vehicle(s) in this project.
- Have match funding available to complete the project in a timely fashion.
- Sign a legally binding contract with the SJVAPCD agreeing to the project milestones and completion deadlines prior to funding being awarded.

❖ The **new** vehicle must:

- Be owned and operated by the applicant.
- Be a new Original Equipment Manufacturer (OEM) **electric, plug-in hybrid, or alternative fuel** vehicle(s).
- Be deemed eligible by SJVAPCD staff. Eligible light- and medium-duty vehicles can be found on the New Alternative Fuel Vehicle Purchase Component Light- and Medium-Duty Eligible Vehicle List found on the Public Benefits homepage at:

http://www.valleyair.org/Grant_Programs/GrantPrograms.htm#PublicBenefitGrantProgram.

Other vehicle types, such as alternative fueled transport/utility carts, scooters, bicycles, etc. may be eligible. Please contact SJVAPCD staff if you have questions regarding vehicle eligibility.

- Have a Gross Vehicle Weight Rating (GVWR) less than or equal to 14,000 pounds.
- Be domiciled and have at least seventy-five percent (75%) or more of the vehicle miles traveled or fuel consumption within the geographic area of the SJVAPCD (see map on page 9 for boundaries).

❖ **General Information:**

- Applicant must not purchase and/or take delivery of the new vehicle(s) until receiving an executed contract with the SJVAPCD. A contract is not deemed executed until all parties have signed. Any new vehicle purchased and/or delivered **prior** to contract execution is **ineligible** for program funding.
- Funds will be awarded on a first-come, first-serve basis utilizing regional allocations based on county population and/or other regional factors. In the event that applications submitted exceed the available funding, projects will be awarded based on SJVAPCD discretion until funds are exhausted.
- Applicants are restricted to the following limitations:
 - Applicants may apply for up to \$20,000 for each new vehicle.
 - Maximum funding per applicant is \$100,000 per calendar year.
- Multiple applications may be submitted throughout the calendar year for the Public Benefit Grants Program New Alternative Fuel Vehicle Purchase Component from the same applicant; however, funding will be limited to the above.
- The applicant shall not submit other applications for funding for the same vehicle under this Program or any other SJVAPCD incentive programs.
- All applications received will be subject to a review process, which will include the following:
 - Assignment of a unique project number.
 - Verification of the applicant's eligibility to participate in the Program.
 - Verification that the proposed project is consistent with these guidelines.
 - Determination that all information necessary to calculate benefits and costs is included.

- Unless written notification is provided stating otherwise, all applications submitted to the SJVAPCD will remain active and will be funded in the order received pending the availability of funds.
- Payments shall be made to the applicant only after a completed claim for payment has been received by the SJVAPCD along with all supporting documentation as specified in the SJVAPCD Public Benefit Grants Program Payment Procedures.
 - Allow up to 60 working days from the time a claim for payment is deemed complete to receive reimbursement.
- Remedies for project non-performance may include, but are not limited to:
 - Recovery of all or a portion of the program funds.
 - Other fiscal penalties on the vehicle owner based on the severity of non-performance.
 - Cancellation of the contract.
 - Prohibiting the applicant from participating in future SJVAPCD incentive programs.

APPLICANT RESOURCE WEB PAGE

To assist applicants participating in the SJVAPCD's Public Benefit Grants Program, the SJVAPCD has developed an Applicant Resource web page. This page contains links to distributors and local dealers familiar with the requirements of the Program. The information and contacts within these links can assist you in obtaining all of the information necessary to fulfill the requirements of the Program. When preparing an application, we advise that you utilize the information presented within the links on this page. By submitting complete application packets with accurate information, we can reduce the amount of time and resources necessary to process your application.

Please note that the manufacturers, distributors, and dealers represented on this page have not been "approved" by the SJVAPCD nor do they represent an exhaustive list of available resources. If you are an engine manufacturer, distributor, or dealer and you wish to be included on the Applicant Resource web page, please contact the SJVAPCD's Strategies and Incentives Department.

The Applicant Resource web page can be found at www.valleyair.org under the "Grants and Incentives" tab.

APPLICATION GUIDELINES

- ❖ Fill out the application completely and as accurately as possible. All fields are required unless otherwise indicated. Do not leave any fields blank as it lengthens the processing timeframe associated with the application and delays funding.
- ❖ All required signatures must be in **blue ink**, as a way to identify them as original.
- ❖ A **copy** of the following items must accompany the application at the time of submittal in order for the application to be deemed **complete**:
 - Internal Revenue Service (IRS) Request for Taxpayer Identification Number and Certification Form W-9 (Form W-9).
 - The information entered into the Applicant Information section of the application must be **identical** to the information on Form W-9, as this information will be used to generate all binding documents and be used to report incentive funding to the IRS.
 - A copy of the IRS Form W-9 is attached to this document. The Form can also be downloaded at www.irs.gov or by calling 1-800-829-3676.
 - Dated and itemized dealer quote for the new vehicle(s) that includes the following information:
 - Applicant name and address.
 - Dealer name and address.
 - Specific vehicle and engine information, including make, model, model year, horse power or watts, and vehicle Gross Vehicle Weight Rating (GVWR).
 - Complete and detailed breakdown of all costs: new vehicle, additional options, sales tax (with percentage rate indicated), warranty, license fees, etc.
 - Resolution from the Applicant's governing body (i.e. City Council or County Board of Supervisors), or other documentation signed by a duly authorized official with authority to make financial decisions, authorizing the submittal of the application and identifying the individual authorized to implement the new vehicle project.
 - If the applicant currently does not have existing charging/fueling infrastructure available or accessible for the new vehicle(s) purchased through this program, please submit documentation which demonstrates future availability/accessibility **and** specifies the timeframe when infrastructure will be available/accessible.

STEP-BY-STEP APPLICATION GUIDANCE

This section outlines the information requirements for each field of the application. If you need additional assistance, please contact the Strategies and Incentives Department and a staff member will assist you.

Applicant Information

1. Public Agency Name

Identify the legal name of the public agency that will enter into a contract with the SJVAPCD. The information entered into this section of the application must be **identical** to the

information on IRS Form W-9, as this information will be used to generate all binding documents and be used to report incentive funding to the IRS.

2. Tax ID

Provide the Taxpayer Identification Number (TIN) entered in IRS Form W-9, in the form of an employer identification number. **The applicant's name and TIN will be used to report incentive funding to the IRS.** The SJVAPCD cannot give tax advice; please contact a tax professional or the IRS to determine the tax consequences associated with receiving incentive funding.

3. - 6. Address

Provide the physical address where the applicant is located, including: number and street name, city, state, and ZIP code.

7. - 10. Mailing Address

Provide the mailing address used by the applicant. If the physical and mailing addresses are the same, simply write "same." All correspondence generated by the SJVAPCD, including the contract, and annual reports, will be sent to the mailing address.

11. Have you applied to any other grant programs for any vehicle in this application?

Check whether or not you have applied for additional grant funding other than through this program. If yes, please provide the name of the grant program.

Primary Contact Information

1. First Name

Provide the first name of the person that will serve as the primary contact to the SJVAPCD through the full term of the contract. All questions related to the project will go to this individual.

2. Last Name

Provide the last name of the person that will serve as the primary contact to the SJVAPCD through the full term of the contract. All questions related to the project will go to this individual.

3. Title

Specify the job title of the primary contact.

4. E-mail

Provide the E-mail address of the primary contact, if one is available.

5. Phone Number

Provide the main phone number, including area code, for the primary contact.

6. Alternate Contact Number

Provide an alternate phone number, including area code, where the primary contact can be reached, if one is available.

7. Fax Number

Provide the fax number, including area code, for the primary contact, if one is available.

Contract Signing Authority

1. First Name

Provide the first name of the person authorized by the public agency that will enter into a binding contract with the SJVAPCD.

2. Last Name

Provide the last name of the person authorized by the entity that will enter into a binding contract with the SJVAPCD.

3. Title

Specify the job title of the person authorized by the entity that will enter into a binding contract with the SJVAPCD.

New Vehicle Information

If applying for more than one vehicle make and model, please copy and complete pages 2 and 3 for each additional vehicle make and model. For example, if applying for one Ford Focus Electric and three Honda Fit EVs, then pages 2 and 3 must be completed twice, once for the Ford Focus Electric and once for the Honda Fit EVs.

1. Number of Vehicles

Identify the number of vehicles to be purchased of one specific vehicle make and model.

2. Vehicle Type

Select one specific vehicle type, or mark "other" and specify the vehicle type.

3. – 4. Vehicle Make and Model

Provide the make and model of the new vehicle(s) to be purchased through the program. The make is the manufacturer of the vehicle, and the model is the style of vehicle. *Example:* Chevrolet (make) Volt (model).

5. Vehicle Model Year

Provide the year in which the new vehicle(s) is manufactured.

6. Vehicle GVWR (must be less than or equal to 14,000 pounds)

Provide the GVWR of the new vehicle(s) to be purchased through the program. The California DMV defines the GVWR as "the weight specified by the manufacturer as the loaded weight of a single vehicle." Vehicles with a GVWR greater than 14,000 pounds are not eligible for funding under this component.

7. Engine Horsepower/Kilowatts

Identify the horsepower or kilowatt rating of the engine in the new vehicle.

8. Fuel Type

Place a check mark in the appropriate box or mark "other" and specify the type of fuel to be used in the new vehicle.

9. **Manufacturer's estimated range for fully charged vehicle (electric vehicles only)**
Provide the estimated mile range the new vehicle can travel when fully charged, if applicable.
10. **Total Cost of each New Vehicle**
Identify the total cost of each new vehicle; including additional options, sales tax (with percentage rate indicated), and warranty and license fees (as identified in the quote).
11. **Total Funding Requested from SJVAPCD**
Identify the total amount of funding requested per vehicle (maximum of \$20,000 per vehicle).
12. **Is there existing charging/fueling infrastructure in place for the proposed vehicle(s)?**
Check yes or no. If no, please describe a plan for building infrastructure or gaining access to existing charging/fueling infrastructure. If no, applicant must submit documentation explaining infrastructure as specified on Page 5 of this document.
13. **How do you intend to pay for the remaining balance of the project after the grant has been applied?**
Please check the appropriate box. If co-funded, please name the source. If using source other than co-funding (i.e. other grant funding), please list funding source.

New Vehicle Dealer Information

1. **Vehicle Dealer Name**
Provide the name of the business where you will be purchasing the new vehicle(s) associated with this application.
2. **Contact / Salesperson Name**
Provide the first and last name of the person the SJVAPCD can contact regarding the purchase of the new vehicle.
3. **E-mail**
Provide the e-mail address of the contact/salesperson, if one is available.
4. **Phone Number**
Provide the phone number, including area code, of the contact/salesperson.
5. **Fax Number**
Provide the fax number, including area code, of the contact/salesperson, if one is available.

New Vehicle Activity Information

If applying for multiple vehicles that will be performing different activities, please complete a separate section for each different vehicle activity.

1. **Number of vehicles with same vehicle activity**
Identify the number of vehicles to be purchased of one specific vehicle make and model with the same intended vehicle activity.
2. **Use within SJVAPCD boundaries**

Of the total annual miles this/these vehicles(s) will travel, provide the percentage of travel within the SJVAPCD boundaries (shown on Page 9).

3. Use within CA boundaries

Of the total annual miles this/these vehicle(s) will travel, provide the percentage of travel within CA boundaries.

4. Estimated Annual Vehicle Usage

Estimate the total annual usage per vehicle. Please specify usage in miles, hours or other unit.

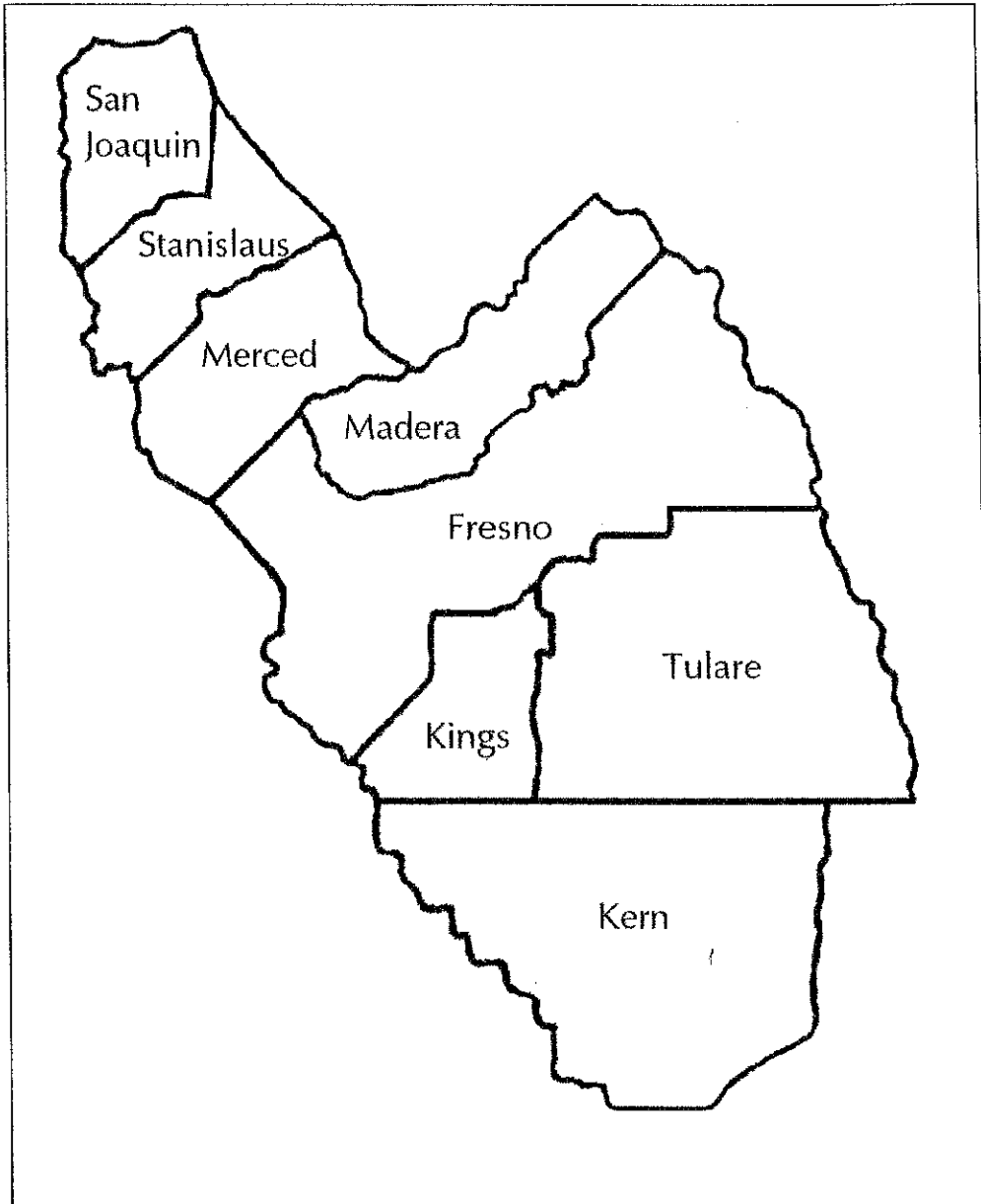
5. Vehicle Vocation/Use

Specify the vocation/use for the new vehicle (examples: law enforcement, emergency services, commuting, patrol, pool vehicle, parking enforcement, etc.).

6. Please mark the reason for purchasing the new vehicle(s):

Specify the reason for purchasing the new vehicle(s) by marking one of the boxes listed.

MAP OF THE SJVAPCD



Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States:

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Publication 515, Withholding of Tax on Nonresident Aliens and Foreign Entities).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items:

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 28% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the Part II instructions on page 3 for details),

3. The IRS tells the requester that you furnished an incorrect TIN,

4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or

5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code* on page 3 and the separate instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships* above.

What is FATCA reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code* on page 3 and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; do not leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account, list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note. ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C Corporation, or S Corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box in line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box in line 3.

Limited Liability Company (LLC). If the name on line 1 is an LLC treated as a partnership for U.S. federal tax purposes, check the "Limited Liability Company" box and enter "P" in the space provided. If the LLC has filed Form 8832 or 2553 to be taxed as a corporation, check the "Limited Liability Company" box and in the space provided enter "C" for C corporation or "S" for S corporation. If it is a single-member LLC that is a disregarded entity, do not check the "Limited Liability Company" box; instead check the first box in line 3 "Individual/sole proprietor or single-member LLC."

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space in line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

- A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)
- B—The United States or any of its agencies or instrumentalities
- C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)
- E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(ii)
- F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state
- G—A real estate investment trust
- H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940
- I—A common trust fund as defined in section 584(a)
- J—A bank as defined in section 581
- K—A broker
- L—A trust exempt from tax under section 664 or described in section 4947(a)(1)
- M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note. You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN. However, the IRS prefers that you use your SSN.

If you are a single-member LLC that is disregarded as an entity separate from its owner (see *Limited Liability Company (LLC)* on this page), enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note. See the chart on page 4 for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.ssa.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/businesses and clicking on Employer Identification Number (EIN) under Starting a Business. You can get Forms W-7 and SS-4 from the IRS by visiting irs.gov or by calling 1-800-TAX-FORM (1-800-829-3876).

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note. Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if items 1, 4, or 5 below indicate otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code* earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account)	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Custodian account of a minor (Uniform Gift to Minors Act)	The minor ²
4. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
5. Sole proprietorship or disregarded entity owned by an individual	The owner ³
6. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ⁴
For this type of account:	Give name and EIN of:
7. Disregarded entity not owned by an individual	The owner
8. A valid trust, estate, or pension trust	Legal entity ⁴
9. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
10. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
11. Partnership or multi-member LLC	The partnership
12. A broker or registered nominee	The broker or nominee
13. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
14. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

²Circle the minor's name and furnish the minor's SSN.

³You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships* on page 2.

*Note. Grantor also must provide a Form W-9 to trustee of trust.

Note. If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records from Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Publication 4535, Identity Theft Prevention and Victim Assistance.

Victims of identity theft who are experiencing economic harm or a system problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes. Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at: spam@uce.gov or contact them at www.ftc.gov/idtheft or 1-877-IDTHEFT (1-877-438-4338).

Visit IRS.gov to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

YAK

TORSA

Electric UTV



Power & Performance

Top Speed	Motor	Battery Type	Battery Size	Charge Time	Drive
28 mph	5kW/72V	ZeroNox Lithium Iron Phosphate	11.8kWh	6-8 hrs	Driveshaft 2WD/4WD

Standard Features

- Electric Dump Bed
- Turf Tires
- Glass Windshield
- Front Winch
- Bucket Seats
- Ball Hitch
- Half Doors
- 3-Year Battery Warranty

Capacity

Seats	Tow Capacity	GVWR	Load Capacity
2 seats	500 lbs	2,314 lbs	662 lbs

Dimensions

Vehicle Weight	Height	Length	Width
1,873 lbs	71 in	112.2 in	58 in

With a width of just 58 inches, this nimble off-road vehicle can access narrow roadways that others can't. Go farther with the Torsa's 75-mile range on one single charge and enjoy the path ahead.

Ducor Union Elementary School District

23761 Ave 56
Ducor, CA 93218
April 9, 2024

Subject: Authorization for Application Submission - Public Benefit Grant

San Joaquin Unified Air Pollution Control District,

I am writing on behalf of DUESD to express our intention to submit an application for the Public Benefit Grant offered by the San Joaquin Valley Air Pollution Control District (SJVAPCD). As superintendent I am duly authorized to make financial decisions on behalf of our agency.

DUESD is dedicated to advancing initiatives that promote environmental sustainability and public welfare within our community. We recognize the importance of initiatives such as the Public Benefit Grant in supporting projects aimed at improving air quality and enhancing public health.

Having carefully reviewed the eligibility criteria and objectives of the Public Benefit Grant, we have identified an opportunity to implement a new vehicle project that aligns with the goals outlined by the SJVAPCD. This project holds significant promise in contributing to the reduction of air pollution and promoting cleaner transportation alternatives within our jurisdiction.

Therefore, I hereby confirm our agency's authorization to submit an application for the Public Benefit Grant. We are committed to adhering to all terms and conditions stipulated by the SJVAPCD and ensuring the successful implementation of the proposed project.

Furthermore, I would like to designate Mr. Jose Ochoa, Maintenance Department, as the individual authorized to oversee and implement the new vehicle project on behalf of DUESD. He possesses the necessary expertise and understanding of our agency's objectives to ensure the effective execution of the proposed initiative.

We express our gratitude to the SJVAPCD for providing this valuable funding opportunity and for their ongoing efforts in promoting environmental stewardship and public health within the San Joaquin Valley.

Thank you for considering our application. We look forward to the opportunity to contribute to the collective efforts aimed at improving air quality and enhancing the well-being of our community.

Sincerely,

Robert M. Hudson Ed.D.
Superintendent



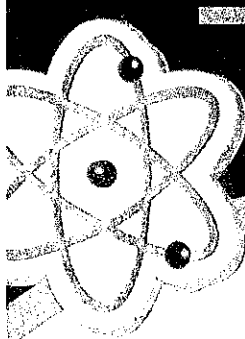
Ducor Elementary

PARENT MEETING






WEDNESDAY

10
APRIL



Come join us to review and discuss SSC nominees, information about the District's budget, and LCAP

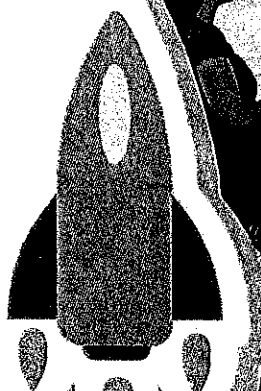
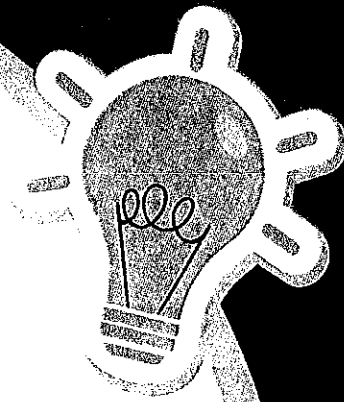
-  SSC Nominees for 2023-25
-  District Budget 2024-2025
-  LCAP

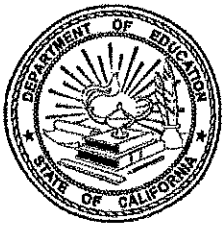
For More Information

559-534-2261

www.ducorschool.com

ducorelementary@dused.k12.ca.us





March 22, 2024

Dear County and District Superintendents and County and District Chief Business Officials:

School District Budgets: Changes to Public Notification Process

Assembly Bill (AB) 721 (Chapter 811, Statutes of 2023) became law on January 1, 2024. This bill changed the process for public notification related to school districts' budgets by modifying *Education Code (EC) Section 42103*. This letter provides guidance to school districts and county offices of education (COEs) regarding changes before the 2024-25 budget adoption cycle.

It's important to mention that the general regulations outlined in *EC Section 42103* remain unchanged. The school district's governing board must hold a public hearing to approve the budget. The agenda for the hearing must be made public at least 72 hours prior and include information on where the budget can be accessed for public review.

The AB 721 bill has introduced some important changes to the way public notifications are made:

1. It replaces the traditional method of newspaper publication with website posting, making it the primary means of notification.
2. It places the responsibility of posting notifications on the district instead of the COE.
3. The COE must verify that the school district has complied with the new publication requirements.

AB 721 modifies the publication requirements in phases, as shown in the following table.

Time Period	Requirement
Prior to January 1, 2024	COE shall publish in a local newspaper:

Time Period	Requirement
	<ul style="list-style-type: none"> • the date, time, and location of the public hearing, • the dates and locations at which the district's proposed budget may be inspected.
<p>January 1, 2024 – December 31, 2026</p>	<p>School district, or COE on behalf of school district, shall publish the budget hearing information in a local newspaper.</p> <p>A school district may also post the notice on the district's internet website.</p> <p>Each COE shall verify that the publishing requirement is met for all school districts in their jurisdiction.</p>
<p>After January 1, 2027</p>	<p>A school district shall post the notice prominently on the homepage of the district's internet website.</p> <p>School district, or COE on behalf of school district, may publish the same information in a local newspaper.</p> <p>Each COE shall verify that the publishing requirement is met for all school districts in their jurisdiction.</p>

If you have questions regarding this matter, please contact the Office of Financial Accountability and Information Services by email at sacsinfo@cde.ca.gov.

Sincerely,

/s/

John Miles, Administrator

School Fiscal Services Division

JM:ml

April 3, 2024

Dr. Rob Hudson
District Representative
Ducor Union Elementary School District
23761 Ave. 56
Ducor, CA 93218

Dear Dr. Hudson:

The Office of Public School Construction (OPSC) has received your District's School Facility Program (SFP) application documents for the amendment of your district-wide new construction eligibility determination.

This application is subject to the current SFP Regulations approved by the Office of Administrative Law on **November 7, 2022**.

Please refer to OPSC's Web site at www.dgs.ca.gov/OPSC for a copy of the Architect's Submittal Guidelines for the School Facility Program. The guidebook may be located at https://www.dgs.ca.gov/-/media/Divisions/OPSC/Services/Guides-and-Resources/Archit-Sub-Guide_ADA.pdf. OPSC encourages the districts to include these guidelines as a part of their Request for Proposal/Qualifications and/or contract for its project architect.

Should you have any questions concerning this matter, please feel free to contact me at (279) 946-8425 or Lisa Jones (Supervisor) at (279) 946-8459.

Sincerely,

Adrian Felseghi

ADRIAN FELSEGHI
Application Review Analyst
Office of Public School Construction

AF:af

cc: File

April 3, 2024

Dr. Rob Hudson
District Representative
Ducor Union Elementary School District
23761 Ave. 56
Ducor, CA 93218

Dear Dr. Hudson:

The Office of Public School Construction (OPSC) has received the School Facility Program (SFP) application documents for New Construction design only, financial hardship, funding at the following school:

New Construction Site

Ducor Union Elementary

DSA Application Number

Site/Design

Please be advised that this application is subject to the current SFP Regulation Section 1859.2 and Section 1859.95.1 approved by the Office of Administrative Law on **November 7, 2022**. These regulatory changes require the OPSC to accept both eligibility and funding applications when bond authority is exhausted, without fully processing them. If the application has all the required documents for a complete application by the OPSC it will be placed on the "Applications Received Beyond Authority List" in date order received. The list will provide estimates as requested on the SAB 50-04 Application for Funding only for the project funding amounts on the list and will be presented to the Board for acknowledgement, but not approval.

As a reminder, in submitting its application the District has certified compliance with all relevant laws contained in the Application for Funding, Form SAB 50-04.

This certification includes an acknowledgement that the District has entered escrow or already owns the site for which it is seeking funding, in accordance with Education Code Section 17070.70 and 17072.33. However, districts requesting site acquisition financial hardship funding are not required to own the site prior to requesting the funds, pursuant to SFP Regulation 1859.81.1.

Should you have any questions concerning this matter, please feel free to contact me at (279) 946-8425 or Lisa Jones (Supervisor) at (279) 946-8459.

Sincerely,

Adrian Felseghi

ADRIAN FELSEGHI
Application Review Analyst
Office of Public School Construction

AF:af

cc: File

April 3, 2024

Dr. Rob Hudson
District Representative
Ducor Union Elementary School District
23761 Ave. 56
Ducor, CA 93218

Dear Dr. Hudson:

The Office of Public School Construction (OPSC) has received your District's School Facility Program (SFP) application documents for the amendment (Adjustment) of your modernization eligibility at the following school:

Ducor Union Elementary (Adjustment)

This application is subject to the current SFP Regulations approved by the Office of Administrative Law on **November 7, 2022**.

Please refer to OPSC's Web site at www.dgs.ca.gov/OPSC for a copy of the Architect's Submittal Guidelines for the School Facility Program. The guidebook may be located at https://www.dgs.ca.gov/-/media/Divisions/OPSC/Services/Guides-and-Resources/Archit-Sub-Guide_ADA.pdf. OPSC encourages the districts to include these guidelines as a part of their Request for Proposal/Qualifications and/or contract for its project architect.

Should you have any questions concerning this matter, please feel free to contact me at (279) 946-8425 or Lisa Jones (Supervisor) at (279) 946-8459.

Sincerely,

Adrian Felseggi

ADRIAN FELSEGGI
Application Review Analyst
Office of Public School Construction

AF:af

cc: File

April 3, 2024

Dr. Rob Hudson
District Representative
Ducor Union Elementary School District
23761 Ave. 56
Ducor, CA 93218

Dear Dr. Hudson:

The Office of Public School Construction (OPSC) has received the School Facility Program (SFP) application documents for Modernization design only, financial hardship, funding at the following school:

Modernization Site
Ducor Union Elementary

DSA Application Number
Site/Design

Please be advised that this application is subject to the current SFP Regulation Section 1859.2 and Section 1859.95.1 approved by the Office of Administrative Law on **November 7, 2022**. These regulatory changes require the OPSC to accept both eligibility and funding applications when bond authority is exhausted, without fully processing them. If the application has all the required documents for a complete application by the OPSC it will be placed on the "Applications Received Beyond Authority List" in date order received. The list will provide estimates as requested on the SAB 50-04 Application for Funding only for the project funding amounts on the list and will be presented to the Board for acknowledgement, but not approval.

As a reminder, in submitting its application the District has certified compliance with all relevant laws contained in the Application for Funding, Form SAB 50-04.

This certification includes an acknowledgement that the District has entered escrow or already owns the site for which it is seeking funding, in accordance with Education Code Section 17070.70 and 17072.33. However, districts requesting site acquisition financial hardship funding are not required to own the site prior to requesting the funds, pursuant to SFP Regulation 1859.81.1.

Should you have any questions concerning this matter, please feel free to contact me at (279) 946-8425 or Lisa Jones (Supervisor) at (279) 946-8459.

Sincerely,

Adrian Felseggi

ADRIAN.FELSEGHI
Application Review Analyst
Office of Public School Construction

AF:af

cc: File

Ducor Union Elementary School 24-25 Calendar

*	Ducor UESD Proposed 24-25 Calendar							1:30 PM Dismissal	
MONTH	MON	TUES	WEDS	THURS	FRI	DAYS COMPLETED	DAYS REMAINING	SIGNIFICANT DATES AND EXPLANATIONS	
AUGUST	5	6	7	8	9	4	176	August 1st- Teachers Return	
	12	13	14	15	16	9	171	August 5th- Classified Return	
	19	20	21	22	23	14	166	August 6th-First Day of School	
	26	27	28	29	30	19	161		
SEPTEMBER	2	3	4	5	6	23	157	September 9th-Back to School Night	
	9	10	11	12	13	28	152	September 2nd-Labor Day	
	16	17	18	19	20	33	147		
	23	24	25	26	27	38	142		
OCTOBER	30					39	141		
		1	2	3	4	43	137		
	7	8	9	10	11	47	133	Oct. 7th-Professional Development Day (No School)	
	14	15	16	17	18	52	127		
NOVEMBER	21	22	23	24	25	57	123		
	28	29	30	31		61	119		
					1	62	118	November 1st-End of 1st Trimester	
	4	5	6	7	8	67	113	November 11th-Veterans' Day	
DECEMBER	11	12	13	14	15	71	109	November 18th-22nd Parent/Teacher Conferences	
	18	19	20	21	22	76	104	November 25th-November 29th-Thanksgiving Break	
	25	26	27	28	29				
JANUARY	2	3	4	5	6	81	99		
	9	10	11	12	13	86	94		
	16	17	18	19	20			December 12th-Winter Program	
	23	24	25	26	27			December 16th-January 6th Winter Break	
FEBRUARY	30	31							
	6	7	8	9	10	90	90	January 6-No School	
	13	14	15	16	17	94	86	January 13th-Martin Luther King Jr. Day	
MARCH	20	21	22	23	24	99	81		
	27	28	29	30	31	104	76		
APRIL	3	4	5	6	7	109	71		
	10	11	12	13	14	113	67	February 14th-Lincolns Birthday	
	17	18	19	20	21	117	63	February 13th-End of 2nd Trimester	
	24	25	26	27	28	122	58	February 17th Presidents' Day	
MAY									
	3	4	5	6	7	127	53		
	10	11	12	13	14	132	48		
JUNE	17	18	19	20	21	137	43		
	24	25	26	27	28			March 24th-28nd Spring Break	
	31					138	42		
JULY		1	2	3	4	142	38		
	7	8	9	10	11	147	33		
	14	15	16	17	18	151	29	April 18th-21st- Easter Break	
	21	22	23	24	25	155			
AUGUST	28	29	30			158	22		
				1	2	160	20		
	5	6	7	8	9	165	15		
SEPTEMBER	12	13	14	15	16	170	10		
	19	20	21	22	23	175	5		
	26	27	28	29	30	179	1	May 26th-Memorial Day	
OCTOBER	1					180	0	June 1st-Last Day of School	
								June 11th Prep	
								June 12th-June 28th, June 19th-Juneteenth	