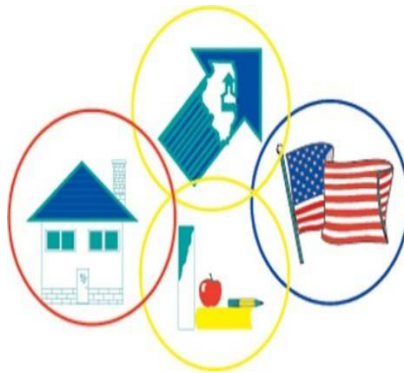


Community Consolidated Schools District 168

e-Learning Plan 2023-2026



Why e-Learning?

E-Learning days is the use of technology to enable students to learn anytime and anywhere. Community consolidated Schools District 168 e-Learning days will offer a blended learning environment for students. E-Learning days will be called in the same way an emergency day has been called in the past. Depending on the circumstances, it may be called as either a traditional school closing day (to be made up at the end of the year) or an e-Learning day.

Public Act 101-0012 allows school districts statewide to utilize e-Learning days in lieu of emergency days and maintains flexibility for students to engage in career-connected learning outside of the classroom. It is important to emphasize that the 'e' in an e-Learning Day represents 'engagement' more so than 'electronic' given the guidance around building a definition of 'an instructional day' and to establish clear expectations around student attendance.

Teachers will create standards-based lessons with resources and the assignment will be available through various digitally delivered programs located on the District Website (d168.org) under Quick Links or in Google Classrooms.

Role of e-Learning at Community Consolidated Schools District 168.

E-Learning will be utilized at Community Consolidated Schools District 168, in the event of inclement weather or any event deemed an emergency. E-Learning days enable students and teachers to continue moving through their current curriculum without interruption.

e-Learning Goals

The primary goal of e-Learning is to maintain the momentum of learning and to not "make up" missed days at the end of the school year.

Infrastructure

Technology Support

Parents and students can contact the Technology Help Desk at **tech@d168.org**.

*If for some reason, tech support cannot resolve your issue or wi-fi is not available, students will be guided to follow the alternate plan, using hard copy and print materials.

Offline Support

Teachers will be available from 8:30 a.m. to 3:00 p.m. Teachers can be reached via e-mail, Google Class Dojo, and Remind 101.

Instruction

All students in grades Kindergarten through 8th grade will participate in e-Learning. Students will have the option to engage in e-Learning assignments via online modules or printed materials. Students' lessons are aligned to the current curricular scope and sequence.

All three schools will run on the following schedule.

8:30 a.m. - 9:00 a.m. Teachers engage in planning and preparation for e-Learning Day.

9:00 a.m. e-Learning modules and e-Learning references/links are e-mailed to families

9:00 a.m. - 2:30 p.m. Teacher and Student Interaction

- 5-hour block of student engagement, instruction, supervision, monitoring, and support

12:00 p.m. - 12:30 p.m. Teacher Duty-Free Lunch

2:30 p.m. - 3:00 p.m. Office Support

- Verification and assessment of student work/engagement
- Planning and preparation

9:00 p.m. e-Learning modules close

Teachers will be available from 9:00 a.m. to 2:00 p.m. Teachers can be reached via e-mail, Google ClassDojo, and Remind 101. Parents may also contact administrators via email and/or individual cell phone numbers.

Students will select the e-Learning module(s) (Art, Music, PE, Computer, Spanish, etc.) based on their current scheduled special rotation.

Accommodation Support

For students with IEPs and 504 plans, the accommodations built into those plans will apply to e-Learning assignments. Alternative assignments may be substituted related to IEP goals. Students who have direct related services will engage in an activity provided by the related service personnel (OT, PT, Speech, etc) on an e-Learning Day.

For students that receive EL services, the EL teacher will be available for support. Modules will have appropriate accommodations based on a student's English Proficiency.

Intervention

We are committed to providing student interventions through the Multi-Tiered System of Support model (MTSS). Identified students may receive added support in identified areas. Intervention support may be provided during the e-learning day as decided by the student's teacher.

Interventionists will collaborate with classroom teachers to determine schedules, provide intervention and progress monitor the implemented supports.

Students with NO Internet Access

The district will have Wi-Fi devices available for families in need of internet access. If a student's access is in question, we will error on the side of caution and send a packet.

e-Learning Assignment Guidelines/Expectations

- Minimum 5 hours of instruction
- E-Learning assignments and content are a continuation of the traditional learning day and follow the weekly lesson plan submitted by the teacher.
- E-Learning assignments follow state content standards and learning targets.

e-Learning Training

STAFF-Staff will receive continuous training on e-Learning and online content development during Institute, SIP days and planning days. Staff will be trained on how to effectively evaluate lessons and create content that when done in conjunction with all content areas will equal at least 5 hours of instruction during an e-Learning Day.

STUDENTS-Students will practice utilizing the digitally delivered programs throughout the year. Students will demonstrate their ability to navigate digitally delivered programs via the district website. Students will have access to the district tech help desk during e-learning days.

PARENTS-Parent resources are posted on the district website.

Student Attendance Verification

All students are marked present initially on an e-Learning Day. If a student does not complete the assignments for their class by the designated due date the office or teacher will be made aware, and that student will be marked absent.

Completed e-Learning assignments will be used to determine attendance on an e-Learning Day. Considerations will be made for students who may not be home or have internet access.

Library Media Specialist/Social Workers/Counselors/OT/PT/Speech Pathologist Responsibilities

Staff are required to be logged in by 8:30 and be available via email and begin completing the linked modules in **Global Compliance Network**. Upon completion of each module please print your certificate (for your records) and email a copy to your building principal.

Teacher Assistants/Clerks/Library Clerks/Secretaries/Nurses Responsibilities

Staff are required to be logged in by 8:30 and be available via email and begin completing the linked modules in **Global Compliance Network**. Upon completion of each module please print your certificate (for your records) and email a copy to your building principal. Teacher Assistants will also work with students in small groups.

Custodial Staff

ALL custodial staff will report to their school site by 7:00 am, unless directed otherwise, and conduct a building check and complete work as usual. Hours and assignments will be set by the Building and Grounds Supervisor.

Stakeholder Communication

Every attempt will be made to determine that an eLearning Day will be used by 9 p.m. the night before. A decision will be made by 5:30 a.m. at the latest. Communication will be sent through email, phone blast, ClassDojo, district social media accounts, our website, and posted to www.emergencyclosing.com.

e-Learning Program Evaluation

Community Consolidated Schools District 168 e-Learning Program will be evaluated by students, parents/guardians, and staff each April. Each stakeholder group will complete a survey and the results will be presented to the Technology Committee and presented at the July School Board Meeting. The results from the survey will be instrumental in any revisions made to the program as well as assist in addressing any concerns or difficulties.