

METUCHEN BOARD OF EDUCATION
MARISSA PLANCHER
TRANSPORTATION COORDINATOR
16 SIMPSON PLACE
METUCHEN, NEW JERSEY 08840
(732) 321-8700 – Ext. 1010 FAX (732) 321-1195
mplancher@metboe.k12.nj.us

December 1, 2023

Dear Parent/Guardian of Bussing Student(s),

As per our Bussing Registration agreement for the 2023-2024 school year, the remainder balance of \$250 per child(ren) is due prior to **Wednesday, January 31, 2024**. **Please submit 1 form per child**, but you may submit one check for multiple children.

Your check or money order should be made payable to the **Metuchen Board of Education**. Please include **your child's full name** in lower left corner of check or money order. **When your check clears, that will be confirmation that your payment has been received.**

Please enclose payment with the bottom half of this form. Payment can be dropped off outside of door 14 at Moss in the Transportation drop box or mailed to the below address.

Metuchen Board of Education
16 Simpson Place
Metuchen, NJ 08840
Attn: Transportation

Thank you,
Marissa Plancher

Marissa Plancher
Transportation Coordinator

Please Print all information: ONE FORM per child

Student Name: _____

School: _____ Grade: _____

Bus Route: _____

FOR OFFICE USE ONLY

Date Received: _____ Check #: _____ Amount: \$ _____

Name on check: _____