



Dear Students/Parents/Guardians,

Schedules for the 2025/26 school year will be released today at 2:00PM.

On August 7th, you received an email informing you of the need to complete/acknowledge all **FORMS and DOCUMENTS** in Genesis in order to view schedules. If you have not already done so, please be sure to do this before 2PM today.

COUNSELING APPOINTMENTS REGARDING SCHEDULES:

If you would like to meet with your counselor to discuss a schedule change, first – be sure that your concern is regarding one of the following reasons:

Valid Reasons for Requesting a Schedule Change:

- Senior not scheduled in a course needed for graduation
- Student has already earned credit for course he/she is scheduled
- Student has not taken a pre-requisite course
- Student previously failed course with the same teacher
- Student does not have a full schedule
- Data entry error (class listed twice, etc.)

NO LUNCH CHANGE REQUESTS OR CHANGES TO HEALTH MARKING PERIODS WILL BE GRANTED

And please remember that the electives you originally requested were not guaranteed. Scheduling prioritizes your academic course requests first.

Electives that enable your academic preferences are often the result.

SCHEDULE CHANGE POLICY

Before last spring when class selection began, students were counseled and expected to carefully consider the courses they chose. All families signed a document entitled [Understanding the Scheduling Process](#), which outlined the MHS scheduling guidelines.

When you see your schedule, you might find you have been placed into an **elective** that you did not choose. This occurred **only** because of the need to fit all requested core courses into your schedule. If you switch an elective, you may lose placement in a core academic class.

If your concerns meet the criteria listed above or if you feel very strongly about wanting to change a class, complete [THIS MEETING REQUEST FORM](#). You will be advised of a schedule change *or* a meeting time via email.

Schedule changes, in all likelihood, will result in unwanted changes to other classes and should be carefully considered before making the decision to alter a schedule.

**NO SCHEDULE CHANGE REQUESTS WILL BE CONSIDERED AFTER
MONDAY, SEPT 15TH AT 2:00PM**

IMPORTANT NOTE:

If you find you are unable to log into your Genesis account, please note that accounts have been disabled for the following reasons:

1. Unpaid lunch balances, fees, or fines
2. Unreturned text books
3. Rising 9th grade families in need of completing the re-registration process