

AR  
 Parkers Chapel High School (Parkers Chapel School District)  
 401 Parkers Chapel Road  
 El Dorado AR 71730  
 870-862-2360

### **School Engagement Plan**

Please read over the form closely, being sure to address all guiding questions. Note the Assurances section allows you to confirm practices that are required but do not need further elaboration within the written portion of your plan. In the response fields, you may include links to additional information that can help support your story as you answer the guiding questions.

#### **1: Jointly Developed Expectations and Objectives**

Describe how the School works with parents and families to develop and review relevant plans, policies, and strategies related to engagement.

##### *Guiding Questions*

**1.1:** *How does the School - in collaboration with parents - establish an engagement plan that reflects the specific academic improvement needs of the School, and that includes programs and practices that enhance engagement and address the specific engagement needs of students and their families?*

*[A.C.A. § 6-15-1702(a)]*

**1.2:** *What efforts have been made to ensure adequate representation of parents and families of participating children in the process (Title I families)?*

*[ESSA § 1116(c)(3)]*

1: Jointly Developed

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Parkers Chapel High School will ensure that parents, alumni, administration, and teachers are actively involved in contributing to the development of the Parental Engagement Plan.

To meet the changing needs of parents and Parkers Chapel High School the Parental Engagement Advisory committee will meet annually to review, assess and update the effectiveness of Parental Engagement Programs and the efficient use of academic and non-academic activities.

The committee will consist of school staff and administration, parent representatives, teachers, and alumni. Parkers Chapel High School strives to ensure adequate representation of parents in the development of the Parental Engagement Plan.

Parkers Chapel High School will submit any parent comments to the district if the Title I School Wide Plan is not satisfactory to parents.

Additional flexible meeting times may be requested and available throughout the year.

The plan will be posted to the website no later than August 1 of each year.

\* Contact Person: Mila Burns, HS Parent Facilitator

\* Contact Number: 870-862-4641 ext. 110

## **2: Communication**

Describe how the School will communicate with and distribute information to parents and families.

### *Guiding Questions*

**2.1:** *How does the School distribute an informational packet appropriate for the age and grade of each child annually, ensuring to include:*

- *description of the engagement program*
- *recommended roles for parents, students, teacher, and the School*
- *ways for a family to get involved*
- *survey regarding volunteer interests*
- *schedule of activities planned throughout the school year*
- *regular, two-way, and meaningful system for parents/teachers to communicate*

*[A.C.A. § 6-15-1702(b)(3)(B)(1) ]*

**2.2:** *How will the School ensure information related to school and parent programs, meetings, and other activities is provided to parents in a format and in a language that parents can understand (to the extent practicable)?*

- *how is relevant information provided in a variety of ways? (For example, paper copies made available, as well as social media posts, website links, parent apps, etc.?)*

*[ESSA § 1116(e)(5)]*

**2.3:** *How does the School offer flexible opportunities for meetings with families?*

*[ESSA § 1116(c)(2)]*

## 2: Communications

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

PCHS shall develop family kits appropriate for the age and grade of the child containing the following information:

PCHS's parental engagement plan

The recommended role of the parent, student, teacher, and school

Ways for the parents to become involved in the school and their child's education

Activities planned throughout the school year to encourage school involvement

A system to allow the parents and teachers to communicate in a regular, two-way, and meaningful manner.

A survey for the parent/guardian regarding his or her interests concerning volunteering at the school.

The packets will be distributed during the school registration process and parent/guardian signatures will be obtained from each parent, acknowledging receipt of the Parkers Chapel High School Parent & Family Engagement Plan and supporting information. The parent and family engagement plan is available to the public through the Parkers Chapel School website. Parkers Chapel will ensure, to the extent possible, that information is sent home in a language and form parents can understand. A parent-friendly summary/explanation of the Parent & Family Engagement Plan is online and a supplement to the student handbook.

PCHS shall have two parent-teacher conferences per school year.

The first conference will be October 15, 2024

The second conference will be February 6, 2025

Parkers Chapel High School may offer meetings at various times (such as in the morning and evening), in different formats (such as online and in-person groups) as well as home visits or other types of individual meetings.

Child care and transportation services may be offered in preventing barriers to parent and family engagement.

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School information will be relayed through HS Facebook.

\*Contact Person: Mila Burns, HS Parent Facilitator

\*Contact Number: 870-862-4641 ext.110

\*Contact Person: , Robby Frizzell - HS Principal

\*Contact Number: 870-862-4641 ext. 110

### **3: Building Staff Capacity**

Describe activities that will be used with School staff to build their capacity to work with parents as equal partners .

#### *Guiding Questions*

**3.1:** *How does the School build staff capacity to work with parents as equal partners? This may include workshops, conferences, trainings, webinars, and online resources that will be used to ensure ALL School staff (including teachers, specialized instructional personnel, principals, and other School leaders) are aware of:* ○ *the value and utility of contributions of parents [Title I schools]*

○ *how to reach out to, communicate with, and work with parents as equal partners [Title I schools]* ○ *how to implement and coordinate parent programs and build ties between home and the School [Title I schools]*

○ *how to respond to parent requests for parent and family engagement activities [Title I schools]* ○ *that parents play an integral role in assisting student learning [all schools]*

○ *how to welcome parents into the School and seek parental support and assistance [all schools]* ○ *the School's process for resolving parent concerns as outlined in the School handbook, including how to define a problem, whom to approach first, and how to develop solutions [all schools]*

*[ESSA § 1116(e)(3;14); A.C.A. § 6-15-1702(b)(5-7)]*

#### 3: Building Capacity of School Staff

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Parkers Chapel High School will provide training through South Central Service Cooperative; approved on-campus training and Arkansas IDEAS to train teachers, specialized instructional support personnel, principals, and other school leaders, and other staff, with the assistance of parents, in:

The value and utility of contributions of parents; That parents play an integral role in assisting student learning; How to reach out to, communicate with, and work with parents as equal partners; How to implement and coordinate parent programs; How to build ties between parents and the school; To welcome parents in to the school and seek parental support and assistance; To provide information in a format, to the extent practicable, in a language the parents can understand; To respond to parent requests for parent and family engagement activities; To recognize that a parent is a full partner by including in the school handbook the school's process for resolving parent concerns.

The State Board of Education's Standards for Accreditation of Arkansas Public Schools and School Districts shall require no fewer than two (2) hours of professional development for teachers designed to enhance the understanding of effective parental involvement strategies. No fewer than three (3) hours of professional development for administrators designed to enhance understanding of effective parent involvement strategies and

the importance of administrative leadership in setting expectations and creating a climate conducive to parental participation.

\*Contact Person: ,Robby Frizzell - HS Principal

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\* Contact Number: 870-862-4641 ext. 110

#### **4: Building Parent Capacity**

Describe how the School provides opportunities to build parents' capacity to play a role in their children's academic success. This may include conducting workshops, conferences, classes, online resources, Academic Parent-Teacher Team meetings or providing equipment or other materials.

##### *Guiding Questions*

**4.1:** *How does the School provide timely information about the following :*

- *a description and explanation of the curriculum in use at the School*
- *the forms of State and Local academic assessments used to measure student progress, including alternate assessments*
- *the achievement levels of the challenging State academic standards students are expected to meet*

*[ESSA § 1116(c)(4)(B) ]*

**4.2:** *How does the School provide assistance to parents in understanding the following:*

- *the requirements of Title I, Part A*
- *how to monitor their child's progress*
- *how to work with educators to improve the achievement of their children.*

*[ESSA § 1116(e)(1)]*

**4.3:** *What types of materials and training does the School provide to help parents work with their children to improve their children's achievement? This may include:*

- *literacy training*
- *technology training, including education about copyright piracy and safe practices*
- *resources that describe or assist with the child's curriculum*
- *other activities such as workshops, conferences, online resources like tutorials or webinars, and any equipment or other materials, including parent resource centers*

*[ESSA § 1116(e)(2)]*

**4.4:** *Involve parents of students at all grade levels in a variety of roles, including without limitation:*

- *involvement in the education of their children*
- *volunteer activities*
- *learning activities and support classroom instruction*
- *participation in School decisions*
- *collaboration with the community*
- *development of School goals and priorities*
- *evaluating the effectiveness of the School-level Improvement Plan*

*[A.C.A. § 6-15-1702(b)(1); ADE Rules Governing Parental Involvement Section 3.03]* **4.5:** *How does the School promote and support responsible parenting? The School shall, as funds are available:*

- *purchase parenting books, magazines, and other informative material regarding responsible parenting through the School library, advertise the current selection, and give parents an opportunity to borrow the materials for review*
- *Create parent centers*

*[A.C.A. § 6-15-1702(b)(4)(A) ]*

**4.6:** *How does the School provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation:*

- *role play and demonstration by trained volunteers*

- *the use of and access to Department of Education website tools for parents*

*[<https://dese.ade.arkansas.gov>]*

- *assistance with nutritional meal planning*  
[A.C.A. § 6-15-1702(b)(5)(B)(ii)(a-d)]

#### 4: Building Capacity of Parents

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Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Parkers Chapel High School shall schedule regular parent involvement meetings throughout the school year where parents will be given a description and explanation of the curriculum in use and provide parents with individual student academic assessment results and interpretation of those results. Parents will be provided with a description and explanation of the assessments used to measure student progress and achievement levels of the challenging State academic standards.

Parkers Chapel High School shall provide assistance to parents/guardians of children served by the school in understanding the :

- Arkansas Academic Standards
- State and local academic assessments including alternate assessments
- Title I, Part A requirements
- Strategies parents can use to support their child's academic progress
- Ways to monitor the child's progress and work with educators to improve the achievement of their children

Parkers Chapel High School will provide instruction to a parent/guardian on how to incorporate developmentally appropriate learning activities in the home environment, including without limitation: role play and demonstration by trained volunteer, the use of and access to the Department of Education website tools for parents (<http://www.arkansased.gov>), assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Department of Education.

Parkers Chapel High School parents shall be involved in the decisions affecting course selection and career planning prior to registration of the upcoming school year and will be offered workshops in preparation for their child's post secondary opportunities.

October 2024

To promote and support responsible parenting and foster parent and family engagement, Parkers Chapel High School shall, as funds are available:

- Provide materials and training in such areas as literacy, copyright and technology use to help parents work with their children to improve their child's achievement
- Purchase parenting books, magazines, and other informative materials regarding responsible parenting, advertise the current selection housed in the high school library, and give parents the opportunity to borrow the materials for review.
- Family STEM Night - August 1,2024

\*Contact Person: Patricia Murray, HS Counselor

\*Contact Number: 870-863-0209

\*Contact Person: Mila Burns, HS Parent Facilitator

\*Contact Number: 870-862-4641 ext.110

### **5: Coordination**

Describe how the School will coordinate with other organizations, businesses, and community partners, including alumni, to provide additional supports, services, and resources to families..

#### *Guiding Questions*

**5.1:** *How does the School investigate and utilize community resources in the instructional program?*  
*[ADE Rules Governing Parental Involvement Section 5.06]*

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**5.2:** *How does the School coordinate and integrate programs and activities with other Federal, State, and local programs? Some examples include:*

- *public preschool programs such as Head Start*
- *organizations/activities to help students transition to elementary, middle, high, and postsecondary schools or careers*
- *wraparound services that allow families to send their children to school ready and able to focus on learning*

*[ESSA §1116(e)(4) ]*

**5.3:** *In what ways does the School enable the formation of a Parent Teacher Association or organization and ensure leaders of said organization will be included in appropriate decisions?*

*[A.C.A. § 6-15-1702(b)(8)(B)(ii)]*

#### 5: Coordination of Services

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Parkers Chapel High School will provide resources and assistance for parents to learn about child development, child rearing practices, and academic strategies that are designed to help parents become full partners in the education of their child.

Outside speakers will provide parents with information concerning ways to make their child's academic life more successful.

Parkers Chapel will provide instruction to parents on how to incorporate developmentally appropriate learning activities in the home environment with the use of and access to the Arkansas Division of Elementary & Secondary Education website tools for parents, assistance with nutritional meal planning and preparation and other strategies or curricula developed or acquired by the school district for at-home parental instruction approved by the Arkansas Division of Elementary & Secondary Education.

Parkers Chapel High School will coordinate and integrate parent and family engagement programs, activities, and strategies with college and career ready resources or organizations, parent resource centers or other programs that encourage and support parents in fully participating in their child's education.

Family STEM Night - August 1, 2024

Tassel Time  
College Fairs  
College Recruiting Visits  
Student Development Day  
Guest Speakers  
Guest Teachers  
Booster Clubs  
Community Service

Parkers Chapel High School will take advantage of community resources and shall consider recruiting alumni from the school to create an alumni advisory commission to provide advice and guidance for school improvement.

Parkers Chapel School shall enable the formation of a Parent Teacher Organization that will foster parental and community involvement within the school and leaders of the organization will be utilized in appropriate decisions.

Parents/Guardians will fill out a survey at registration regarding their interests concerning volunteering during the school year. A volunteer resource booklet will be compiled and housed in the HS Parent Facilitator's office.

Parkers Chapel High School shall incorporate the Parental Engagement Plan into the school's improvement plan.

Parkers Chapel School District will host the Annual Report to the Public in October 2024. \*Contact Person:

Patricia Murray, HS Counselor

\*Contact Number: 870-863-0209

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\*Contact Person: Mila Burns, HS Parent Facilitator

\*Contact Number: 870-862-4641 ext. 110

### **6: Annual Title I Meeting** (Title I schools)

Describe the details regarding the Annual Title I meeting used to inform parents of the requirements of Title I, the School's participation, and the parents' rights to be involved.

#### *Guiding Questions*

**6.1:** How and when (month/year) does the School conduct the Annual Title I meeting, ensuring that parents are informed of the following? (\*Include a link to the detailed agenda, meeting minutes, and/or slide deck for this year's Annual Title I Meeting, if available.)

- the requirements of Title I and the School's participation
- the parents' rights under Title I (The Right to Know Teacher Qualifications, Right to Request Meetings)

[ESSA § 1116(c)(1) ]

#### 6: Annual Title I Meeting

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Parkers Chapel School will conduct an annual Title I meeting no later than April 30, 2025 to inform parents of their rights under Title I, the requirements of Title I and the school's participation. The meeting may be viewed online if parents are not able to attend.

Parkers Chapel High School currently does not receive Title I funding.

Contact Person: June Wells, Special Programs

Contact Number: 870-875-1527

### **7: School-Parent Compact** (Title I schools)

Describe the process School will follow to jointly develop with parents a School-Parent Compact as required under Title I, Part A.

#### *Guiding Questions*

**7.1:** How does the School jointly develop a School-Parent Compact which does the following: ○  
Outlines how parents, the entire School staff, and students will share the responsibility for improved student academic achievement

- Addresses the importance of regular two-way, meaningful communication through: ■

conferences (no fewer than 2 each year)

- frequent reports on progress
- reasonable access to staff
- opportunities to volunteer
- observation of classroom activities

[ESSA § 1116(d) ]

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**7.2:** How do families access the compact in order to understand the shared responsibility for improved student academic achievement?

- Including parent-teacher conferences in elementary Schools, at least annually
- Include a link or insert the language of the compact to demonstrate this requirement has been met.

[ESSA § 1116(d)(2)(A)]

### 7: School-Parent Compact

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Parkers Chapel High School staff, parents, and students will develop a school-parent-student compact. The compact will outline and explain how parents, school staff, and students share the responsibility for improving student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the state's high academic standards. All parents, students and teachers are asked to sign the compact. Compacts will be shared with families during the registration process.

Parkers Chapel High School will continually address the importance of regular two-way, meaningful communication through:

- Two Parent-Teacher Conferences on October 15, 2024 & February 6, 2025
- Frequent reports on progress in September 2024, November 2024, February 2025, and April 2025
- Parents may be contacted by phone or text through a program called ThrillShare. Pertinent school information may be recorded and sent at a designated time.
- Teachers call parents as needed
- Parents have reasonable access to staff
- Parents with internet access may check their child's grades through HAC (E-School)
- Opportunities to volunteer (Volunteer interest survey will be filled out at registration and a volunteer resource booklet compiled and kept in Parent Facilitator's office)
- Observation of classroom activities

Parkers Chapel High School will provide resources and assistance to parents in understanding the challenging state academic standards and the state and local academic assessments.

Parents will be given the opportunity to have test results of their child's state assessments interpreted for them in group or individual meetings with the school counselor.

\*Contact Person: Mila Burns, Parent Facilitator

\*Contact Number: 870-862-4641 ext. 110

\*Contact Person: Patricia Murray, HS Counselor

\*Contact Number: 870-863-0209

**8: Reservation of Funds** (Title I schools)

Describe how the School uses Title I, Part A funds set-aside for parent and family engagement programs and activities.

*Guiding Questions*

**8.1:** If the School is a recipient of set aside funds for parent and family engagement (as part of receiving a Title I, Part A allocation greater than \$500,000):

- o How is the School spending those funds?
- o How does the School determine the priority of how funds are spent?

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- o Who is involved in determining that?

[ESSA § 1116(a)(3)(A)]

**8.2:** How does the School provide opportunities for parents and family members to be involved in providing input into how the funds are used?

[ESSA § 1116(a)(3)(B); ESSA § 1116(a)(3)(C); ESSA § 1116(a)(3)(D)(i-v)] 8:

Reservation of Funds

Does the School Parent and Family Engagement Plan describe how the school will accomplish each of the required components?

Parkers Chapel High School currently does not receive \$500,000 or more in Title I allocation.

\*Contact Person: June Wells, Special Programs

\*Contact Number: 870-875-1527

**Assurances**

*Please read the following statements closely. By checking these boxes, the School understands the legal requirements and will meet them accordingly.*

**Required...your form will not save unless all boxes are checked.**

**A.1:**The School understands that annually by August 1, the public School’s Engagement Plan shall be developed, or reviewed and updated.

[ADE Rules Governing Parental Involvement Section 3.02.3]

**A.2:**The School understands that the following must be made available to families and the local community on the School or District website no later than August 1st:

- The School Engagement Plan
- A parent-friendly explanation of the School and District’s Engagement Plan
- The informational packet
- Contact information for the parent facilitator designated by the School.

[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02.4]]

**A.3:**The School understands that a parent-friendly summary/explanation of the Engagement Plan should be included in the current student handbook.

[A.C.A. § 6-15-1704(a); ADE Rules Governing Parental Involvement Section 3.02] **A.4:**The

School understands its obligation for ensuring professional development requirements related to parent and family engagement are met and that records are maintained accordingly. [A.C.A. § 6-15-1703(a); A.C.A. § 6-17-709]

**A.5:**The School understands its obligation to obtain signatures for each parent acknowledging receipt of the District’s Engagement Plan summary/explanation.  
[A.C.A. § 6-15-1704(a)(3)(B)]

**A.6:**The School Principal understands their obligation to designate and pay a licensed staff member to serve as Parent Facilitator:

- to help organize meaningful training for staff and parents,
- to promote and encourage a welcoming atmosphere, and

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to undertake efforts to ensure that engagement is recognized as an asset to the School.  
[A.C.A. § 6-15-1702(c)(1)]

**A.7:**The School understands its obligation to encourage school staff to use volunteer surveys to compile a volunteer resource book..  
[A.C.A. § 6-15-1702(b)(6)(B)(ii)]

**A.8:**The School understands its obligation to conduct no fewer than two parent-teacher conferences per school year.  
[A.C.A. § 6-15-1702(b)(3)(B)(ii)]

**A.9:**The School understands its obligation to incorporate the Engagement Plan into the School Improvement Plan.  
[ADE Rules Governing Parental Involvement Section 3.02.2]

**A.10:**The School understands its obligation to schedule regular parent involvement meetings at which parents are given a report on the state of the School and an overview of:

- what students will be learning
- how students will be assessed
- The informational packet
- what a parent should expect for his or her child’s education
- how a parent can assist and make a difference in his or her child’s education.

[A.C.A. § 6-15-1702(b)(5)(B)(i)(a-d)]

**A.11:**Any School serving high school students understands its obligation to educate parents about their role in decisions affecting course selection, career planning, and preparation for postsecondary opportunities.  
[A.C.A. § 6-15-1702(b)(7)(B)(ii)]

**A.12:**The School understands its obligation to welcome parents into the School, and more specifically, not have any school policies or procedures that would discourage a parent from visiting the School or from visiting a child's classrooms.  
[A.C.A. § 6-15-1702(b)(6)(B)]

**A.13:**The School understands that all Title I, Part A funded engagement activities and strategies should remain consistent with all information set forth in this parent and family engagement plan.  
[ESSA § 1116(a)(3)(D)]

**A.15:**The School understands its obligation, if requested by parents, to provide opportunities for regular meetings to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children, and respond to any such suggestions as soon as practicably possible.  
[ESSA § 1116(c)(4)(C)]

**A.14:**The School understands its obligation to submit to the State any comments from parents who deem the Title I Schoolwide Plan unsatisfactory. These comments can be sent to [ade.engagementmatters@ade.arkansas.gov](mailto:ade.engagementmatters@ade.arkansas.gov)  
[ESSA § 1116(b)(4)]

|   |                            |
|---|----------------------------|
| <b>School Name:</b>                         | Parkers Chapel High School |
| <b>School Engagement Facilitator Name:</b>  | Mila Burns                 |
| <b>Plan Revision/Submission Date:</b>       | 05/16/2024                 |
| <b>District Level Reviewer Name, Title:</b> | June Wells                 |
| <b>District Level Approval Date:</b>        | 05/16/2024                 |

**Committee Members, Role**

(Select "Repeat" to open more entry fields to add additional team members)

| <b>First Name</b> | <b>Last Name</b> | <b>Role (Teacher, Staff, Parent, Student, or Community Member)</b> |
|-------------------|------------------|--|
| Mila              | Burns            | HS Parent Facilitator/Librarian                                    |
| Patricia          | Murray           | HS Counselor   |
| Robby             | Frizzell         | HS Principal   |
| June              | Wells            | District Special Programs  |
| Crissy            | Goss             | HS Science/Math Teacher  |
| Bobbie            | Killingsworth    | Admin.Assistant/ Parent  |

**Committee Members, Role**

(Select "Repeat" to open more entry fields to add additional team members)

| <b>First Name</b> | <b>Last Name</b> | <b>Role (Teacher, Staff, Parent, Student, or Community Member)</b> |
|-------------------|------------------|--|
| Kammie            | Bryant           | HS Parent/Alumni   |
| Cindy             | Mason            | HS Parent/Alumni   |
| Tara              | Morgan           | HS Parent  |
| Jennifer          | McNabb           | HS Parent  |
| Emily             | Poole            | Alumni   |
| Jaycie            | Shrewsbury       | Alumni   |

**State**

Ark. Code Ann. § 6-15-1701 et seq.  
Arkansas Department of Education Rules Governing Parental Involvement Plans and Family and Community Engagement

**Federal**

Elementary and Secondary Education Act, as amended by Every Student Succeeds Act, 114 P.L. 95, 20 U.S.C. §§ 6312,6318, 6320

Find additional guidance on the [DESE Parent and Family Engagement Requirements](#) webpage. For any questions about completing this form or meeting legal compliance, please contact the DESE Engagement Unit at [ade.engagementmatters@ade.arkansas.gov](mailto:ade.engagementmatters@ade.arkansas.gov) or 501-371-8051.

