

**Teacher** notices student difficulty:

1. Teacher conferences with student; document the communication. ([Student Questionnaire](#))
2. Teacher contacts parent(s); document communication. ([Initial Parent Contact form](#))
3. Collaborate with colleagues to identify and implement strategies and interventions.
4. Use IC to document behavior.

Problem Continues

Problem Resolved

**Student** experiences difficulty:

Consults with school personnel.

Problem Continues

Problem Resolved

**Parent** notices student difficulty:

Consults with school personnel.

Problem Resolved

Problem Continues

Documented parent/student/staff conference.

Interventions and strategies implemented, including progress monitoring.

Problem Continues

Problem Resolved

1. Team / Teacher contacts the building SAT Team and completes the [SAT referral form](#).
2. The SAT Team meets to review documentation of what has been tried, classroom interventions, etc, to determine plan of action.
3. The SAT Team develops an intervention plan for Tier 1, II, or III.

Problem Continues

Problem Resolved

Reconvene the SAT Team to determine additional supports at Tier I, II, or III.  
Develop a plan of action at Tier I, II, or III.

Additional interventions implemented > problem resolved.

Explore behavior supports.

Possible referral to Section 504 Committee, Attendance Review Committee, or Special Education Department. [Parent follow-up form](#).