

**MENOMINEE AREA PUBLIC SCHOOLS
MENOMINEE, MICHIGAN**

DATE: APRIL 5, 2024

**POSITION: ELA/SS SECONDARY TEACHER
2024-2025 SCHOOL YEAR**

QUALIFICATIONS:

1. A minimum of a Bachelor's Degree from an approved college or university.
2. Must have a valid Michigan teaching certificate.
3. Must meet state and federal highly qualified teacher requirements in a broad field of english/social studies as set forth. by the State of Michigan.
4. Excellent verbal and written communication skills.
5. Proficient in the use of technology to promote efficiency in the position.
6. Ability to prepare lesson plans and organize a meaningful instructional program.
7. Ability to maintain records, and prepare reports and correspondence related to the position.
8. Such alternatives to the above qualifications as the Board of Education may find appropriate and acceptable.

REPORTS TO: Building Principal

JOB GOAL: To teach ELA/SS Secondary school students the skills required in accordance with the Districts Core Curriculum.

PERFORMANCE RESPONSIBILITIES:

1. Develops and maintains a classroom environment conducive to effective learning within the limits of the resources provided by the district.
1. Prepares for classes assigned, and shows written evidence of preparation upon request of immediate superior.
2. Encourages students to set and maintain standards of classroom behavior and evaluate their progress on a regular basis.
3. Employs a variety of instructional techniques and instructional media, consistent with the physical limitations of the location.
4. Makes provision for being available to students and parents for education related purposes outside the instructional day when required or requested to do so under reasonable terms.
5. Meets and instructs assigned classes in the locations and at the times designated.
6. Attends and participates in faculty meetings.
7. Works to establish and maintain open lines of communication with students and their parents concerning both the broad academic and behavioral progress of all assigned students.
8. Regular and reliable attendance.

TERMS OF EMPLOYMENT: Per Master Agreement

EVALUATION: Performance of this job will be evaluated in accordance with provisions of the Board of Education's policy on Evaluation of Professional Personnel.

APPLY TO:

Submit Letter of Interest/Resume to:
Mrs. Julie Krahn, Assistant to the Superintendent
krahj@gomaroons.org
906-863-9951 Ext 2126