

Independent School District #891  
Canby Public School  
High School Room 156  
5:30 pm

### **1.0 Opening of Meeting:**

- 1.1 Call to Order: Chair Thorpe called the meeting to order at 5:30 pm
- 1.2 Roll Call: Absent: Directors Fairchild and Full
- 1.3 Clerk: Motion by Leppke, second Buelte, to appoint director Kockelman as the clerk for the meeting, motion carried 4-0.
- 1.4 Approve the Agenda: Motion Leppke, second Bueltel to approve the agenda, motion carried 4-0.
- 1.5 Recognition of Visitors:
- 1.6 Approval of the Minutes: Motion by Leppke, second Kockelman, to approve the minutes from 9-18-2023, motion carried 4-0.
- 1.7 Donations: Motion by Kockelman, second Leppke, to approve the donation from Zoetis to the FFA Chapter in the amount of \$109.00, and from Kathleen and Gordon Fergusson to the elementary student council in the amount of \$100.00, motion carried 4-0.

### **2.0 New Business / Non-Action Items:**

- 2.1 Administrative Reports:
  - 2.1.1 Superintendent Ryan Nielsen: Superintendent Nielsen reported they received the new lawn mower; bus garage doors will be installed this week; administration is reviewing the new READ Act and how it will be implemented; the WBWF report will be presented to the board in November; possible snow days if needed are 1-22, 2-19, 3-18, and 4-1; the SWWC is applying for a SPED Law teacher pipeline grant; the SWWC is moving to Marshall from Belleview in a year. It will be located at SMSU.
- 2.2 Staff Development Report: Superintendent Nielsen reported the staff development committee met on October 5 at 7:45 am. The committee discussed the structure of the committee, the WBWF, CEU needs, E-learning, and staff development days scheduled for May.
- 2.3 HVAC Planned Service Agreement: Jay Nelson from Johnson Controls presented to the board about the proposed Planned Service Agreement.
- 2.4 AED for Outdoor Activities: The district is looking to purchase an AED that can be used for outdoor activities and events.
- 2.5 Updated TIF Information: The city provided an updated TIF notice on property that is currently in a TIF. It is for clarification only and is not new.

### **3.0 Old Business / Action Items**

- 3.1 MDE Assurance and Compliance: Motion by Kockelman, second Bueltel to approve the assurance and compliance report for MDE, motion carried 4-0.

- 3.2 MSHSL Form A Resolution: Director Thorpe introduced the resolution, second by Leppke, to approve MSHSL Form A Resolution, Ayes: Leppke, Bueltel, Kockelman, Thorpe Nays: None, Resolution passes.
- 3.3 MSHSL Form B Resolution: Director Bueltel introduced the resolution, second by Kockelman, to approve MSHSL Form B Resolution, Ayes: Leppke, Bueltel, Kockelman, Thorpe Nays: None, Resolution passes.
- 3.4 Snow Removal Contract: Motion by Kockelman, second Leppke, to approve the proposed snow removal contract with J's Allied Const. Company for the 2023-2024 school year, motion carries 4-0.
- 3.5 Boys Basketball Uniforms: Motion by Leppke, second Bueltel, to approve the purchase of new uniforms for the boys basketball team in the amount of \$3,086, motion carries 4-0.
- 3.6 Tower Purchase: Motion by Kockelman, second Leppke, to table the item to the next meeting, motion carried 4-0.
- 3.7 Sale of Home: Motion by Thorpe, second Leppke, to approve the superintendent to advertise sale of the home at 413 1<sup>st</sup> Ave. West. The home will be advertised to be sold and moved at purchasers' expense. Once the district finalizes the purchase, the ad will be placed in the paper to sell the home, motion carried 4-0.
- 3.8 Entry Rugs for High School: Motion by Kockelman, second Bueltel, to purchase new entry rugs, motion carried 4-0.

#### **4.0 Communication**

- 4.1 POC Meeting October 11 at 8:15 am – Board Room (Meeting moved to Thursday)
- 4.2 Next Board Meeting: Monday, October 23, 2023 at 5:30 pm

#### **5.0 Adjournment**

- 5.1 Adjournment: Motion to adjourn at 7:01 pm by Leppke, second Bueltel, motion carried 4-0.

---

School Board Clerk

---

Date