

Canby High School



2023-24 STUDENT HANDBOOK

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507-223-2001
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This agenda belongs to:

Name: _____

Address: _____

City/State/Zip: _____

Phone: _____

Lunch #: _____ Student #: _____

HIGH SCHOOL STUDENT POLICY HANDBOOK

INTRODUCTION

This handbook and its contents are approved by the School Board annually. This is typically done in August or September. This handbook may be changed or amended during the school year. Changes will be posted in the office of the principal and on the school's web site. If you have any questions about a provision, contact the principal.

VISITORS

Any persons other than Canby Public School students, staff, or Board of Education personnel, are regarded as visitors. Visitors coming in to Canby High School must check into the high school or district office. A visitor's pass will be issued at the time of arrival and is to be returned by the visitor to the appropriate office upon departure. NOTE: It is our policy to **NOT** allow visiting relatives or students to visit during school hours.

REQUEST FOR STUDENT SOCIAL SECURITY NUMBER

All Minnesota school districts are part of a state-wide computer reporting system which uses the student social security number to record information about your child. This information is, in turn, provided to the Minnesota Department of Education. This Department is required by law to collect and store information about each pupil, each staff member, and each educational program.¹ Therefore, we ask that you, the parent, provide your child's social security number although you are not legally required to do so.

The Department of Education uses this information to determine how much money your school district receives from the state and federal government. This information is also used to judge the quality of the state's educational programs, to improve instruction, to follow trends in student enrollment, and to track student participation in various programs.

Your child's school district will share this information with the Department of Education. The Department of Education will share the information with the Department of Human Services to allocate additional funding and improve instruction.

As a parent, you do not have to provide your child's social security number. If you choose not to provide the number, the school district staff might need to submit another type of report to receive money distributed by the state or federal government.

¹ Minnesota Statutes Sections 121.932 and 124.17

NOTIFICATION OF RIGHTS UNDER FERPA For Elementary and Secondary Schools

The Family Educational Rights and Privacy Act (FERPA) affords parents and students over 18 years of age ("eligible students") certain rights with respect to the student's education records. These rights are:

- (1) The right to inspect and review the student's education records with 45 days of the day the School receives a request for access. Parents or eligible students should submit to the School principal (or appropriate school official) a written request that identifies the record(s) they wish to inspect. The School official will make arrangements for access and notify the parent or eligible student of the time and place where the records may be inspected.
- (2) The right to request the amendment of the student's education records that the parent or eligible student believes are inaccurate. Parents or eligible students may ask the School to amend a record that they believe is inaccurate. They should write the School principal (or appropriate school official), clearly identify the part of the record they want changed, and specify why it is inaccurate. If the School decides not to amend the record as requested by the parent or eligible student, the School will notify the parent or eligible student of the decision and advise them of their right to a hearing regarding the request for amendment. Additional information regarding the hearing procedures will be provided to the parent or eligible student when notified of the right to a hearing.
- (3) The right to consent to disclosures of personally identifiable information contained in the student's education records, except to the extent that FERPA authorizes disclosure without consent.

One exception, which permits disclosure without consent, is disclosure to school officials with legitimate educational interest. A school official is a person employed by the School as an administrator, supervisor, instructor, or support staff member (including health or medical staff and law enforcement unit personnel); a person serving on the School Board; a person or company with whom the School has contracted to perform a special task (such as an attorney, auditor, medical consultant, or therapist); or a parent or student serving on an official committee, such as a disciplinary or grievance committee, or assisting another school official in performing his or her tasks.

A school official has a legitimate educational interest if the official needs to review an education record in order to fulfill his or her professional responsibility. (Optional) Upon request, the School discloses education records without consent to officials of another school district in which a student seeks or intends to enroll. (NOTE: FERPA requires a school district to make a reasonable attempt to notify the parent or student of the records request unless it states in its annual notification that it intends to forward records on request.)

- (4) The right to file a complaint with the U.S. Department of Education concerning alleged failures by the School District to comply with the requirements of FERPA. The name and address of the Office that administers FERPA are:

Family Policy Compliance office
U.S. Department of Education
400 Maryland Avenue SW
Washington, DC 20202-4605

PROTECTION AND PRIVACY OF PUPIL RECORDS

The following procedures and policies regarding the protection and privacy of parents and students are adopted by the school district, pursuant to the Family Educational Rights and Privacy Act and consistent with the requirements of the Minnesota Government Data Practices Act.

The school district has information on file about students. Most of this information is not public information and written requests are required to release most of this information to other people, agencies, or schools. The student and/or parent or guardian may see the contents of these records and have copies made of anything in the school record at his/her cost, but the original records are not permitted out of the school office.

Canby Public Schools declares the following to be “directory information”, and this information related to the student may be made public if it is in any of the following categories:

- Student’s name, address, telephone number,
- Student’s gender and date of birth
- Names of student’s parents
- Participation in officially recognized activities and past statistics
- Weight, height, and grade of members of athletic teams
- Dates of attendance
- Grade levels completed
- Degrees and awards received
- The most previous education institution attended
- Photo of student if available
- Other similar information

Any parent or student in the district may notify the principal in writing within 10 days of issuance of this handbook of their desire that some or none of the above information is to be released without consent by contacting the office in the building in which said student attends. According to the federal No Child Left Behind Act of 2001, schools districts are required to provide the name, address, and telephone listing of secondary students to military recruiters upon request unless the parent has requested in writing the information not be released to military recruiters without prior consent.

The Protection and Privacy of Public Records Policy may be viewed in its entirety on the Canby

Public Schools website and in each school office.

REPORT CARDS

At the end of each nine week period report cards are issued. The report cards are to be taken to the parent/guardian for their examination. A letter grade system based on a twelve point scale (A, A- B+, B, B-, C+, C, C-, D+, D, D- and F) is used in our school. An "I" means work is not completed. Report cards are issued as soon as possible following each quarter grading period and do not need to be returned.

MID-TERM PROGRESS REPORTS

Parents will be notified of mid-term progress reports via mail or email half-way through each quarter.

MAKE-UP WORK

For every day a student is absent, the next two days are allowed to make-up schoolwork missed. For example, a student who is gone one day will have the two following days to make-up the work; a student who is gone two days will have the four following days to make-up the work; a student who is gone three days will have the six following days to make-up the work, etc. **This policy does not apply to absences for school activities.** Days cannot be banked; students are to have homework and make-up tests completed within the make-up days allowed for the absence. Therefore, the two-week period at the end of the quarter or semester for making up incompletes is for those students who are gone for the entire last week of the grading period. It is the student's responsibility to finish the work for a quarter or semester prior to the end of the grading period.

HONOR ROLL

The honor roll is published in the Canby News at the close of each nine week grading period. Students must have at least 4 graded classes at CHS to qualify for the Honor Roll for the quarter. PSEO, AA, Study Hall, Youth Service and Pass/Fail classes do not count as graded classes.

The honor roll is divided into four parts:

1. Principal's Honor Roll, which is those students with a 4.0 grade point average for the quarter, no grade less than an "A".
2. Honor Roll of Distinction, which is those students who have a 3.666 grade point average on their report card for the nine week period.
3. Honor Roll, which is those students who have a 3.0 grade point average on their report card for the nine week period.
4. The Attendance Honor Roll are those students with **PERFECT** attendance and **no** tardies

during the nine week period.

Any D+, D, D- or F will disqualify the student for honor roll consideration. Any I or W will disqualify the student from the honor roll until it is made up.

PARENT INVOLVEMENT POLICY
APPROVED BY THE CANBY BOARD OF EDUCATION ON APRIL 8, 2003

The Canby School District #891 recognizes that a child's education is a responsibility shared by the school and family during the entire period the child spends in school. To support the goals of the school district to educate all students effectively, the schools and parent must work as knowledgeable partners.

The Board will support the development, implementation and regular evaluation of a parent involvement that involves parents in a variety of roles. The parent involvement program will be comprehensive and will include, but not be limited to the following:

1. Support to parents as leaders and decision makers in advisory roles.
2. Promotion of clear two-way communication between the school and the family as to school programs and children's progress.
3. Assistance to parents and or guardians to develop parenting skills to foster positive relationships at home that support children's efforts and provide techniques designed to assist their children with learning at home.
4. Involvement of parents, with appropriate training and background checks, in instructional and support roles at school.
5. Provision of access to and coordination of community and support services for children and families. These forms of involvement are not mutually exclusive and require a coordinated school wide effort.

VOLUNTEER BACKGROUND CHECK POLICY

All volunteer coaches/leaders for regularly scheduled school / community education activities will be required to complete a one-time background check. All volunteers will incur the costs of the background check. State law prohibits the district from paying for this. As soon as possible, the volunteer will provide personal information to the district human resource office at 507-223-2001.

REGISTRATION

Students in grades 9, 10, and 11 will register for the following school year during the second semester. Electives and courses of study will be explained in a registration bulletin issued during

the school year.

CLASS CHANGES

1. Students will have three (3) days at the beginning of each semester to drop and add courses. Anyone who drops a course must add a course to replace it.
2. Students may drop at other times if a crisis or emergency exists. This can only exist if the teacher, the student, the guidance counselor, and the Principal are in agreement that the best interests of all will best be served by dropping and adding.
3. Students may drop and add at semester time. A drop must include an add.
4. During the drop and add period a student will not be penalized by receiving an F for the course dropped.
5. All drops and adds will go through the Guidance Counselor in the high school office. The Guidance Counselor will personally see everyone involved in any drop and add. Approval must be secured from both the Guidance Counselor and the Principal.

GRADUATION REQUIREMENTS

Students graduating from Canby High School are required by ruling of the Board of Education to have compiled 27 credits for the class of 2018 and beyond. All students must satisfactorily complete all required courses and complete the standards adopted by the State of Minnesota.

COMMENCEMENT EXERCISES

Commencement exercises are for Canby High School students only. For students to participate in Canby High School's Commencement exercises, the student must be enrolled as either a full-time student (registered for a minimum of 6 classes) for the spring semester of the senior year or a half-time student (registered for a minimum of 3 classes) for both the fall and spring semester of the senior year. Also, the student must have all fines, dues, fees and discipline detention taken care of prior to going through commencement exercises. For extreme cases of students moving into the district late in their senior year, the high school administration will review the case and reserve the right to waive the above enrollment requirement. The administration's decision is final. Students must also fulfill the requirements set forth by the Canby Public School Board and the State of Minnesota. If a student does not have 20 credits after the completion of the junior year the student will be placed on Junior status for all activities at Canby High School, will not be scheduled into the senior required classes (English 12 nor Government/Economics) and will not be eligible to participate in Canby Public School's graduation ceremony. Transfer students will be equated accordingly for credits and status.

POLICY FOR OVERDUE OBLIGATIONS

Students are required to complete commitments and pay obligations due to using the facilities, materials or participating in programs offered at Canby Public Schools. These include but are not limited to overdue lunch account balances, unpaid class dues, unpaid class fees and book fines. Students with outstanding obligations will not be allowed to participate in Prom, Homecoming or Commencement exercises.

STATE OF MINNESOTA GRADUATION STANDARDS FOR BASIC REQUIREMENTS FOR MATHEMATICS, READING, AND WRITING

Will be determined at Canby High School according to current Minnesota Legislation.

FAILURE TO PASS 8TH GRADE CORE CLASSES

Students who do not pass a Core Curriculum Class in the 8th grade will be scheduled to repeat the class the following year. Core subjects include Mathematics, English, Social Studies, and Science.

SCHOLASTIC AWARDS

1. Scholastic Letter Award

The following is the criteria used for awarding an academic letter:

- a) Students in grades 9-12 are eligible for the letter.
- b) Students must earn at least half of their credits for the year from CHS to qualify.
- c) The student's cumulative grade point average (GPA) shall be the sole criteria used in determining the award. The GPA will be calculated using the previous year or years, and the first three quarters of the present year (the 9th grade year will be the 1st 3 quarters only).
- d) Cumulative GPA requirements for each grade level are listed below.

9 th	3.800
10 th	3.700
11 th	3.600
12 th	3.500

2. Scholastic High Honor Award

The following is the criteria used for awarding a Scholastic High Honor:

- a) Students in grades 11-12 are eligible for Scholastic High Honors.
- b) Students must earn at least half of their credits for the year from CHS to qualify.
- c) A Gold Medal will be awarded to Juniors and Seniors with a 3.850 cumulative GPA's.
- d) A Silver Medal will be awarded to Juniors and Seniors with 3.666 cumulative GPA's.

HIGH SCHOOL PARKING REGULATIONS

Parking in the high school parking lot or around the high school is to be done in an orderly fashion. It is expected that these areas are to be kept free of trash and debris; please do your part. As the school parking lot is property of the school, if school officials have reason to believe that weapons, alcohol and/or drugs are located in a student's vehicle parked on school property, that vehicle is subject to search by school officials or a school designee. These items will be reported to law enforcement.

LOCKERS

Section 11. (127.47) (School Locker Policy.)

Subdivision 1. (Policy.) It is the policy of the State of Minnesota that:

"School lockers are the property of the school district. At no time does the school district relinquish its exclusive control of lockers provided for the convenience of students. Inspection of the interior of lockers may be conducted by school authorities for any reason at any time, without notice, without student consent, and without a search warrant. The personal possessions of students within a school locker may be searched only when school authorities have a reasonable suspicion that the search will uncover evidence of a violation of law or school rules. As soon as practicable after the search of a student's personal possessions, the school authorities must provide notice of the search to those students whose lockers were searched unless disclosure would impede an ongoing investigation by police or school officials."

Subdivision 2. (Dissemination.) The locker policy must be disseminated to parents and students in the way that other policies of general application to students are disseminated. A copy of the policy must be provided to a student the first time after the policy is effective that the student is given the use of the locker.

Lockers are not equipped with locks; students may provide their own locks. Lockers are for your use and convenience. This should make it much easier for you to store your books and wraps. These lockers were installed for your convenience and should be treated by you as a valued possession. The lockers will not stand any kicking or other type of abuse, and will scratch easily. You may from time to time, notice a loose bolt or nut in your locker. Please report this information to the office.

DRESS CODE

Pleasant appearance develops pride and respect in each student. It builds better understanding and relations between students and teachers. It can even result in a more pleasant educational experience. Students are expected to be neat and clean at all times. Use mature judgment when choosing your school clothes. Students have the right to choose their manner of dress and personal grooming unless it represents a clear danger to the student's health and safety, causes a substantial disruption with work, creates classroom or school disorder, or could be interpreted as sexual harassment. Hats, bandannas, and sunglasses are to be removed and

kept in student lockers. They are not to be worn during the school day in the building. Shoes must be worn at all times. Obscene, profane, or suggestive clothing will not be allowed. Students are not to wear clothing that promotes alcohol products or their use, drugs or their use, tobacco products or their use, contains racial or ethnic slurs, uses sexual innuendoes or expressions or implies personal promiscuity. Administrative judgment will be in effect in determining appropriate dress.

ANNOUNCEMENTS

Announcements will be made at break times. All students are held responsible for announcements made in homeroom, and notices on the blackboards and bulletin boards. You may check the announcements posted on the bulletin boards throughout the building or on the school website. Notices will be posted every day.

INTERNET ACCEPTABLE USE AND SAFETY POLICY

Canby Public Schools provides students and employees with access to the district computer system, which includes Internet access. The use of the school district system and access to use of the Internet is a privilege, not a right. The school district system has a limited educational purpose, which includes use of the system for classroom activities, educational research, and professional or career development activities. Users are expected to use Internet access through the district system to further educational and personal goals consistent with the mission of the school district and school policies. Computers must be used in a responsible, ethical, and legal manner. Failure to adhere to the Internet User Guidelines of the use of the computers, networks, and Internet in District 891 will result in revocation of students' or employees' access privileges.

The Internet Acceptable Use and Safety Policy may be viewed in its entirety on the Canby Public Schools website and in each school office.

CHS CHROMEBOOK DEVICE HANDBOOK POLICY

This policy includes information on distribution, fees, how to care for your device, and guidelines for parents. To see the full policy, go to the Canby Public Schools Website.

WEAPONS POLICY

No student or non-student, including adults and visitors, shall possess, use or distribute a weapon when in a school location except as provided in this policy.

A "weapon" means any object, device or instrument designed as a weapon or through its use

is capable of threatening or producing bodily harm or which may be used to inflict self-injury. "Possession" refers to having a weapon on one's person or in an area subject to one's control in a school location. Exceptions include but are not limited to (see full policy for all exceptions) licensed peace officers, persons authorized to carry a pistol under Minn. Stat., Section 624.714, firearm safety or marksmanship courses, ceremonial color guards, a gun or knife show held on school property, and authorized instruction use.

For authorized instructional use, the following procedures should be followed:

1. The parent or guardian of the student needs to contact the administration of their child bringing a weapon onto school property for instructional purposes.
2. The weapons firing mechanism must be disengaged prior and no ammunition may be brought.
3. The weapon is to be brought to the principal's office prior to the school day beginning and remain in the office until the demonstration. An office designee will take the weapon to the student for the demonstration. After the demonstration an office designee will take the weapon back to the office.
4. The weapon is to be picked up in the office. Typically this should occur when school has been dismissed for the day. Exceptions may be made on an individual basis.

Consequences for Student Violations

1. Immediate Out of School Suspension **for up to 5 days**
2. Confiscation of weapon
3. Notification of police
4. Notification for parent or guardian
5. Recommendation to the Superintendent of dismissal for a period of time not to exceed one year.

Pursuant to Minnesota law, a student who brings a firearm, as defined by federal law, to school will be expelled for at least one year. The school board may modify this requirement on a case-by case basis. The superintendent may use discretion in determining whether a course of action other than the minimum consequence specified above is warranted. The Weapons Policy may be viewed in its entirety on the Canby Public Schools website and in each school office.

Consequences for Non-Student Violations

For non-student consequences see full policy on the Canby Public Schools website and in each school office.

UNAUTHORIZED DISTRIBUTION

Distribution of written materials on or near the school property of a libelous, inflammatory, offensive or obscene nature is prohibited.

LOST AND FOUND

The lost and found department is located in the Principal's Office. All articles found in school or on the school grounds should be turned in to the secretary. Avoid leaving money and other valuables in your desks, lockers and dressing rooms. Leave them with a responsible person and be sure to report all losses to the Principal's Office. Students are advised not to bring money to school if it can be avoided.

ANIMALS IN SCHOOL

Due to student and staff health conditions, animals are only allowed in school or on school grounds under specific circumstances. Please contact the principal before bringing an animal to school. Paperwork will be completed with the school nurse. Canby Public Schools has adopted a service animal policy. The Service Animal Policy may be viewed in its entirety on the Canby Public Schools website and in each school office.

ADDRESS CHANGE

Students who change addresses, school district, or telephone numbers during the school year must report such changes to the Principal's Office.

DISCIPLINE PROCEDURES

The following are the steps for student's complaints at Canby High School:

Step 1 Contact the teacher involved at the school during school hours (between 7:30 A.M. and 3:30 P.M.).

Step 2 If necessary, at a time satisfactory to all parties involved, a meeting of parents/guardians, student, teacher, and a member of the faculty council will be held.

Step 3 If necessary, a meeting will be set up with the Building Principal, teacher, student, and parents/guardians involved.

Step 4 If necessary, a meeting including parent(s), student, teacher, and Building Principal will be scheduled with the Superintendent of Schools.

Step 5 If necessary, a hearing by the Board of Education will be held including the parents/guardians involved, the student involved, the teacher involved, the Building Principal, and the Superintendent of Schools to try to resolve the conflict.

STUDENT BEHAVIOR REFERRAL POLICY

Rationale: Canby High School is a public education establishment devoted to providing academic, athletic, artistic, and social experiences to the young people of this area. All students have the right to take part in these experiences and learn from them. No student should be

denied this right. Behaviors that impede this educational process need to be corrected, for they infringe upon the rights/safety of others. It is the responsibility of each classroom instructor to establish behavior expectations for his/her classroom, communicate these clearly to students, make classroom correctives as needed. When this procedure is ineffectual, the instructor will turn to the administration for assistance. The chart in this handbook will be in effect to deliver corrective action when behavior modification efforts within the classroom fail.

DISCIPLINE POLICY

A pupil may be dismissed or disciplined on any of the following grounds:

A: Willful violation of any reasonable school board regulation

B: Willful conduct that significantly disrupts the rights of others to an education

C: Willful conduct that endangers the pupil or other pupils, or surrounding persons, or the property of the school.

The discipline chart is used as a guide to determine the amount of dismissal or discipline issued to a student for a behavior discipline matter. Depending on the severity and type of the discipline matter the administration reserves the right to vary from the discipline chart as deemed appropriate by the administration.

Off Campus Conduct: Students may be disciplined for off campus conduct, which disrupts, interferes, or otherwise affects the environment, activities, or operation of the school.

CHS DISCIPLINE POLICY

	1st Offense	2nd Offense	3rd Offense	Subsequent Offenses
General Classroom or Hallway Misconduct	Staff Assigned Detention - and - Student/Staff Conference - Parent Notified by Staff	Student removed from class for ONE DAY - Detention assigned by the Administration-- Parent notified	Student removed from class for TWO DAYS - Behavior assessment to be completed by student. Detention and/or Saturday School assigned by the Administration-- Parent notified	Student removed from class for TWO DAYS - Detention, Saturday School and/or Suspension assigned by the Administration-- Parent notified
Cell Phone Policy	Staff Assigned Detention - Electronic device confiscated for the day - and - Parent Notified	Detention or Saturday School Electronic device confiscated for 3 days - and - Parent Notified	Saturday School or Suspension Electronic device confiscated for a week or parent may pick up in office - and - Parent Notified	Saturday School or Suspension Electronic device confiscated for a week - and - Parent Notified
Unexcused Absence & Leaving School	Detention or Saturday School - No credit for time missed - Parent	Saturday School or Suspension - No credit for time missed - Parent	Immediate ONE day Suspension - No credit for time missed - Admin/Parent Conf.	Immediate Two days Suspension - ***Sent to committee for possible expulsion referral to

without Permission	notified	notified		Superintendent--Parent Notified
General Use of Profanity	Warning - or- Staff Assigned Detention	Staff Assigned Detention - Parent Notified	Saturday School or - Suspension assigned - Admin/Parent Conf.	Immediate Suspension - and - Parent notified
Use of Profanity Directed at Staff	Immediate ONE day Suspension - plus removal from class for TWO additional days - No credit for time missed -Parent Notified	Immediate THREE days Suspension - removal from class for TWO additional days - No credit for time missed - Staff/Student/Admin/Parent Conf.	Immediate FIVE days Suspension - No credit for time missed - ***Sent to committee for possible expulsion referral to Superintendent--Parent Notified	
Potential Fight or Hazing/ Bullying of Students	Detention or Saturday School - Admin/Student Conf. - Parent Notified	Saturday School or Suspension assigned Parent Notified	Immediate ONE day Suspension - Admin/Parent Conf.	Repeat offense will result in the addition of TWO or more days of Suspension - Parent Notified
Fighting	Immediate ONE day Suspension - Parent Notified	Immediate TWO day Suspension - Parent Notified	Immediate THREE to FIVE days Suspension - Admin/Parent Conf.	***Sent to committee for possible expulsion referral to Superintendent--Parent Notified
Insubordination	Saturday School or Suspension Teacher/Student Conf.	Immediate ONE day Suspension - and - removal from class for two days - No credit for time missed - Parent Notified	Immediate TWO day Suspension - and - removal from class for two days - No credit for time missed - Admin/Parent Conf.	Immediate THREE day Suspension - and - removal from class w/loss of credit and grade of "F" for the semester - Parents Notified
Harassment of Staff Member	Immediate THREE days Suspension - - Admin/Parent Conf. required	THREE to FIVE days Suspension - ***Sent to committee for possible expulsion referral to Superintendent--Parent Notified		
Smoking and/or Possession of Tobacco or Vape Products	Saturday School Issued by Administration	Immediate ONE day Suspension -Parent Notified	Immediate TWO day Suspension Admin/Parent Conf	Immediate THREE day Suspension -Parent Notified
	1st Offense	2nd Offense	3rd Offense	Subsequent Offenses
Possession , or Use of Alcohol, Drugs	Immediate ONE to THREE day Suspension - Parent Notified	Immediate FIVE day Suspension Admin/Parent Conf.	Immediate FIVE day Suspension ***Sent to committee for possible expulsion referral to Superintendent--Parents	

			Notified	
Possession of Weapons	Refer to Weapons Policy			
Vandalism to School	Immediate ONE to THREE day(s) Suspension - No credit for time missed - Parent Notified	Immediate THREE to FIVE days Suspension - No credit for time missed - Admin/Parent Conf.	Immediate FIVE days Suspension - No credit for time missed - ***Sent to committee for possible expulsion referral to Superintendent--Parent Notified	
Inappropriate Use of Internet	Immediate TWO to FOUR week(s) Suspension from Internet/Network Use. Detention/Saturday School may be issued also --- Parent Notified	Immediate Suspension from Internet/Network Usage for the rest of the year. Saturday School/Suspension may be issued also - -- Parent Notified		
Five/Ten Total Offenses from Chart--Per Semester	For each offense over Five per semester --- Immediate ONE to THREE day(s) Suspension - No credit for time missed - Parent Notified	For each offense over Ten--behavior referral made to TAT Team and/or ***Sent to committee for possible expulsion referral to Superintendent-- Parent Notified		
Reasonable Force Provision	A teacher, school employee, school bus driver or other agent of a district may use reasonable force in compliance with Minnesota Statutes 121A.582 and other Laws.			

***Committee to consist of a minimum of three of the following:		
1	Secondary Principal	
2	Activities Director/Dean of Students	
3	Secondary Counselor	
4	Social Worker	
5	Network System Administrator (Use of Network Only)	

DETENTION

Students assigned to detention will be required to be there on a daily basis beginning on the first school day after the assignment is made and served in at least one-hour block. Saturday

detention for any detention missed during the week is to be served the full length of the Saturday session. Students who ride the buses to school are held responsible for the same disciplinary measures as those students who live in town. Bus students will be allowed one day to arrange transportation.

STUDENT PERSONAL ELECTRONIC DEVICES AND CELL PHONE POLICY

I. PURPOSE

The primary purpose of the Canby public school district is to educate students and prepare them for post-secondary careers, education and life. Technology in careers and college increasingly depends on appropriate use of technology including personal electronic devices. The purpose of this policy is to establish parameters for the possession and use of personal electronic devices that are capable of transmitting or receiving data or images. The Canby School District has high expectations for student behavior in the use of such devices permitted under this policy. Personal electronic devices can be an educational tool, but possession and use of personally owned devices at school is a privilege, not a right.

II. GENERAL STATEMENT OF POLICY

A. High School students may possess personal electronic devices at school, or at school events off campus. Unless the device is being appropriately used under paragraph B below, the student shall secure the device either out of sight and/or turned off.

B. Junior/High School (grades 7-12) student use of personal electronic devices is limited to:

1. Before and after the regularly scheduled school day;
2. During the students scheduled lunch period;
3. During passing time between classes in the hallways.
4. During class time when the classroom teacher permits the use for educational purposes only; and
5. During the school day by permission from the school principal or principal's designee for personal purposes.

C. Elementary School (grades P-6) may possess a personal electronic device. The device must be kept in their locker and turned off during the school day except when being used appropriately under paragraph D. below.

D. Student in grades P-6 who possess a personal electronic device at school or at school events may use it under the following conditions:

1. Before and after regularly scheduled school day;
2. During the school day with the express permission of the principal/classroom teacher/principal designee.

E. Students bring personal electronic devices to school at their own risk. The District assumes no liability for loss, theft, damage, nor liability for any unauthorized use of the electronic device. If a device is confiscated under this policy no responsibility for the safety or security of the device is guaranteed.

F. Students may not during school or at school sponsored events employ the photographic, videographic, audio recording or reproduction capacity of any electronic device for the purposes of photographing, video capture, recording or reproduction of the same of any student or staff person without the express consent of the staff person, or under the supervision of a teacher or administrator. This section applies at all times while on school premises including school buses or at school sponsored events, regardless of the location.

I. Under no circumstances may personal electronic devices be used in locker rooms, restrooms or rooms designated for changing clothing.

J. During any testing, students are not to have cell phones or related devices in their possession unless direct permission is granted by the teacher. If a student has a personal electronic device during a test, the situation will be viewed as academic dishonesty and the student may receive a zero on the test. The student will also be referred to the Canby School discipline policy.

III. Standards for Appropriate and Acceptable Use

A. Students who are permitted to use personal electronic devices during instructional time shall exhibit respect for the educational environment by:

1. Following classroom teacher instructions for use;
2. Using devices only as directed so they do not distract or disrupt other students;
3. Respecting copyrights of others;
4. Refraining from using devices to cheat or assisting other to cheat.

B. Personal electronic devices on school buses shall not interfere with the safe operation of the bus, or the safety of students or driver.

IV. USE OF SYSTEM IS A PRIVILEGE

- A. The use of a personal electronic device or cell phone is a privilege. The building administrators have the authority to limit or deny the use of a personal electronic device for violating any of items in II-B through II-J above or any other reason as determined necessary by the administrator.

COATS AND BACKPACKS

Upon arrival to school all coats need to be placed in a student's locker. No coats are allowed in classrooms or hallways during the school day. Students may carry backpacks to class.

DRUG DOG SEARCHES

It is imperative that Canby Public Schools do everything possible to ensure that drugs are kept out of Canby High School. Drugs have NO place in the educational environment of Canby High School. Drug dogs will be brought in periodically to conduct searches.

PLEDGE OF ALLEGIANCE AND PATRIOTIC EXERCISES

Canby High School students and staff will be asked to recite the Pledge of Allegiance daily and Canby High School also hosts an annual Veterans Day program as a patriotic exercise. Any person who does not wish to participate in these activities may elect not to do so. Respect needs to be shown to individuals that wish not to participate and to that do wish to participate.

DROPPING OUT OF SCHOOL

If for any reason it becomes necessary to leave high school before the end of the school year, report to the guidance counselor's office to discuss the reasons for leaving and to secure a discontinuation form which must be signed by each teacher and returned to the guidance counselor.

ILLNESS DURING THE SCHOOL DAY

If a student becomes ill during the school day report to the School Nurse. If the Nurse is not in, report to the Principal's Office.

You must check in at one or the other offices, otherwise you will be considered truant.

MEDICATION POLICY

Our medication policy, according to Minnesota Statute 126.202, and approved by the school board in 1988, is as follows:

1. Medications, including over the counter items, should be ordered by a physician (forms will be left at our local clinic). This form is also to be signed by the parent/guardian.
2. Medications should be brought to school by the parent the first day it is to be administered. Medications must be in the original container with an appropriate label. Please ask you

pharmacist for a bottle for school use only.

In some cases, this policy may be an inconvenience, but we must comply with the law. More important, we wish to promote the safety of our children. We ask your cooperation.

WELLNESS

The purpose of this policy is to assure a school environment that promotes and protects students' health, well-being, and ability to learn by supporting healthy eating and physical activity.

The Wellness policy may be viewed in its entirety on the Canby Public Schools website and in each school office.

IMMUNIZATIONS

State Law requires students entering the 7th grade to have:

- 2nd Measles, Mumps, Rubella (MMR)

- 1st dose of Meningococcal

- Tdap booster

- 12th grade – Meningococcal Booster (MCV 4)

OR

- a parent signed and notarized medical and/or non-medical exemption form.

INJURIES

Any student who is injured in the school building or on the school grounds should report such injury to the supervising teacher and to the school Health Service or the Principal's office immediately.

ILLNESS/INJURY EXCUSE FROM PHYSICAL EDUCATION

State law requires that a student cannot be excused from P.E. for more than one day due to illness or injury without obtaining a doctor's excuse. These excuses are to be given to the P.E. teacher. After a reasonable period of time, students will be required to return to their doctor and obtain a new slip if the original excuse did not state the time limits. Students must understand that they cannot receive passing grades in P.E. if they do not provide the P.E. teacher with a doctor excuse stating the problem and the period of inactivity and satisfactorily complete an alternative P.E. program prescribed by the P.E. teacher. An F must be repeated.

CANBY HIGH SCHOOL ATTENDANCE POLICY

NOTE: This policy may be amended during the 18-19 school year due to changes in the state law.

Canby Public Schools firmly believe that regular attendance is directly related to a successful educational process. The process of learning requires continuity of instruction, classroom participation in well-planned activities and study, and parental encouragement. Research by the Minnesota Department of Children, Families, and Learning indicates a direct correlation between successful achievement of the Minnesota Graduation Standards and consistent daily attendance. Moreover, Canby High School is preparing students for the work place where success is also linked to attendance. The building principal has the sole discretion to determine whether an absence is excused or unexcused.

Notification of Absence

It is the responsibility of the parent/guardian to **CALL** the high school office on the day of the absence or prior to the absence, explaining why the student is/will be absent. NOTES ARE NOT ACCEPTABLE.

Classification of Absence

A. Excused Absences:

- a) Illness
- b) Family death or emergency
- c) Medical-dental appointments
- d) Prearranged family business/trips
- e) Parent Approved Absence Request. A student's parent/guardian may request that any absence not falling into one of the above categories be excused. The parent needs to contact the high school office and state the reason for the absence. The building principal has the sole discretion to grant or deny any such request.
- f. Suspension from school

B. Unexcused Absences

All absences which are not excused are considered UNEXCUSED. Students will have TWO (2) SCHOOL DAYS to excuse absences. After two (2) days the absence is considered unexcused. Students and parents/guardians will be notified by conversation with and/or by letter from the administrator that an absence was unexcused.

Truancy Citation: Students under the age of 18 are required to attend school by Minnesota's Compulsory Attendance Law. Failure to attend due to excessive unexcused absences or truanies will result in a Truancy Citation filed with the County Attorney and a scheduled court appearance

C. School-Authorized/Approved Absences

- 1. Field trips
- 2. Musical sectionals

3. Interscholastic events/competitions
4. Ceremonies in which the student is being recognized, honored, or presented with an award
5. Major religious holidays

Penalties and Consequences for Exceeding Absence Limits

A. Reduction of Grades for Unexcused Absences

1. For each unexcused absence from any class, the student's quarter grade will be reduced by one increment. The existing marking system will have 12 increments: A, A-, B+, B, B-, C+, C, C-, D+, D, D-, & F. A reduction of one increment will, for example, result in a reduction from a B to a B-. On the second instance, a reduction from B- to C+, etc. At the beginning of each marking period, grade increment reduction will start over.
2. 3 unexcused tardies in a class will equate to 1 unexcused absence.

B. Attendance Audit in courses for MORE than 10 Excused and/or Unexcused Absences

If a student reaches 11 absences in any class they will be placed on Audit status for that class. Audit status means the student remains in the class until the end of the semester and at that time a "NC" (No Credit) will be placed on their report card and the student will have the opportunity to appeal the "NC".

1. Students will be placed on audit status in each class in which they accumulate 11 excused and/or unexcused absences in one semester.
 - a) Upon the SIXTH excused and/or unexcused absence from any class, during the semester, a notice of the accumulation of absences will be mailed to the student's parent/guardian. Only one 6th letter notice will be sent per student per semester not per class.
 - b) Upon the EIGHTH excused and/or unexcused absence from any class during the semester, a notice of the accumulation of absences will be mailed to the student's parent /guardian. The student will also have a conference with an administrator and be apprised of their rights. Only one 8th letter notice will be sent per student per semester not per class.
 - c) Upon the ELEVENTH excused and/or unexcused absence from any class during the semester, a notice of the accumulation of absences and a copy of this policy will be mailed to the student's parent/guardian. Only one 11th letter notice will be sent per student per semester not per class.
2. Suspensions from school, while classified as excused absences since they are involuntary, will count towards the maximum allowable 10 absences in a semester, but will not result in automatic grade reductions.
3. Leaving the building without authorization (green pass from office) will result in an unexcused absence for each class period missed.

Appeal Procedure

A student who receives an "NC" on their report card at the end of the semester may appeal IN WRITING to the Appeals Committee the "NC". Students must submit an appeal to the high school office no later than 10 days after report cards are issued to all students. Appeals must be addressed to the ATTENDANCE APPEALS COMMITTEE and no appeals will be accepted after the

specified date.

The Appeals Committee will review all evidence, consider any extenuating circumstances, and strive to achieve and render impartial judgments in a systematic manner. If the committee accepts your appeal, you will be issued the grade that was submitted to the office by the classroom instructor.

The Appeals Committee will consist of no fewer than three certified staff members, one of whom would be an administrator.

If a waiver is granted, the student must make-up the missed class time at such a place and time as mandated by an administrator.

EXCUSED FROM SCHOOL DURING THE REGULAR SCHOOL DAY

We are asking parents/guardians and students to cooperate with school officials at the high school with regards to having students excused from school once they have been in attendance for a portion of the day. The procedure parents/ guardians are to use is as follows:

- A parent/guardian is to **call** the high school, requesting that the son or daughter be excused at whatever time needed. Emails are not accepted.
- Students are not allowed to leave the school buildings for any reason without parent/guardian permission or administration permission.
- Upon returning to school, students must report to the office before returning to class.

WINTER STORM POLICY - SCHOOL DAY

In the early morning hours, during inclement weather, the following radio stations will be notified of school closing or late starts: WCCO-Twin Cities, KMHL- Marshall, KELO- Sioux Falls, KDMA-Montevideo, KLOH- Pipestone, KARZ- Marshall, KSFY- Sioux Falls, KS93- Watertown, Q102- Willmar, KSTP- TwinCities/Alex, KTIG - Milbank, KCGN- Ortonville, and KLQP - Madison.

The stations above are listed in general order of notification in the event of emergency school closing. Generally the stations are called by 6:00 a.m. Sometimes, however, in the event of widespread inclement weather, telephone lines to the respective stations are busy, so the order of notification and the time of the call may not always be followed. A two hour late start means weather conditions will be reviewed and a decision will be made, to stay with the late start or dismissal for the entire day. Parents are advised to listen for last minute changes. Worsening weather conditions may force the early closing of schools. If this should happen, the above radio stations will carry this information. On such a day, our phone lines become jammed. Do not plan for your child to contact you by phone. Be prepared in advance. We will follow your instructions on the emergency form if the buses cannot take students home.

CANBY PUBLIC SCHOOLS JMC TELEPHONE BROADCAST SERVICE

Canby Public Schools will use a telephone broadcast system to notify all households and parents by phone within minutes of an emergency or unplanned event that causes early dismissal, school cancellation or late start. The service may also be used from time-to-time to communicate general announcements or reminders. This service is provided by JMC. Canby Public Schools will continue to report school weather closings on the radio and TV stations used in the past and will use this system as an overlay to the public announcements.

In use, the service will call all phone numbers provided by parents on our selected contact list and will deliver a recorded message from a school administrator. The service will deliver messages to both live answer and answering machines. No answers (40 sec. ring time) and busies will be automatically retried twice in 15 minute intervals after the initial call.

CANBY HIGH SCHOOL TIME SCHEDULE

Period 1	8:15 - 9:01
Period 2	9:05 - 9:51
Period 3	9:55 - 10:41
Period 4	10:45 - 11:31
Period 5 & Lunch	11:35 - 12:51
Period 6	12:51 - 1:37
Period 7	1:41 - 2:27
Period 8	2:31 - 3:17

LUNCHES & BREAKFAST

The cafeteria serves lunch daily. The full lunch is a balanced meal. The portion sizes are in compliance with the USDA School Lunch Meal Pattern Requirements. In an attempt to reduce food waste, amendments to the National School Lunch Act introduced the Offer versus Serve Provision. It allows schools to count a meal reimbursable providing it contains at least three of the five food items, and all five were offered. This means that a student can choose three out of the five items, instead of taking all five when they do not intend to eat them. Students may bring lunch and buy their milk. Lactose reduced milk will be made available upon receipt of a written request from a parent/guardian of a student who is lactose intolerant.

High School students that do not wish to eat a typical Type A School Lunch can purchase other food items at the Ala-Carte Line in the school cafeteria. (Cash only) A variety of different food items will be on sale daily.

The school breakfast program will be operated from 7:40 AM to 8:10 AM. It is important that students arrive at school early enough so that breakfast can be consumed without making

students late for class. Breakfast will not be served on days when school starts 1 or 2 hours late. A typical breakfast consists of four food items and is based on the USDA Breakfast Requirements. The offer versus serve provision allows students to choose all four breakfast food items or refuse one food item they do not intend to eat.

LUNCH HOUR

Lunchtime will be closed for grades 7-10. No student in grades 7-10 is allowed to leave the building and/or school grounds without checking out in the High School Office and obtaining a green pass.

ACTIVITY AWARDS

Each advisor of activities, clubs, and organizations will award activity points to members of their particular group. The maximum number of points awarded to an individual is not to exceed 200 points per activity.

When a student has earned 600 points in activities listed, the student receives an activity medal at the awards ceremony. Upon earning 1,200 points the student receives a letter. Additional medal awards are made to students who earn 1,800 points, and who earn 2,400 points and a special award to those who earn over 4,000 points.

ACTIVITY CARD

Canby High School will provide all students with an Activity Card if the student wishes to purchase one. The Activity Card is optional and includes the following benefits: Admission to all home athletic contests, (except tournaments). An adult may also purchase an activity card at the high school office.

ATTENDANCE - EXTRA-CURRICULAR PARTICIPATION

Students may participate in school activities if in school at least a half day (4 periods) OR pre-approved excused absence such as school-sponsored event, funeral, family emergency, etc.

ACTIVITIES

Every student is encouraged to participate in at least one extra class activity. These activities

contribute to a well-rounded education. You will find that you will develop more friendships, and that school will be more interesting and enjoyable as a result of participation.

STUDENT COUNCIL

Senior High Student Council is open to students in grades 9-12 who sincerely desire to work and participate in activities sponsored by the council. Its primary function is the betterment of Canby High School. All students are urged to present matters to their council representatives which they feel will help the school.

To become a member of CHS Student Council, you must fill out an application form which can be obtained from the advisor. Each class is limited to a specific number of representatives totaling 25 members. These representatives will then be voted on by their class. Members will not be added after that point. After all representatives are chosen, a meeting of the new council will be held and officers will be elected to serve for the upcoming year.

Activity points will be awarded to students based upon their degree of participation. Regular and committee meetings are scheduled as needed.

NATIONAL HONOR SOCIETY

The National Honor Society is an organization for selected students in grades 11-12 who are well-rounded, involved students who excel academically in addition to showing leadership, character and service. To be eligible for consideration, a student must:

1. Have a 3.5 grade point average.
2. Have been enrolled in CHS for a minimum of one semester.
3. Type a well-written 6 paragraph essay that includes an introduction, one paragraph with emphasis on each of the membership criteria: Scholarship, Leadership, Service, Character and a concluding paragraph. This should tell why they wish to be members, how they can be contributing members and should demonstrate their best work.
4. Written references from 2 people, not family members, or Faculty Council members.
5. Class selection must be at the college prep level. This will include being enrolled in or have taken Trigonometry and College English 11.
6. NHS Members should represent a Character that is **Respectful, Responsible, & Reliable** that will model the standards of an NHS member. The NHS Faculty Council will seek input from Canby High School teachers and community members about the accountability and conduct of current and applying members. The committee will consider both in-school and out-of-school sources and will play a large role in determining admittance into N.H.S.

Eligible students will be contacted in the fall and must return all required materials to be given consideration. The Faculty Council consisting of four members chosen by the principal makes

the final selection. There are no appeals. Once selected, members have an obligation to maintain the standards which were the basis of their selection. Failure to do so will result in dismissal from the National Honor Society and once dismissed by the selection committee, they are never eligible for reinstatement. Newly selected members are installed during a special ceremony in the fall.

INTERSCHOLASTIC ATHLETICS

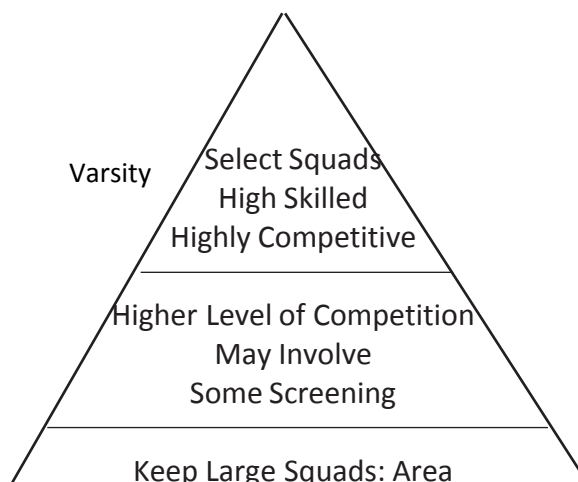
Canby High School is a member of the Minnesota State High School League, and adheres to all rules established by the League for conduct and sportsmanship in its program. We are a member of the Camden Conference and participate in its activities.

ATHLETIC PHILOSOPHY

It is the philosophy of the school to take each student where they are when they become a student here, and develop them as far as their abilities and interests will allow. The philosophy of the Athletic Department is consistent with this. It is our aim to provide each interested student with a variety of athletic experiences in accordance with the rules and regulations set up by the Minnesota State High School League.

General Information:

- A. There will be no athletic practice of any kind on Sunday.
- B. There will not be athletic practice after supper unless approved by the Principal or Activities Director. Evening practices will be held with the approval of the A.D. The exception to this rule is pre-school football practice.
- C. Wednesday night is church night in Canby. We do not schedule contests, scrimmages, or practices after supper on Wednesday. Practice is to be completed and the players out of the locker room by 5:45 P.M.
- D. Jr. High Athlete participation on varsity or "B" Squad teams.
- E. Participation by junior high students (7th & 8th) on varsity or "B" squad teams is permissible after the coach has met with the Activities Director or Principal and with the parents of the student involved and has the parents' permission.
- F. The above policy includes all boys and girls sports and cheerleading.



"B" Squad

"C" Squad

7th & 8th Gr.

SCHOLASTIC ELIGIBILITY FOR ACTIVITIES

The following scholastic eligibility rules will apply to all students in grades 7-12:

1. Any student who receives an F in a course at the end of the grading period will become ineligible for the next event. The student can become eligible after 1 week if satisfactory progress is being made in all courses. Spring quarter grades determine eligibility for fall activities.
2. Any student who receives an I in a course at the end of the grading period will be ineligible until the work has been completed or 2 weeks elapse, at which time the I becomes an F.
3. While scholastically ineligible, a student may practice but not participate in any events or competitions.
4. The above rule applies to: Speech, Athletics, Cheerleading, Drama, Music (other than large group performances) and any other event in which the student would represent the school in any way.

TRIP POLICY

The following enforcement penalty for the use of alcohol, drugs, use of tobacco, or other serious discipline problems:

- a. Canby High School penalty for the use of alcohol, drugs, use of tobacco.
- b. Loss of all awards earned during the year which were received in the activity in which the problem occurred.
- c. Loss of all scholarship consideration for the school year.
- d. Parents will be immediately notified, and violators will be returned home as soon as possible.
- e. If students are present in a room where a problem occurs, all students in the room will be

penalized.

- f. Any Canby High School student present in the room of an activity group where a problem occurs is subject to the penalties outlined in #1 above. Anyone who wishes to visit students on an activity trip should always see the advisor first.
- g. The addition of a school representative to supervise students at night is a must.
- h. The Principal or Activities Director will meet with advisors, chaperones, and the student group before all trips to go over the rules.
- i. Advisors, chaperones, and faculty representatives will agree to the following:
 - 1. No visitors in student rooms. All visitors will contact advisors and chaperones before visiting student groups.
 - 2. List of approved chaperones.
 - 3. Night supervision.
 - 4. Location of student rooms and advisor/chaperone rooms.
 - 5. Curfew time, free time, and optional group activities.
 - 6. Procedure for handling violations.
 - 6. Any problems involving discipline will always involve the security people at the hotel/motel. A report is to be filed. Advisors are to return home with the name and telephone number of security people involved.
 - 7. Male advisors will always have a female chaperone if (1) one or more female students are included. Female advisors will always have a male chaperone if (1) one or more male students are included.
 - 8. Parents/guardians will be required to sign a permission slip in the Principal's office before their students are eligible to go on any trip.
 - 9. Students who go on activity trips will remain with the group. The only exception will be family emergencies or discipline problems.
 - 10. As students are representing Canby High School, students are expected to adhere to the school district's Dress Policy.

ELIGIBILITY RULES FOR THE USE OF MOOD ALTERING CHEMICALS

Effective 7-1-91

I. CATEGORY I ACTIVITIES: ATHLETICS, DEBATE, SPEECH

A. Penalty for violation to be changed to the following:

- 1. First Violation - Student loses eligibility for the next two (2) consecutive interscholastic events, or two (2) weeks of a season in which the student is a participant, whichever is longer.
 - a. A parent/student conference with the counselor is required as well as a mandatory meeting to sign the MSHSL rules.
- 2. Second Violation - Student loses eligibility for the next nine (9) consecutive interscholastic events, or nine (9) weeks of a season in which the student is a participant, whichever is longer.
 - a. It is recommended that before being reinstated following a second violation, the student shall show evidence, in writing, that the student has received counseling from a community agency or professional individual such as a school counselor, drug counselor, medical doctor, psychiatrist, or psychologist.

3. Third Violation - Student loses eligibility for the next fifteen (15) consecutive interscholastic events, or fifteen (15) weeks of a season in which the student is a participant, whichever is longer.

- a. After the third violation the student may regain eligibility after twelve (12) weeks by voluntarily completing a successful chemical dependency program outside of the school. This evidence will be submitted by the director of a treatment center to the High School Principal.
- b. Students will only regain eligibility after a third (3rd) violation by successfully completing a chemical dependency program outside the school as indicated in item a. above.

II. CATEGORY II ACTIVITIES: MUSIC AND ALL OTHER CANBY HIGH SCHOOL STUDENT ACTIVITIES WITH NO SCHEDULE OF INTERSCHOLASTIC EVENTS.

A. Penalty for violation to be changed to the following:

1. First Violation - Suspension for two (2) weeks or a minimum of two events in which a student is a participant.

a. A parent/student conference with the counselor is required as well as a mandatory meeting to sign the MSHSL rules.

2. Second Violation - Suspension for nine (9) weeks or a minimum of nine events in which a student is a participant.

a. It is recommended that before being reinstated following a second violation, the student shall show evidence, in writing, that the student has received counseling from a community agency or professional individual such as a school counselor, drug counselor, medical doctor, psychiatrist, or psychologist.

3. Third Violation - Suspension for fifteen (15) weeks or a minimum of nine events in which a student is a participant.

a. After the third violation the student may regain eligibility after twelve (12) weeks by voluntarily completing a successful chemical dependency program outside of the school. This evidence will be submitted by the director of a treatment center to the High School Principal.

b. Students will only regain eligibility after a third (3rd) violation by successfully completing a chemical dependency program outside the school as indicated in item a. above.

4. Accumulative Penalties: Penalties shall be accumulative beginning with the student's first participation in league activity and continuing through the student's high school career.

5. Denial Disqualification: A student shall be disqualified from all interscholastic athletics for nine (9) additional weeks beyond the student's original period of ineligibility when the student denies violation of the rule, is allowed to participate and then is subsequently found guilty of the violation.

SPORTSMANSHIP POLICY

Sports are often centered around winning and losing. Fans, newspapers, activity directors, athletes and coaches often get caught up in wins and losses. Competitiveness is a very important in sports. It teaches young athletes about striving towards success, setting goals, reaching those goals and not reaching goals. It teaches young people how to handle success and more importantly how to handle defeat. Life is not full of success each and every day. Sports will teach student athletes how to overcome failure and adversity. Games will always have a winner and a loser. We will teach

our student athletes to be gracious winners and losers. Therefore, sportsmanship is one of the most important aspects of extra-curricular activities at Canby High School.

Procedure for handling unsportsmanlike behavior at events:

1. **FIRST WARNING:** Person will be asked to correct the problem behavior.
2. **SECOND WARNING:** Person will be asked to leave the event voluntarily.
 - A. A letter will be sent to the person addressing the problem behavior.
 - B. Sportsmanship information will be enclosed with the letter.
 - C. Suspension from future home events would be determined by athletic director through consultation with other school district administration.
3. **THIRD WARNING:** If a person does not leave voluntarily, appropriate authorities will be contacted and the person will be arrested on trespassing charges.
 - A. A letter will be sent to the person addressing the problem behavior.
 - B. Sportsmanship information will be enclosed with the letter.
 - C. A meeting will be scheduled with the individual to discuss the situation.
 - D. Suspension from future home events will be determined by the activities director through consultation with other school district administration.

Order of progression may not be followed depending on the act of poor sportsmanship that was committed. The school district reserves the right to move immediately to step three. The school district reserves the right to suspend spectators who violate district policies from attending home events. Suspensions may range from a one game suspension to an indefinite suspension.

Any spectator who continually practices poor sportsmanship will be requested not to attend future Canby athletic events.

CANBY HIGH SCHOOL INTERSCHOLASTIC ATHLETICS

1. **Football** – Open to any boy in grades 7-12.
2. **Boys' Basketball** – Open to any boy in grades 7-12.
3. **Wrestling** – Open to any boy in grades 7-12.
4. **Boys' and Girls' Cross Country** – Open to any student in grades 7-12.
5. **Golf** – Open to any student in grades 7-12.
6. **Girls' Volleyball** – Open to any girl in grades 7-12.
7. **Girls' Basketball** – Open to any girl in grades 7-12.
8. **Girls' and Boys' Track** – Open to any student in grades 7-12.
9. **Softball** – Open to any girl in grades 7-12.
10. **Baseball** – Open to any boy in grades 7-12.
11. **Danceline** – Open to any girl in grades 7-12.

DANCES

In general, the same rules apply to both school dances and school parties. School dances are permitted for students in grade 9-12 only. Students in grades 7-8 will not be allowed to attend other school dances.

Rooms and facilities of the school used for school parties must be left clean and orderly after the party. The advisors will clear with the office if the class wishes to use the cafeteria and the kitchen facilities.

Senior high parties held on school nights will close by 10:00 p.m.; when held on Friday nights they will close by 12:00 p.m. Junior high parties will close at 9:30 p.m. on school nights and at 10:00 p.m. on Friday nights.

School parties are for students of Canby High School only. The approval of the Principal is necessary before extending invitations to students of other schools or alumni.

In addition to these rules, students who once leave a school dance will not be permitted to return to the dance floor without permission of the chaperones.

The Prom is limited to students in grades 11 and 12 and their guests. Tenth graders may attend the Prom as guests only. Students in grades 7-8-9 will not be allowed to attend the Prom.

ACADEMIC RECOGNITION AT GRADUATION

The following policy has been adopted by the Board of Education:

1. The term "Graduate with Distinguished Honors" is applied to all seniors who in grades 9–12 achieve a grade point average of 3.666.
2. The term "Honor Student" is applied to all seniors who in grades 9-12 achieve a grade point average of 3.333.

BUS POLICY

I. Conduct on School Buses and Consequences for Misbehavior

Riding the school bus is a privilege, not a right. Students are expected to follow the same behavior standards while riding school buses as are expected on school property or at school activities, functions or events. All school rules are in effect while a student is riding the bus or at the bus stop.

The school buses are provided for your transportation to and from your home and school. Because

of routing, it is impossible to allow extra passengers to use a certain bus at will. Consequently, no students are to ride a bus other than their assigned bus without written permission from the office. Students who wish this permission should contact the office. Permission will be granted in cases of family emergency, but not for parties or social events.

Consequences for school bus/bus stop misconduct will be imposed by the Building Principal or the Principal's designee. In addition, all school bus/bus stop misconduct will be reported to the District's Transportation Safety Director. Serious misconduct will be reported to the Department of Public Safety and may be reported to local law enforcement.

A. School Bus and Bus Stop Rules.

The School District school bus safety rules are to be posted on every bus. If these rules are broken, the School District's discipline procedures are to be followed. Consequences are progressive and may include suspension of bus privileges. It is the school bus driver's responsibility to report unacceptable behavior to the School District's Transportation Office/School Office.

B. Rules at the Bus Stop.

1. Get to your bus stop 5 minutes before your scheduled pick up time. The school bus driver will not wait for late students.
2. Respect the property of others while waiting at your bus stop.
3. Keep your arms, legs and belongings to yourself.
4. Use appropriate language.
5. Stay away from the street, road or highway when waiting for the bus. Wait until the bus stops before approaching the bus.
6. After getting off the bus, move away from the bus.
7. If you must cross the street, always cross in front of the bus where the driver can see you. Wait for the driver to signal to you before crossing the street.
8. No fighting, harassment, intimidation or horseplay.
9. No use of alcohol, tobacco or drugs.

C. Rules on the Bus.

1. Immediately follow the directions of the driver.
2. Sit in your seat facing forward.
3. Talk quietly and use appropriate language.
4. Keep all parts of your body inside the bus.
5. Keep your arms, legs and belongings to yourself.
6. No fighting, harassment, intimidation or horseplay.
7. Do not throw any object.
8. No use of tobacco or drugs.
9. Do not bring any weapon or dangerous objects on the school bus.
10. Do not damage the school bus.
11. Eating on the bus is at the discretion of the bus driver.

D. Consequences.

Consequences for school bus/bus stop misconduct will apply to all regular and late routes. Decisions regarding a student's ability to ride the bus in connection with co-curricular events (for example, field trips or competitions) will be in the sole discretion of the School District. Parents or guardians will be notified of any suspension of bus privileges.

1. Elementary (K-6)

1st offense – warning

2nd offense – 3 school day suspension from riding the bus

3rd offense – 5 school day suspension from riding the bus

4th offense – 10 school day suspension from riding the bus/meeting with parent

Further offenses – individually considered. Students may be suspended for longer periods of time, including the remainder of the school year. Note: When a student goes 60 calendar days without a report, the student's consequences may start over at the first offense.

2. Secondary (7-12)

1st offense – warning

2nd offense – 5 day suspension from riding the bus

3rd offense – 10 day suspension from riding the bus

4th offense – 20 day suspension from riding the bus/meeting with parent

5th offense – suspended from riding the bus for the remainder of the year

3. Other Discipline: Based on the severity of a student's conduct, more serious consequences may be imposed at any time. Depending on the nature of the offense, consequences such as suspension or expulsion from school may also result from school bus/bus stop misconduct.

4. Records: Records of school bus/bus stop misconduct will be forwarded to the individual school building and will be retained in the same manner as other student discipline records. Reports of serious misconduct will be provided to the Department of Public Safety. Records may also be maintained in the transportation office.

5. Vandalism/Bus Damage: Students damaging school buses will be responsible for the damages. Failure to pay such damages (or make arrangements to pay) within two weeks may result in the loss of bus privileges until damages are paid.

6. Notice: Students will be given a copy of school bus and bus stop rules during school bus safety training. Rules are to be posted on each bus and both rules and consequences will be periodically reviewed with students by the driver.

7. Criminal Conduct: In cases involving criminal conduct (for example; assault, weapons, possession or vandalism), the Superintendent, local law enforcement officials and the Department of Public Safety will be informed.

II. Parent and Guardian Involvement

A. Parent/Guardian Responsibilities for Transportation Safety

1. Become familiar with District rules and policies, regulations and principles of school bus safety.
2. Assist students in understanding safety rules and encourage them to abide by them.
3. Recognize their responsibilities for the actions of their students.
4. Support safe riding practices and reasonable discipline efforts.
5. When appropriate, assist students in safely crossing local streets before boarding and after leaving the bus.
6. Support procedures for emergency evacuation, and procedures in emergencies as set up by the School District.
7. Respect the rights and privileges of others.
8. Communicate safety concerns to school administrators.
9. Monitor bus stops, if possible.
10. Support all efforts to improve school bus safety.

B. Parent and Guardian Notification

A copy of the School District bus and bus stop rules will be provided to each family at the beginning of the school year or when a child enrolls, if this occurs during the school year. Parents and guardians are asked to review the rules with their students.

FIRE DRILLS - TORNADO (Natural Disaster) DRILLS

The purpose of fire drills is to teach self-control in a crisis so that a panic will be prevented in case of fire. Our concern is to get all students out of the building in an orderly fashion. Students should keep in line and follow their teacher. DO NOT RUN! Do not try to take wraps, books or materials with you. Further instructions will be given by your teachers and should be followed carefully. Fire drills will be held periodically without advance notice.

Anyone falsely activating the fire alarm system in the building will be subjected to legal action. Every attempt will be made to prosecute to the fullest extent of the law. To tamper with the alarm system is a serious offense and will be dealt with accordingly.

In the event of a tornado – all students are to familiarize themselves with the general areas of the building that have been designated as tornado shelters. All rooms have rules posted with instructions relative to tornado warnings.

DRUG-FREE WORKPLACE/DRUG-FREE SCHOOL

The purpose of this policy is to maintain a safe and healthful environment for employees and students by prohibiting the use of alcohol, toxic substances and controlled substances without a physician' prescription. Use of controlled substances, toxic substances, and alcohol before, during, or after school hours, at school or in any other school location, is prohibited as general policy. Paraphernalia associated with controlled substance is prohibited.

Students who have a prescription from a physician for medical treatment with a controlled substance must comply with the school district's medication policy.

A student who violates the terms of this policy shall be subject to discipline in accordance with the school district's discipline policy and may be referred to a drug or alcohol assistance or rehabilitation program.

The Drug-Free Workplace/Drug-Free School Policy may be viewed in its entirety on the Canby Public Schools website and in each school office.

TOBACCO-FREE ENVIRONMENT

I. PURPOSE

The purpose of this policy is to maintain a learning and working environment that is tobacco free.

II. GENERAL STATEMENT OF POLICY

A. It shall be a violation of this policy for any student, teacher, administrator, other school personnel of the school district or person to use tobacco or tobacco-related devices in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls. This prohibition includes all school district property and all off-campus events sponsored by the school district.

B. It shall be a violation of this policy for any elementary school, middle school, or secondary school student to possess any type of tobacco or tobacco-related device in a public school. This prohibition extends to all facilities, whether owned, rented, or leased, and all vehicles that a school district owns, leases, rents, contracts for, or controls. This prohibition includes all school district property and all off-campus events sponsored by the school district.

C. The school district will act to enforce this policy and to discipline or take appropriate action against any student, teacher, administrator, school personnel, or person who is found to have violated this policy.

III. TOBACCO AND TOBACCO RELATED DEVICES DEFINED

A. "Tobacco" means cigarettes; cigars; cheroots; stogies; perique; granulated, plug cut, crimp cut, ready rubbed, and other smoking tobacco; snuff; snuff flour; cavendish; plug and twist tobacco; fine cut and other chewing tobacco; shorts; refuse scraps, clippings, cuttings and sweepings of tobacco; and other kinds and forms of tobacco, prepared in such manner as to be suitable for chewing or smoking in a pipe or other tobacco-related devices.

B. "Tobacco-related devices" means cigarette papers or pipes for smoking.

C. "Smoking" includes carrying a lighted cigar, cigarette, pipe, or any other lighted smoking

equipment.

IV. EXCEPTION

It shall not be a violation of this policy for an Indian adult to light tobacco on school district property as a part of a traditional Indian spiritual or cultural ceremony. An Indian is a person who is a member of an Indian tribe as defined under Minnesota law.

V. ENFORCEMENT

A. All individuals on school premises shall adhere to this policy.

B. Students who violate this tobacco-free policy shall be subject to school district discipline procedures.

C. School district administrators and other school personnel who violate this tobacco-free policy shall be subject to school district discipline procedures.

D. School district action taken for violation of this policy will be consistent with requirements of applicable collective bargaining agreements, Minnesota or federal law, and school district policies.

E. Persons who violate this tobacco-free policy may be referred to the building administration or other school district supervisory personnel responsible for the area or program at which the violation occurred.

F. School administrators may call the local law enforcement agency to assist with enforcement of this policy. Smoking or use of any tobacco product in a public school is a violation of the Minnesota Clean Indoor Air Act and is a petty misdemeanor. A court injunction may be instituted against a repeated violator.

VI. DISSEMINATION OF POLICY

A. This policy shall appear in the student handbook.

B. The school district will develop a method of discussing this policy with students and employees.

Legal References:

Minn. Stat. § 144.413, Subd. 4 (Definitions)

Minn. Stat. § 144.4165 (Tobacco Products Prohibited in Public Schools)

Minn. Stat. § 144.417 (Commissioner of Health, Enforcement, Penalties)

Minn. Stat. § 609.685 (Sale of Tobacco to Children)

Cross References:

MSBA/MASA Model Policy 403 (Discipline, Suspension and Dismissal of School District Employees)

MSBA/MASA Model Policy 506 (Student Discipline)

MSBA Service Manual, Chapter 2, Students; Rights, Responsibilities and Behavior

SECTION 504 POLICIES AND PROCEDURES**I. Non-Discriminatory Policy Statement**

Section 504 of the Rehabilitation Act of 1973 prohibits discrimination against persons with disabilities in any program receiving federal financial assistance. The Act defines a person with a disability as anyone who:

1. has a mental or physical impairment which substantially limits one or more major life activities (major life activities include activities such as caring for one's self, performing manual tasks, walking, seeing, hearing, speaking, breathing, learning, and working);
2. has a record of such impairments; or
3. is regarded as having such an impairment.

In order to fulfill obligations under Section 504, the Canby School District is responsible for nondiscrimination in policies and practices regarding its personnel and its learners. No discrimination against any person with a disability shall knowingly be permitted in any of the programs and practices of the Canby school system.

The Canby School District has responsibilities under Section 504, which include the obligation to identify, evaluate, and, if the learner is determined to be eligible under Section 504, afford access to appropriate educational services. If the parent or guardian disagrees with the determination made by the professional staff of the school district, he/she has a right to a hearing with an impartial hearing officer.

If there are questions, please feel free to contact your building principal, Section 504 Coordinator for the Canby School District; phone numbers are (507)223-7219 (Elementary) and (507)223-7226 (High School).

II. Notice of Nondiscrimination

A. The notice of nondiscrimination shall include a statement of nondiscrimination by the Canby School District and should be included on recruitment materials and publications containing general information.

B. Notice of Nondiscrimination

It is the policy of the Canby School District Board of Education to provide a free and appropriate

public education to each student with a disability within the school's jurisdiction.

It is the intent of the district to ensure that learners who have disabilities within the definition of Section 504 of the Rehabilitation Act of 1973 are identified, evaluated, and provided with appropriate educational services.

Any person having inquiries concerning the Canby School District's compliance with the regulations implementing Section 504 is directed to contact High School Counselor who has been designated as the Section 504 Coordinator.

III. Grievance Procedures

A. Grievance procedures will be adopted from the Total Special Education Systems (TSES): Policies and Procedures manual which is published by the SW/WC Service Cooperative Unit (ECSU). The specific sections referring to grievance procedures will include:

- 8.2 Conciliation Conference
- 8.3 Mediation Process
- 8.4 Impartial Due Process Hearing
- 8.5 Hearing Appeal Process
- 8.6 Complaint Investigation

B. Grievances may be filed with the Canby School District or directly with the U.S. Department of Education Office for Civil Rights:

Canby Public Schools	Office for Civil Rights, Region V
504 Coordinator	US Department of Education
307 1st St. West	401 South State Street
Canby, MN 56220	Room 700C, 054010
(507)223-2003 (Elem,)	Chicago, IL 60605-1202
(507)223-2002 (H.S.)	(312)886-3456

IV. Identification of Learners

A. The Canby School District will use child find procedures as defined in the TSES: Policies and Procedures manual, Section 1 (Identification System) to identify students Eligible for Section 504 accommodations.

V. Evaluation and Placement Procedures

A. Referral

1. Referral of a student to the Section 504 Coordinator will come from the Child Study Committee upon determining a student ineligible for special education services. This will ensure that a comprehensive evaluation was completed evaluating eligibility for services under IDEA.

2. Referrals initiated by parents, community agencies, or other sources should be conveyed to the Child Study Committee for consideration before proceeding with a Section 504 assessment.

B. Evaluation Procedures

1. If evaluation procedures are necessary, they shall be completed by the Child Study Committee through the process of a comprehensive evaluation to determine special education eligibility.
2. The Canby School District will use evaluation standards and procedures defined in the TSES: Policies and Procedures manual, Section 3 (Assessment) to evaluate students.

The specific sections which address this include:

3.0	Assessment Definition
3.2.3	Multidisciplinary Assessment Team
3.2.4	Nondiscriminatory Assessment Procedures
3.2.5	Assessment Materials
3.2.6	Review of Learner's Functioning in Environments
3.2.7	Braille Instruction Assessment
3.2.8	Secondary Transition Assessment
3.2.9	Behavioral Intervention Assessment
3.2.10	Infant and Toddler Evaluation/Assessment

C. Placement Procedures

1. Placement decisions shall draw upon information obtained from a variety of sources, including aptitude and achievement tests, teacher recommendations, physical conditions, social or cultural background, and adaptive behavior.
2. Information which is obtained shall come from the Child Study Committee's comprehensive evaluation and shall be documented by that team. This team will also determine the eligibility of the student for Section 504 accommodations.
3. Placement recommendations and decisions shall be made by a group of persons knowledgeable about the child, evaluation data, and placement options.
4. If a student qualifies under 504, a 504 plan will be written up by the homeroom teacher(s), with input from the parents, building administrator, and others who work with the student. A typed copy, signed by the parent and the building administrator will be given to the parent and the teacher(s) involved. The building administrator will also keep a file for 504 cases.
5. Annual Review. Each year a new 504 plan must be rewritten for each 504 student at the beginning of the school year. Any revisions needed must be retyped and re-signed. New signatures are required annually. Elementary 504 plans should be passed to the 504 Coordinator in the secondary building when the student reaches grade 7.

D. Review Procedures

1. An annual review of the students' progress will be completed as identified in Section 4.7.2A of

the TSES: Policies and Procedures Manual.

VI. Procedural Safeguards

A. Due Process Procedural Safeguards will be adopted from the TSES: Policies and Procedures manual, Section 8.1. Sections which apply to Individual Education Plans or Behavior Intervention plans are excluded as they do not apply to Section 504 rules (8.1.1.3C, 8.1.2.3, 8.1.6).

B. Notification of Procedural Safeguards will be distributed through the “Parents Rights and Procedural Safeguards” pamphlet distributed by the Minnesota Department of Children, Families and Learning, along with an inclusion summarizing the guidelines of Section 504.

HAZING PROHIBITION POLICY

The purpose of this policy is to maintain a safe learning environment for students and staff that is free from hazing. No student, teacher, administrator volunteer contractor or employee of the school district shall engage in nor condone or permit hazing from occurring.

“Hazing” means committing an act against a student or coercing a student into committing an act, that creates a substantial risk of harm to a person, in order for the student to be initiated into or affiliated with a student organization, or for any other purpose.

Any person who believes he or she has been a victim of hazing or any person with the knowledge or belief of conduct, which may constitute hazing, shall report the alleged acts immediately to the building principal or an appropriate school district official. The building principal or school district official shall undertake an investigation or authorize an investigation of the alleged hazing.

The Hazing Prohibition Policy may be viewed in its entirety on the Canby Public Schools website and in each school office.

HARASSMENT AND VIOLENCE POLICY

It is the policy of Canby Public Schools to attempt to maintain a learning and working environment that is free from religious, racial, or sexual harassment and violence. The school district prohibits any form of religious, racial, or sexual harassment and violence.

Sexual violence, sexual advances, personal harassment or assault (including but not limited to race, gender, or religion) by any person, male or female, which creates an intimidating, hostile or offensive environment will not be tolerated under any circumstances.

Any person who believes he or she has been the victim of religious, racial, or sexual harassment or violence by a student or an employee of the School District, or any person with knowledge or belief of conduct that may constitute religious, racial, or sexual harassment or violence toward a pupil, teacher, administrator or other school personnel should report the alleged acts immediately to the building principal.

The Harassment and Violence Policy may be viewed in its entirety on the Canby Public Schools website and in each school office.

BULLYING PROHIBITION POLICY

Bullying and/or cyberbullying is intimidating, threatening, abusive or hurtful conduct, that is objectively offensive and involves an imbalance of power and is repeated or the conduct materially and substantially interferes with a student's education or ability to participate in school activities.

Please report any and all bullying to the respective building principal, building principal's designee, or the building/grounds supervisor.

The Bullying Prohibition Policy may be viewed in its entirety on the Canby Public Schools website and in each school office.

USE OF PEACE OFFICERS AND CRISIS TEAMS TO REMOVE STUDENTS WITH IEPs FROM SCHOOL GROUNDS

If a student with an IEP engages in conduct which, in the judgment of school personnel, endangers or may endanger the health, safety, or property of the student, other students, staff members, or school property, that student may be removed from school grounds in accordance with this policy.

The Use of Peace Officers and Crisis Teams to remove students with IEPs from school grounds policy may be viewed in its entirety on the Canby Public Schools website and in each school office.

DISCRIMINATION POLICY

Board Resolution of intent to comply with all state and federal laws on discrimination:

WHEREAS: It is the policy of the Board of Education of District 891 to comply with federal and state laws prohibiting discrimination and all requirements imposed by subsequent regulation,

AND

WHEREAS: These laws and regulations are designed to guarantee that no person shall on the grounds of race, color, national origin, creed, religion, sex, marital status, with regard to public assistance, benefits of any educational program conducted by the District or employment within the District, AND

WHEREAS: Part of the support for educational programs and the employment of required personnel comes from federal and state financial assistance,

THEREFORE, BE IT RESOLVED: In order to implement the provisions of this resolution, the Board of Education assigns the responsibility for the implementation of the provision of Civil Rights Laws to the Title IX Coordinator for the District who shall be the School Activities Director.

AND FURTHER, BE IT RESOLVED: That the Title IX Coordinator, the School Activities Director, shall take the necessary action steps to assure the compliance of state and federal government laws and regulations.

This policy announcement is part of the action steps to be carried out, one of which is to notify students, parents, employees, and school district patrons of the School Board's intent to carry out non-discriminatory programs and policies.

A second step also requires that a grievance procedure be adopted. This has been done and any person alleging any discrimination should ask the School Activities Director for a copy of the grievance procedure.

From time to time other information will be printed in the newspaper or mailed out with respect to discrimination in school policy.

GRIEVANCE/DISCRIMINATION PROCEDURE

- A. Any person who has a complaint alleging that the school district is not complying with this policy or alleging any actions prohibited by this policy shall present the complaint in writing along with the reasons for such a complaint to the person designated to handle complaints.
- B. The person designated to handle complaints shall investigate the complaint and determine whether the school district is in fact in violation of state or federal law prohibiting discrimination. A decision shall be made by the designated official and such decision shall be communicated to the complainant within 15 days of the initial reception of the complaint.
- C. If the designated official finds that the complaint is justified the designated official shall initiate action to rectify the complaint.
- D. If the designated official finds that the complaint is not justified the designated official shall so notify the complainant in written communication.

PESTICIDE GENERAL NOTICE

A Minnesota state law went into effect in year 2000 that requires schools to inform school staff, students and parents if they apply certain pesticides on school property. Specifically, this law requires schools that apply these pesticides to maintain an estimated schedule of pesticide applications and to make the schedule available to employees and parents for review or copying at the school office.

State law also requires that you be told that the long-term health effects on children from the application of such pesticides or the class of chemicals to which they belong may not be fully understood. If there are any questions regarding the Canby School District Pest Management program or you would like more information on the pesticide application schedule, please feel free to call the school at 507-223-2001.