

Independent School District #891  
Canby Public School

## **1.0 Opening of Meeting:** Chairperson Nathan Thorpe

The Canby School Board held its regular scheduled meeting on Monday, July 17, 2023 at Canby High School Room 156. Board members present: Brenda Full, Nathan Thorpe, Suzanne Fairchild, Tricia Bueltel, Brittany Kockelman and Angela Leppke Also in attendance were Superintendent Ryan Nielsen, High School Principal Dr. Robert Slaba, Elementary Principal Ryan Arndt, representatives from the CEA and the Canby News.

- 1.1 Call to Order: Chair Thorpe called the meeting to order at 5:30 pm
- 1.2 Roll Call: All present.
- 1.3 Approve the Agenda: Motion Kockelman, second Fairchild to approve the agenda, motion carried 6-0.
- 1.4 ISG Presentation: Bob Mickelson from ISG presented virtually to the board an update on the design of the building project and athletic facility.
- 1.5 Recognition of Visitors:
- 1.6 Approval of the Minutes: Motion by Leppke, second Fairchild, to approve the minutes from 6-20-2023, motion carried 6-0.
- 1.7 Bills: Motion by Leppke, second Bueltel to approve the bills as presented, motion carried 6-0.

### Bills Dated 6/23/2023 fy23

General 01:	\$76,620.63
Transp 03:	\$82.58
Student Act. 21:	\$1,137.00
Total	\$77,840.21

### Bills Dated 7/17/2023&7/9/23 (FY24)

General 01	\$ 271,610.20
Transp. 03:	\$ 19,054.51
Com. Serv. 04:	\$ 858.99
Fund 07:	\$ 492,014.59 Bond payments
Total	\$ 783,538.29

### Bills Dated 7/17/2023 (FY23)

General 01:	\$69,347.09
Food serv. 02:	\$1,691.38
Transp 03:	\$492.01
Com. Serv 04:	\$683.74
LTFM & HS 05:	\$24,396.12
Bldg Fund 06:	\$93,207.50
Stud. Act. 21:	\$845.57
Total:	\$190,663.41

## **2.0 New Business / Non-Action Items:**

### 2.1 Administrative Reports:

- 2.1.1 Elementary Principal Report: Mr. Arndt reported summer maintenance on the building is ahead of schedule; placement letters have been sent out for pre-school and the kindergarten count is still at 41.
- 2.1.2 High School Principal Report: Dr. Slaba reported on a few of the new items that are now required per statute. He presented on the new non-exclusionary student discipline; the active shooter drill requirements and on-line instruction changes. He also presented on the high school schedule for next year and how it may change pending on the ability to fill vacant teaching positions.

- 2.1.3 **Superintendent Report:** Superintendent Nielsen reported on the new requirement per state statute that requires the district provide eight hours of annual training to paraprofessionals. The district will be requiring paras to attend a workshop on one of two days in August in addition to the back to school workshop; a number of policy updates need to be made; the district is working on the purchase agreement for the house; they begin refinishing gym floors tomorrow; bus inspections are completed; the 2023-2024 student day will be 9 minutes longer to account for construction next spring; the new phones will be installed in July; the wiring on second and third floor of the high school has been upgraded to CAT 6 with ERATE funding; the district should look at extending the fence at the Jr. High baseball field; Midco Communications would like a signed lease agreement for the bus antenna tower. The district has not had one in the past; and the board has started negotiations with the CEA and paraprofessionals.
- 2.2 **2023-2024 High School Class Schedule:** Dr. Robert Slaba presented to the board the different scenarios in the schedule hinging on the ability to fill a couple of teaching positions.
- 2.3 **Academic Eligibility Policy** – Superintendent Nielsen presented the proposed revisions to the district academic eligibility policy for athletics and activities.
- 2.4 **Student Handbook Updates** – The principal will need to make revisions to the already approved handbooks due to new legislations. Some of these changes include non-exclusionary discipline and student directory information.

### 3.0 Old Business

- 3.1 **High School Business Teacher:** Motion by Kockelman, second Fairchild to approve the addition of a 7-12 business teacher for the 2023-2024 school year, motion carried 6-0.
- 3.2 **Truth in Taxation Meeting:** Motion by Leppke, second Bueltel, to set the Truth in Taxation Meeting for the regular scheduled board meeting on December 18 at 6:00 pm, motion carried 6-0.
- 3.3 **Resolution – LTFM FY25 10 Year Revenue and Expenditure Plan:** Director Thorpe introduced the resolution and was seconded by Kockelman. Aye: Bueltel, Thorpe, Full, Kockelman, Leppke, Fairchild Nays: None Resolution passed and adopted. See attachment 1 for full resolution.
- 3.4 **Personnel:**
  - 3.4.1 **7-12 Guidance Counselor:** Motion by Fairchild, second Bueltel to approve the hiring of Chantalle Baer as the 7-12 guidance counselor, motion carried 6-0.
  - 3.4.2 **School Nurse** – Motion by Kockelman, second Full to hire Sami Jo Kraus as the school nurse contingent upon her meeting the licensing and requirements set by the state of Minnesota, motion carried 6-0.
  - 3.4.3 **Resignation of Title 1** – Motion by Fairchild, second Kockelman, to approve the resignation of Natalie Delmonico as the Title 1 teacher effective July 17, motion carried 6-0.
- 3.5 **2023-2024 School Activity Fees:** Motion by Bueltel, second Fairchild, to approve the fee schedule as presented with also adding that staff members will receive a complimentary single activity pass , motion carried 6-0.

- 3.6 Negative Lunch Account Balance Transfer: Motion by Leppke, second Kockelman, to approve the transfer of \$187.75 from the general fund to the food service fund to remove two negative lunch balance accounts, motion carried 6-0.
- 3.7 Board Allocation for Building Project: Motion by Fairchild second Bueltel, to allocate \$1,500,000 of unreserved fund balance for the building project, motion carried 6-0.
- 3.8 Bus Lease Addendum: Motion by Bueltel, second Fairchild, to amend the lease agreement with Full Warranty Bus to switch the agreement from a full size bus to a mini bus, motion carried 6-0.
- 3.9 Concession Stand Roof Repair: Motion by Leppke, second Kockelman, to approve the purchase of materials to tin the concession stand at the football field with the Lion's Club donating the labor, motion carried 6-0.

#### **4.0 Communication**

- 4.1 Next Board Meeting: Board Retreat on Tuesday, August 1 at 5:30 pm

#### **5.0 Adjournment**

- 5.1 Adjournment: Motion to adjourn at 7:32 pm by Bueltel, second Fairchild, motion carried 6-0.

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School Board Clerk

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Date