

Independent School District #891  
Canby Public School

### **1.0 Opening of Meeting:** Vice Chair Angela Leppke

The Canby School Board held its regular scheduled meeting on Tuesday, June 20, 2023 at 5:30 pm in Canby High School Room 156. Board members present: Brenda Full, Angela Leppke, Tricia Bueltel and Suzanne Fairchild. Absent members were: Nathan Thorpe and Brittany Kockelman. Also in attendance were Superintendent Ryan Nielsen, Elementary Principal Ryan Arndt, and the Canby News.

- 1.1 Call to Order and Roll Call: Vice Chair Leppke called the meeting to order at 5:30 pm.
- 1.2 Approve the Agenda: Motion by Fairchild, second Bueltel, to approve the agenda, motion carried 4-0.
- 1.3 Recognition of Visitors: No visitors.
- 1.4 Approval of the Minutes from 6-5-2023: Motion by Bueltel, second Fairchild, to approve the minutes from 6-5-2023, motion carried 4-0.
- 1.5 Donations and Gifts: Motion by Full, second Fairchild, to approve the donation from Tony Ourada of \$1,000.00 to receive a matching grant of another \$1,000.00 from State Farm to be used toward the girls and boys track team expenses, motion carried 4-0.
- 1.6 Approve Payment of Bills: Motion by Bueltel, second Fairchild, to approve the payment of the payment of the bills, motion carried 4-0.

### **Bills Dated 6/20/23**

<b>01 General Fund:</b>	<b>\$358,959.26</b>	<b>02</b>
<b>Food Service:</b>	<b>\$38,182.54</b>	
<b>03 Transportation:</b>	<b>\$10,190.33</b>	
<b>04 Community Services:</b>	<b>\$1,152.36</b>	
<b>05 Capital:</b>	<b>\$17,570.39</b>	
<b>06 Building Fund</b>	<b>\$61,395.38</b>	
<b>21 Student Activities:</b>	<b>\$3,816.20</b>	
<b>Total:</b>	<b>\$491,266.46</b>	

### **2.0 New Business / Board Discussion:**

#### **2.1 Administrative Update:**

- 2.1.1 Elementary Principal Ryan Arndt: Mr. Arndt reported summer school is going well and this is the final week; Title 1 underwent a mini review of their communication with St. Peter's School, and the review went well and was closed by MDE; Kindergarten is still at 41 students for the fall with an estimated enrollment of 297 in grade K-6; placement letters are ready and will be sent in July; the state is in the process of transferring from the software SERVS to MEGS for all grants.
- 2.1.2 Superintendent Ryan Nielsen: Superintendent Nielsen reported district is looking for a couple of shipping containers to store track equipment and other items for when the construction project begins; the maintenance crews are working hard to

complete the summer projects; the principals will be reviewing their handbooks again to update them to reflect the new laws passed by the legislature; purchase orders and supplies are getting processed and ordered for next school year; and the district is looking at installing window blinds for the new windows that were installed a couple of years ago. They currently do not have any blinds or shades.

- 2.2 Negotiations Committee Report: Superintendent Nielsen provided the board with an update on negotiations with the CEA and also the Paraprofessionals. They have held one meeting with each group and will plan to meet again in July.
- 2.3 Project Update / Budget: Superintendent Nielsen shared with the board the current estimated budget numbers for the project. The current budget shows the project is currently \$1.2 million over budget. Superintendent Nielsen recommended the board use remaining ESSER III funds and district reserves to make up this gap, rather than make additional reductions to the plans. There are a number of contingencies built in to the budget and if they are not needed the project will then be within budget. He also answered a few design questions that were presented by board members.

### **3.0 Board Action**

- 3.1 Policy 5116.5: Motion by Bueltel, second Fairchild, to approve policy 516.5 per recommendation from MSBA to reflect the law passed by the state, motion carried 4-0.
- 3.2 School Bus Purchase: Motion by Full, second Fairchild, to approve the purchase of a new Bluebird 77 passenger bus from North Central in the amount of \$126,853.50, motion carried 4-0.
- 3.3 Workers Compensation Insurance: Motion by Bueltel, second Fairchild, to approve SFM as the insurance provider for the district's worker's compensation insurance with a premium of \$20,202.00, motion carried 4-0.
- 3.4 Property and Liability Insurance: Motion by Fairchild, second Bueltel, to approve EMC insurance as the districts property and liability insurance provider with a premium of \$97,311.94, motion carried 4-0.
- 3.5 Greater MN School Family Mental Health Services Agreement: Motion by Fairchild, second Bueltel, to approve the agreement with Greater MN to provide mental health services for the 2023-2024 school year, motion carried 4-0.
- 3.6 Cyber Insurance: Motion by Full, second Fairchild, to approve CFC through Marsh & McLennan for Cyber Insurance in the amount of \$5,110.00, motion carried 4-0.
- 3.7 Elementary Secretary – Motion by Bueltel, second Fairchild, to approve the hiring of Colleen Rhylatt as the elementary secretary, motion carried 4-0.
- 3.8 FY24 Original Budget: Motion by Fairchild, second Bueltel to approve the FY24 budget with estimated revenues of \$12,465,027 and expenditures of \$13,984,429. The expenditures exceed the revenues due the district receiving the revenue for the building project in FY23, motion carried 4-0.
- 3.9 Resolution State the Intention of the School District to Purchase Certain Property 413 1<sup>st</sup> St. W., Canby, MN 56220 in the City of Canby, MN, and Taking Other Actions with Respect Thereto: Member Full introduced the resolution and moved its adoption: The motion for the adoption of the foregoing resolution was duly seconded by Member Fairchild, and upon vote

being taken thereon the following directors voted in favor of the resolution: Full, Leppke, Bueltel, Fairchild

and the following voted against: None

whereupon the resolution was declared duly passed and adopted. (See attachment for full resolution)

- 3.10 MSHSL Resolution for Membership 2023-2024: Member Full introduced the resolution and moved its adoption: The motion for the adoption of the foregoing resolution was duly seconded by Member Fairchild, and upon vote being taken thereon the following directors voted in favor of the resolution: Full, Leppke, Bueltel, Fairchild

and the following voted against: None

whereupon the resolution was declared duly passed and adopted. (See attachment for full resolution)

#### **4.0 Communication**

4.1 Negotiations – CEA July 17 4:00 pm in School Board Room

4.2 Negotiations – Paraprofessionals July 20 at 1:30 pm in School Board Room

4.3 Next Board Meeting – July 17, 2023 at 5:30 pm

#### **5.0 Adjournment**

5.1 Adjournment: 6:56 pm Motion to adjourn Bueltel, second Full, motion carried 4-0.

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School Board Clerk

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Date