

CENTENNIAL SCHOOL DISTRICT R-1

Student Handbook



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PRINCIPALS' MESSAGE

Dear Parents, Guardians and Centennial Students,

We are honored to share the role of principal for our district, with Ms. Mansheim as the K-8 principal and Dr. Rael as the 9-12 principal. Through our experiences in education, we have learned the value of ensuring all students are treated with dignity, the importance of honoring and sustaining our local culture, and improving communication. We believe that each student in our community has the right to a rigorous, high-quality education in a supportive and nurturing environment. Guaranteeing access to learning experiences that grow students' critical and creative thinking requires high expectations of ourselves, our instruction, and our school community. We should expect four things from our community school:

1. Access to high quality content through grade-appropriate assignments
2. Strong Instruction that lets students do most of the thinking in a lesson
3. A sense of deep engagement in what students are learning
4. Teachers who hold high expectations for students and truly believe they can meet grade-level standards

As your principals, we will create and support these conditions for every student's continued success.

Respectfully,
Ms. Maddie Mansheim and Dr. Kimba Rael



Welcome to Parents

On behalf of our school board, administration, faculty and staff, we would like to take this opportunity to invite parents, guardians and community members to visit the school at any time. We simply ask that you check in at the front office with your valid driver's license and obtain a visitor's pass. This is for everyone's protection and helps us get to know the names of all our parents, guardians and community members. If visiting classrooms, please pre-arrange your visit with the teacher. This will enable us to not only meet your needs as a parent, but also will allow us to utilize your support and presence for the benefit of our students.

This handbook was designed to help you become familiar with the rules and policies of the school and enable us to provide the best possible education for all our students. Many of the policies in this handbook have been revised to fit our needs based on feedback from teachers and students. I encourage you to take a moment to review its contents and take note of key changes from last year.

USEFUL PHONE NUMBERS

Centennial School Office	672-3402
HS Principal's Office	672-3421
K-8 Principal's Office	672-3404
Counselor's Office	672-3407
Attendance Clerk	672-3402
Costilla County Nursing	672-3332
San Luis Clinic	672-3352
Mental Health	672-0331
Social Services	672-4131

School and Building Hours

School is in session from 8:00am- 4:05 pm each day of the academic calendar year. To ensure student safety, the building opens at 7:45 am. Students should not be on school grounds without a parent or guardian prior to this time. After-school, the building closes to all students not involved in sports or tutoring at 4:20 pm. Students should not be in the building without parent or adult supervision through an extra-curricular program after this time. There is no faculty supervision before or after these hours.

Please note that the District and Staff are not responsible for any students on campus before 7:45AM and after 4:20PM.

DAILY SCHEDULE

ELEMENTARY PRESCHOOL AND KINDERGARTEN

Breakfast	7:45-8:00 A.M.
First Bell	8:00 A.M.
Dismissal	4:00 P.M.

ELEMENTARY FIRST - FIFTH GRADES

Breakfast	7:45-8:00 A.M.
First Bell	8:00 A.M.
Dismissal	4:05 P.M.

MIDDLE SCHOOL SIXTH- EIGHTH GRADES

First Bell	7:55 A.M.
1 st Period	8:00-9:05
2 nd Period	9:10-10:10
3 rd Period	10:15-11:15
ICAP/Lifeskills	11:20-11:40
Lunch	11:40-12:10
4 th Period	12:15-12:50
5 th Period	12:55-1:55
6 th Period	2:00-3:00
7 th Period	3:05-4:05

HIGH SCHOOL NINTH-TWELFTH GRADES

First Bell	7:55 A.M.
Advisory	8:00-8:20
1 st Period	8:25-9:20
2 nd Period	9:25-10:20
3 rd Period	10:25-11:20
4 th Period	11:25-12:20
Lunch	12:20-12:50
5 th Period	12:55-1:55
6 th Period	2:00-3:00
7 th Period	3:05-4:05

Closed Campus

Centennial is a closed-campus facility. This means that once a student sets foot on the school grounds, he/she is not to leave campus unless an authorized person comes into the office and signs him/her out. **All students are expected to remain on campus at lunch. Seniors in their second semester, students taking concurrent enrollment or students enrolled in work-based learning leave campus according to their schedule.**

Academic Policies

Grading System K – 2nd Grade

Advanced	E	100-90%
Above Standard	S+	89-80%
At Standard	S	79-70%
Below Standard	S-	69-65%
Unsatisfactory	U	Below 65%

Grading System 3rd-12th

All regular courses are based on a 4.0 GPA scale. For weighted course scales see *Accelerated Courses (p.4)*:

Advanced	A+	100-99%
	A	98-93%
	A-	92-90%
Above Standard	B+	89-88%
	B	87-83%
	B-	82-80%
At Standard	C+	79-78%
	C	77-73%
	C-	72-70%
Below Standard	D+	69-69%
	D	68-66%
	D-	65-65%
Unsatisfactory	F	64% and under

Students earn grades based upon the demonstration of their knowledge of the course's standards. Official grading period final grades become part of a student's permanent record.

Incompletes may be given at the end of an official grading period only in extreme cases at the discretion of the instructor and principal. Students may have up to 7 calendar days to make up the work. If the incomplete has not been changed within this time, a failing grade will be posted in its place. All incompletes will be counted as failures when determining sports eligibility.

Readiness Requirements for Promotion

A student will be promoted to the next grade level when he/she fulfills the established readiness requirements. Parents will be notified of their child's credit status at midyear and at the end of each school year. A notification letter will be sent at the end of second quarter and the final notification at the end of the third quarter. Students unprepared for the next grade level will be retained when appropriate.

Elementary Requirements for Promotion

WILL BE DRAFTED DURING THE 2025-26 SCHOOL YEAR

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Middle School Requirements for Promotion

In order to continue on to the next grade students must obtain 5.5 credits during the school year. A unit of credit is defined as the amount of credit given for the successful completion of a course in which the student has been enrolled. **The successful completion of a class requires a 65% (D-) or higher as a final grade for credit to be awarded.**

Specific Coursework

English: Students will complete one unit of English each year of middle school.

Math: Students will complete one unit of math each year of middle school.

Science: Students will complete one unit of science each year of middle school.

Social Studies: Students will complete one unit of Social Studies each year of middle school.

Optional: Humanities: Students *may* complete one unit of humanities as a combined version of English and Social Studies in early middle school grades.

Elective Classes: Students will complete elective credit for each class in which they enroll.

****Please Note: Elective classes will be needed in order to fulfill all course work.**

High School Requirements for Promotion

Students are determined to be members of their individual classes based upon an appropriate accumulation of completed credits. In order to move from a freshman to a sophomore, students must successfully complete all credits for freshman year prior to the beginning of school their sophomore year. In order to move from a sophomore to a junior, students must successfully complete all credits for sophomore year prior to the beginning of their junior year. In order to move from a junior to a senior, students must complete all credits for junior year prior to the beginning of their senior year. If a student earns additional credits and can advance to a higher class, he/she can be considered a part of the class to which enough credit has been earned at the change of semester. Involvement in a class includes academic activities, scheduling, and coursework, as well as, any extra-curricular activities such as athletics, student council, homecoming, or prom.

Enrollment

All Centennial students shall be enrolled full-time in classes across the day. Once all credits have been earned in high school, a senior can reduce their schedule during the second semester, unless they are involved in sports. To remain eligible for participation in sports, 2nd semester seniors will need to remain enrolled in at least 4 classes to

be CHSAA eligible. Exceptions to full-time status may be made by administration for health/medical situations, alternative students, or as a behavior intervention.

Definition of a Member of a Graduating Class

A student is deemed to be a member of the graduating class when he/she fulfills the graduation requirements. Parents will be notified of their child's credit status at the end of his/her junior year. Parents of graduating seniors will receive a notification letter of their child's credit status at the end of the first quarter. A final notification will be sent after the third quarter to show if these seniors are lacking any credits. Any senior lacking credit(s) after March will forfeit graduation. (Board approved May 31, 2002)

Graduation

There will only be two times during the academic year in which students can graduate either through regular commencement exercises or before the board. Students who have earned enough credit and met all district graduation requirements will graduate either in December or May.

Graduation Requirements

Graduation requirements are based on units of credit earned in grades 9 through 12. A unit of credit is defined as the amount of credit given for the successful completion of a course in which the student has been enrolled. **The successful completion of a class requires a 65% (D-) or higher as a final grade for credit to be awarded.** The graduation requirements ensure a rigorous academic foundational program that will include time and opportunities for students to demonstrate College and Career Readiness in time for graduation.

English	4
Math	4
Science	3
Social Studies	3 (1.0 credit must be Civics)
Foreign Language	1
PE	2
Vocational/Agricultural	1
Art/Music	1
General Electives	5
Total Required	24

In addition to the above required course mastery, all students will maintain an ePortfolio of authentic work products produced over the course of their base coursework and complete a Capstone project as part of the Senior Seminar course taken during their senior year.

Students are also required to complete 40 Hours of community service to be eligible for graduation. These hours can be completed across a student's high school years. Acceptable forms of community service include work with or for religious, non-profit, educational, or government organizations. It is the student's

responsibility to work with the counselor to document these hours as part of the ICAP process and the senior seminar course.

Graduating with Honors

Students graduating with honors will be those students who, based on cumulative 4 years, have a WGPA of 3.75 and above.

Credit for Athletics

Any student athlete who participates in a full season of a sport will be eligible to receive .25 physical education credits per sport. These credits shall apply toward fulfilling the graduation requirements for PE only.

Accelerated Courses

Certain rigorous academic courses are weighted and contribute more GPA points than regular academic courses, which carry up to 4.0 GPA points. Advanced Placement (AP) and Concurrent Enrollment courses carry an additional 1.0 GPA point for a possible maximum 5.0 GPA points.

Credit Recovery

Students must pass failed courses prior to moving to the next core course progression. This may be accomplished via prescribed Centennial District Summer School or by retaking the course the next year. Distance learning, computer delivered, or transfer credit recovery courses *may* be accepted.

State Proficiency Requirements

Students must demonstrate college or career readiness in English and math in order to graduate in Colorado regardless of credit completion. Students will demonstrate proficiency through reaching the minimum score or above in both English and math based on at least one measure for each from the menu of options.

Menu of Options

This menu lists the minimum scores required for each CDE approved demonstration of College-Career Readiness. These are the menu options provided by Centennial:

SAT	
English	Math
470	500
The <u>SAT</u> is a college entrance exam that is accepted or required at nearly all four-year colleges and universities in the U.S. The current SAT includes sections on reading, writing and math. The highest possible score for each section is 800.	

Advanced Placement (AP)	
English	Math
2	2
AP exams test students' ability to perform at a college level. Districts choose which AP exams will fulfill this menu option. Scores range from 1 to 5 (highest).	

ASVAB	
English	Math
31 on the AFQT	31 on the AFQT
The <u>Armed Services Vocational Aptitude Battery (ASVAB)</u> is a comprehensive test that helps determine students' eligibility and suitability for careers in the military. Students who score at least 31 are eligible for service (along with other standards that include physical condition and personal conduct). Students who take the ASVAB are not required to enlist in the military.	

Concurrent Enrollment	
English	Math
Passing grade of a 70% and higher	Passing grade of a 70% and higher
<p><u>Concurrent enrollment</u> provides students the opportunity to enroll in postsecondary courses, simultaneously earning high school and college credit. School districts and institutions of higher education each determine passing grades for credit. A passing grade is determined by district and higher education policy for concurrent enrollment. An eligible concurrent enrollment course is 1) the prerequisite directly prior to a credit-bearing course or 2) a credit-bearing course.</p> <p>Concurrent courses outside of traditional Math and ELA courses may count as this requirement based on review by the school counselor and school administration. District policy requires a grade of a C- (70%) to be considered passing and meeting this proficiency requirement.</p>	

Industry Certificate	
English	Math
Individualized	Individualized
An <u>industry certificate</u> is a credential recognized by business and industry. Industry certificates are district determined, measure a student's competency in an occupation, and they validate a knowledge base and skills that show mastery in a particular industry.	

Earning an approved industry certificate demonstrates Postsecondary and Workforce Readiness (PWR), which is the equivalent to proficiency in both English and Math.

Capstone Project

A capstone is the culminating exhibition of a student's project or experience that demonstrates academic and intellectual learning. Capstone projects are embedded in the Senior Seminar course curriculum, which is a mandatory class for every senior.

The capstone project is based on a student's academic, career, post-secondary, or creative interests. Students will research a problem facing our local community in a topic of their choosing. There are three key steps to this project. Each step is completed across three quarters of the senior seminar course.

1. Students will write a formal research paper, which seeks to find a solution to their identified problem.
2. Students will then create a project and implement that project as a step toward a solution.
3. Students will defend their project and reflect on the postsecondary, workforce readiness and academic standards developed across the project before a panel.

Each stage is scored using a rubric, and students are provided a timeline for their work at the beginning of senior seminar. The final defense rubric is the score used to measure proficiency. Following the defense, students have 1-2 weeks to complete any required edits and/or revisions.

English	Math
Passing Score: 1	Passing Score: 1

Centennial Capstone Project: Research Paper, Community Project, and Defense

The Capstone Project will be defended before a panel of high school teachers, community, and/or industry leaders. Defense will occur at the end of the third quarter senior year. It will reflect a culmination of study across Senior Seminar or as part of a career/industry specific research project that includes a community-based project or work-based learning component.

The Capstone Defense will be scored using a rubric that synthesizes PWR standards and Colorado Academic Standards that is individualized for each student.

District Performance Assessment
<p>The ePortfolio is being developed by Centennial faculty and can be used to demonstrate proficiency beginning in the 2026-27 school year. The ePortfolio will be revised across 2025-26 as we learn about and improve the process to best support student growth and reflection about their learning.</p>
<p>Centennial School District - Academic ePortfolio:</p>
<p><i>The Centennial Academic ePortfolio is a student web page, which includes a student info page, resume, Career/Work-based learning section, and portfolio section. The portfolio section will include reflections on key assignments from across their HS coursework. These key assignments will be course based performance assessments designed collaboratively by the high school teachers. The webpage will be constructed as part of the ICAP work supported by the school counselor. Content teachers will support the reflection, revision, and submission process.</i></p>
<p><i>When preparing for the ePortfolio defense, students will have an opportunity to revise the portfolio submission assignments as a step in demonstrating their academic growth.</i></p>
<p><i>The ePortfolio will be submitted and defended at the end of the first semester during a student's senior year as part of their ICAP work.</i></p>
English (Academic ePortfolio Section I)
English: Passing Score 3
<p>A collection of four artifacts that communicate mastery and strategic connections between a student's project or program of study and conceptual understanding/s within that discipline. The product types for each artifact are provided below:</p>
<ul style="list-style-type: none"> • At least 1 informational/explanatory • At least 1 narrative • At least 1 argumentation
<p>At least one artifact each is required for Science, English, and Social Studies <u>AND</u> one writing product selected from either Vocational/Agricultural, Physical Education, Art, Spanish, Music, or Work-Based Learning.</p>
<p>This section of the Centennial Academic Portfolio will be scored for demonstration of Reading, Writing, and Communicating skills and Postsecondary and Workforce Readiness standards.</p>

Math (Academic ePortfolio Section II)
Math: Passing Score 3
<p>A collection of artifacts (problem solving, real world applications, individual projects, etc.) that represent substantial mastery as approved by the secondary math instructor and the building principal in the following domains:</p>
<ul style="list-style-type: none"> • Number and Quantity • Algebra • Functions • Modeling • Geometry • Statistics and Probability

One substantial artifact is required for each area but may be from any discipline of the high school curriculum. Artifacts are subject to approval by the High School Teaching Staff.

This section of the Centennial Academic Portfolio will be scored for a combination of accuracy and the thinking work articulated by the Math Practice standards.

Additional Menu Items Accepted but Not Offered by Centennial:

ACT	
English	Math
18 on ACT English	19 on ACT Math
<u>ACT</u> is a national college admissions exam. It measures four subjects - English, reading, math and science. The highest possible score for each subject is 36.	

CLASSIC ACCUPLACER	
English	Math
62 on Reading Comprehension or 70 on Sentence Skills	61 on Elementary Algebra
<u>ACCUPLACER</u> is a computerized test that assesses reading, writing, math and computer skills. The results of the assessment, in conjunction with a student's academic background, goals and interests, are used by academic advisors and counselors to place students in college courses that match their skill levels.	
ENGLISH 241 on Reading OR 236 on Writing	MATH 255 on Arithmetic (AR) OR 230 on Quantitative Reasoning, Algebra, and Statistics (QAS)

International Baccalaureate ® (IB)	
English	English
4	4
<u>IB</u> exams assess students enrolled in the official IB Diploma Program. Courses are offered only at authorized IB World Schools. Scores range from 1 to 7 (highest).	

Concurrent Enrollment

The Board believes that students who wish to pursue postsecondary level work while in high school should be permitted to do so. In accordance with this policy and accompanying regulation, high school students may receive course credit toward the fulfillment of high school graduation requirements for successful completion of approved postsecondary courses offered by institutions of higher education.

This policy and accompanying regulation do not apply to students seeking to enroll in postsecondary courses pursuant to the Accelerating Students through Concurrent Enrollment (ASCENT) program. Students seeking to enroll in the ASCENT program shall work with district administrators and meet the applicable requirements of the Concurrent Enrollment Programs Act (the Act).

Any student wishing to investigate the possibility of concurrent enrollment may be granted the opportunity to take college classes while enrolled in high school, if the criteria listed below are met. The counselor shall meet with students and parents to discuss the enrollment policy, criteria, and expectations. Any student can enroll in courses from a high school instructor as long as they meet the course prerequisites/admittance requirements. However, to enroll at ASU or TSC, students must meet the following criteria:

- Student is a junior or a senior (exceptions may be granted for students in other grades based on counselor or teacher recommendations and in consultation with the principal)
- High school cumulative WGPA must be 3.0 or above.
- An accepted college entrance exam score for the institution attending or a minimum ACCUPLACER score necessary for enrollment in a college level course (special exemption may be granted in consultation with the counselor and principal).

Any concurrent program a student pursues will be subject to the following:

- Only core courses that are 100 level or above and in English, Math, Science & Social Studies will be weighted.
- Each college course taken will be reflected on the student's high school transcript.
- Classes must be passed with a grade of "C" or above in order to continue taking concurrent coursework. Withdrawing from a course after the add/drop deadline will make a student ineligible for future concurrent courses.
- Students will adhere to all Centennial student policies. Any infractions may result in losing concurrent enrollment eligibility.

A qualified student must be enrolled full time either in twelve college credits or in a combination of college and Centennial High School credits that total the equivalent of 12 credits (or full-time student status) each semester.

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(Board Policy: IHCDA Concurrent Enrollment). Students can apply for FAFSA to cover costs associated with concurrent enrollment. **The school will pay tuition fees after a COF application has been completed; however, books, on-campus or on-line fees, and other institutional fees will be the responsibility of the student/family.**

Transfer of College Credits

Only pre-approved college course credits will be allowed. Credits from other programs may not be accepted.

Work-Based Learning

Work-based Learning is available to all junior and seniors who meet the program requirements. Students can earn 1 credit for 100 hours of work within a semester. Although the program targets juniors and seniors, exceptions may be granted for students in other grades based on counselor or teacher recommendations and at the discretion of the principal. Work-based learning is an exciting opportunity for earning credit; however, all placements are unpaid.

Valedictorian/Salutatorian

The Valedictorian and Salutatorian represent academic achievement and esteem. This honor will be determined on the summation of all semester grades and the number of weighted classes taken during the four years of high school.

The Valedictorian and Salutatorian must have a 3.75 WGPA in order to be considered for this award. He/she must also uphold standards of academic integrity throughout high school and shall be disqualified from this honor if he/she engages in dishonest activity including but not limited to cheating and plagiarism. Should a tie occur regarding WGPA, the SAT composite score will be the default factor. Selection of Valedictorian and Salutatorian will be made at the end of the 1st semester of the senior year based on the above criteria. This determination is final.

Honor Roll

Students will be recognized for outstanding scholastic achievement by being placed on one of the following honored lists.

Scholastic Honor Roll	3.00-3.49
Principal's Honor Roll	3.50-3.99
Superintendent's Honor Roll	3.99 and above

Academic Awards

In order for a Centennial student to qualify for the Academic banquet the student must earn a 3.0 GPA for all 3 quarters (1st, 2nd, and 3rd).

National Honor Society

Students are invited for membership in NHS during the second semester of their sophomore year if their

cumulative grade point average is 3.5 or above. Students are selected based on scholarship, leadership, service, and character. These high standards must be maintained in order to retain membership. Instances of cheating, plagiarism or other forms of academic dishonesty shall warrant a revocation of membership in the NHS.

Eligibility for Athletics and Extracurricular Activities

Middle School and High School Eligibility

- Eligibility will be done on a weekly basis which includes school classes, concurrent classes, work based learning, alternative, and home school.
- Eligibility will also be determined at the quarter and the semester.
- To be eligible, an athlete **cannot have two D's or any one F in any subject**. District eligibility supersedes CHSAA eligibility requirements because it exceeds CHSAA's minimum requirements.
- A student may also be ruled ineligible for disciplinary reasons or for not complying with the Code of Ethics (Conduct) in this handbook. This includes but is not limited to students serving ISS, OSS, or Friday school (see Consequences for Infractions section)
- An eligibility list must be turned in to the Principal by 11:00 a.m. each Tuesday and will take effect Wednesday at 12:00am and run until Tuesday at 11:59pm. This list will determine who is and is not eligible on any given week.

Consequences of Ineligibility: The athlete/participant will not be able to participate in events for one calendar week. If it is a semester grade ineligibility (based on District eligibility standards), the student will be ineligible until the next CHSAA regain date or the CHSAA regain date for that sport. If you are ineligible 6 times during the fall/spring season (or 8 times during the winter season) in high school (extracurricular/club activities will be determined based on the length of their season), you will be unable to compete or travel with the team.

All participants must represent the school's ideals in matters of conduct, sportsmanship and citizenship on or off campus. If a student does not meet this expectation, they may be removed from the team for the rest of the season.

Course Syllabus

At the beginning of each year, each teacher will provide a syllabus and a classroom management plan outlining the course and classroom expectations, criteria for passing the class, grading criteria, and consequences for classroom misbehavior. A copy of the course syllabi

and classroom management plan will be on file in the main office

Homework

All students should expect to have homework every day. Students will receive credit for late homework turned in within 7 calendar days, at the teacher's discretion. (See Absence Policy) This includes major projects for which due dates have been established well in advance.

Special Education

Special Education is an individualized program offered to qualifying students. Curriculum options vary by content and student need.

Counseling Center

Counseling services are available for every student in the school. These services include, but are not limited to, assistance with personal development, study skill strategies, social concerns and adjusting to school at all the levels.

Other Services

Mentoring, Mental Health Counseling, Special Education, Peer Mediation and Upward Bound are some of the many services provided by the district. Please contact the counselor or principal for more information on programs that meet your specific needs.

Schedule Changes

Any student seeking to change his/her schedule to fit graduation requirements more accurately must submit a schedule change request form during the first week of any quarter. All requests must be made through the counseling office. Once teachers, parents, the counselor, and the principal have approved and signed off on the request, the principal will make the final decision to either approve or not approve the student's request. Please note that students are scheduled for courses based upon their graduation needs *only*. Centennial will not accommodate schedule changes for any other reason, unless deemed necessary by the principal.

Computer Policies and Technology Fee

The technology hardware and software at Centennial School District is intended for educational use. Students are, therefore, asked to use technology as educational tools. Students using the school computers as well as the Internet must adhere to all building and classroom expectations.

Food or beverages are not allowed in or around computers/computer labs.

In order to provide access to the latest technologies and the use of school devices as part of a 1:1 program, **all students grades k-12 will pay an annual technology fee of \$25.00**. This fee will support the regular replacement of devices.

Prior to using a device, the student must pay the technology fee or begin a payment plan towards the fee AND sign a technology checkout form which assigns replacement responsibility to the student/parent if the device is lost, stolen, or damaged.

Students may not download, install or use any software or data from the Internet that is unauthorized (i.e. pornography, e-mail, chat or games). Violations will result in a probationary loss of computer privileges. Such restrictions will be set forth by the principal or his/her designee and repeat violations will result in computer usage being revoked. Plagiarism via computer use is a serious offense, see code of conduct for possible consequences.

ATTENDANCE

At Centennial, we believe that there is a direct relationship between good attendance and high achievement. Students with good attendance achieve higher grades, enjoy school, realize success, gain the necessary credits for graduation, and learn positive habits that carry over to their personal and occupational achievement. Because of this, we promote the value of attendance and want to work with families to have each student consistently in school, learning all they can each day.

ATTENDANCE POLICY JEA*

Every child who has attained the age of six years on or before August 1 of the year in question and is under the age of seventeen years is required to attend public school with such exception as provided by law. It is the parents' responsibility to ensure attendance. The courts may issue orders against the child, the child's parents, or both, compelling the child to attend school or the parent to take reasonable steps to assure the child's attendance. A court order may require the parent, child, or both to follow an appropriate treatment plan that addresses the problems affecting the child's school attendance and that ensures an opportunity for the child to obtain a quality education.

The compulsory school attendance laws also apply to a six-year-old child who has been enrolled in a public school in the first grade or in a higher grade level, unless the parent or legal/guardian chooses to withdraw the child.

*(Adopted: June 1998)

Legal Refs: CRS 22-33-104
 CRS 22-33-104.5

Absence Notification

When a student is absent, it is the responsibility of the parent or legal/guardian to contact the school within 24 hours of the day of the absence (by phone or by written notification). Students not reported and/or excused (as absent) will be considered unexcused until proper notification is provided. **Parents and guardians may provide excuses for absences up to 3 times per year without documentation.**

Pre-arranged absences may be approved for circumstances of a serious nature, which cannot be accommodated outside normal school hours. Additionally, other pre-arranged absences may be excused if the principal can establish an educational value and advanced arrangements are made with the student's instructors.

Any homework requests called in by parents/guardians can only be picked up at the end of the school day to allow teachers the opportunity to send homework to the front office. **The work sent home must be turned in on the day that the student returns to class unless approved by the teacher.**

If siblings of athletes are pulled from school to attend athletic events, they will only be excused if they have written, prior approval AND leave the campus simultaneously or after the activity bus. Written notification must be provided by the parent/guardian in such cases. **An athletic notice with pre-authorization form should be submitted at least 48 hours before the athletic event.**

Centennial School District reserves the right to call a parent/legal guardian to confirm any signature whose validity appears in question.

Attendance Responsibilities

Attendance is the responsibility of the student and parent/legal guardian; therefore, students who are absent from school are asked to do the following:

1. Request that the parents notify the school to report the absence(s) as specified under "Excused Absences" listed below.
2. Check into the front office for an Admit Slip, upon returning to school.
3. Drop off doctor's excuses or notes from home to the Front Office to receive a Homework Make-up Assignment Form. This will serve as your re-entry pass back to class.

If a student knows of an absence in advance, he/she may secure a Homework Make-up Assignment Form from the office on which teachers may list the required make-up work. Colorado law provides the principal or his/her designee the authority to count an absence as excused or unexcused.

Excused Absences

A student may be excused by his/her parent/s up to 3 times each year without documentation. Once those 3 absences have been exhausted, absences need to be excused following the guidelines below or they will be considered unexcused absences and will be treated accordingly.

Absences will be excused **only** when the parent legal/guardian provides documentation in advance, calls

the Parent/Family Liaison before the end of the day of the student's absence and/or provides written documentation when the student returns to school.

Such written confirmation must clearly state the following: the date and times of the absence, reason for absence, and parent/guardian signature. The excuse is not considered valid if any one of these is left out.

Absences may be excused for the following:

- student illness and/or injury,
- emergency medical appointments,
- family emergencies (must have some kind of accompanying documentation that states nature of emergency if all three parental/guardian excuses have been used),
- death in the family, and
- court appointments.

The school reserves the right to require medical verification or documentation if there is a pattern of excessive absenteeism. It is the responsibility of the parent/guardian and student to obtain a written excuse when attending medical, dental or court appointments.

In cases of COVID-19 related symptoms or suspected contact, please keep the child home. Parents must also contact Public Health for a quarantine recommendation. Contact the school to provide the recommendation from Public Health for any extended absences to be excused. Symptoms to watch for include:

- Fever
- Difficulty breathing
- Coughing/sore throat
- Headache
- Fatigue
- Loss of taste/smell
- Vomiting/ diarrhea

We strongly encourage parents to schedule appointments on Fridays.

All absences due to a school-sponsored activity in which the child is a direct participant will be excused. However, since participation in a school related activity is a privilege, a student who will be missing class is responsible for making the arrangements to make-up missed assignments.

For any attendance related notifications, questions, or concerns, please contact the school at 672-3322.

Absences due to Out-of-School-Suspension or Expulsion of a child shall be considered excused absences. (3) (22-33-107).

Unexcused Absences

The following reasons are considered unexcused **once all parental excuses (3/year) have been exhausted.** Note: *Ditching, leaving school premises without permission, being 15 minutes late or more to a class without permission, and refusing to go to class/return to class are always considered unexcused.* Reasons for unexcused absences include **but are not limited to:**

- Leaving school premises without permission.
- Students requesting parents/guardians to pick them up without valid reason.
- Shopping for the day.
- Ditching class.
- Being 15 minutes or more late for class (without permission).
- Not getting up in time for school/overslept
- Missing the bus.
- Refusing to return to go to/return to class
- Attending activities that are not school sponsored or which do not directly involve the student (i.e. field trips with siblings, or friends)

These reasons are considered unexcused once all parental excuses have been exhausted, except for instances of ditching, leaving school premises without permission, being 15 minutes late or more to a class without permission, and refusing to go to class/return to class.

Interventions for Unexcused Classroom Absences

- **1st and 2nd Unexcused Classroom Absence:** A phone call from the attendance clerk to the parent/legal guardian to discuss attendance policy, what constitutes an excused absence, and any issues the family is facing that are impacting attendance.
- **3rd Unexcused Classroom Absence:** A phone call from the attendance clerk to the parent/legal guardian AND Parent must meet with the Assistant Principal, or other designated official, to develop an attendance agreement stating that he/she will take steps to ensure that child will no longer have an unexcused absence. If a parent misses this meeting, a home visit may be conducted by school officials and/or law enforcement/social services will be contacted to perform a safety/welfare check.

- **4th Unexcused Classroom Absence:** Attendance hearing with district administration (Assistant Principal and Principal) and proper authorities will be called. At the attendance hearing, the committee will determine what steps will need to be taken to ensure that student remains in school and if a credit recovery plan will be established.

Excused Absences will not be counted when implementing the Interventions for Classroom Absences listed above or below; however, letters will be sent home informing families of students' excused/unexcused absences once the combination of absences crosses the federal threshold for habitual truancy.

***** Please note that being 15 minutes or more late to class without a valid excuse is considered an absence.**

Class Absence Limit – Before Mandatory Friday School

Daily attendance and active participation in each class are vital to a comprehensive education. Therefore, in any semester, when a student accumulates 5 absences, excluding absences for religious observances, court appointments, medical absences accompanied by a valid doctor's excuse, suspensions, or school activities, the student and parent/guardian will be notified that the student needs to attend a Friday school to maintain the seat time necessary for credit. Each absence beyond the five will accumulate a Friday school for each absence.

Truancy

If a student is absent or leaves the school grounds or class without permission of the teacher or administrator, the student shall be considered unexcused and "truant" and will receive the consequences spelled out in the Code of Discipline beginning on page 14.

A "habitual truant" shall be defined as a student, who has attained the age of six years on or before August 1 of the year in question and is under the age of seventeen years, having **four (4) unexcused absences from public school in any one month or ten (10) unexcused absences from public school during any school year.** Additional truancies shall be grounds for escalated consequences, which may include suspension, expulsion, and possible referral to Social Services and/or Costilla County Court.

Truancy Prevention Program

If a student is absent or leaves the school grounds or class without permission of the teacher or administrator, the student shall be considered unexcused and "truant" and will receive the consequences spelled out in the Code of Discipline

The Truancy Prevention Program seeks to address challenges to student success early on. Each time a student is absent **3 or more days from school** (excused or

unexcused) or has accumulated **excessive tardies** (i.e., **more than 6 in a quarter**), parents/guardians will receive a letter inviting them to a meeting with school officials. Together, we will work to identify any challenges families and students face, particularly those affecting attendance and ensure all voices are heard as all parties work to create resolutions.

Rewards for Perfect Attendance

If a student has perfect attendance throughout the quarter (9-week period), they qualify for our School Spirit Rewards Program. This program will have a four-step rewards progression. In this program, each student that has perfect attendance for their 1st quarter will receive the 1st step rewards. This could be a school spirit t-shirt, hat, gift certificate, etc. For each perfect attendance quarter thereafter, the rewards will increase in value and significance. Perfect attendance is only achieved when both parent and child work together towards the same goal. Without parent involvement (getting students to school on time, making appointments on Fridays, etc.), the student will fail to meet the goal of having perfect attendance.

Procedure for Early Departure from School (Parents must follow these procedures to avoid having students being counted as truant).

- Go to the front office staff to request that the student be pulled from the classroom.
- Front Office Staff MUST fill out a Permit to Leave slip on student.
- Indicate destination and reason.
- Indicate time leaving.
- Request authorization from front office staff or principal.
- If a student returns to school on the same day, for any reason, the student is required to check back into school through the front office staff.

All students **MUST** check out with the front office before leaving school for any reason. Those who fail to check out in this manner will be considered truant and unexcused and will be subject to disciplinary action. **Only parent/legal guardians (or designee of the parent/legal guardian) can sign out students.**

Check-In Return

- Report to Front Office Staff prior to 8:00 a.m., with a written note from parents/legal guardians and/or a doctor's excuse.
- Extenuating circumstances will be considered on an individual basis by the administrator.

Tardiness

An unexcused tardy will be given if a student is under 15 minutes late to class first period or under 5 minutes late in any subsequent period. Any student who comes to class beyond 15 minutes first period will be given an unexcused absence. **Any students over 5 minutes late to any class during the day will be considered ditching** and the tardy will be addressed according to the disciplinary policies.

Students must be in their classrooms by the last tardy bell, or they will be considered tardy (unexcused).

Interventions for Unexcused Tardies

(Unexcused Tardies are not accumulated per class period, they are accumulated per tardy)

1st Classroom Tardy: A warning from the classroom teacher.

2nd Classroom Tardy: A phone call with the parent/legal guardian from the classroom teacher.

3rd or more Classroom Tardy: Students must serve 1 day of lunch detention for every 3 tardies **AND Students will receive an unexcused absence**. Each tardy after the third will result in an after-school detention. A notice will be sent to the parent/legal guardian as per the district policy on unexcused absences.

After the 6th tardy, the student will have a second unexcused absence and will serve an after-school detention, will be ineligible for any extra-curricular activities/practices for one calendar week, and will attend a meeting between the student and school officials to establish a written attendance contract to improve classroom attendance. A copy of the contract will be mailed home to the parent/legal guardian to inform them of the actions the student will take to avoid further tardies.

Hall Passes

Students who are out of class for any reason are required to have a hall pass that has been signed by their classroom teacher. Students who are in the hallway without a pass or not where they have been given permission to be, will be considered truant and disciplined as per the truancy policy.

Make-Up Assignments

Make-up assignments will be allowed for all absences unless otherwise determined by the principal.

It is the responsibility of the student to get make-up assignments prior to or on the day that he/she returns to class. Students who are absent for less than a week have one day for each day of absence to make-up for missed assignments for a maximum of seven calendar days. Failure to make-up work will result in a grade of zero for the assignment missed.

When the student has a test assigned by a teacher and the student is absent on the test date, the student is expected to take the assigned test on the first day he/she returns to school unless other arrangements are made with the teacher.

Any homework requests called in by parents can only be picked up at the end of the school day to allow teachers the opportunity to send homework to the front office. The work sent home must be turned in on the day that the student returns to class unless approved by the teacher.

If a student misses school due to a school activity, it shall be the responsibility of the student to meet ahead of time with the teacher and determine a reasonable due date for make-up work.

GENERAL REGULATIONS FOR CENTENNIAL SCHOOLS

Pledge of Allegiance

As per section 22-1-106 of the Colorado Revised Statutes, "Each school district shall provide an opportunity each school day for willing students to recite the pledge of allegiance in public elementary and secondary educational institutions. Any person not wishing to participate in the recitation of the pledge of allegiance shall be exempt from reciting the pledge of allegiance and need not participate."

Centennial students will begin each day by reciting aloud the Pledge of Allegiance to the U.S. flag.

Students or teachers are not required to recite the pledge if they object on religious grounds. Students can also be exempt from saying the pledge for any other reason if the parent objects, in writing to the principal. This new law does not apply to teachers and students who are not U.S. citizens.

Articles Prohibited on School Grounds

Items prohibited on school grounds include but are not limited to the following: toy guns, water guns/pistols, weapons, guns, knives (real or play), lighters, and firecrackers as stated in C.R.S. HB 1203.

A student caught with a prohibited item is expected to relinquish it to any staff or faculty member requesting such action. Refusal to comply will constitute defiance/insubordination as per the Code of Conduct. Certain items may be picked up at the end of the day unless Law Enforcement is needed (based on the item confiscated from the student). Disciplinary actions will apply depending on the item confiscated.

Loss of Item

- 1st Offense—Students may pick up non-weapon items at the end of the day from the front office.
- Repeated Offenses—A parent/guardian will be required to pick up the item from the front office. Students will be

assigned Lunch Detention and/ISS based on the number of offenses.

Items that are legal—Students will be allowed and encouraged to check in their electronic devices to the front office if needed after school.

School Closing

In the event of inclement weather, mechanical breakdown, or other emergency, school may be closed or the starting time delayed. School closings will be announced through Alma via text messages and emails, and through the District website and Facebook pages between 6:00-8:00 a.m. Information on school closings and delays can also be obtained from the school website at www.centennial.k12.co.us or on our Facebook page.

School Drop-Off and Pick-Up

When dropping-off or picking-up your child from the school, please DO NOT PARK IN FRONT OF THE SCHOOL BUILDING. The buses will be loading in the front of the building and children should not be walking between the buses. Follow the arrows in the parking lot to drop off and pick up your child at the island marked as drop-off and pick-up.

Early Dismissal

In the event of a scheduled early dismissal, regular school dismissal procedures will be followed. In the event of an unexpected early dismissal (bad weather, emergency, etc.), Centennial School District will make every effort to contact parents. Students will be allowed to use front office and classroom phones to contact parents/legal guardians.

Closed Campus

Centennial is a closed-campus facility. This means that once a student sets foot on the school grounds, he/she is not to leave campus unless an authorized person comes into the office and signs him/her out.

All students are expected to remain on campus at lunch.

Lost and Found

Articles found in and around the school should be turned-in to the front office where the owners may claim their property by identifying it. All items left at the end of the year will be donated to an appropriate charity.

Planned Sponsored Group, Club, or Class Activities

All club/class activities or any activities within the school must be presented to the principal in a proposal format with a sponsor's endorsement, in addition to student council. All activities need student council and final principal approval. Once approved, activities will be officially entered into the school calendar of events. **(Two-week notice is required.)** In addition, any senior trips must

be planned as a non-school sponsored activity. Centennial School District is not responsible for planning, coordinating or sponsoring such trips. The school is only responsible for processing submitted purchase orders.

PK-5 Class Parties

On special occasions, class parties may be approved as an incentive or to celebrate accomplishments. These events are for enrolled Centennial students that are in full attendance the entire day of the event. Students from other schools are not allowed to attend school parties; however, siblings of the PK-5th grader that is **not enrolled in school** may attend their sibling's party if supervised by a parent or guardian. Siblings enrolled in school, but in other grades may NOT attend a party in their sibling's classroom, even if it is a birthday party. Notices, rules and expectations will be sent home by the classroom teacher before each party. **Failure to comply with school or classroom rules or failure to do homework may result in a student missing scheduled party activities.** The classroom teacher has the right to relinquish this privilege.

Outside Rules and Regulations

In general, all students are expected to follow the SMART expectations in the school-wide behavior matrix. In addition, students shall:

1. Respect and courtesy will always be maintained. The teacher on duty will have the authority to follow-through on all disciplinary issues with the full support of the principal.
2. Throwing dirt, rocks, sticks, and snowballs is prohibited.
3. Engaging in any activity, which could be harmful to others, is prohibited.
4. Students must have the permission from a staff member to leave the area.
5. Physical conduct which endangers the well-being of others is prohibited.
6. During regular school hours, students must stay within the limits of the school grounds.
7. Students are to be in those outside areas specifically assigned to them.
8. Students are to report to their classrooms after they hear the passing bell.
9. During rain, snow and muddy weather, the outside area will be off-limits to the students until it is reasonably dry. It will be up to the discretion of the teacher as to whether the outside area is suitable for use.
10. Students are to immediately report any damaged or faulty equipment to the teacher on duty.

Violations of the outside rules and regulations will result in consequences as described in the Discipline Policy.

School Pictures

School pictures are scheduled in the fall and spring. Participating students are responsible to ensure that the

proper paperwork and funds are turned in on or before Picture Day.

Solicitations

Students, parents or others are not allowed to sell items on school property unless sales are connected to a school-sponsored activity. (All sales must be pre-approved by principal and student council)

School Visitations

Parents are encouraged to visit the school frequently and actively participate in the education of their child(ren). However, please note that in the interest of student safety, any contact with students must be pre-arranged with the classroom teacher. Parents/Legal Guardians, or any approved visitor, must obtain a visitor pass from the Front Office by submitting their state issued ID or driver's license prior to entering the school building. Upon leaving, visitors must check out and pick up their ID/license in the Front Office. **Parents are allowed in classrooms to quietly observe or assist the teacher during pre-arranged visits. Any questions or concerns parents would like to discuss with a teacher are best handled through a pre-arranged meeting time either before school, after school or during the teacher's plan.** If students are needed by parents/legal guardians, please have them called to the front office. **Unscheduled visitors are not permitted to go directly to the classroom as this disrupts the learning environment.**

Non-Centennial students may not visit during school hours. Other adults that are not immediate family members, 18 and over, are not allowed to visit during school hours unless they have made arrangements with the principal or his/her designee and have legitimate business at the school.

Student Use of School Phones

Students can only use classroom phones in the event of an emergency. Students can use the front office phone to call parents before school, during lunch, and after school only. Tardiness due to using the front office phones are considered **unexcused**.

Student Use of Personal Cell Phones and iPods/Music Devices

Possession and use of a cell phone, headphones/airpods, iPod/MP3 player or other electronic device is not allowed at any time while on campus during the school day for elementary and middle school students, and is only allowed during lunch for high school students. This includes breakfast time while on campus. Cell phones are allowed to be in students' backpacks during the day for use on their way to and from school and during travel for after school activities. Parents are encouraged to phone the front office when they need to get messages to their child/ren during the school day.

If a student violates this policy, leave instructional time to use a device, use a device during any passing period, or use devices to commit acts of bullying or harassment, the same rules apply as Loss of Item and other disciplinary action. Students are expected to relinquish the item to any staff or faculty member requesting such action and the following will apply:

- 1st Offense—Student may pick up the item at the end of the day from the front office. Offense will be logged by the front office.
- 2nd Offense—A parent/guardian will be required to pick up the item from the front office.
- Additional offenses will be handled as a Level I infraction and move through the disciplinary system accordingly.

Cafeteria

Our school should be respected and taken care of including the cafeteria. Abuse of the cafeteria will result in detention or other disciplinary action. Violations include but are not limited to littering, throwing food, destruction of or any other abuse of cafeteria equipment.

Food or Drink Outside of Mealtimes

Outside food is not allowed on campus outside of scheduled mealtimes. This includes deliveries of food to the front office. Any food will be held in the office until the next scheduled mealtime for the receiving student or the end of the day.

No energy drinks are allowed on campus. Only drinks in a clear bottle, with a lid, will be allowed in classrooms, computer labs, or the library.

Healthy snacks are allowed throughout the day if the student brings them to school; but chips, candy, and other junk foods are not allowed if it is within an hour of any scheduled mealtime in the building. Students with medical conditions will be handled on a case-by-case basis.

No Food or drink is allowed in the gym. Water will be allowed for athletes during practice and games/events.

Textbooks:

Textbooks are to be issued by numbers corresponding with the student's name in the teacher's grade book. Textbooks are to be collected before final tests are administered, checked carefully, and then placed in their assigned area. Books that need rebinding should be turned in to the office and fines collected from students for damage, misuse or lost books. Book fines should be assessed as:

Book new this year	90% of original cost
Book two years old	80% of original cost
Book three years old	60% of original cost
Book four or more years old . . .	50% of original cost

Search of School Property

School lockers, desks and other storage areas are the property of the school and may be subject to inspection and search pursuant to school policy. Students are advised to not share locker combinations with **anyone** and are responsible for maintaining proper care of the lockers.

When there is reasonable suspicion, a student may be searched. Only non-invasive search methods will be used such as searching backpacks, emptying pockets, or the use of a metal detection wand.

Student Vehicles

Students who possess a valid, state-issued driver's license are allowed to bring vehicles on campus; however, a copy of the driver's license and proof of insurance must be on file with the front office before this privilege will be granted. Students must obtain a parking permit from the front office to park in the school parking lot. Keep in mind that driving is a privilege, not a right. Parking on school grounds can be revoked at any time.

Parking Lot Searches

Routine patrolling of student parking lots and inspection of student automobiles shall always be permitted. Refusal by a student, parent, and/or guardian shall be cause for termination of parking privilege.

Hall Posters

Any poster or display placed in the school requires the pre-approval of the principal. In all cases, posters should be designed to communicate necessary information in a positive way. The organization is responsible for removing posters or displays once the event has been completed. Only approved homemade posters or banners are allowed in the gym.

Announcements

Announcements pertaining to school or related activities should be submitted to the front office by 8:00 a.m. E-mail announcements are preferred. Please email your announcements to announcements@centennial.k12.co.us.

Assemblies

Assemblies are provided for educational value, as well as entertainment, for our students. Students are expected to act politely. Students are reminded that they are responsible for the impression made by our school to outside guests.

Child Abuse

Colorado law and Centennial School Board Policy require that the district administrators and teachers **must** report all cases of suspected child abuse or neglect to the County Social Services immediately. The educator's duty is not to

investigate or decide whether abuse has occurred, only to report. All reports will be handled confidentially.

Communicable Diseases

By law, admission to school may be denied to any student suffering from a communicable disease whereby his/her attendance is harmful to the welfare of other pupils. This includes any communicable disease which poses an unacceptable risk of being communicated to others.

Potty Training/Toilet Learning

It is the belief of Centennial School District that potty training or toilet learning should begin at home with the child's parents or caregivers. Therefore, it is expected that all children enrolled in Centennial School District be able to independently use the toilet facilities.

Emergency Procedures

Centennial School District R-1 uses ALICE principles and the Standard Response Protocol to maintain safety. Fire and other safety drills will be held periodically during the year and are used to practice the orderly and safe evacuation of the building. Drill procedures are posted throughout the building. Quietly, leave the building following the directions of a teacher or staff member. Be sure you are at least 500 feet away from the building and rejoin your class for a roster check.

Immunization

In order to attend Centennial school, students must meet the legal requirements for immunization against disease or must present a valid exemption for health, religious, personal or other reasons as provided by law. Students may not register unless their record is presented for proof of immunization.

Excuse from Participation

Approved reasons for excusing a student from physical education classes are at the discretion of the principal or physical education teacher. In order to be excused from participating in physical education, students must provide a written notification, including the reason for the excuse and the timeframe of the excuse, by a medical doctor.

Medication

It is recommended that every possible means be taken to give students medication at home. If it becomes necessary for a student to take any form of medication at school the following guidelines must be met:

Prescription: Written authorization is required from the physician for the school stating the student name, medication, dosage, time to be given, and duration. Medication must be properly identified and in its original pharmacy labeled container. Written permission by parents is also required to give the school the authorization to assist

with medication. Students must notify the office if they are carrying inhalers.

Non-prescription: Over-the-counter medications will only be given with parent/guardian written request and permission.

Permission forms will be available from the school secretary. Medications must be kept in the school office and not by the student. Medication can only be legally given by a school nurse or by an appropriately trained person. All medications distributed to students are recorded in the main office.

Library

The Centennial school library is a quiet area in which students may do research, find educational resources, check out materials, or complete assignments. No food or drink will be permitted in the library. The student who signs out materials is responsible for those materials. Any abuse of library materials may result in a loss of library privileges. Use of personal electronic devices, except laptops, are not allowed in the library and use of such items will be handled accordingly.

It is the student's responsibility to return books and other materials to the library by the due date. If a student has overdue books or materials, he/she will not be allowed to check out additional materials from the library until the overdue material is returned; however, students with overdue materials will be allowed to use materials in the library.

Video Recording

The district, or its designees, may occasionally video students. Some types of videotaping are considered illegal and will be reported to law enforcement. For example, video recording fights is illegal and will be handled as a violation of the code of discipline and will be reported to law enforcement.

CODE OF CONDUCT

It is the intention of the Centennial Board of Education that the schools within the district help students develop individual knowledge, skills, competence, and behavior patterns which enable them to be responsible adults.

As a student of Centennial School District, you have certain rights and responsibilities. Behavior that infringes on the rights of others is detrimental to one's safety and is neither appropriate nor acceptable. Necessary actions will be taken.

Key Expectations for all Centennial Students:

- Engage in active learning while supporting a productive learning environment at all times:
 - Cell phones, headphones, or earbuds are for passing periods and lunch times, not classrooms.

- Support instruction by remaining in the classroom during the first 10 minutes and last 10 minutes of any class.
- Always focus on the class you are scheduled in and not disturb any other classroom or teacher during instructional time.

Reporting Problems

Students are encouraged to report any misbehavior, vandalism, or other misconduct that violates any school policy to a teacher or an administrator. Anonymity will be granted.

Excessive Displays of Affection

We encourage all students to act in a mature, adult manner when representing the school. Companionship and friendship, in good taste, are encouraged. Behavior, which becomes offensive to others, in action or verbally, becomes violations of the Code of Discipline.

Any other sexual acts will be considered violations and/or sexual harassment and will be treated accordingly.

Sexual Harassment

Unwelcome sexual advances, requests for sexual favors, or other verbal, non-verbal or physical conduct of a sexual nature constitutes sexual harassment, even if the harasser and the student being harassed are the same sex. It is considered sexual harassment whether or not the student resists or submits to the harasser.

Sexual harassment has occurred if anyone feels offended by the behavior. Sexual acts occurring with a minor can be considered sexual harassment. Sexual harassment will be reported to law enforcement and/or social services as per the laws governing mandatory reporting.

Sexual harassment includes but is not limited to:

- Sex-oriented verbal kidding, abuse or harassment.
- Remarks to a person with sexual or demeaning implications.
- Unwelcome touching, such as patting, pinching, or constant brushing against the body of another.
- Participation in sexual acts.
- Suggesting or demanding sexual involvement that is accompanied by implied or explicit threats concerning one's grades or similar personal concerns.

Students are encouraged to report all incidences of sexual harassment to a teacher, counselor or principal in their building and file a formal grievance.

Leaving the Classroom

Class time is valuable to student learning and success. Students are permitted to leave the classroom only if requested by the office, counseling center, when accompanied by a teacher, or if a **hall pass** is issued by the

classroom teacher. Students must have the signed hall pass on them and present it to other staff when requested in the hallways.

Students are not to be excused to leave campus, get snacks from their lockers, go to other classrooms, or loiter in hallways during class time. Students may use the restroom during class time only for emergencies. Students who are in the hallway without a pass or not where they have been given permission to be, will be considered truant and disciplined as per the truancy policy (See page 14).

Drug and Alcohol Use by Students

It is a violation of Board Policy for any student to possess, use, sell, distribute or to be under the influence of alcohol, drugs or other controlled substances. The unlawful possession or use of alcohol, controlled substances, or paraphernalia is wrong and harmful to students. If there is a legitimate suspicion that alcohol and/or drugs have been used by a student or a student possesses any forms of drugs, alcohol, or paraphernalia, parents will be called immediately to the school and law enforcement may be contacted.

Students violating this policy shall be subject to disciplinary actions, which may include suspension and/or expulsion from school. (See Centennial Code of Discipline) Confirmation of use or possession will result in referral to law enforcement.

Tobacco and Vape-Free Schools

Tobacco includes cigarettes, e-cigarettes, cigars, pipe tobacco, snuff, chewing tobacco, vape pens and all other kinds and forms of tobacco prepared in such a manner as to be suitable for chewing, smoking or both. Tobacco also includes cloves, or any other product packaged for smoking. In addition, e-cigarettes, vaporizers, hookah-pens and accompanying liquids and substances are prohibited. Any violation will result in consequences as per the Centennial School District discipline policy. (See Centennial Code of Discipline)

Secret Societies/Gang Activity Policy

The Board prohibits the presence of the following on school premises, in school vehicles and at school-related activities: any apparel, jewelry, accessories, notebooks or manner of grooming which by virtue of its color, arrangement, trademark or any other attribute denotes membership in gangs. Anything that violates this policy, advocates drug use, promotes violence or disruptive behavior is not allowed. This policy shall be applied at the principal's discretion after consultation with the superintendent or designee as the need arises.

(Adopted August 15, 2000)

Buildings and Grounds

Students at Centennial should have pride in their building and grounds at all times and attempt to keep them in the

best possible condition. Writing on walls, bulletin boards, lockers, desks, bathroom stalls or other forms of vandalism or damage will not be tolerated. Consequences will be given as per the Centennial Code of Discipline.

Student Conduct on Bus

A student who is misbehaving on the school bus may be denied the privilege of riding the bus. School buses are a privilege and not a right. Privileges can be lost. The bus driver is in charge of his/her bus and regulations must be followed. If verbal warnings are ignored, the following procedure will be followed:

1st Occurrence—Warning, bus citation sent home for parent signature and returned to school

2nd Occurrence – Warning, bus citation sent home for parental signature with notation from Director of action taken and notifying parent of potential bus suspension.

3rd Occurrence – Suspension from riding the bus for four (4) consecutive days, bus citation sent home for parent signature with notation from Director of action taken and notifying parent of potential two (2) week bus suspension.

4th Occurrence – Suspension from riding the bus for two (2) consecutive weeks, bus citation sent home for parent signature with notation from Director of action taken and notifying parent of potential removal from bus for remainder of school year.

5th Occurrence – Suspension from riding the bus for the remainder of the school year, bus citation sent home for parent signature with notation from Director of action taken and full letter explaining the suspension from bus.

The above steps may be skipped for violations of a more serious nature.

Please note: If students are suspended from the bus for unacceptable and inappropriate behavior, it will be the responsibility of the parent(s) to bring their child/children to school daily. Failure to comply will result with the child receiving unexcused absences and court action may occur. Other disciplinary action may be incurred.

Cheating/Plagiarism

Cheating, plagiarism, or forgery will not be tolerated. Copying of assignments is a form of cheating and you are considered to be cheating if it is your assignment that is being copied or if you are the one copying the assignment. Any such activities will result in disciplinary action. Disciplinary actions will include assigning a zero for the assignment, parent contact, loss of any extra-curricular and/or athletic activities (including practices) and detention. Students will also be disqualified from consideration for Valedictorian/Salutatorian and National Honor Society.

Student Dress/Item Code

Students shall not wear apparel that is deemed disruptive to the classroom environment or to the maintenance of a safe and orderly school. Any student in elementary, middle or high school deemed in violation of the dress code shall be required to change into appropriate clothing. If alternative clothing is not able to be obtained, school clothing will be provided to the student to be worn for the remainder of the school day. The student's inappropriate clothing will be kept in the front office until the student returns the school clothing to the front office staff for laundering. An administrator will notify the student's parents/guardians.

On the second offense, the student will remain in the administrative office for the day and do schoolwork and a conference with parents/ guardians will be held. On the third offense, the student may be subject to suspension or other disciplinary action in accordance with Board policy concerning student suspensions, expulsions and other disciplinary interventions.

The dress code applies to dress for any extra-curricular event or athletic activity, except for uniforms or practice clothes that are deemed appropriate by the coach and/or athletic director.

Any clothing, hats, paraphernalia, jewelry, accessories, slogans, patches or pictures that refer to the following items are unacceptable: drugs, sex, tobacco, alcohol, weapons or are obscene and vulgar as deemed by school staff/administration.

Dress/Items that are inappropriate

1. Inappropriate sheer, tight, or low-cut clothing which is considered overly revealing by any staff or student. This includes but is not limited to: bare midriffs, halter tops, tube tops, low-cut tops or blouses, backless clothing, garments made out of fishnet, mesh or similar material, straps less than one-half inch wide (not including shoulder cut-outs or one armed blouses) that bare or expose traditionally private parts of the body including but not limited to stomach, buttocks, back and breasts. A covering (coat/jacket) does not exempt you from the rules.
2. Shorts, dresses, skirts or other similar clothing shorter than four inches from the buttocks line

when measured down, which will be measured by a staff member of the same sex. No exposure of undergarments, male or female is allowed except for straps.

3. Any items that promote any activity prohibited by the student code of conduct or items that otherwise disrupt the teaching/learning process, threatens the safety or welfare of any person. Any inappropriate accessories will be confiscated and held in the front office and can be picked up at the end of the day for a first offense. Further violations will result in longer confiscation.
4. Any items, by virtue of color, arrangements, trademarks, or other attributes denoting membership in gangs, advocate drug/alcohol use, promote violence or disruptive behavior, or are sexually explicit will not be worn on campus or to extra-curricular events.

Students are allowed to bring hats and sunglasses to school; however, ***hats and sunglasses must be removed during instructional or class time.*** If a student refuses to comply, the incident will be handled as a level I infraction.

If anyone, staff or student, deems that a student's clothing is inappropriate, that student will be sent to the front office for a determination.

Principal Discretion:

The building principal or his/her designee will have discretion in dealing with discipline issues and the assignment of consequences that are not clearly addressed in this handbook.

Delegation of Authority

The Board of Education delegates to the principal(s) of the district to suspend a student for up to 5 days. The superintendent is given the authority to suspend the student for an additional 10 days, plus up to and including an additional 10 days in order to present the matter to the board in accordance with C.R.S. 22-33-105. The Superintendent retains the authority to deny admission to or expel for any period not extending beyond one calendar year in accordance with the limitations imposed by Title 22, Article 33, of the Colorado Revised Statutes.

CENTENNIAL SCHOOL DISTRICT
CODE OF DISCIPLINE

Discipline Philosophy

At Centennial, we believe that all students are SMART. This means that they are **S**afe, **M**otivated, **A**chievers who are **R**espectful and work as a **T**eam. All students are expected to behave according to the guidelines established in our school-wide behavior matrix at all time

Discipline Policy

We want to emphasize that we are proud of the behavior of our students. The goal of our discipline plan is to improve communication between home and school, to define expectations for all students, and to spell out consequences for those students who choose not to follow school rules.

The classroom teacher will manage most of the student behaviors. Teachers will inform parents of disciplinary action and the severity of the infraction or the frequency of occurrence. Each teacher will follow the discipline plan, which consists of a progressive set of steps that may include actions such as warnings or removal of privileges. We will notify a parent, in writing and/or by the telephone, if a student is removed from the classroom for inappropriate behavior. A significant component of every plan is parent-contact and collaboration. If each phase of the process has been implemented with little or no improvement, then the student will be sent to the principal's office for more serious consequences. As a school, we are working to build relationships, develop engaging learning opportunities, and provide bell-to-bell instruction to promote active learning and lesson opportunities for bad decisions. As a de-escalation method, staff will utilize questioning techniques to help provide students an out when a situation arises, so it does not escalate, and all students can return to learning quickly. These questions may include:

1. How are you behaving right now?
2. How should you be behaving?
3. What could you do differently and how will that change the outcome?
4. How are you going to behave now?

Students will be sent to the principal's office for repeated or severe infractions of school rules. Discipline methods are most successful when dealt with in a consistent, organized manner.

Classroom Managed Infractions

All classroom managed infractions are handled by staff and faculty in a timely manner, in the classroom, on the playground, in the cafeteria or any other areas of the school. Teachers and staff on duty will handle areas such as the playground and cafeteria. Any teacher or staff member observing an infraction in the hallway must handle the situation immediately. If the situation escalates or needs further remediation, the student will be referred to the principal's office.

Examples of Level I (Classroom Managed) Infractions

Name calling	Minor defiance	Not completing assignments
Inappropriate clothing	Tardiness	In hall without permission
Put downs	Not following directions	Littering
Obscene language	Blurting	Pushing
Off-task	Cheating	Disrupting class
Other types of classroom misconduct not covered specifically		

All Other Infractions

All other infractions shall be referred to the Assistant Principal (AP) or Principal using a discipline referral form according to the following procedure:

1. If the student is NOT a danger to him/herself or others, the student will go to the AP. Unless prevented by the immediate circumstances, the teacher shall call the AP to explain the circumstances and inform them the student is coming. The teacher will submit a written referral form to the AP before the end of the day and notify the parents about the incident. The AP will consult with the principal to determine the appropriate consequences and next steps.
2. If the student IS a danger to him/herself or others OR is suspected of possession, the teacher will notify administration and assure the safety of the class. The teacher shall inform the building principal or designee of the request to remove the student from class AND seek assistance from the main school office or other available staff to escort the student to the front office. At no time will the student be left alone or unmonitored. The teacher will submit a written referral form to the principal before the end of the day and notify the parents about the incident.

The principal or his/her designee will then handle the infraction as per student handbook consequences.

Examples of Other Infractions

Destruction of property	Stealing	Physical violence
Harassment	Leaving school grounds	Threatening behaviors
Fighting	Swearing/Obscene language	Disrespect to adults/others
Defiance	Repeated minor infractions	Possession of nicotine, alcohol, and/or drugs

Disciplinary issues referred to the Front Office fall into four (4) different level categories. These categories are based on the severity and context of the incident and will result in the types of consequences outlined below. This is not intended to be an exhaustive list, but provide an example of the types of actions that would be considered that level of severity. Any infraction could be considered a higher or lower level depending on context:

Level 1 Infractions	Repeated classroom managed behaviors; water fights; water balloons; snowballs; hall violations; misuse of school equipment; misuse of technology; public displays of affection; repeated accidental swearing; plagiarism/cheating
Level 2 Infractions	Classroom misconduct (Disrespect/Defiance); Insubordination in classroom, school grounds, or on extra-curricular activities; Indirect Bullying – getting another person to assault someone, spreading rumors, deliberate exclusion from a group or activity; Harassment/Intimidation, bus misconduct; minor vandalism, leaving school grounds/ditching
Level 3 Infractions	Fighting/ Assault; Pulling of a fire alarm or other safety related infraction; Possession and/or use of alcohol/tobacco/marijuana/vape, any controlled substance, or paraphernalia; Direct Bullying – hitting, kicking, shoving, repeated taunting/teasing, degrading racial or sexual comments, non-transitory threats of violence, cyber-bullying (can be LEVEL 4 as well); Possession of a knife under 3"; Theft: Misdemeanor; destruction of property/ major vandalism; sexual harassment
Level 4 Infractions	Sale or distribution of alcohol/tobacco/marijuana/vape or any controlled substance; Possession of weapons-firearms, facsimiles, BB guns, spring action/compressed air device, knife (over 3"), slingshot, facsimile, or device, instrument, material or substance to inflict death or bodily injury; Physical abuse, verbal abuse or other aggressive actions toward staff members; Theft: Felony

Consequences for Infractions

All consequences include a restorative justice, or educational component, to support behavior change. These restorative practices include, but are not limited to, restorative circles, character projects, restorative assignments such as cleaning or other activities. There will be a combination of restorative practices and traditional consequences depending on the circumstance.

LEVEL – I	Under normal circumstances, lunch detention, after-school detention, Friday school, or OSS will be assigned in the following manner: First Offense – 2-4 days lunch detention and/or 1-2 days after-school detention Second Offense – Up to 4 days of after-school detention and/or up to 2 days of Friday school. Mandatory Behavior meeting with principal or his/her designee Third Offense – Up to 3 days of Out-Of-School Suspension (OSS). Mandatory Behavior Plan (May warrant additional suspension days and Juvenile Citation with the Courts) Any additional offenses will be treated as Level II Third Offenses;
LEVEL-II	First Offense – up to 4 days of after-school detention and/or up to 2 days of Friday school. Mandatory Behavior meeting with principal or his/her designee Second Offense – Up to 3 days of Out-Of-School Suspension (OSS). Mandatory Behavior Plan (May warrant additional suspension days and Juvenile Citation with the Courts) Third Offense – Minimum 5 days of OSS (May warrant Juvenile Citation with the courts) and possible expulsion. There will be a recommendation for expulsion for habitually disruptive students after notification of third incident;
LEVEL-III	First Offense – Up to 3 days of Out-Of-School Suspension (OSS). Mandatory Behavior meeting and Behavior Plan with principal or his/her designee (May warrant additional suspension days and Juvenile Citation with the Courts) Second Offense – Minimum 5 days of OSS (May warrant Juvenile Citation with the courts) and recommendation for expulsion;
LEVEL-IV	Immediate Out-Of-School Suspension (amount of days to be determined), referral to Law Enforcement Authorities, set due process hearing, and Recommended Expulsion for a minimum of one quarter and up to one (1) calendar year.

*Suspended or expelled students are not to be on Centennial School Property at any time without the approval of the principal.

*Students may not return to school, when suspended, until a re-entry conference with parents and the student has occurred.

The determination of appropriate consequences will be the responsibility of the Principal or designee.. Lunch detention or after-school detention will be the usual method of discipline for minor and classroom managed infractions. Friday school, or Out-of-School Suspension will be the usual result for major infractions or successive minor infractions.

If students are a no-show for lunch detention, the amount of detention time doubles, and the student will have no special privileges for one calendar week. Two no-shows to lunch detention will result in 1 day of after-school detention and loss of privileges for 2 calendar weeks. Students who violate rules during any detention, Friday school, or suspension will receive an extra day of that consequence. Students must serve all assigned detentions or Friday school assignments to be eligible for extra-curricular activities or athletics.

If a student is a no-show for an after-school detention or Friday school, they will need to complete a behavior plan with their parent and the principal or his/her designee within one calendar week.

Students that are assigned to Friday school, in-school suspension (ISS), or out-of-school suspension may not participate in any activities, including: performances, games, practices, dances, etc. for 1 calendar week (For out-of-school suspensions, this is to be interpreted as 1 calendar week following the return from suspension). Students may only attend practice if they are assigned lunch or after-school detention; however, they cannot practice and must observe from the bench. The administration reserves the right to consider each case individually and to develop a disciplinary plan accordingly.

Steps or infraction level responses can be increased or decreased based on the actual incident if deemed necessary by the principal or his/her designee.

BULLYING IN SCHOOL

A student is being bullied when he or she is exposed, repeatedly and over time, to negative actions on the part of one or more students. Some forms of bullying behaviors are listed below:

- Cyber-bullying
- Name-calling or mean teasing, with comments about race or color
- Name-calling, mean comments, or gestures with a sexual meaning
- Physical bullying
- Spreading rumors
- Social isolation/exclusion
- Taking another person's property
- Threats/intimidation
- Pushing, shoving, punching, kicking, hitting
- Removing clothing
- Denying access to a location
- Gesturing, staring
- Taking possessions
- Taking money
- Put downs, taunting, teasing directed toward him/her
- Insults directed toward race, gender, ethnic group membership, disability, home-language, national origin, religion, sexual orientation
- Spreading rumors
- Isolation, intentional exclusion
- Threatening/ intimidation

Bullying will not be tolerated!

Consequences of bullying may include but are not limited to:

- Lunch detention
- After-school detention
- Character Project
- Friday school
- In-School Suspension
- Out-of-School Suspension
- Students may be placed on bully prevention plan or behavior plan
- Expulsion
- Juvenile Citations/Court
- Referral to Board of Education
- Referral to law enforcement

Our adopted standards against bullying:

- We will not bully others
- We will not be passive bystanders to bullying behaviors. We will be defenders by intervening when bullying occurs or taking other actions to address the bullying.
 - We do this by:
 - Defending the target of the bullying
 - Intervening as a group.
 - Questioning the bullying behavior.
 - Openly stating an objection to the bullying behaviors.
 - Stating approval of the victim and validating his or her social status
- We will try to help students who are bullied
- We will include students who are easily left out
- When we know somebody is being bullied, we will tell an adult at school and an adult at home

ATHLETICS/EXTRACURRICULAR ACTIVITIES



Physical Exams:

All athletes are required to take physical exams prior to their first practice session. Exams are required annually and are recommended to be done during the month of August. Dates and location for exams are announced prior to every school year when available. Athletes are not allowed to participate unless current physicals and required paperwork are on file at the school.

Code of Ethics:

The following will not be tolerated at games, practices, buses, school, out of school, etc.

- Smoking of cigarettes/vaping
- Drinking alcoholic beverages
- Drug use or possession
- Drug paraphernalia
- Fighting

Consequences: If any of the above is done – the athlete will be immediately taken off the team and possibly for the remainder of the season pending a disciplinary investigation.

Additionally, foul or unacceptable language or actions will not be tolerated.

Consequences: The athlete will be removed and will not play for the remainder of the game and shall not play at the next scheduled game.

Practices and Attendance:

NO SCHOOL, NO PRACTICE, NO GAME TIME; unless prior arrangements are made with the Principal.

Practice time: 3 tardies equal one (1) unexcused absence. An unexcused practice or game absence results in a 1-game suspension whether home or away

Five unexcused absences during the season: athlete will be terminated from the team for the remainder of the season.

If you leave practice early, without prior arrangements, you will not play or attend the next scheduled game, whether it is home or away.

Games and Travel:

Dress Code: All athletes will be required to dress appropriately. It is up to the coaches to decide on a dress code for their team, which also adheres to the regular school dress code. If the school dress code is not followed, the athlete will be suspended for one game either home or away.

Travel Rules: When traveling the team is representing the school, family and community.

- All bus rules must be followed.
- All student athletes will ride the bus to all athletic activities; however, athletes may ride home with parents, if arrangements are made with the coach.
- Athletes may only return home with a legal guardian, **NO EXCEPTIONS!**

At away athletic events, parents can check out students through the coach. If a person other than the parent/legal guardian wishes to check out a student, arrangements must be made (with a written permission slip) prior to the event.

In the event of an emergency, a coach can only release a student to a non-custodial parent if the parent speaks with the AD and texts the AD from the known number of the parent. This is the only option for written permission if arrangements were not made prior to the event.

Eligibility:

Eligibility will be handled according to CHSAA and Centennial Policy JJJ (See Eligibility Section in Academics above). Centennial eligibility is stricter than CHSAA Plan A.

Eligibility will be taken weekly. Eligibility reports will be pulled Tuesday morning by 11:00 A.M. **NO EXCEPTIONS.**

Students will not be able to participate if he/she has any two D's or one F on weekly eligibility. They will have mandatory after-school tutoring (one day per ineligible class). The ineligible student will need to attend after-school tutoring and/or Friday school

and will not play any games or scrimmages that week.

If a student was in after school detention, he/she may not attend practice that day. If he/she has OSS (Out of School Suspension), ISS (In-School Suspension) or Friday School for any part of a day, he/she will be unable to practice or attend any games for one calendar week.

During ineligibility, students will not be allowed to travel with the team or attend any athletic function.

Athletic/Activities Expectations:

Every student is encouraged to participate in extracurricular activities offered by our school. Once a student starts an activity, he/she is encouraged to stay with that activity until its completion. Participation in extracurricular activities is a privilege and not a right. Participating students are expected to display consistently high standards of sportsmanship, commitment and school pride (on and off campus) and must maintain eligibility.

Seasonal Sports Offerings

Centennial High School offers the following sports:

Fall: Cross Country (Girls and Boys)
Girls Volleyball, Football (Sierra Grande)
Winter: Girls Basketball, Boys Basketball,
Wrestling, and Cheerleading

Spring: Track (Girls and Boys) and Baseball

Coach Responsibilities and Support:

Coaches are expected to inform athletes of the following rules and to adhere to them. If a coach wishes to have his/her athletes follow additional rules and penalties such as curfew and diet, the coach may do so providing the rules and penalties are reasonable, pre approved by administration, and provided to each participant prior to the first practice.

The coach in charge of the team has full responsibility for all students starting at the time the bus leaves the school and ending when the bus has returned to school and until all students have left the athletic facility. Behavior on the bus is the

responsibility of the coaches. In general, the atmosphere on the bus should be calm and reflect good discipline. Coaches should be seated throughout the bus and not stay just in the front seats. Boys and girls riding on the same bus should be separated with boys in one half and girls in the other with coaches sitting in the front, middle and back.

The coach is responsible for the conduct of all athletes and managers who travel with the team. A quiet, respectful and modest demeanor should be maintained at host schools. The coaches should be the last ones out of the host school dressing room, and it is their responsibility to make sure that the area is clean and in good order. In general, the coaches are responsible for seeing that Centennial athletes are always respectful, well-behaved, and are good ambassadors of our school.

All athletes who have received medical attention from a doctor must have a written release before they may again participate, and the directions given by the doctor concerning their activities must be strictly followed.

Extra-Curricular Equipment and Facility Use:

School property or equipment, including physical education or athletic equipment, projectors, tools, etc., is not to be loaned to any group or individual without permission of the administration. Each staff member is encouraged to use every aspect of the school facilities, including the gymnasium, as part of their respective class activity. Please realize that school facilities are available on a first come - first serve basis and the gym areas are obviously heavy use areas. Thus, it is essential that long term planning occur when requesting facility use. Educational use will always have precedence over general community use. It is imperative to realize that whenever the gymnasium is requested for use, activities involving water and/or sand will not be allowed.

District Calendar



Providing the Best Education for ALL Students
Excellence and Equity in Learning

2025-26 District Calendar

AUGUST						
				1	2	
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

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New Teacher Initiative Bootcamp: July 21-22
HS Registration: July 21 (12th) -22 (9th-11th)
MS Registration: July 23; Elementary Registration: July 24
New Staff Orientation: July 28

All Staff Orientation: Aug. 4
All Staff Workday/ Professional Development: Aug. 5

First Day of School (6 and 9th): Aug. 8; Elementary Testing Days: Aug. 6-7
First Day of School (K-5; 7-8; 10-12): Aug. 11
First Day of School (PK): Aug. 18
Professional Development Friday: Aug. 22

15

SEPTEMBER						
31	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

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Labor Day: Sept. 1- No School
SLV Conference PD Friday: Sept. 5
Parent/Teacher Conferences: Sept. 18 (Early Release @ 1:00)

No School Kindergarten: Oct. 6-7
End of 1st Quarter: (No School PK-5/ Elem. Workday): Oct. 8
Early Release at 1:00: Oct. 8; Fall Break: Oct. 9
Beginning of 2nd Quarter: Oct. 13
Professional Development Friday: Oct. 24

Thanksgiving Meal/ Early Release at 1:00: Nov. 24
Thanksgiving Break: Nov. 25-27

End of 2nd Quarter/1st Semester: (No School PK-5/ Elem. Workday) Dec. 18
Winter Break: Dec. 22- Jan. 1

16

JANUARY						
			1	2	3	4
4	5	6	7	8	9	10
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18	19	20	21	22	23	24
25	26	27	28	29	30	31

16

FEBRUARY						
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22	23	24	25	26	27	28

15

OCTOBER						
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26	27	28	29	30	31	

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Beginning of 3rd Quarter/ 2nd Semester: Jan. 5
SLV Conference PD Friday: Jan. 16

Professional Development Friday: Feb. 6
Parent/Teacher Conferences: Feb. 12 (Early Release @ 1:00)
President's Day: - No School: Feb. 16

Staff Development/ Early Release at 1:00: March 4
End of 3rd Quarter: March (No School PK-5/ Elem. Workday): March 12
Spring Break: March 16-19
Beginning of 4th Quarter: March 23

Staff Development/ Early Release at 1:00: April 1
April Monday: April 8- No School (in lieu of Cesar Chavez Day March 31)
Staff Development/ Early Release at 1:00: April 29

15

MARCH						
1	2	3	4	5	6	7
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29	30	31				

14

NOVEMBER						
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PS-PK Continuation/ Graduation: May 13
8th Grade Continuation: May 14
Last Day for Seniors/Kindergarten: May 14
End of the Year BBQ: May 20
End of 4th Quarter/2nd Semester:(No School PK-5/ Elem Workday): May 21
Staff Exit Day: May 22
Graduation: May 23

13

APRIL						
			1	2	3	4
5	6	7	8	9	10	11
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26	27	28	29	30		

13

DECEMBER						
30	1	2	3	4	5	6
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14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

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Total: 147 (146 + 2 half day PTC or 1096.5 hours) Student Contact Days + 8 Staff Development days= 155 Days
5 Early Release Staff Development days = -15 hours or 1081.5 (Required 1080/1056)

MAY						
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
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24	25	26	27	28	29	30

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At Centennial, we provide the best instruction for all students in a supportive and connected environment - so they can succeed in life.
Every student, every day! TOGETHER, WE DO GREAT THINGS.

Centennial School District

Signature Page
Student Handbook
2025-26

Dear Parents:

Thanks for taking the time to review the Centennial Student Handbook and its policies for the 2025-26 school year. We hope that it will help students and parents to be more aware of expectations, consequences, and due process procedures.

Please sign below and return this page to your child's teacher.

Student Name: _____

Grade: _____

_____ I have reviewed the Centennial School District's Student Handbook on the district website: centennial.k12.co.us

_____ I have reviewed a hardcopy of the Centennial School District's Student Handbook.

I understand that policies are subject to revision during the school year.

Parent/Guardian Signature _____ Date: _____

Printed name