



School Operating Information for 2023-2024 School Year for COVID-19 Related Illness

Jackson County Schools ESSERF Plan

Information regarding the Jackson County Schools ESSERF plan can be found on the Jackson County website at: [Jackson County Schools Coronavirus & ESSERF](#)

Health and Wellness

Anyone, either staff or student, exhibiting symptoms of COVID is to remain at home until cleared by a medical professional. Anyone present on Jackson County Schools/ property who is exhibiting symptoms of COVID will be asked to leave and immediately consult a physician.

Schools have funds available to provide disposable items needed to mitigate the spread and prevention of COVID, disinfectant wipes, hand sanitizer, masks, etc., for student and staff use. Along with these disposable items, air purifiers and water bottle filling stations will be in school buildings.

Students: Parents are asked to conduct daily home screening of symptoms prior to students reporting to school each day. Elementary teachers will monitor students for atypical symptoms that need to be referred to the school nurse for additional screening. Secondary students should self-monitor and report any new symptoms to parents or to school staff if becoming ill/symptomatic at school. Any individual found to have a temperature above 100.4° will be further screened by the school nurse or other designee to verify the temperature. If a temperature of 100.4° is confirmed, the student will not be permitted to remain at the school. A student presenting with fever or symptoms may be quarantined in a supervised isolation area until pick-up by parent/guardian or designee approved on the student's emergency contact form.

Employees: Any employee with a fever of 100.4° or greater will be dismissed from duty and will leave the property immediately. Information regarding COVID testing will be provided courtesy of local healthcare partners.

Physician consultation with COVID testing is recommended for any staff member or student exhibiting symptoms.

General Information

Cafeterias/Food Service

- Cafeteria tables and touch surfaces shall be sanitized after each meal service period.
- Students and staff will be given the opportunity to wash hands before and after meals.
- Hand sanitizer shall be provided in the cafeteria.

Classrooms

- If students must change classrooms, supplies will be available for desks and touch surfaces to be sanitized in classrooms.
- Sanitizing supplies will be available for shared equipment to be sanitized between each use.

Deliveries

- School deliveries shall be held in designated areas outside of student traffic areas.

Entering/Exiting School Buildings

- All students, staff, and visitors will enter/exit the building only through designated points of entry or exit.
- When entering the building, students will proceed directly to their assigned classrooms or facilities.

Extra-curricular/Athletic Activities

- Extra-curricular/Athletic activities will operate as scheduled.

Face Coverings

- The status regarding the use of face-covering is subject to change by action of the Jackson County Board of Education.

Hygiene/Sanitation

- Students will be taught and encouraged to use proper handwashing techniques.
- Hand sanitizer will be available in all classrooms.
- Tissues will be available in all classrooms.
- Each school will be equipped with a water bottle filling station(s).
- Each classroom will be equipped with an air filtering/purifying device.
- Evening-shift custodians shall sanitize touch surfaces in classrooms, computer labs, door knobs/levers/bars, light switches, and common areas regularly. Electrostatic sprayers will be used in the cleaning process in schools.

School Bus Transportation

- Face coverings will be available upon request.
- Hand sanitizer will be available.
- Seating charts may be utilized on each bus as needed.
- Windows should be lowered to at least one level, weather permitting, to encourage the flow of fresh air on the bus.
- Established regulations relating to the seating of preschool students on the school bus remain in effect.
- Students will remain seated, with hands to themselves, from the time they board the bus until disembarking.
- Students will disembark, one at a time, in an orderly fashion beginning from the front of the bus and proceeding to the rear of the bus.
- Students identified with COVID symptoms while at school will not be transported home by school bus at the end of the school day.
- Bus operators shall sanitize the seats and touch surfaces after every bus run. Sanitation may be accomplished by approved disinfectant wipes, liquid, or electrostatic sprayers.

Sign-in/Sign-out Procedures

Adults authorized to sign students in or out of school may be held in the visitor vestibule area rather than being admitted into the school during the sign-in/sign-out process.

Virtual School Instruction

Jackson County Schools may provide Virtual School instruction, under certain situations for students in grades 6-12. Virtual School classes are rigorous online courses provided through the WV Virtual School. Jackson County Policy 2370.01: *Virtual School* can be located on the Jackson County Schools Website for your review.

For information regarding enrollment in Virtual Classes, please call Sharron Carroll, Virtual School Coordinator, at (304) 372-7300.

Visitors/Volunteers

- Symptom screening may be conducted for visitors exhibiting COVID symptoms when entering the building.
- Visitors may be restricted to the front office area, administrative office, counseling office, or conference areas.
- Hand sanitizer and masks will be available for use by visitors.