

Northern Tier Career Center
REGULAR MEETING of the JOINT OPERATING COMMITTEE
Thursday, February 15, 2024
AGENDA

1. Call to Order – Chairperson, Ron Cole
2. Pledge of Allegiance
3. Roll Call Attendance

Athens, Cyndie Cooper
Canton, Tom Resavage
NEB, Rich Jones
Sayre, Ron Cole
Sullivan, Shelly Jordan
Towanda, Patrick McIntosh
Troy, Mary Abreu
Wyalusing, Travis Knapp

EXECUTIVE SESSION

4. Visitors' Comments on Agenda Items
Please give name, address, organization which you represent, and subject. It is requested that comments be kept to three (3) minutes and comments relative to private student or employee matters should be directed to the Director outside of the meeting.
5. Approval of Minutes
 - A. January 18, 2024

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____
6. Reports
 - A. NTCC Administrative Report – Mr. Martell – 2024-2025 Budget Presentation
7. Financial Reports
 - A. Summary of Bills, January 13, 2024, to February 9, 2024.
 - B. Financial Report, January 31, 2024.
 - C. Transfer: Machine Tool Technology Budget to District Wide Technology in the amount of \$23,186.00.

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____
8. Acknowledgement
 - A. Letter of Agreement with Bradford/Sullivan Drug & Alcohol Counseling Services.
 - B. The PCCD Grant for Mental Health and Wellness Mentor has been approved.
 - C. Notification of the Nurse Aide Registry training has been approved for the 2023-2024 school year
 - D. Guthrie agreed to extend their agreement to purchase 25 LPN seats for the 2024-2025 academic year.
 - E. Oddfellows will be awarding a student each semester in the LPN Program a \$350.00 scholarship.
 - F. The Martha Grace Pepper Legacy Award will be awarded to a student in the LPN for the next ten years in the value of \$150.00.
9. Business
 - A. Approval for use of \$118,667.00 from the committed fund balance for the 2024-2025 budget.

- B. Approval of the 2024-2025 Preliminary Budget and permission to forward resolutions to each district for vote.

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

- C. Election of PSBA Voting Delegate to Represent JOC.

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

10. Personnel

- A. Approval of the Executive Director, Gary Martell, Employment Agreement for July 1, 2024 – June 30, 2029.

| B. | Name | Position | Salary | Effective Date |
|----|-------------------|---------------------------|-------------|------------------|
| | Christy McDermott | LPN Instructor, Part-Time | \$32.00/hr. | January 11, 2024 |

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

11. Travel

| Event | Participants | Date and Cost |
|---|---------------------------------|---|
| PCCD Mandatory Safety Coordinator Trainings | Gary Martell | February 5, 2024, - Cost of Mileage, Lodging and Registration |
| PACTA – Workforce Education | Becky Bellows and Jen Greiger | February 8-9, 2024, - Cost of Mileage, Lodging and Registration |
| Penn State CTE Teacher Certification | Gary Martell | March 11, 2024 – Cost of Mileage, Lodging and Registration |
| PDE Summit Conference | Gyla Hoose | March 11-13, 2024, - Cost of Mileage, Lodging and Registration |
| SkillsUSA States | Christi Warren and Rich Decatur | April 3-5, 2024 - Cost of Mileage, Lodging and Registration |

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

12. Policy

- A. First Reading

- i) 201 – Admission of Students
- ii) 202 – Eligibility of Nonresident Students
- iii) 254 – Educational Opportunity for Military Children

- B. Second Reading

- i) 815 – Acceptable Use of Internet, Computers & Network Resources
- ii) 819 – Suicide Awareness, Prevention & Response

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

13. Announcements – Next Meeting, March 21, 2024, 6:30 PM.

14. Adjournment

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

Respectfully Submitted,



Gary L. Martell, Executive Director