

Northern Tier Career Center
REGULAR MEETING of the JOINT OPERATING COMMITTEE
Thursday, September 21, 2023
AGENDA

1. Call to Order – Chairperson, Ron Cole
2. Pledge of Allegiance
3. Roll Call Attendance

Athens, Mike Owen (Cyndie Cooper)
Canton, Tom Resavage
NEB, Rich Jones
Sayre, Ron Cole
Sullivan, Shelly Jordan
Towanda, Patrick McIntosh
Troy, Mary Abreu
Wyalusing, Doug Eberlin

Executive Session

4. Presentation
5. Visitors' Comments on Agenda Items
Please give name, address, organization which you represent, and subject. It is requested that comments be kept to three (3) minutes and comments relative to private student or employee matters should be directed to the Director outside of the meeting.

6. Approval of Minutes

A. August 17, 2023

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

7. Reports

A. NTCC Administrative Reports – Mr. Martell

B. Superintendent of Records – Dr. Daloisio

8. Financial Reports

A. Summary of Bills, August 12, 2023, to September 15, 2023

B. Financial Report, August 31, 2023

C. 2023-2024 Supply Budget Line Transfer from Machine Tool Technology to District
Wide Technology in the amount of \$5,150.00.

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

9. Acknowledgement

A. 2023-2026 Comprehensive Plan

B. New Teacher Induction Plan 2024-2027

C. Penn College 2023-2024 Dual Enrollment Participation fee is being covered by Coterra Energy.

10. Business

A. Bond for Elected/Appointed Officers

PA School Code for Individuals	Bond/Stipend Amount	Effective Date
JOC Treasurer, JOC Secretary, Executive Director	\$50,000.00	November 1, 2023 – October 31, 2024

B. Motion to Approve Mrs. Colleen Edsell as the Assistant JOC Board Secretary in the absence of the JOC Board Secretary.

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

11. Personnel

A. Employment

Name	Position	Salary	Effective Date
Keri Sullivan	Long-Term Pre-Nursing Substitute	\$303.99/day	August 21, 2023
James Shanks	Information Technology Instructor	\$64,465.00	October 2, 2023
Lisa Garrity	LPN Instructor	\$65,000.00	October 10, 2023

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

12. Travel

A.

Event	Participants	Date and Cost
PSBA Conference	Ron Cole	November 4-6, 2023 - Cost of Mileage, Lodging and Registration
APE Review	Gary Martell	PDE Funded
PAPNA	Courtney Perry	October 5-6, 2023, - Cost of Mileage, Lodging and Registration
Integrated Learning: The School-To-Career Connection	4 Staff TBA	November 8 – 10, 2023 - Cost of Mileage, Lodging and Registration
ACAPA Annual Conference	Gyla Hoose	November 8-10, 2023 – Cost of Mileage, Lodging and Registration

13. Policy

A. First Review

- i) 216.1 – Supplemental Discipline Records
- ii) 800 – Records Management
- iii) 830 – Security of Computerized Personal Information/Breach Notification
- iv) 830.1 – Data Governance – Storage/Security

14. Announcements – Next Meeting, October 19, 2023, 6:30 PM

15. Adjournment

Action: Moved _____ Seconded _____ Yes _____ No _____ Abstain _____

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "G. Martell", with a long horizontal flourish extending to the right.

Gary L. Martell, Executive Director