

Reagan Middle School

Home of the Royals



620 Division Street
Dixon, Illinois 61021
815.253.4966 Fax 815.284.1711

Matthew Magnafici, Principal

Kris Baker, Assistant Principal

Maranda Dallas, Assistant Principal

November 8, 2023

Dear Parents/Guardians,

This letter is to inform you of Reagan Middle School's plan to conduct our school safety drill to comply with the School Safety Drill Act (105 ILCS 128/). Specifically, we will be conducting this drill at RMS on November 21st, 2023, at 9:00am.

The purpose of law enforcement drills is to practice a lockdown drill including ALICE techniques to ensure our crisis response plans, protocols, and procedures are in place and to ensure everyone is prepared should the need ever arise. Law enforcement drills are announced to students and staff in advance, so all parties know this is a drill to ensure everything is in place and we are prepared.

Building and District administrators are working closely with the Dixon Police Department and local law enforcement to prepare for these drills. All students and staff have been trained in ALICE (Alert-Lockdown- Inform-Counter-Evacuate) protocols and will be asked to demonstrate their learning during the drill. The drills will be conducted where students and staff will not evacuate the building. The drill will be announced according to our procedure as – Alice! Alice! Alice! NO LIVE SHOOTING WILL TAKE PLACE! Law enforcement and district administrators will sweep the building during the drill to ensure proper procedures are followed and to note any areas we need to make improvements on. Mental health support will be in place in buildings for students and staff who may need support before, during, or after the drill. Law enforcement will debrief with staff after school to answer questions, provide input, and determine where improvements can be made. DRILLS WILL TAKE 30 MINUTES OR LESS TO COMPLETE.

Parents can opt out their child. To opt your child out, you must call Reagan Middle School (815) 253-4966 between 7:00 am and 3:00 pm between the dates of Thursday, November 8th through Friday, November 17th. If you opt your child out, they will be provided alternative safety education and instruction related to an active threat event to ensure they have the essential information, training, and instruction.

Matthew M. Magnafici
Principal - Reagan Middle School