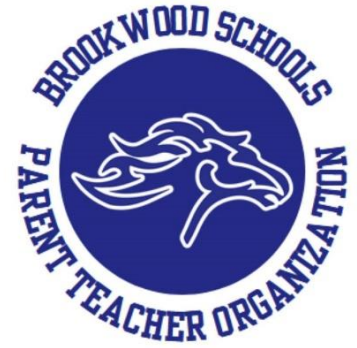


# NOVEMBER 2023 PTO MEETING MINUTES



## Committee Updates

- Secretaries will send thank you cards to Next Door Pub and Paytak Farms for their contributions to the PTO
- Box Tops
  - Currently at \$46.10 in earnings
  - Box top information needs to be pushed out on the Facebook page
    - Post videos from box tops on how to scan receipts.
    - Scanning Sundays- set up a post to remind families to scan their receipts for box tops
- Little Caesar Fundraiser
  - Raised \$1,140 (192 kits sold, 38 sellers)
  - Check has been issued and sent to BES. It should be received in 2-3 weeks
  - Top sellers were each awarded a \$25 Amazon gift card (total spent \$75)
    - 1<sup>st</sup>- Kayden sold 28 kits and raised \$186
    - 2<sup>nd</sup>- Talon sold 28 kits and raised \$165
    - 3<sup>rd</sup>- Lucas sold 26 kits and raised \$156
- Restaurant spirit night
  - Next Door Pub- November 9<sup>th</sup>
    - Made \$75
  - Doyle's Pub in Richmond, IL
    - November 9<sup>th</sup>, 4-8 PM
    - Must mention Brookwood for a portion of sales to go towards the school
  - Noodles and Company
    - December 14<sup>th</sup>, 4-8 PM
- Parade of Trees
  - At the Lake Geneva museum
  - Decorating Tuesday, November 14th from 6-8 pm
  - Looking for decoration donations
    - Blue lights (MUST be LED)
    - Blue, silver, and white decor
  - Mighty the Mascot will be propped up next to the tree
  - Members who signed up: Brittany R, Taylor B, Katherine Y, Missy E, Sarah S, Brooke T, and Angie J
- Bulletin Boards
  - Cassie W volunteered for December for BES
  - Brooke T volunteered for December for BMS
  - Volunteers need to coordinate with Co-President Talya F on the day and time they would like to decorate the board
- Coin wars
  - Stated November 6<sup>th</sup>
  - Goal of \$1000
  - PTO will send an email to teachers to let students know which grade is in the lead
  - The winning grade will get to duct tape their principal to a wall

## Old Business

- Conference meals
  - Ran out of sandwiches.
  - Next conference meal, PTO will order more food, based on the headcount (70 staff, order for 80)
  - Under budget, plan to use the remaining budget to stock the teachers' lounge in December
- Staff pumpkin contest
  - Spent \$48 on pumpkins and \$75 on prizes for 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup> place.
  - From the auctions, the PTO made \$28
- Closet clean-out
  - Pulled out everything of the PTO closet at BMS
  - Cleaned and organized the shelves and labeled all the bins and boxes

## New Business

- Families in need boxing
  - PTO will adopt a child, Dayna J volunteered to buy the clothes.
  - Budget of \$60-\$100
  - PTO offered to help box up the clothes that will be donated
  - Boxing will be in the BMS library on Sunday, December 10<sup>th</sup> around 10 AM (time has not been confirmed)
  - Members who volunteered to help with boxing: Brittany R, Dayna J, Kim J, Katherine Y, Sarah S.
- Teachers' lounge snacks
  - Stocking with snacks and baked goods
  - \$100 budget (left over from conference meals)
  - PTO will create a sign up for snacks, k-cups, drinks, and baked goods donations
  - We plan to have it stocked by the 1<sup>st</sup> week of December
- Family photo backdrop for the Lion's Club pancake breakfast
  - PTO will donate the backdrop and take photos of families
- Grants
  - Brook T. and Dayna J volunteered to look into grants for PTO to apply to
- Shoe Fundraiser
  - Brooke T volunteered to be the lead on the fundraiser and check the shoe donations
- Assemblies
  - Pro kids show
    - 45-minute performance
    - \$1450 for ONLY the day show for BES students
    - The company also offers a family night
      - The show is different, so students won't see the same show twice
      - \$1650 for both day and family night shows
      - No volunteers needed
      - Provide PR materials for the school to get them excited about the event
  - Matt Wilhelm
    - BMX biker
    - Anti-bullying
    - \$950
- BMS swings
  - Basic option- 6 swings, 48 by 32 area
  - \$5,800-\$6,000 for just the swings
  - Other items to consider that must be bought for code reasons: frames, borders, and filler (wood fiber playground mulch)
  - \$10,000-\$11,000 thousand for everything
  - Considering if this is something that the PTO can raise money for, no decision has been made.

## Upcoming Meetings and Events

- November 9<sup>th</sup>- Restaurant Spirit Night at Doyle's Pub (4-8 PM)
- November 15<sup>th</sup>- Traxside Skate night
- December 4<sup>th</sup>- PTO meeting
- December 14<sup>th</sup>- Food night at Noodles and Company (4-8 PM)