

SEPTEMBER 2023

PTO MEETING MINUTES



Treasurer Report

- Beginning of the year balance: \$7,792
- Estimated 2023-2024 event budget: \$5,250
 - Budget is based on the average costs from past events

Old Business

- New principal spirit wear
 - Mr. Lubis will pick out 2 items of spirit wear, purchased by the PTO as a welcome-to-Brookwood gift

New Business

- Fall Fest
 - October 21, 2023
 - Voted to purchase pumpkins for teachers to decorate for the festival.
 - PTO will auction off decorated pumpkins
 - \$135 Budget
 - \$60 for pumpkins
 - \$75 for prizes
 - \$25 gift cards for upcoming restaurant spirit nights
- Restaurant Spirit Night
 - Booked through January
 - Asked attendees to consider other restaurants for the remaining months and present ideas at the next meeting.
- Box Tops
 - Balance as of 9/5/23 : \$26.90
- Spirit Wear Sale
 - Fundraiser, PTO gets \$2/item sold
 - Ends September 22, 2023
- Little Caesar's Fundraiser
 - October 1-31
 - Virtual event, all items ordered are delivered directly to the buyer's home
 - \$6 profit/each kit sold
- Assemblies
 - Anti-bullying theme
 - Aiming to have them in February 2024
 - Asked attendees to research companies that perform anti-bullying assemblies and present ideas by the November PTO meeting
 - Please email suggestions to brookwoodfamily19@gmail.com
- Compensating leadership students
 - End of year thank you party
 - Movie and nacho party
 - Hosted at BMS during the last 2 hours of their school day (elective hour at school)
 - Possibility of raffle
 - Each time leadership students volunteer to babysit at PTO meetings, their names would be put into a raffle for the chance to win a prize at the end of the year
- Bulletin boards
 - Redecorated every 3 months, need volunteers to decorate for each school

- Changed before December 1st
 - Upcoming events and meetings for December, January, and February
- Changed before March 1st
 - Upcoming events and meetings for March, April, and May

Upcoming Meetings and Events

- September
 - 13th- Restaurant Spirit Night at Southern Stop 5-9 PM
 - 22nd- Spirit wear sale ends
- October
 - 1-31st- Little Ceasar's Fundraiser
 - 3rd – PTO Meeting
 - 11th- Restaurant Spirit Night at Next Door Pub, open-close

Open Discussion

- Popcorn sales during school hours
 - Monthly popcorn Friday's
 - Sell popcorn for \$0.50/bag
 - Send home flyer about upcoming sales so students have money
 - Sell popcorn during the last hour of school
 - Volunteers would need to be there an hour before sales begin, to pre-pop the popcorn
- Parade of Trees
 - PTO would have their own tree
 - Decorated in november