

OPERATIONS COMMITTEE MEETING MINUTES

Monday, September 18, 2023

2:30 p.m. - Business Office

Nicole Green	<u> X </u>	Andy Traetow	<u> X </u>
Dan Brookens	<u> X </u>	Jessica Korte	<u> X </u>
Mike Edman	<u> X </u>	Tyler Garrison	<u> X </u>
Stephanie Busiahn	<u> X </u>		

1. Hunt Farm Property

- Director of Finance & Business Management, Jessica Korte, presented information related to the value of the Hunt Farm located in Rutland TWP-454 to be considered for future use, rental, and sale. Further discussion will be scheduled for the school board to consider action on this item.

2. 23-24 Preliminary Levy

- Jessica Korte presented preliminary levy certification information to the committee. The initial numbers are projecting a 2.74% levy authority increase. The level of projected increase is less than the previous two levy cycles. Final levy authority and correlated adjustments will determine the actual max levy authority to be approved by the school district.

3. Rental Fees

- The committee reviewed classifications for rental fees and associated costs. A recommendation was made to reclassify and condense the number of rental classes and increase the rental fees. Jessica Korte will lead the process of reclassifying the categories and adjusting the recommended fee increases. A final draft will be presented to the committee for future action.

4. Student Participation Fees

- The committee reviewed the current student participation fees for extracurricular activities at Fairmont Area Schools. The committee is recommending no change to the current fees. Consideration of fees will again be reviewed before opening activities registration for the 2024-2025 school year.

5. Facility Usage Summaries

- CER has provided a summary of facility usage to Superintendent Traetow and Activities Director Mahoney. Facilities usage will be reviewed and a recommendation for parameters will be drafted in the future and will be presented to the board for consideration and recommendation.

6. Substitute Teacher Pay

- The current rates of pay for substitute teachers was reviewed by the committee. The committee directed superintendent Traetow to draft recommendations for adjustments to be considered by the full school board for approval.

7. **CER Summary & Participation**

- Over 85 youth and adult offerings were provided over the summer months. This resulted in a participation number of over 1,400 enrollees. 15 local businesses sponsored youth activities during this time as well.
- The fall CER brochure is available and registrations for all activities are being taken. CER registrations are typically slow to start the school year with an expected increase in interest and registrations in the coming weeks.

8. **Audit Preview**

- The school district's annual audit is scheduled for October 23, 2023. Eide Bailly will be conducting the school district audit both remotely and on site.

9. **Emerald Ash Borer Tree Replacement**

- Director of Buildings & Grounds, Tyler Garrison, presented information regarding trees on our district property. We currently have 105 Ash trees on school property. It is estimated that approximately 25-30 trees will need to be taken down annually. The school district applied for a grant to aid in the replacement of the trees with a variety of tree species. The scope of this project has an estimated completion date of 2027.