

*2024-2025 West Liberty-Salem
High School*



Course Selection Handbook

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GENERAL INFORMATION

GRADUATION REQUIREMENTS CLASS OF 2025 & BEYOND

Students must meet the WL-S credit requirements listed below as well as demonstrating competency in math and English and showing college or career readiness as outlined by the Ohio Dept. of Education.

- **Minimum of 22 Credits:**

| | |
|---------------------|---|
| English | 4.00 Credits |
| Mathematics | 4.00 Credits (Must include Algebra 2 or the equivalent) |
| Science | 3.00 Credits (1 Biology, 1 Physical Science & 1 additional advanced science) |
| Social Studies | 3.00 Credits (World Studies, 20th Century History & Am. Government/Economics) |
| Health | .50 Credit (1 semester) |
| *Physical Education | .50 Credit (2 semesters @ .25 credit each semester) *Students can complete a PE Waiver by participating in 2 sports seasons |
| Electives | 7.00 Credits (Must have 1 credit of a Business/Technology and 1 credit of Fine Arts) (Starting with Class of 2026, must have ½ credit of financial literacy) |

West Liberty-Salem High School students attending Ohio Hi-Point Career Center will be required to attain the same number of credits as all other graduates. (Completion of a two-year program at Ohio HI-Point exempts a student from the Fine Arts requirement.)

- **Show Competency:**

Earn a “competency” score on Ohio’s high school Algebra I and English II tests. Students who do not demonstrate competency on the test will be offered additional support and must retake the test at least once. If not able to obtain required score, then students have the option to obtain 1 of the 3 alternative requirements below:

1. **Demonstrate 2 Career-Focused Activities (*at least one of the two activities must be a Foundational Skill).**

Foundational:

- Score Proficient on WebExams
- Earn a 12-point Industry Credential
- Participate in a pre-apprenticeship or acceptance into an approved apprenticeship program

Supporting:

- Participate in work-based learning
- Earn the required score on WorkKeys exam
- Earn the Ohio Means Jobs Readiness Seal

2. **Enlist in the Military**

- Show evidence that you have signed a contract to enter a branch of the US Armed Services upon graduation.

3. **Complete College Coursework**

- Earn credit for one college-level math and/or college-level English course through Ohio’s free College Credit Plus program.

- **Show Readiness:**

Earn 2 of the following diploma seals, choosing the one that lines up with your goals and interests. At least 1 of the 2 seals earned must be State/Ohio defined.

- Ohio Means Jobs Readiness Seal (State)
- Industry-Recognized Credential Seal (State)
- College-Ready Seal (State)
- Military Enlistment Seal (State)
- Citizenship Seal (State)
- Science Seal (State)
- Honors Diploma Seal (State)
- Seal of Biliteracy (State)
- Technology Seal (State)
- Community Service Seal (Local)
- Fine & Performing Arts Seal (Local)
- Student Engagement Seal (Local)

Demonstrating Readiness

Ohio Revised Code sections 3313.618 and 3313.6114

In addition to fulfilling curriculum requirements and meeting the competency requirements listed above, students also must show they are prepared for their next steps after high school.

State law created 12 diploma seals for students to demonstrate academic, technical and professional readiness for careers, college, the military or self-sustaining professions. Each seal allows students to demonstrate knowledge and skills essential for future success in their chosen post-high school paths.

Students will demonstrate readiness **by earning at least two diploma seals, one of which must be state defined**. Seals help students develop an array of critical skills that are valuable to them as they transition to the next steps after high school.

Schools should consider encouraging students to pursue seals that meet their individual interests and skills. *Graduation planning* will be an important step in supporting students in earning their seals.

| State-Defined Diploma Seal | Requirements |
|-------------------------------------|--|
| Military Enlistment Seal | Provide evidence that a student has enlisted in a branch of the U.S. Armed Forces; or Participate in an approved JROTC program. |
| Technology Seal | A student can: <ol style="list-style-type: none"> 1. Earn a score that is at least equivalent to proficient on an appropriate Advanced Placement or International Baccalaureate exam; 2. Earn a final course grade that is equivalent to a "B" or higher in an appropriate class taken through the College Credit Plus program; or 3. Complete a course offered through the district or school that meets guidelines developed by the Department. (A district or school is not required to offer a course that meets those guidelines.) |
| Industry-Recognized Credential Seal | Earn a 12-point approved industry-recognized credential or group of credentials totaling 12 points in a single career field. |
| Citizenship Seal | A student can: <ol style="list-style-type: none"> 1. Earn a score of proficient or higher on both the American history and American government end-of-course exams; 2. Earn a score that is at least equivalent to proficient on appropriate Advanced Placement or International Baccalaureate exams; or 3. Earn a final course grade that is equivalent to a "B" or higher in appropriate classes taken through the College Credit Plus program. |

| State-Defined Diploma Seal | Requirements |
|---|--|
| OhioMeansJobs-Readiness Seal | Meet the requirements and criteria established for the readiness seal, including demonstration of work-readiness and professional competencies. |
| State Seal of Biliteracy | Meet the requirements and criteria, including proficiency requirements on assessments in a world language and English. |
| College-Ready Seal | Earn remediation-free scores on the ACT or SAT. Visit the Department's website to see current remediation-free scores . |
| Science Seal | A student can: <ol style="list-style-type: none"> 1. Earn a score of proficient or higher on the biology end-of-course exam; 2. Earn a score that is at least equivalent to proficient on appropriate Advanced Placement or International Baccalaureate exams; or 3. Earn a final course grade that is equivalent to a "B" or higher in an appropriate class taken through the College Credit Plus program. |
| Honors Diploma Seal | Earn one of six Honors Diplomas outlined below: <ol style="list-style-type: none"> 1. Academic Honors Diploma; 2. International Baccalaureate Honors Diploma; 3. Career-Tech Honors Diploma; 4. STEM Honors Diploma; 5. Arts Honors Diploma; 6. Social Science and Civic Engagement Honors Diploma. |
| Locally Defined Diploma Seals** | Requirements |
| Community Service Seal (locally defined) | Complete a community service project aligned with the guidelines adopted by the school district's local board of education or school governing authority. |
| Student Engagement Seal (locally defined) | Participate in extracurricular activities such as athletics, clubs or student government to a meaningful extent, as determined by guidelines adopted by the school district's local board of education or school governing authority. |
| Fine and Performing Arts Seal (locally defined) | Demonstrate skill in the fine or performing arts according to an evaluation aligned with guidelines adopted by the school district's local board of education or school governing authority. |

**State law requires districts and schools to develop guidelines for at least one of the locally defined diploma seals.

Each district or school shall maintain appropriate records to identify students who have met the requirements prescribed under division (C) of [Ohio Revised Code section 3313.6114](#) for earning the state seals established under that division.

| <p>Fine and Performing Arts Graduation Seal</p> <p><i>Demonstrate skill in the fine or performing arts according to an evaluation aligned with guidelines adapted and approved by WL-S BOE</i></p> | <p>Student Engagement Seal</p> <p><i>Participate in extracurricular activities such as athletics, clubs, or student government to a meaningful extent, as determined by guidelines adopted and approved by WL-S BOE</i></p> | <p>Community Service Seal</p> <p><i>Complete a community service project aligned with guidelines adopted and approved by WL-S BOE</i></p> |
|---|--|---|
| <p>A. Student must complete <u>one</u> of the following:</p> <ol style="list-style-type: none"> 1. Complete two full credits of fine arts in grades 9-12. Can include Band, Choir and Fine Art courses. 2. Complete a full credit of a fine art (Band, Choir or a Fine Art course) AND successfully participate in one additional fine art related extracurricular experience through WL-S HS (includes Drama Club, Pep Band, Jazz Band, Show Choir, Musical). Successful participation is defined as an engagement in at least 50% of the group's activities. The activities for each group will be determined and reported by the relevant advisor. | <p>A. Student must complete two seasons of athletics, competitive performance-based activity or student organization.</p> <ol style="list-style-type: none"> 1. In addition to the OHSAA school sanctioned athletics, competitive/performance-based activities include: <ul style="list-style-type: none"> Marching Band, Pep Band, Jazz Band, Solo and Ensemble, Cheer, Musical and Drama Club. 2. Student organizations include: Student Council, National Honor Society, Mock Trial, Drama Club, Musical, Quick Recall, Spanish Club, French Club, FCCLA, FFA, Key Club, Ski Club, Chess Club, Book Club, Yearbook Committee or any other school approved organization. 3. Successful participation is defined as engagement in at least 75% of the group's activities. The activities for each group will be determined and reported by the relevant advisor. | <p>A. Student must complete and document 120 community service hours and complete a reflection paper or presentation upon completion of the experience.</p> <ol style="list-style-type: none"> 1. Community Service being performed outside of the school must be approved by the High School Principal or High School Counselor prior to the start of the project/hours. 2. School-sponsored community service activities do not require pre-approval. 3. All community service hours must have a supervisor signature verifying the time served. 4. Community service hours must be logged on a school provided document log sheet and can be accrued from 9-12 grades. These forms can be turned in at the end of each school year |



Department of Education

Ohio High School Honors Diploma

| Criterion | Ohio Diploma | Academic Honors Diploma | International Baccalaureate Honors Diploma | Career Tech Honors Diploma | STEM Honors Diploma | Arts Honors Diploma | Social Science & Civic Engagement Honors Diploma |
|------------------------|---|---|---|---|---|---|---|
| Math | 4 units, must include one unit of algebra I or algebra II or equivalent | 4 units, Algebra I, Geometry, Algebra II (or equivalent), and one other higher level course or a course sequence that contains equivalent or higher content | 4 units, Algebra I, Geometry, Algebra II (or equivalent), and one other higher level course or a course sequence that contains equivalent or higher content | 4 units, Algebra I, Geometry, Algebra II (or equivalent), and one other higher level course or a course sequence that contains equivalent or higher content | 5 units, Algebra I, Geometry, Algebra II (or equivalent), and one other higher level course or a course sequence that contains equivalent or higher content | 4 units, Algebra I, Geometry, Algebra II (or equivalent), and one other higher level course or a course sequence that contains equivalent or higher content | 4 units, Algebra I, Geometry, Algebra II (or equivalent), and one other higher level course or a course sequence that contains equivalent or higher content |
| Science | 3 units | 4 units, including two units of advanced science ¹ | 4 units, including two units of advanced science ¹ | 4 units, including two units of advanced science ¹ | 5 units, including two units of advanced science ¹ | 3 units, including one unit of advanced science ¹ | 3 units, including one unit of advanced science ¹ |
| Social Studies | 3 units | 4 units | 4 units | 4 units | 3 units | 3 units | 5 units |
| World Languages | N/A | 3 units of one world language, or no less than 2 units of each of two world languages studied | 4 units min. min., with at least 2 units in each language studied | 2 units of one world language studied | 3 units of one world language, or no less than 2 units of each of two world languages studied | 3 units of one world language, or no less than 2 units of each of two world languages studied | 3 units of one world language, or no less than 2 units of each of two world languages studied |
| Fine Arts | 2 Semesters | 1 unit | 1 unit | N/A | 1 unit | 1 unit | 1 unit |
| Electives | 5 units | N/A | N/A | 4 units of Career-Technical minimum ² | 2 units with a focus in STEM course work | 3 units with a focus in social sciences and/or arts | 3 units with a focus in social sciences and/or arts |
| GPA | N/A | 3.5 on a 4.0 scale 27 ACT/280 SAT | 3.5 on a 4.0 scale 27 ACT/280 SAT | 3.5 on a 4.0 scale 27 ACT/280 SAT | 3.5 on a 4.0 scale 27 ACT/280 SAT | 3.5 on a 4.0 scale 27 ACT/280 SAT | 3.5 on a 4.0 scale 27 ACT/280 SAT |
| Field Experience | N/A | N/A | Complete a field experience and document the experience in a portfolio specific to the student's area of focus ³ | Complete a field experience and document the experience in a portfolio specific to the student's area of focus ³ | Complete a field experience and document the experience in a portfolio specific to the student's area of focus ³ | Complete a field experience and document the experience in a portfolio specific to the student's area of focus ³ | Complete a field experience and document the experience in a portfolio specific to the student's area of focus ³ |
| Portfolio | N/A | N/A | Develop a comprehensive portfolio of work based on the student's field experience or a topic related to the student's area of focus that is reviewed and validated by external experts ⁴ | Develop a comprehensive portfolio of work based on the student's field experience or a topic related to the student's area of focus that is reviewed and validated by external experts ⁴ | Develop a comprehensive portfolio of work based on the student's field experience or a topic related to the student's area of focus that is reviewed and validated by external experts ⁴ | Develop a comprehensive portfolio of work based on the student's field experience or a topic related to the student's area of focus that is reviewed and validated by external experts ⁴ | Develop a comprehensive portfolio of work based on the student's field experience or a topic related to the student's area of focus that is reviewed and validated by external experts ⁴ |
| Additional Assessments | N/A | N/A | N/A | Form an industry recognized credential or at least proficiency benchmark for upper-level Ohio Career-Technical Competency Assessment or equivalent | N/A | N/A | N/A |

NOTE: Items shaded in blue are changes that were made to the honors diploma system, including the entire STEM, Arts, and Social Science and Civic Engagement Honors Diplomas.

1/24/17

ACADEMIC HONORS DIPLOMA REQUIRES 6 OF THE 7 CRITERIA AS OUTLINED ON THE PRECEDING PAGE

RECOMMENDED COURSES FOR COLLEGE PREP:

English – 4 Credits

- CP English 9
- CP English 10
- CCP English 11
- CCP English 12

Social Studies – 3 Credits

- World Studies
- 20th Century History
- CCP American Government and Economics

Mathematics – 4 Credits

- Advanced Algebra 1
- Advanced Algebra 2
- Advanced Geometry
- Pre-College or
- CCP Statistics or
- CCP Pre-Calculus or
- CCP Calculus

Science – 3 Credits of a Lab-based Science

- Biology
- Physical Science
- Plus One or more of the following:
 - Advanced Environmental Science
 - Marine Biology/Astronomy/Zoology
 - CCP Anatomy & Physiology
 - Advanced Chemistry
 - CCP Chemistry
 - CCP Physics

Foreign Language

- Most 4-year institutions require 2 years; however, highly selective schools
And/or programs require 3 Credits of 1 Language (or 2 Credits each of Languages)

Health – 0.50 Credit

PE – 0.50 Credit or Successful Completion of 2 PE Waivers

Fine Arts – 1 Credit

Business OR Technology – 1 Credit

Financial Literacy – 0.50 Credit (Beginning with the Class of 2026)

CLASS STANDING:

To achieve the standing of Freshman, Sophomore, Junior, or Senior you must successfully complete the following:

| | |
|-----------|--|
| FRESHMAN | Must have successfully completed 8 th grade |
| SOPHOMORE | Must have successfully completed 5.50 credits |
| JUNIOR | Must have successfully completed 11.00 credits |
| SENIOR | Must have successfully completed 16.50 credits |

TRANSCRIPTS:

All high school grades and credits become a part of the student's permanent transcript. The transcript also includes all standardized test scores and attendance. An official transcript request form must be completed before an official transcript can be sent. All official transcripts will be sent directly from West Liberty-Salem. Official transcripts cannot be given to a parent or a student. A transcript is considered official when it is sent door (WL-S) to door (college, university, school, scholarship organization). Transcript request forms are available for download at the HS Counseling webpage at: [Transcript Request Form](#)

ATHLETIC AND OTHER EXTRA AND CO-CURRICULAR ACADEMIC ELIGIBILITY:

- To be eligible to participate, a student must be enrolled in and attending full-time in accordance with Board of Education policies. This means that a student must be enrolled in in the equivalent of five one credit courses.
- A student enrolled in the first grading period after advancement from the eighth grade must have passed a minimum of four of all subjects carried the preceding grading period in which the student was enrolled and have a 1.70 GPA for the preceding grading period to be eligible for the athletic participation in the ninth grade.
- Students in grades 9-12 must be enrolled in school the preceding grading period and have received passing grades during the grading period in subjects that earn a minimum of 5.0 credits, or the equivalent, per year toward graduation and have at least a 1.70 GPA for the immediately preceding grading period. The eligibility or ineligibility of a student continues until the start of the next grading period at which time the immediately preceding grading period grades become applicable.
- The eligibility or ineligibility of a student continues until the start of the fifth (5th) school day of the next grading period, at which time the grades from the immediately preceding grading period become effective. A student coming off the "ineligible list" will become eligible 24 hours after the mandatory grade reporting date established by the Board of Education, provided said grade reporting date is applicable to all students in the district.
- Eligibility or ineligibility for the first grading period commences with the start of the fall sports seasons. Summer school grades or correspondence grades earned may not be used to substitute for failing grades from the regular school year.
Extra-Curricular/Sports participation is a privilege, NOT A RIGHT, and may be denied at any time for failure to maintain academic and behavior standards as established by West Liberty-Salem High School.

NCAA Eligibility:

- **Students who anticipate participating in athletics at Division I or II Universities must register with the NCAA during their Junior year. Forms to complete this process may only be located online at www.eligibilitycenter.org.**
- **The NCAA guidelines are subject to change and can be found by visiting the following website: www.ncaa.org**

NAIA Eligibility:

NAIA stands for National Association of Intercollegiate Athletics. The NAIA Eligibility Center is responsible for determining the NAIA eligibility of first-time student-athletes who plan to participate in NAIA Championship Athletics. Please refer to the NAIA website for eligibility requirements at <http://www.playnaia.org>.

AUDITING:

Auditing means the student will be taking a course without receiving credit and without a grade being granted for the course. A course may be audited with permission from the teacher, principal, counselor, and parent. A student who is auditing a core course must complete all course requirements in terms of attendance, participation, class assignments/projects, homework, and exams. Failure to do so will result in removal from the course. The request to audit a class must be made prior to the first interim report.

CORRESPONDENCE AND CREDIT RECOVERY COURSES:

Credit Recovery courses will be available to students who may have failed a course or are unable to schedule the course into their class schedule. Students requesting an alternative course or credit recovery course for credit must confer with their counselor regarding eligibility. All alternative online or credit recovery courses must have prior approval from the building principal.

COURSE OVERRIDE FORM:

Teachers take course recommendations very seriously. They consider much more than the current grade in a course; they evaluate work ethic, consistency, overall academic performance, and goals. However, if a student and parent(s)/guardians) prefer their child to schedule a different course than what the current teacher recommends, a course override form must be completed and turned into HS Counseling Office prior to when the student schedules. If a course override form is not on file at the time of scheduling, then the child will be placed in the class recommended by the current teacher. PLEASE NOTE: WL-S IS NOT RESPONSIBLE FOR ANY CONSEQUENCES THAT MAY OCCUR AS A RESULT OF THE STUDENT'S CHOICE TO TAKE A DIFFERENT COURSE THAN WHAT IS RECOMMENDED.

DECLINING HIGH SCHOOL CREDIT FOR COURSES TAKEN IN 8TH GRADE:

Students/parents have the option to request that the 1.0 Advanced Algebra 1 credit and/or 1.0 Biology credit earned in 8th grade not be posted to the high school transcript. In order to make this request, the parent and student must complete a form and turn it in to HS Counselor prior to the last day of school.

INCOMPLETE WORK:

Incomplete work for any grading period must be completed within two weeks of the end of the grading period, unless the principal grants special permission.

SCHEDULE CHANGES:

Schedule changes of any kind are to be treated seriously. During registration, students will confer during the scheduling process with parents, teachers, and the counselor to assure that they are properly placed. Your scheduling requests will be met to the best of our ability as the master schedule is built. Once the schedule is constructed, changes in your request play havoc with the schedule balance and efficiency. Students will receive their schedule prior to the first day of school. **Schedule changes will only take place during the first 5 days of the semester.** There will be no schedule changes in the fall except those who meet the special circumstances below.

*Accepted changes – Due to commitments for staff assignments and ordering workbooks and other supplies, written schedule change requests must meet one of the following criteria:

1. Graduation requirement change
2. Failure necessitated change
3. Physical/Medical complication
4. Completion of successful summer school work
5. Addition of a class in lieu of a study hall (class size permitting)
6. Modifying schedule on teacher's recommendation with counselor approval
7. CCP acceptance & proof of collegiate schedule

Courses must have 8 students registered to run as a valid course. Courses with insufficient numbers to be held will be cancelled and students will be contacted individually to make alternative course selections.

SCHOOL SERVICE (Teacher's Aide/Office Aide):

High School Students who have met all academic requirements, including passage of the End of Course Exams, and wish to work in a school office, as an elementary, middle, or high school teacher aid, may do so by providing signed documentation from the student, parent and teacher who will be receiving the student. Students must maintain a grade of C or better for each scheduled class to continue in the program. Grades will be reviewed at the end of each interim and quarter reporting period to determine continued eligibility. **Teachers will be limited to 2 students per period.**

WITHDRAWAL FROM COURSES – This is a schedule change; See above criteria for accepted changes:

A student carrying seven or more credits may drop a maximum of one subject credit prior to the fifth (5th) school day, without penalty, if the student qualifies by the accepted changes criteria listed above. If a course is dropped after that time, a grade of WF (Withdrawn Failure) will be recorded on the report card and permanent record and will be used in computing the grade point average, unless it is determined in consultation with the teacher and High School Counselor and approved by the High School Principal that the student has been inappropriately placed. Students will be expected to schedule a course to replace the one dropped.

**Math Department:* A student needing to change their math placement during the 1st grading period will not be penalized. There will be a one-month evaluation period for new students following enrollment.

PHYSICAL EDUCATION WAIVER:

As of April 2012, the West Liberty-Salem Board of Education approved the West Liberty-Salem Physical Education Waiver Policy, which gives high school students who complete two seasons of district sponsored interscholastic athletics, marching band or cheerleading the option of waiving the Physical Education requirement for graduation.

Please understand that students will not receive credit for these activities and will still need to complete the required credits for graduation.

Students will **not** be able to combine a semester of Physical Education that has been completed with a sport to meet the requirement for two semesters of Physical Education. It must be either two semesters of Physical Education or successful participation in two sports, two years of marching band, etc. Students wanting to take advantage of the Physical Education Waiver option need to obtain the PE Waiver form which is located in the high school counseling office. The form must be signed by the coach/advisor and then turned into the Athletic Director for approval. The AD will then forward the PE Waiver to HS Counseling Office for final approval and placement. Once two forms are received in the HS Guidance Office, the PE Waiver will be added to the student's transcript.

PE WAIVERS can be downloaded at the HS Counseling webpage at this link: [PE Waiver](#)

COLLEGE CREDIT PLUS (CCP):

College Credit Plus (CCP) allows students in grades 7-12 to earn college and high school credits at the same time by taking college courses from colleges and/or universities. The purpose of this initiative is to offer more rigorous options for college-ready students. Through this program, students can take college courses on the WL-S campus or leave campus to go to a university or college. Students also have the option to take courses online. If students choose to take a college course at a public institution, there are no fees for tuition or books. If students take a college course at a private institution, there may be a minimal fee for tuition, books, and fees. WL-S will pay tuition fee per credit hour for students to take courses on the WL-S campus. However, if a student fails a college course or drops a course past the deadline, the student (and family) must reimburse the district for tuition, books, and fees.

Students can earn a maximum of 30 college credits in one year and 120 credits throughout high school. Successful completion of a three or more credit-hour college course will result in 1.0 Carnegie Unit earned at the high school. A two credit-hour course will earn students a 2/3 high school credit, and a one credit-hour college course will convert to 1/3 of a high school credit. Students who participate in athletics must be certain to meet the equivalent of **five one-credit courses** between West Liberty-Salem and the post-secondary institution they are attending in order to maintain eligibility. Students are required to provide a mid-term grade report for eligibility purposes.

Students staying at WL-S for the duration of the school day but taking online CCP classes may be granted one additional study hall to compensate for CCP classes taken when possible. Students taking 2 or more CCP classes may be granted early dismissal as requested. Students taking 3 or more CCP classes outside of WL-S or online may not be required to take any classes at WL-S, if no further classes are needed to meet graduation requirements. Please note, that once a student designs their high school schedule around an early dismissal for CCP classes first semester, it is likely that schedule will need to be maintained second semester due to the nature of high school scheduling.

For more information on the CCP Program please see the high school counselor or the CCP tab on the HS Counseling Dept. page of the High School webpage at: [CCP Information](#)

FLEX CREDIT:

The administration and teaching staff have developed and implemented a Flex Credit option, which allows students to demonstrate competency and advance classes or take elective courses in other departments. Under this option, students can earn credit in ways not limited to "seat time" or the walls of the school building. Students will be able to customize aspects of their learning around their interests and needs. This might include flexible schedules, a choice of modalities (e.g. online learning and community-based projects), as well as options to pursue niche interest areas, combine subjects, graduate early, or take other high school elective courses.

- **Options for Earning Flex Credit**

With Flex Credit, high school students can earn credit in three ways, or in combination of these ways:

1. Complete traditional coursework
2. Test out or otherwise exhibit mastery of the course content
3. Pursue one or more "educational options" (e.g. distance learning, educational travel, independent study, internship, portfolio presentation, music arts, or athletics)

- **How Do Students Begin the Process?**

The student may obtain the application form from the High School Counseling office, or online at the HS Counseling webpage. Students must submit the application to the HS Counselor to be reviewed by the flex credit committee (Principal, HS Counselor, Curriculum and Testing Supervisor, and content teacher). The committee will review the application and determine whether the application should be accepted as is, denied, or revised further. While the high school counselor serves as the liaison between the committee and student, it is the committee that makes all decisions regarding a student's application, plan, and final grade. The final grade is placed on the student's transcript upon completion and evaluation.

The FLEX CREDIT application is available for download at the HS Counseling webpage at: [Flex Credit Application](#)

WORK RELEASE OPTION FOR SCHOOL CREDIT:

Senior students who have met all academic requirements for required courses through their junior year (11th grade) curriculum (NO Credit Deficiencies) may apply for early release to work for school credit (.50) per semester. Students will be required to attend school a minimum of 5 class periods per day plus homeroom and must be taking Ag Business concurrently in order to be eligible for work release. Application must be made through the coordinating teacher. A brief summary of guidelines include:

- **Need** – Based upon student interest in related work/career experience, intended to enhance the understanding of the day-to-day requirements/responsibility of employment.
- **Instruction** – Job hours will be documented by time sheets that must be presented to the coordinating teacher no less than biweekly. Credit will be earned to commensurate with time requirements established in the Ohio Revised Code and the West Liberty-Salem Board of Education: Minimum of 50 hours to earn 0.50 credits per semester.
- **Grading** – The student is expected to maintain exemplary attendance at school and on the job (see complete set of guidelines on application). Academic performance and job performance must also be exemplary. If all conditions of this option are fulfilled, a satisfactory grade (A) will be issued.

EARLY GRADUATION:

To be eligible for early graduation, the student must meet the following criteria:

Three-Year Program (Six [6] semesters):

- The student must be able to fulfill the credit requirements for graduation as established by ODE and West Liberty-Salem’s Board of Education policies.
- A student must be making satisfactory progress towards meeting End of Course graduation requirements.
- Three full years of high school attendance must be completed, which includes grade nine.
- The six semester graduate candidates must:
 - a. File for early graduation in the spring of their sophomore year.
 - b. Have completed two-thirds of the academic credit requirements by the end of their sophomore year.
 - c. Be interviewed by the school counselor.
 - d. Be approved by the principal.
- A written letter must be submitted and approved by the Board of Education during the first semester of the third year of high school attendance.

ACADEMIC HONESTY:

It is the responsibility of every West Liberty-Salem student to maintain an exemplary level of academic honesty. Students are able to receive the full benefit of a quality education when they assume full responsibility for their own academic work. Students are not to borrow copy, plagiarize, or otherwise disrupt the work of others under any circumstances.

GRADING AND HONOR ROLL:

The following standards are used by teachers for assigning and averaging grades:

| | | | | | |
|------------|------|---------------|------------|------|------------------|
| A = 96-100 | 4.00 | Outstanding | C = 77-79 | 2.00 | Average |
| A- = 92-95 | 3.67 | Excellent | C- = 74-76 | 1.67 | Below Average |
| B+ = 89-91 | 3.33 | Very Good | D+ = 71-73 | 1.33 | Improving |
| B = 86-88 | 3.00 | Above Average | D = 68-70 | 1.00 | Near Failure |
| B- = 83-85 | 2.67 | Good | D- = 65-67 | .80 | Probable Failure |
| C+ = 80-82 | 2.33 | Average | F = 0-64 | .66 | Failure |

The corresponding point values are assigned when determining grade point averages in grades 6 through 12. A student honor roll is published each nine-week grading period for all students who have earned a 3.0-3.49 average or above. High honors is designated for those students who achieve a 3.5-3.74 average each grading period. Highest honors is designated for students who achieve a 3.75-4.0 average for the grading period.

All CCP Courses will be graded according to the 4.0 scale.

| | |
|-----------------------|-----|
| A = 91.5 – 100..... | 4.0 |
| B = 82.5 – 91.49..... | 3.0 |
| C = 73.5 – 82.49..... | 2.0 |
| D = 64.5 – 73.49..... | 1.0 |
| F = 0 – 64.49..... | 0.0 |

VALEDICTORIAN/SALUTATORIAN/GRADUATION WITH DISTINCTION:

- The Valedictorian is the graduating senior who has the highest grade point average based on seven semester grades. To be eligible for Valedictorian, the student must be enrolled in a minimum of five credit courses at WL-S, CCP, or the equivalent at Ohio Hi-Point Career Center during both the seventh semester and the eighth semester of high school. In case of a tie, all students meeting the criteria will be named Valedictorian.
- The Salutatorian is the graduating senior who has the second highest grade point average based on seven semester grades. To be eligible for Salutatorian, the student must be enrolled in a minimum of five credit courses at WL-S, CCP, or the equivalent at Ohio Hi-Point Career Center during both the seventh semester and the eighth semester of school. In case of a tie, all students meeting the criteria will be named Salutatorian. When multiple Valedictorians are recognized, the student or students with the next highest grade point average will be recognized as Salutatorian(s).
- The grade point average of students coming from a home-based, private education will be established only after he/she has completed three consecutive semesters of full-time attendance (minimum of 5 credit courses at WL-S, CCP, or the equivalent at Ohio Hi-Point Career Center) at the high school.
- To be eligible for awards such as Valedictorian or Salutatorian, Top 10, Ohio Academic Scholarship,, Governor's Merit scholarship, etc., the student must be enrolled full-time for three consecutive semesters at West Liberty-Salem prior to the second semester of the senior year. (This means that students would need to be enrolled at WL-S for both semesters of their junior year as well as first semester of their senior year.)
- The Valedictorian and Salutatorian will have to complete at least 26 credits in addition to the requirements listed above.
- Seniors who graduate with a 3.5 accumulated GPA will be recognized at graduation as graduating with distinction. This is determined by seven semester grades.

ACADEMIC EXCELLENCE AWARDS:

Each spring, West Liberty-Salem holds its Academic Excellence Awards. All students in grades 9-12 who have a cumulative grade point average of 3.75 or above at semester time are invited to this banquet. Cumulative GPA includes grades received for any class that counts towards high school credit, including biology and algebra taken in 8th grade. Semester and final exams also impact a student's cumulative GPA. Any senior being honored for the second time or more and enrolled as a full-time student (minimum of 5 credit course at WL-S, CCP, or the equivalent at OHP) has the opportunity to recognize a staff member that has made a significant impact on their education.

NATIONAL HONOR SOCIETY:

The West Liberty-Salem Chapter of the National Honor Society is an organization established to create enthusiasm for scholarship, stimulate a desire to render service, promote leadership, and encourage the development of character in all students of West Liberty-Salem.

GOVERNOR'S MERIT SCHOLARSHIP:

The Governor's Merit Scholarship (GMS) program was established during the 2023-2024 school year to reward and incentivize Ohio's top performing students to attend an institution of higher education (IHE) in Ohio. The GMS provides up to \$5,000/year in financial assistance to high school seniors who are identified as graduating in the top 5% of their class. The Ohio Dept of Higher Education will determine the number of eligible students in public school districts based on the number of students enrolled in the third year of the graduation cohort as of the end of the school year. School districts shall determine which students fall within the top 5% of their class and submit their nomination on their behalf. In such cases where class ranking results in a tie, the following criteria in the below order will be examined to break such tie:

1. Highest Composite ACT score submitted to the Counseling Office prior to the state of Ohio deadline to submit names
2. Total number of CCP credits earned
3. Financial Need

West Liberty-Salem Graduation Credit Checklist

Required

Electives: (1 Fine Arts & Business/Technology)

- _____ English 9/CP/Integrated Eng I 1.0
- _____ English 10/CP/Int Eng II 1.0
- _____ English 11/CCP /Int Eng III 1.0
- _____ English 12/CCP /Int Eng IV 1.0
- _____ World Studies/Integrated SS I 1.0
- _____ 20th Century History/Int SS II 1.0
- _____ Government and Economics 1.0
- _____ CCP Gov/Econ
- _____ Integrated SS III

_____ 4 of the following Math Courses:

- | | | |
|----------------------|------------------------------|-------------------------------|
| _____ Algebra 1A 1.0 | _____ Advanced Algebra 1 1.0 | _____ Integrated Math I 1.0 |
| _____ Algebra 1B 1.0 | _____ Advanced Geometry 1.0 | _____ Integrated Math II 1.0 |
| _____ Geometry 1.0 | _____ Advanced Algebra 2 1.0 | _____ Integrated Math III 1.0 |
| _____ Algebra 2 1.0 | _____ Pre-College 1.0 | _____ Integrated Math IV 1.0 |
| | _____ CCP Pre-Calculus 1.0 | _____ CCP Statistics 1.0 |
| | _____ CCP Calculus 1.0 | |

- _____ Science (Biology) 1.0
- _____ Science (Physical) 1.0
- _____ Science (Adv Sci) 1.0
- _____ Advanced Environmental Science 1.0
- _____ Advanced Chemistry 1.0
- _____ CCP Chemistry 1.0
- _____ Zoology .50
- _____ Marine Biology .50
- _____ Health .50
- _____ Physical Education .25
- _____ CCP Anatomy & Physiology 1.0
- _____ CCP Physics 1.0
- _____ 2 years of Ag Science 1.0
- _____ Astronomy .50
- _____ CCP Human Nutrition .50

_____ *Waiver: Season 1: _____/Year _____

_____ Physical Education .25

_____ *Waiver: Season 2: _____/Year _____

*Student must still earn .5 elective credit if waiver is used to in place of PE classes.

Credits Needed _____

Courses Needed:

Credits by Grade (22 total credits: 15.0 required and 7.0 electives):

Eighth ____/2 Freshman ____/5.5 Sophomore ____/11.0 Junior ____/16.5 Senior ____/22.0

Competency & Seal Graduation Requirements:

ELA 2 Competency Score 684 or Higher _____ Algebra Competency Score 684 or Higher _____

OMJ Seal _____ Industry Recognized Credential Seal _____ College Ready Seal _____

Military Seal _____ Citizenship Seal _____ Science Seal _____ Honors Seal _____

Biliteracy Seal _____ Technology Seal _____ Community Service Seal _____

Fine & Performing Arts Seal _____ Student Engagement Seal _____

COURSE PLANNING

Student Name: _____

Next Year's Grade: _____

Parent Signature: _____

Date: _____

Course Code: **9th Grade**

Course Code: **10th Grade**

_____ 9EngR or 9EngA *Teacher Approval* _____

_____ 1. 10EngR OR 10EngA *Teacher Approval* _____

_____ 1. Math *Teacher Approval* _____

_____ 2. Math *Teacher Approval Initial* _____

_____ 2. Science *Teacher Approval* _____

_____ 3. Science *Teacher Approval* _____

_____ 3. Health / PE

_____ 4. Health / PE (may be postponed)

253 World Studies (Automatically Scheduled)

254 20th Century (Automatically Scheduled)

4. Electives Optional (must have 1 Business/1 Fine Art)

5. Electives Optional (must have 1 Business/1 Fine Art)

1st Elective: 1st _____ 2nd _____

1st Elective: 1st _____ 2nd _____

2nd Elective: 1st _____ 2nd _____ FL: *Teacher Approval* _____

2nd Elective: 1st _____ 2nd _____ FL: *Teacher Approval* _____

3rd Elective: 1st _____ 2nd _____ Choir: *Teacher Approval* _____

3rd Elective: 1st _____ 2nd _____ Choir: *Teacher Approval* _____

Study Hall Yes or No

Study Hall Yes or No

Course Code: **11th Grade**

Course Code: **12th Grade**

_____ 1. 11EngR OR 11EngA *Teacher Approval* _____

_____ 1. 12EngR or 12EngA *Teacher Approval* _____

_____ 2. Gov't/Econ *Teacher Approval* _____

_____ 2. Social Studies Elective

_____ 3. Math *Teacher Approval* _____

_____ 3. Math *Teacher Approval* _____

_____ 4. Science (yearlong) or *Teacher Approval* _____

_____ 4. Science (yearlong) or *Teacher Approval* _____

*1st Sem. _____ 2nd Sem. _____

*1st Sem. _____ 2nd Sem. _____

5. Electives Optional (must have 1 Business/1 Fine Art) 5. Electives Optional (must have 1 Business/1 Fine Art)

1st Elective: 1st _____ 2nd _____

1st Elective: 1st _____ 2nd _____

2nd Elective: 1st _____ 2nd _____ FL: *Teacher Approval* _____

2nd Elective: 1st _____ 2nd _____ FL: *Teacher Approval* _____

3rd Elective: 1st _____ 2nd _____ Choir: *Teacher Approval* _____

3rd Elective: 1st _____ 2nd _____ Choir: *Teacher Approval* _____

Study Hall Yes or No

Study Hall Yes or No

PE WAIVER Yes or No

ALL CCP Classes, Advanced Fine Arts, Advanced Computer, Choir and Advanced Foreign Language courses require Teacher Approval

Please have Teacher Initial next to Course Code for the above Advanced Courses.

COURSE DESCRIPTIONS

****Fees listed are subject to change. All students will have a \$3.00 paper fee and a \$3.00 communication fee. All HS students will have a technology and iPad fee of \$60.00.**

Schedule carefully to ensure that you will have the minimum credits and courses required to graduate from West Liberty-Salem High School.

AGRICULTURAL EDUCATION

The Agricultural Education program is designed to introduce and acquaint students with the industry of agriculture and to provide personal and leadership development through the FFA. The program offers opportunity to both farm and non-farm students interested in the industry of agriculture. This is accomplished through classroom work, SAE project, and FFA membership. There is opportunity for a wide range of experiences through the district, state, and national level activities. Introduction to computer use is incorporated as part of the instruction.

There is a maximum of 1.25 credits given for each year of completion of Agricultural Education as long as course requirements are met. Each student enrolled in Agricultural Education classes is expected to complete an SAE project. Typical examples include: livestock, crops, job placement, or other acceptable substitutes agreed upon by the teacher, student and parents. Failure to complete an SAE can result in no credit for the current year and students will waive their right to enroll in future Agricultural Education classes.

130: AGRICULTURE, FOOD, AND NATURAL RESOURCES

Mrs. T Havens

Grades: 9, 10 Prerequisite: None
Term: One Year Credit: 1.25
Elective Fee: \$25.00 (plus \$20.00 FFA Membership)

Agriculture, Food, and Natural Resources (AFNR) is the first course offered in the Agricultural Education Program at West Liberty-Salem. It introduces students to the pathways that are offered in the Agricultural and Environmental Systems career field. As such, learners will obtain fundamental knowledge and skills in food science, natural resource management, animal science and management, plant and horticultural science, power technology and biotechnology. Students will be introduced to the FFA organization and begin development of their leadership ability.

131: ANIMAL AND PLANT SCIENCE – ROTATE EVERY OTHER YEAR (2024-2025)

Mrs. T Havens

132 Grades: 10, 11, 12 Prerequisite: Students must have passed AFNR or Livestock Science (whichever was taken the previous year) with an 80% or higher
Term: One Year Credit: .50 Science; .750 Elective (Total 1.25 credits)
Science/Elective Fee: \$25.00 (plus \$20.00 FFA Membership)

Students will apply knowledge of animal and plant science to the agriculture industry. They will be introduced to the value of production animals relative to the agricultural marketplace. Students will engage in animal classification and selection, body systems, along with animal welfare and behavior in relation to the production of animals. Students will learn principles of plant anatomy and physiology and role of nutrition, deficiencies and growing environment on plant production. Throughout the course, business principles and professional skills will be examined.

133: LIVESTOCK SCIENCE– ROTATE EVERY OTHER YEAR (2023-2024)

Mrs. T Havens

134 Grades: 10, 11, 12 Prerequisite: Students must have passed AFNR or Animal and Plant Science (whichever was taken the previous year) with an 80% or higher
Term: One Year Credit: .50 Science; .750 Elective (Total 1.25 credits)
Science/Elective Fee: \$25.00 (plus \$20.00 FFA Membership)

Students will identify and apply principles and routine husbandry practices to production animal populations. Topics will include principles of nutrition, feed utilization, animal welfare, selection and management of facilities and herd populations. Students will apply knowledge of production animal care to enhance animal growth, selection of breeding stock, and management practices. Throughout the course, students will develop management plans reflecting practices for care and legal compliance.

137: WORK RELEASE: Ag & Environmental Systems CAPSTONE (AgWork)

Mrs. T Havens

138 Grade: 12 Prerequisites: Must be making satisfactory progress towards End of Course Exam graduation requirements or be scheduled in an Intervention course and must have no credit deficiencies; Must enroll in Ag Business concurrently
Term: Full year Credit: 1.0 (Elective)
Fee: Plus \$20.00 FFA Membership

Ag Work is designed to prepare high school students for employment in agriculture and related occupations. Students may receive release time from school according to a student's schedule of required courses. Work Release program is limited to senior students only. Students must have received the minimum amount of credits, 16.5, for senior status to participate in Ag Work Release. Students must maintain a quarterly GPA of 2.00 or higher average in all classes, attend scheduled classes a

minimum of 5 periods per day, follow school policies, present a pay stub or a copy of the pay stub to the Work Release coordinator every two weeks, and fulfill all areas of the Work Release contract. Job hours will be documented by time sheets that must be presented to the Work Release coordinating teacher no less than biweekly. Failure to do so could result in suspension or discontinuation of work release status. Credit will be earned to commensurate with the time requirements established in the Ohio Revised Code and by the West Liberty-Salem Board of Education: Minimum of 50 work hours per quarter to earn 0.50 credits per semester. One (1) or Two (2) hour weather delays will not impact on the student's academic schedule. Work Release students have the responsibility to notify employers of a delay to work that day and must attend all scheduled class periods. If student does not abide by work release conditions as stated in their contract, they can be immediately scheduled back at school for the entire school day.

****SEE BUSINESS/TECHNOLOGY SECTION FOR AG CLASS WITH BUSINESS CREDIT****

BUSINESS/TECHNOLOGY

Students must earn 1.0 Business/Technology credit for graduation

- 113:** **ACCOUNTING 1A** **Mr. B Yoder**
Grades: 9, 10, 11, 12 Prerequisite: None
Term: One Semester, 1st Credit: 0.50
Elective (Business) Fee: \$5
Accounting 1A is a study of how to keep records for business and personal use. The class will cover how to journalize, post all types of business transactions, and prepare a worksheet, income statements and balance sheets. It will also cover how to handle banking transactions, keeping a checkbook and register, and reconcile bank statements. All students will benefit from this class, but students who plan to study business or accounting in college will benefit greatly by taking one or two semesters of accounting.
- 114:** **ACCOUNTING 1B** **Mr. B Yoder**
Grades: 9, 10, 11, 12 Prerequisite: Accounting 1A
Term: One Semester, 2nd Credit: 0.50
Elective (Business) Fee: \$5
Accounting 1B builds on the principles of Accounting 1A, but is expanded into partnership businesses, accounts receivable, and accounts payable. The class will cover the preparation of timecards, payroll records, and checks, as well as analyze income statements and balance sheets.
- 115A:** **ADVANCED ACCOUNTING (A=1st Sem B=2nd Sem)** **Mr. B Yoder**
115B Grades: 10, 11, 12 Prerequisites: Accounting 1A, 1B and Teacher Approval
Term: One Semester Credit: 0.50
Elective (Business) Fee: \$5
This course is an independent study with the instructor facilitating classroom instruction and discussion. The course builds on Accounting 1A and 1B and adds procedures for accounting of notes receivable, notes payable, depreciation, inventories, and accrued interest and expense. Transactions are recorded in computer applications. The course also studies the accounting and records for a business organized as a corporation. Declaring and paying dividends and taxes are studied. A simulated accounting practice set is completed on a computer as a culminating activity.
- 117:** **COMPUTER SKILLS 1** **Mr. B Yoder**
Grades: 9, 10, 11, 12 Prerequisite: None
Term: One semester, 1st Credit: 0.50
Elective (Technology) Fee: \$5.00
This course will cover the basics of the Microsoft Office platform (Word, PowerPoint, Excel, Access, and Publisher) in order for students to master concepts, knowledge, and skills that will help them to be prepared for future experiences.
- 118:** **COMPUTER SKILLS 2** **Mr. B Yoder**
Grades: 9, 10, 11, 12 Prerequisite: Computer Skills I or equivalent
Term: One Semester, 2nd Credit: 0.50
Elective (Technology) Fee: \$5.00
Using Microsoft Office applications to perform tasks associated with the workplace, students will learn to format different office documents which will culminate into a simulation which will take the majority of the semester to complete. The simulation is designed to give the students an experience of working as an Office Assistant.
- 119:** **COMPUTER GRAPHICS** **Mr. B Yoder**
Grades: 9, 10, 11, 12 Prerequisite: None
Term: One Semester, 1st Credit: 0.50
Elective (Technology) Fee: \$5.00
The main objective of this course is to learn to create, manipulate, edit and display images, scenes, and drawings on a computer screen. The key is to explore and experiment with different tools in order to produce what the creator is envisioning.

- 120: COMPUTER MEDIA Mr. B Yoder**
 Grades: 9, 10, 11, 12 Prerequisite: None
 Term: One Semester, 2nd Credit: 0.50
 Elective (Technology) Fee: \$5.00
 There are two main objectives in this class. The first is creating web pages using Hypertext Markup Language and other types of media. The second is to learn to use Photoshop to enhance photographs to be used in a Senior Video project. Along with Photoshop, students will learn to use MorphMan software to create video files which will be combined on Power Director Pro Software to create the finished video.
- 121: COMPUTER AIDED DESIGN (CAD) IA Mr. C Smucker**
 Grades: 9, 10, 11, 12 Prerequisite: None
 Term: One Semester, 1st Credit: 0.50
 Elective (Technology) Fee: \$10.00
 This course is designed to develop the ability to express ideas graphically through the use of traditional and computer assisted drafting processes and techniques. Areas of study will include, but are not limited to geometric construction, orthographic projection, pictorial systems, 3D modeling, SketchUp, and conventional practices in dimensioning and sectioning. The two main themes of this course include establishing skill in drafting and design, and applying the skill to problem-based situations. This course is an ideal introductory course for those individuals interested in the design-related fields of architecture, engineering, interior design and fashion design.
- 122: COMPUTER AIDED DESIGN (CAD) IB Mr. C Smucker**
 Grades: 9, 10, 11, 12 Prerequisite: CAD 1A
 Term: One Semester, 2nd Credit: 0.50
 Elective (Technology) Fee: \$10.00
 This intermediate level course for students interested in design-related fields of study, continues the themes started in CAD I. Computer assisted drafting and traditional drafting skills are reinforced, enhanced, and challenged in this course using SketchUp. A significant portion of the course is dedicated to applying the learned drafting and CAD skills to challenging problems. Students will be given problems in which they must create a graphical solution.
- 123: COMPUTER AIDED DESIGN (CAD) 2A Mr. C Smucker**
 Grades 10, 11, 12 Prerequisite: CAD 1A and 1B and Instructor approval
 Term: One Semester, 1st Credit: 0.50
 Elective (Technology) Fee: \$10.00
 This upper level CAD class is for students interested in the Drawing, Drafting, Engineering, and Design fields of study. It is intended to provide students with an in-depth study of the various forms of CAD and its related fields. Students will continue to use both traditional drafting and various forms of design to develop skills to solve both Drafting and Architectural drawing solutions.
- 124: COMPUTER AIDED DESIGN (CAD) 2B Mr. C Smucker**
 Grades 10, 11, 12 Prerequisite: CAD 1A and 1B and CAD 2A and teacher approval
 Term: One Semester, 2nd Credit: 0.50
 Elective (Technology) Fee: \$10.00
 This upper level CAD course will be a continuation of CAD 2A and will build on those skills learned during CAD 2A.
- 125: BROADCAST PRODUCTION Mr. J Lynxwiler**
 Grades 10, 11, 12 Prerequisite: None
 Term: One Year Credit: 1.00
 Elective (Technology)
 This course is designed for students with an interest in video production and technical communications. The yearlong class will provide students an opportunity to develop skills in technology production, communication, and career exploration. Technical skills include training in non-linear, digital video editing as well as digital photography with application to media and educational productions. Communication skills of writing and speaking for the medium are also emphasized. Students will be challenged to review and analyze media productions. Evaluation will be based on student projects.
- 136: AGRICULTURAL BUSINESS Mrs. T Havens/Mrs. Neer**
 Grades: 12 Prerequisite: Students must have passed previous Agricultural classes with an 80% or higher, teacher approval, and/or participating in Work Release
 Term: One Year Credit: 1.25
 Elective (Business) Fee: \$25.00
 Students will examine elements of business, identify organizational structures and apply management skills while developing business plans, financial reports and strategic goals for new ventures or existing businesses. Students will use marketing concepts to evaluate the marketing environment and develop a marketing plan with marketing channels, product approaches, promotion and pricing strategies. Throughout the course, students will apply concepts of ethics and professionalism while implications of business regulations will be identified.

155: FINANCIAL LITERACY **Mr. B Yoder**
 Grades: 10, 11, 12 Prerequisite: None
 Term: Semester, 1st or 2nd Credit: 0.50
 Elective/Fin Lit (Business) Fee: \$5
 This course examines the ability of individuals to use limited resources to satisfy their wants. More specifically, it examines the ability of individuals to use knowledge and skills to manage limited financial resources effectively for a lifetime of financial security. Students will be introduced to basic financial literacy skills to help them make responsible financial decisions. Concepts covered will include, but not limited to financial planning, money management, bank accounts, credit and loans, income taxes, and insurance. This course is designed to satisfy the graduation requirement of Financial Literacy beginning in the 2023-2024 school year.

156: PERSONAL FINANCIAL MANAGEMENT **Mrs. K Hall**
 Grades: 9, 10, 11, 12 Prerequisite: None
 Term: One Year Credit: 1.00
 Elective (Business) Fee: \$35.00
 In this course, students will develop personal financial plans for individual personal well-being. Throughout the course students will develop financial literacy skills to provide a basis for responsible citizenship and career success. Additional topics will include analyzing services from financial institutions, consumer protection, investing and risk management.

ELECTIVE COURSES

422A: CREATIVE WRITING I (ROTATE EVERY THIRD YEAR OR AS NEEDED) **TBD**
 Grades: 10, 11, 12 Prerequisite: "C" or better in English 9, 10 or 11 and Teacher Approval
 Term: One Semester, 1st Credit: 0.50
 Elective
 Building on foundations from English 9, students will explore the writing process and various prewriting strategies, new techniques, and types of papers to include in their 'writing toolbox'. Students will continue to share their writing at multiple levels. The class is a writer's workshop with developing portfolios in progress for the entire semester. Additionally, students will use existing literature as models for their writing.

422B: CREATIVE WRITING II (ROTATE EVERY THIRD YEAR OR AS NEEDED) **TBD**
 Grades: 10, 11, 12 Prerequisite: "C" or better in English 9, 10 or 11, Creative Writing I, and Teacher Approval
 Term: One Semester, 2nd Credit: 0.50
 Elective
 Students will continue to explore the writing process and various prewriting strategies, new techniques, and types of papers to include in their 'writing toolbox'. Students will continue to share their writing at multiple levels. The class is a writer's workshop with developing portfolios in progress for the entire semester. Additionally, students will use existing literature as models for their writing.

421: MYTHOLOGY (ROTATE EVERY THIRD YEAR OR AS NEEDED) **Ms. J Haney**
 Grades: 10 (with permission) 11, 12 Prerequisite: None
 Term: One Semester, 2nd Credit: 0.50
 Elective Fee \$5.00
 Mythology is a comparative study of world mythologies. The student will read myths from the Native American, Afro-American, classical Greek and Roman, British, African, Chinese, Hebrew, South American, Parsee, and Australian cultures. This is a project-driven course, focusing on Campbell's hero journey.

445: CCP ED ST INTRO TO TEACHING (EDU 111S) **Ms. J Haney**
 Grade: 11, 12 Prerequisite: CP English 10 with a B or better
 Term: One Semester Credit: 0.50; 3.00 Semester hours
 Elective Fee: \$15.00
 This elective is designed for those students interested in going into the field of education. Students will also focus on a variety of topics related to the teaching profession such as: historical context, social problems and how they relate to schools, technology and its impact on schools, ethical and legal issues facing educators, effective teaching strategies, diversity in the classroom, standard-based education, professionalism in education and current curricula. A minimal amount of observation in classrooms will be required. Students should expect discussion, presentations, some writing, and independent research.

455: WOMEN'S STUDIES (ROTATE EVERY THIRD YEAR OR AS NEEDED) **Ms. J Haney**
 Grades: 11, 12 Prerequisite: English 10 or CP English 10
 Term: One Semester Credit: 0.50
 Elective Fee: \$8.00
 In this discussion-based seminar, we consider the roles of women both as authors and as characters in fiction and non-fictional works of literature and film. Students must be willing to take a prominent role in making important decisions about the

course, such as selecting and obtaining reading material and in generating weekly discussion topics. Topics to be explored could be: coming-of-age, gender identity, parenting, family issues, domestic violence, the role of the media, body image, and other topics of contemporary concern. As part of the course, students will also analyze the role of both “traditional” and “a-traditional” feminisms in the interpretation of literature and popular culture. Outside reading and some analytical writing will be expected.

430: THE STUDY OF DRAMA (ROTATE EVERY THIRD YEAR OR AS NEEDED) Mrs. R Arnold
 Grades: 11, 12 Prerequisite: English 9 and English 10
 Term: One Semester Credit: 0.50
 Elective
 This course will explore dramatic works. We will read, respond, and write about dramatic plays and readings from different time periods in literature. This course is for Juniors and Seniors who would like to analyze dramatic plays and musicals as works of literature. Writing, presentations, and research are expected.

431: LITERATURE DURING WARTIME (ROTATE EVERY THIRD YEAR OR AS NEEDED) Mrs. R Arnold
 Grades: 11, 12 Prerequisite: English 9 and English 10
 Term: One Semester Credit: 0.50
 Elective Fee: \$15
 This class will require students to read and write about literature pieces during war times. This course will explore several different wars and the literature works around them. We will explore novels, poems, letters and lectures from several noted writers and political and military leaders. This course is for Juniors and Seniors looking for an English elective and will require outside reading and analytical writing. We will explore some war films as they relate to the literature pieces as well.

ENGLISH

Two primary tracks are offered for proficiency in English skills. Basic English courses offer skills for reading appreciation and writing for the workplace. The College Prep Track offers students the skills necessary for college level writing and understanding literature. A student’s track will be dependent upon performance and teacher recommendation. No student may change tracks without teacher approval, written permission (course override form) and a parental conference.

401: ENGLISH 9 Mrs. B Moell
402 Grade: 9 Prerequisite: None, Required Course
 Term: One Year, 2 Sem Credit: 1.00
 English
 The general English 9 course is designed to develop students’ proficiency in the English language by enhancing skills in written communication as well as textual understanding. Students will develop critical thinking abilities through close analysis of fiction and nonfiction texts with an emphasis on short story, novels, classical forms as well as informational texts. Students will explore and practice writing genres in narrative, expository, and argument forms. Emphasis will also be placed on basic sentence and paragraph construction to achieve consistency in communication.

451: COLLEGE PREP (CP) ENGLISH 9 TBD
452 Grade: 9 Prerequisite: Advance Language Arts 8, or Teacher Recommendation/Approval
 Term: One Year, 2 Sem Credit: 1.00
 English
 The college prep English 9 course is developed for the student who has demonstrated a penchant for literature, writing, and communication. This class covers all of the standards of the general English 9 course while emphasizing more student-led skills within and outside of the classroom and moving at a faster pace. The class focuses on higher level texts, rigorous reading, and communication assignments in order to challenge and grow students in preparation for college credit plus classes. Students in CP English 9 will be expected to produce more writing, research and analysis outside the classroom while fine-tuning grammar and vocabulary to lay the groundwork for college readiness tests such as the SAT and ACT. Summer reading will be required.

405: ENGLISH 10 Ms. J Haney
406 Grade: 10 Prerequisite: English 9
 Term: One Year, 2 Sem Credit: 1.00
 English Fee: \$10.00
 This course concentrates on composition with emphasis placed upon writing development in the form of descriptions, compare/contrast, narration, analysis, definition and a variety of other expository forms. Furthermore, formal essay writing will be implemented concentrating on structure, format, grammar, and mechanics. In addition, there is a systematic study in the development of a broader vocabulary, as well as the recognition of various poetic and literary devices found in poetry, short stories, novels, and drama, including Shakespeare. Summer reading may be required.

407: COLLEGE PREP (CP) ENGLISH 10 Ms. J Haney
408 Grade: 10 Prerequisite: CP English 9, B in English 9, or Teacher Recommendation
 Term: One Year, 2 Sem Credit: 1.00

English/Recommended for college-bound students Fee: \$10.00

This course is designed for the motivated student planning to attend a four-year institution of higher learning. CP English 10 concentrates on composition with emphasis placed upon writing development in the form of description, compare/contrast, narration, analysis, definition, and a variety of other expository forms. Furthermore, formal essay writing will be implemented concentrating on structure, format, grammar, and mechanics. In addition, there is a systematic study in the development of a broader vocabulary. Finally, the recognition and understanding of various poetic and literary devices will be emphasized along with a thorough survey of many 20th Century American Literature texts, as well as the incorporation of some key World Literature and British Lit texts; including Shakespeare. Summer reading may be required.

409: ENGLISH 11

Mr. J Stoner

410: Grade: 11 Prerequisite: English 10
Term: One Year, 2 Sem Credit: 1.00
English Fee: \$16.00

The course will focus on the study of American literature from Native Americans to present day with an emphasis on how historical events, cultures and philosophies from different decades influence literature. Students will develop writing skills through reading, summarizing and analyzing literature. A vast selection of essays plays and novels will be discussed, and presentations made by students exploring the themes and content of reading assignments. A strong emphasis will be placed on vocabulary expansion, using a practical vocabulary series. Students will write narratives and smaller, focused research papers on current events and personally relevant topics. Accuplacer preparation and ACT test prep will also be included in the course to prepare students for the English and Reading sections of those exams, which are required to attend most community colleges or universities.

411: CCP ED ST ENGLISH 11 (Edison State Eng 121S)

Mrs. R Arnold

Grades: 11 Prerequisite: C or above in College Prep English 10, or an A in Basic English 10, Teacher Approval, and must have a Cumulative GPA of 3.0
Term: One Year Credit: 1.00/3 Semester Hours
English Fee: \$16.00

Students will continue their survey of American literature, studying literature from pre-European contact to present with an emphasis on how the history and the philosophies from the different decade's influence literature. Students will develop a comparison paper with old literature to the present day. We will incorporate writings and readings that will address the State and College Standards required by students. Students will have a required reading and will be responsible for generating their own topics for literary analysis. A college unit reviewing the personal statement and application process is offered. Outside reading is required, There will be two comprehensive writings and projects after each semester, along with the final exam. ACT test prep will also be included in this course to prepare students for the English and Reading sections of the ACT. Required summer reading is Fahrenheit 451 by Ray Bradbury.

413: ENGLISH 12

Mr. J Stoner

414: Grade: 12 Prerequisite: Must have taken English 11 or CP English 11
Term: One Year, 2 Sem Credit: 1.00
English

A strong emphasis will be placed on career exploration and connections made with local businesses to create opportunities for employment after graduation. A research paper is required as part of the course grade and as a graduation requirement. The research paper will be based on relevant topics. Lessons are designed to emphasize building skills in the interview process and teamwork as key component of classroom activities. Students will have opportunities to take sample ACT tests and sample Accuplacer tests in preparation for community college and university applications, The course will focus on basic composition skills along with a strong emphasis on vocabulary expansion and texts focused on contemporary issues. The class involves research-based writing. The process of topic selection, research, structure, drafting, integration of sources, and revision will be emphasized in preparation for the research paper. Units will include the reading of essays, novels, poetry, oral communications, technical writing, career exploration, and creative writing.

415: CCP ED ST ENGLISH 12 (Edison State Eng 122S)

Mr. J Lynxwiler

Grade: 12 Prerequisite: C or above in CCP Eng 11, or an A in Basic English 11, teacher approval, and must have a Cumulative GPA of 3.0
Term: One Year Credit: 1.00/3 Semester Hours
English Fee: \$7.00

The first half of the year will explore the foundations of western rhetoric with emphasis upon reading and understanding of nonfiction texts. Special attention will be given to explication of meaning through rhetorical devices; furthermore, students will write papers in conventional forms of persuasion, synthesis, and argument/research. The second half of the year will focus more on fiction texts with emphasis on clues for reading and response. Poetry, drama, novella and short story form will be explored. Mastery of texts will be demonstrated through short-form writing both to fiction and nonfiction texts.

FAMILY AND CONSUMER SCIENCE

- 158: CHILD DEVELOPMENT** **Mrs. K Hall**
Grades: 9, 10, 11, 12 Prerequisite: None
Term: One Semester Credit: 0.50
Elective Fee: \$35.00
In this course, students will study the principles of child growth, development and behavior. An emphasis will be place on the cognitive development of a child and sensory and motor skills. Additional topics will include childhood diseases, immunizations, theories of development, learning styles and evaluating childcare services.
- 159: CAREER AND COLLEGE READINESS** **Mrs. K Hall**
Grades: 9, 10, 11, 12 Prerequisite: None
Term: One Semester Credit: 0.50
Elective Fee: \$35.00
In this course, students will develop effective learning strategies and skills to provide a strong foundation for successful lifelong learning. Throughout the course, students will research careers and occupations, review postsecondary admissions qualifications, develop interviewing skills and participate in internships. Additional topics will include principles and techniques of professionalism, networking, conflict-resolution, negotiation, leadership and entrepreneurship.
- 161: PRINCIPLES OF FOOD** **Mrs. K Hall**
Grades: 9, 10, 11, 12 Prerequisite: None
Term: One Semester Credit: 0.50
Elective Fee: \$35.00
In this course, students will gain knowledge in food selection criteria and apply preparation methods to promote a healthy lifestyle. Students will apply cooking methods, ingredient selection and nutritional information in the context of selected food dishes. Throughout the course, basic food safety and sanitation techniques will be emphasized.
- 162: PRINCIPLES OF NUTRITION AND WELLNESS** **Mrs. K Hall**
Grades: 9 10, 11, 12 Prerequisite: None
Term: One Semester Credit: 0.50
Elective Fee: \$35.00
In this course, students will use principles of nutrition to ensure a healthy body throughout the lifecycle. An emphasis will be placed on planning and preparing meals with an understanding of nutrients and their benefits, portion control and dietary needs. Additional information will include steroid and supplemental use, body weight and management and the implementation of physical activity to maintain a healthy lifestyle.
- 163E: PERSONAL WELLNESS** **Mrs. K Hall**
Grade: 9, 10, 11, 12 Prerequisite: None
Term: One Semester Credit: 0.50
Elective Fee: \$35.00
In this course students will analyze personal, physical, emotional, social and intellectual growth for a healthy lifestyle. An emphasis will be placed on lifespan wellness by managing stress through relaxation, physical activity and sleep. Additional topics will include human growth development, mental health management, personal hygiene and preparing for emergency situations. **This course may serve as a Health Credit.**

- See the Business/Technology section for an FCCLA Course with Business Credit
- See the Health/Gym section for an FCCLA Course with Health Credit

FINE ARTS

- Students must earn 1.0 fine arts credit for graduation.**
- 101: ART 1** **Mrs. J Seymour**
Grades: 9, 10, 11, 12 Prerequisite: None, students that have already completed Drawing and or Painting semester classes must get teacher approval and signature to take this class.
Term: One Year Credit: 1.00
Elective (Fine Arts) Fee: \$30.00
This studio course offers an introduction to the many facets of art. Students will spend time drawing with pencil, shading pencils and pen and ink. Students will complete painting projects in acrylic and watercolor and learn about calligraphy. They will also work with ceramics and learn about design. Students that have already completed Drawing and or Painting semester classes must get teacher approval and signature to take this class. A sketchbook is required and will be checked weekly. A fee is required.

- 102: ADVANCED ART** **Mrs. J Seymour**
 Grades: 10, 11, 12 Prerequisite: Art 1 or Drawing/Painting and Teacher Approval and Signature Required
 Term: One year Credit: 1.00
 Elective (Fine Arts) Fee: \$35.00
 A continuation of the basic concepts introduced in Art 1, Drawing and Painting. Students will explore various media through studio projects. These may include acrylic painting, watercolor painting, oil painting, drawing media, and scratchboard. An emphasis will be placed on developing an individual artistic style. In depth projects will be required. Project requirements will increase in difficulty with each year of experience. Students may repeat the class up to three (3) times with teacher approval. Art History lessons will be incorporated into studio projects. Students will be required to keep a drawing journal which will be turned in on a monthly basis. A fee is required.
- 107: DRAWING** **Mrs. J Seymour**
 Grades: 9, 10, 11, 12 Prerequisite: None, students that have already completed Art I must get teacher approval and signature to take this class.
 Term: One Semester Credit: .50
 Elective (Fine Arts) Fee: \$15
 This studio course offers an introduction to a wide variety of drawing mediums including but not limited to pencil, ink, charcoal, pastel, colored pencils, and markers. Students will focus on the elements of art and the principles of design while creating individual projects. The assignments may vary depending on the student's ability as well as other art classes previously taken. Students that have already completed Art I must get teacher approval and signature to take this class. A sketchbook is required and will be checked monthly. A fee is required.
- 108: PAINTING** **Mrs. J Seymour**
 Grades: 9, 10, 11, 12 Prerequisite: None, students that have already completed Art I must get teacher approval and signature to take this class.
 Term: One Semester Credit: .50
 Elective (Fine Arts) Fee: \$20
 This studio course offers an introduction to a wide variety of painting mediums including but not limited to watercolor, acrylic and oil painting. Students will focus on the elements of art and the principles of design while creating individual projects. The assignments may vary depending on the student's ability as well as other art classes previously taken. Students that have already completed Art I must get teacher approval and signature to take this class. A sketchbook is required and will be checked monthly. A fee is required.
- 103: CERAMICS/SCULPTURE 1** **Mr. C Smucker**
 Grades: 9, 10, 11, 12 Prerequisite: None
 Term: One Semester, 1st Credit: 0.50
 Elective (Fine Arts) Fee: \$30.00
 This studio course will explore the development of sculptural techniques and pottery methods. Students will have the opportunity to experiment with metal casting, molds, hand-building techniques, modeling in clay, and learning how to throw on the potter's wheel. A variety of firing techniques and glaze experimentation will also be taught.
- 104: CERAMICS/SCULPTURE 2** **Mr. C Smucker**
 Grades: 9, 10, 11, 12 Prerequisite: Ceramics/Sculpture 1
 Term: One Semester Credit: 0.50
 Elective (Fine Arts) Fee: \$25.00
 A continuation of the basic concepts introduced in Ceramics/Sculpture 1 with more wheel thrown work expected.
- 105: ADVANCED CERAMICS/SCULPTURE** **Mr. C Smucker**
 Grades: 10, 11, 12 Prerequisite: Ceramics/Sculpture 1 & 2
 Term: One Semester Credit: 0.50
 Elective (Fine Arts) Fee: \$25.00
 A continuation of the concepts taught in Ceramics/Sculpture 1 & 2 with emphasis on being able to work independently. Project requirements will increase in difficulty with each semester of experience. Students may repeat the class up to four (4) times.
- 106: SCULPTURE/3D DESIGN** **Mr. C Smucker**
 Grades: 9, 10, 11, 12 Prerequisite: None
 Term: One Year Credit: 1.00
 Elective (Fine Arts) Fee: \$30.00
 This class offers an introduction to sculpture, design, and three-dimensional construction. The course will involve the use of hand and machine tools utilizing both classroom and lab activities. Projects will be completed using a variety of materials, including, but not limited to wood, cardboard, cardstock, and paper. Students will be expected to solve various structural challenges using limited supplies. This class will also touch on Printmaking techniques with some woodworking components.
- 172: BAND** **Mr. P Waibel**
 Grades: 9, 10, 11, 12 Prerequisite: The band is open to all members of previous year's band (grades 8-11) and other interested students by audition.
 Term: One Year Credit: 1.00
 Elective (Fine Arts) Fee: \$30.00

High School band consists of marching band and concert band. You must be a member of all bands to receive credit. Marching Band performs at all football games, several community events and parades, band festivals and the fall concert. The marching band practices every day during school and several times a week after school. Concert Band performs at four concerts and graduation. The band works on a wide variety of music ranging from classical to popular. The marching band is traveling to Orlando Florida in December 2023 and all marching band members are eligible to go on this trip, however the trip is not required.

- 173: BAND AUXILIARY **Mr. P Waibel****
 Grades: 9, 10, 11, 12 Prerequisite: Membership is by audition only
 Term: 1st nine weeks & all marching band performances Credit: 0.250
 Elective Fee: \$12.00
 The band auxiliary consists of the flag corps and majorettes. They perform at all marching band functions. Both groups are open to all students. Auditions are normally held the first week of March of the prior school year. There is an auxiliary "help" camp held after school for one week before the auditions.
- 174: VARSITY CHOIR **Mr. J Schaufelberger****
 Grades: 9, 10, 11, 12 Prerequisite: Previous ensemble experience and/or audition with Teacher Approval
 Term: One Year Credit: 1.00
 Elective (Fine Arts) Fee: \$20.00
 Varsity choir is a selective group of student voices, which is open to membership by previous experience or by audition approval by the instructor. A variety of music styles are offered for study such as patriotic, jazz, spirituals, pop, gospel, and classical. Grades are obtained for each nine weeks through daily participation, class attendance, concert/musical performance, and music theory/history assignments. There is a minimum of one concert per semester to be counted as the performance aspect AND to act as a percentage of an "exam." The Varsity Choir will present school concerts, participate in choral festivals, and attend related educational functions throughout the year.
- 176: HISTORY OF ROCK'N ROLL **Mr. P Waibel****
 Grades: 9, 10, 11, 12 Prerequisite: None
 Term: One Year Credit: 1.00
 Elective (Fine Arts)
 The History of Rock'n Roll is an in-depth study of the origins of popular music in the 20th Century, the social and historical context that gave birth to it, and the related genres and musical offshoots. From blues and country to punk and heavy metal, students will familiarize themselves with landmark groups, music, and movements of different periods, exploring connections between modern music, and the artists from the past who have paved the way for the popular music of today.
- 178: MUSIC THEORY **Mr. J Schaufelberger****
 Grades: 9, 10, 11, 12 Prerequisite: None
 Term: Semester Credit: 0.50
 Elective (Fine Arts)
 This course is designed for all students interested in understanding music-from the guitar player to the band member. Music Theory will dive into the mechanics and fundamental elements of music. Students will complete this course with a working knowledge of pitch, rhythm, melody and form. Through improvisation, composition, analysis, critical listening and performance, the elements of music will be examined for their distinctive roles in music organization. The course will also provide an overview of the historical, cultural and artistic setting of the works utilized for illustrative purposes. The student who successfully completes such a course should be able to recognize and describe basic materials and processes of music as performed or presented in score.
- 179: MUSIC THEATRE **Mr. J Schaufelberger****
 Grades: 9, 10, 11, 12 Prerequisite: Music Theory and/or Teacher Approval
 Term: Semester Credit: 0.50
 Elective (Fine Arts)
 This course will offer a comprehensive overview of the musical theatre genre: it's history, themes, related careers, and significance within the theatrical realm. Through class discussions, musical critiques, panel presentations and practical projects, all aspects of the musical theatre will be covered. Whether you are interested in performing onstage or doing behind the scenes work (i.e. stage managing, set designing, light designing), this course will be beneficial to you. Final project efforts will culminate in a musical revue produced and performed by the class.

FOREIGN LANGUAGE

- 141: SPANISH 1 **Ms. M Lenk****
 Grades: 9, 10, 11, 12 Prerequisite: 79% Average or above in English 8, 9, or 10 at the end of first semester, a solid C or better at the end of third quarter, and teacher approval.
 Term: One Year Credit: 1.00
 Elective Fee: \$5

Beginning Spanish course - entry level for College Preparatory. Focuses on developing basic reading, writing, listening, and speaking skills. Students will also learn essential grammar structures. Cultural practices relating to communication, daily life, holidays, and family life will also be studied. Includes an introduction to Mexico. Student must maintain a minimum 74% (C-) average to advance to Spanish 2. The course fee covers the cost of cultural activities.

142: SPANISH 2 **Ms. M Lenk**
 Grades: 10, 11, 12 Prerequisite: 74% average in Spanish 1 at the end of first semester, a C- or better at the end of third quarter, and teacher approval.
 Term: One Year Credit: 1.00
 Elective Fee: \$12
 Intermediate college preparatory course designed to build on basic speaking, listening, reading, and writing skills developed in Spanish 1. Emphasis is placed on developing ability to communicate about daily life and activities and use more complex grammatical structures. Students will read and write at greater length. Cultural practices relating to holidays, food, and free-time activities will also be studied. Includes an introduction to several Central and South American countries. Students must maintain a 77% average to take Spanish 3. The course fee covers the cost of the ¿Que tal? Spanish language magazine and cultural activities.

143: SPANISH 3 **Ms. M Lenk**
 Grades 11, 12 Prerequisite: Spanish 1 & 2; 77% average in Spanish 2 at the end of first semester, a solid C or better at the end of this quarter, and teacher approval
 Term: One Year Credit: 1.00
 Elective Fee: \$12
 This course is for those students interested developing more advanced speaking, listening, reading and writing skills and who wish to continue Spanish studies in preparation for college. Spanish 3 also fulfills a requirement for an honors diploma. Emphasis is placed on developing language skills more fully to communicate at length about specific topics and experiences. Students will also learn to communicate using different verb tenses, including past tense. Reading and writing topics are more extensive and detailed. Students will make comparisons between cultures about topics relating to technology, daily routines, and free-time activities. The course fee covers the cost of the Ahora Spanish language magazine and cultural activities.
Depending on student interest and teacher availability, it is possible that Spanish III may be delivered in an online or distance-learning format in partnership with Edison State. More information will be shared with students during the scheduling process.

144: SPANISH 4(Offered based on sufficient requests) **Ms. M Lenk**
 Grade: 12 Prerequisite: Spanish 1, 2, & 3 and teacher approval
 Term: One Year Credit: 1.00
 Elective Fee: \$12
 Emphasis will be placed on developing advanced communication skills. Ability to understand and communicate clearly in diverse settings will be assessed. Extensive and creative reading/writing skills will be developed. Includes in-depth cultural studies of regions, countries, and social issues of interest to students. The course fee covers the cost of the Spanish language magazine, El Sol, and cultural activities.

HEALTH/PHYSICAL EDUCATION

150: HEALTH **Mrs. L Milliron**
 Grades: 9, 10, 11, 12 Prerequisite: None
 Term: One Semester Credit: 0.50
 Health, Recommended 9, 10
 This course helps students examine their lifestyles, select goals, and make plans to achieve and maintain optimum health. Focus will be on the 6 dimensions of wellness. This class is designated to enhance knowledge and attitudes in ways that facilitate good decision making and positive health behaviors.

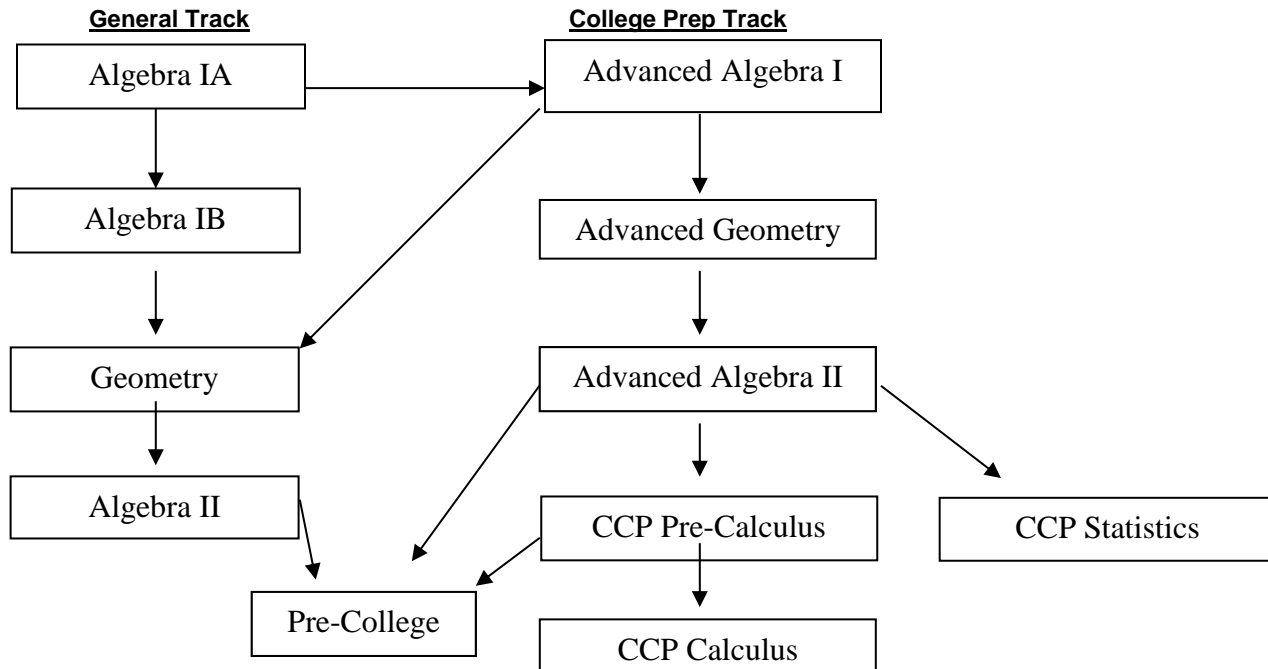
151: PHYSICAL EDUCATION **Mrs. L Milliron**
 Grades: 9, 10, 11, 12 Prerequisite: None
 Term: One Semester Credit: 0.25
 PE, recommended 9, 10 Required 2 Semesters for Graduation
 This course introduces concepts for personal development in health-related fitness, physical fitness, and cooperative skills. The students will be introduced to a variety of team, individual, and lifetime sports.

163H: PERSONAL WELLNESS **Mrs. K Hall**
 Grade: 9, 10, 11, 12 Prerequisite: None
 Term: One Semester Credit: 0.50
 Health Fee: \$35.00
 In this course students will analyze personal, physical, emotional, social and intellectual growth for a healthy lifestyle. An emphasis will be placed on lifespan wellness by managing stress through relaxation, physical activity and sleep. Additional topics will include human growth development, mental health management, personal hygiene and preparing for emergency situations. **This course may serve as a Health Credit.**

MATH

Students are required to take four (4) math courses to meet graduation requirements.

Math Department Policy: A student switching Math levels during the 1st grading period will not be penalized. After the 1st grading period, a student will receive WF (withdraw/failure). There will be a one-month evaluation period for new students beginning after the first of the year.



Notes:

1. Advanced Algebra II and Advanced Geometry can be taken concurrently.
2. Order of Advanced Algebra II and Advanced Geometry is not mandatory.

306: ALGEBRA 1A

Grades: 9 Prerequisite: None
 Term: One year Credit: 1.00
 Math (Class 1 of General Math Track)
 Scientific calculator required, TI 30 XII S recommended

Recommended for those needing more preparation for algebra and geometry Review of fractions, decimals, percent's, positive and negative numbers, exponents, and simple equation solving with one variable, probability, graphing, linear equations, slope, and polynomials. Algebra 1A does not meet college prep requirements.

Mrs. A Bragg

307: ALGEBRA 1B

Grades: 10 Prerequisite: Algebra 1A
 Term: One Year Credit: 1.00
 Math (Class 2 of General Math Track)
 Scientific calculator required, TI 30 XII S recommended

Algebra 1B is a continuation of Algebra 1A promoting mastery of basic algebra skills including solving, graphing and applying linear functions and inequalities. Exponential functions, polynomials and quadratic functions are also introduced in preparation for Algebra 2.

Mrs. A Bragg

309: GEOMETRY

Grades: 10, 11, 12 Prerequisite: Algebra 1B or CP Algebra 1
 Term: One Year Credit: 1.00
 Math (Class 3 of General Math Track)
 Scientific calculator required, TI 30 XII S recommended

This class will be a study of the relationships among points, lines, planes, angles, solid and plane figures. Congruence and similarity are major topics.

Mrs. S Spencer

- 308: ALGEBRA 2** **Mrs. S Spencer**
 Grades: 11, 12 Prerequisite: Completion of Algebra 1B, Geometry, or a CP Math class
 Term: One Year Credit: 1.00
 Math (Class 4 of General Math Track)
 Scientific calculator required, TI 30 XII S recommended
 Algebra 2 will review Algebra topics with extensions. Additional topics that will be introduced include polynomial equations, logarithms, exponential and trigonometric functions. Scientific calculator will be needed.
- 310: ADVANCED ALGEBRA 1** **Mr. A Cotrell**
 Grades: 9, 10 Prerequisite: Pre-Algebra, Algebra 1A or Algebra 1B with a grade of B or better, and Teacher Recommendation
 Term: One Year Credit: 1.00
 Math (Class 1 of College Prep Math Track)
 Scientific calculator required, TI 30 XII S recommended
 Use of variables in problem solving including the computational techniques with variables needed to solve problems. Solving of linear, quadratic, and systems of equations, along with graphing of functions is included.
- 311: ADVANCED ALGEBRA 2** **Mr. A Cotrell**
 Grades: 9, 10, 11, 12 Prerequisite: Completion of Advanced or CP Algebra 1 and Advanced or CP Geometry with a grade of C or better
 Term: One Year Credit: 1.00
 Math (College Prep Math Track)
 Scientific calculator required, TI 30 XII S recommended
 Scientific calculator needed; calculators with a CAS (Computer Algebra System) are **not** permitted. Advanced Algebra 2 will review Algebra topics with extensions. Additional topics include polynomial equations, logarithms, exponential and trigonometric functions. Analytic geometry is introduced.
- 312: ADVANCED GEOMETRY** **Mrs. A Bragg**
 Grades: 9, 10, 11, 12 Prerequisite: Completion of Advanced Algebra 1 with a grade of C or better
 Term: One Year Credit: 1.00
 Math (College Prep Math Track)
 Scientific calculator required, TI 30 XII S recommended
 Advanced Geometry is the study of the relationships among points, lines, planes, angles, solid and plane figures. Congruence and similarity are major topics. A study of formal deductive proof provides a foundation for higher-level mathematics.
- 313: PRE-COLLEGE MATH** **Mr. A Cotrell**
 Grades: 11, 12 Prerequisite: Algebra 2, Advanced Algebra 2, or Advanced Geometry
 Term: One Year Credit: 1.00
 Math (College Prep Math Track, recommended for college bound students not planning on majors in science or engineering)
 Graphing calculator required (TI-83 or TI-84 series); calculators with a CAS (Computer Algebra System) are **not** permitted.
 This course is broken into two parts. One semester will focus on probability and statistics and one semester will focus on algebra.
- 314: CCP ED ST PRE-CALCULUS (Edison State MTH 128S)** **Mrs. S Spencer**
 Grades: 11, 12 Prerequisite: Advanced Algebra 2 and Advanced Geometry with a grade of C or better, teacher approval, and must have a Cumulative GPA of 3.00
 Term: One Year Credit: 1.00/4 Semester Hours
 Math (College Prep Math Track and recommended for those planning majors in science or engineering in college)
 Graphing calculator required, TI-84 Plus series recommended; calculators with a CAS (Computer Algebra System) are **not** permitted.
 A thorough study of the major functions: linear, quadratic, polynomial, logarithmic, exponential, and trigonometric. Other topics include vectors, sequences and series, matrices, and probability and combinatorics.
- 315: CCP ED ST CALCULUS (Edison State MTH 221S)** **Mrs. S Spencer**
 Grade: 11, 12 Prerequisite: CCP Pre-calculus with a grade of B or better, teacher approval, and must have a Cumulative GPA of a 3.00
 Term: One Year Credit: 1.00 High School/4.00 Semester Hours
 Math (College Prep Math Track and recommended for college bound students planning science or engineering majors)
 Graphing calculator required, TI-84 Plus series recommended; calculators with a CAS (Computer Algebra System) are **not** permitted.
 This class will be a study of the techniques and meaning of the processes of differentiation. Other topics include limits, continuity, implicit differentiation, extreme, the Mean Value Theorem, and applications. All topics for Calculus AB will also be incorporated, including integration.
- 320: CCP ED ST STATISTICS (Edison State MTH 125S)** **Mrs. A Bragg**
 Grade: 11, 12 Prerequisite: Advanced Algebra 2 and Advanced Geometry with a grade of C or better, teacher approval, and must have a cumulative GPA of a 3.00.
 Term: One Year Credit: 1.00 high school /4.00 Semester Hours

Math (College Prep Math Track and recommended for all majors)

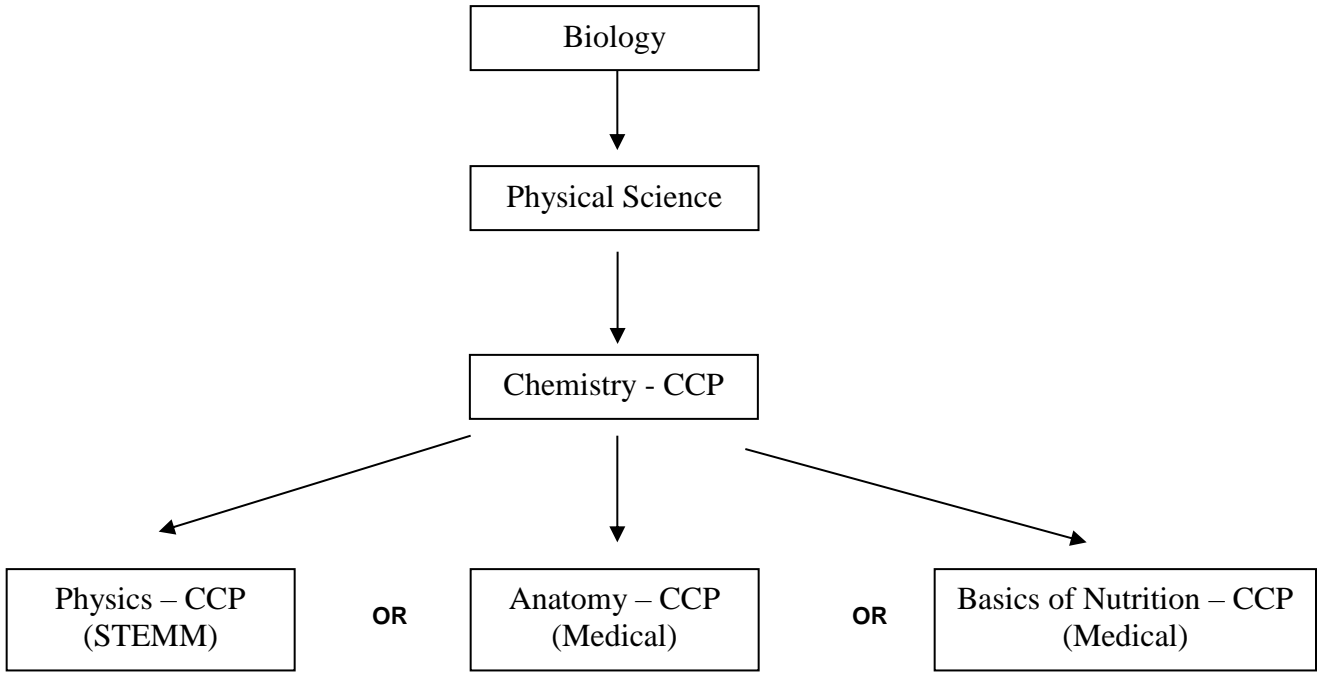
Graphing calculator required, TI-84 Plus series recommended; calculators with a CAS (Computer Algebra System) are **not** permitted.

This course presents an introduction to college level statistics. Procedures for collecting, describing, and drawing conclusions from quantitative and qualitative data are studied. The Normal Distribution, confidence intervals and hypothesis testing are explored while using a graphics calculator.

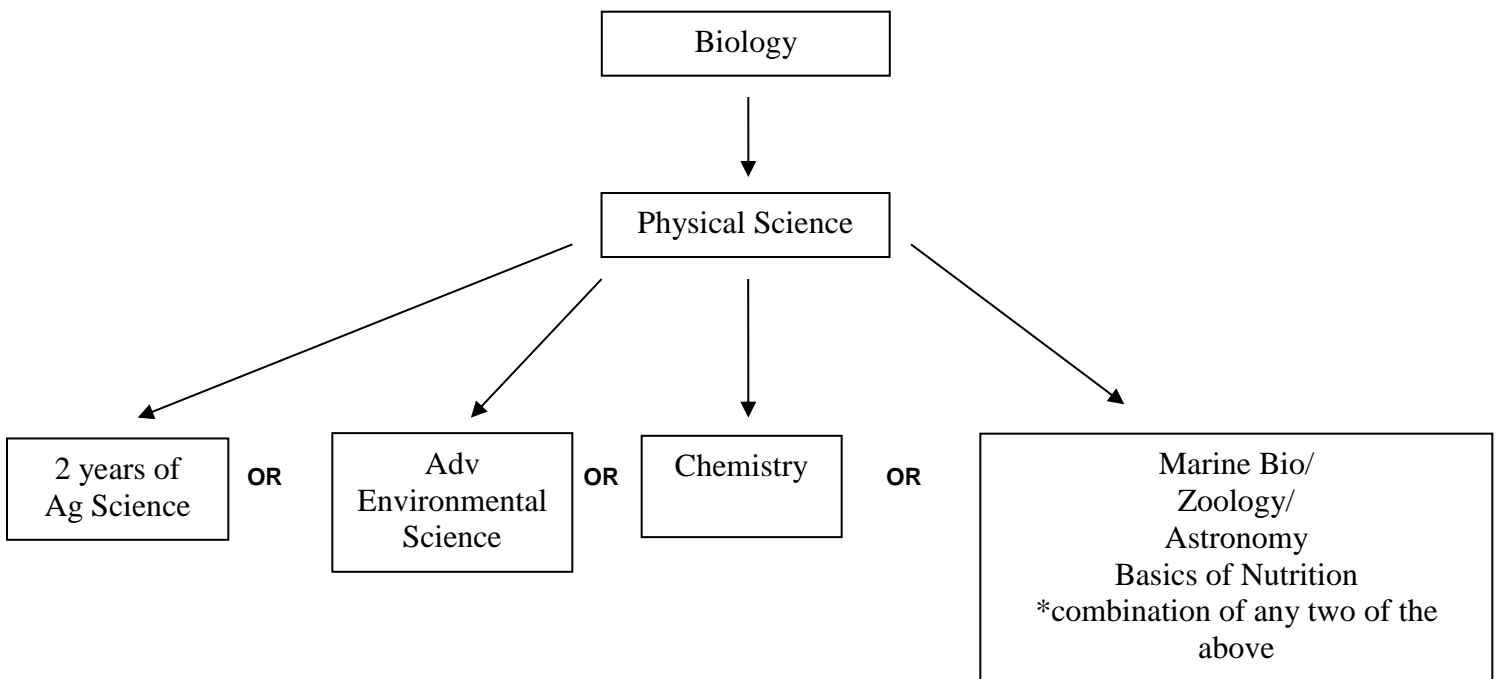
SCIENCE

Two Science Pathways

1. College Considering



2. Career Considering or Undecided



Students are required to take three (3) science courses for graduation; however, four (4) Science courses are required for an Honors Diploma. One science credit must be a Biology credit, one science credit must be a Physical Science credit, and the third Science credit may be either an advanced life or physical science credit. Three lab-based science courses are required for admission to a selective 4-year college/university.

Lab fees are required in most courses. Safety contracts and approved splash goggles (included in fee for chemistry) will be required in some courses.

- 201: BIOLOGY Mrs. D Harman**
 Grade: 9 Prerequisite: None
 Term: One Year Credit: 1.00 (Life Science)
 Science, Required Fee: \$20.00
 Biology is a lab-oriented course that focuses on all aspects of life science. Major topics include-cells and cellular processes, heredity, diversity and interdependence of life, and evolution. Dissections are included in the course. Lab fee as stated above.
- 202: PHYSICAL SCIENCE Mrs. B Roberts**
 Grade: 10 Prerequisite: Biology
 Term: One Year Credit: 1.00 (Physical Science)
 Science, Required Fee: \$15.00
 Physical Science is a lab-intensive inquiry-based course that includes instruction and activities covering basic chemistry, forces, waves, earth processes, universe, atoms, energy and motions. Other topics will include wave theory as well as light and sound. Lab fee included in above amount.
- 202-9: PHYSICAL SCIENCE (Only for Incoming Freshman who took 8th grade Biology) Mrs. B Roberts**
 Grade: 9 Prerequisite: Biology as an 8th grader
 Term: One Year Credit: 1.00 (Physical Science)
 Science, Required Fee: \$15.00
 Physical Science is a lab-intensive and inquiry-based course that includes instruction and activities covering basic chemistry, forces, and waves, earth processes, universe, atoms, energy and motions. Other topics will include wave theory as well as light and sound. This class includes conceptual concepts as well as problem and formula-based concepts. A good background in mathematics is helpful. Lab fee included in above amount.
- 204: CCP ED ST BASICS OF NUTRITION (Edison State BIO140) Mrs. D Harman**
 Grade: 10,11,12 Prerequisite: B or higher in biology
 Term: One Semester Credit: .50 (Science)
 Fee: \$15
 In-depth study of fundamental human nutrition as it relates to health, well-being, and personal food choices. Students will apply basic nutritional science considering life-cycle stages, activity, and exercise. Labs are included.
- 207: ADVANCED ENVIRONMENTAL SCIENCE Mrs. S Neer**
 Grades 11, 12 Prerequisite: Passing grade in Biology and Physical Science
 Term: One Year Credit: 1.0 (Physical/Life Science)
 Science Fee: \$20.00
 This course will explore the living and non-living environment, energy flow, ecosystems, natural resources, and environmental concerns with a lab-based component and inquiry learning. Students will work in the field utilizing the land lab and other campus sites.
- 208: ADVANCED CHEMISTRY Mrs. S Neer**
 Grades: 10, 11, 12 Prerequisite: Biology, Physical Science, and completion of Algebra 1B with a grade of C or better.
 Term: One Year Credit: 1.00 (Physical Science)
 Science Fee: \$25.00 (includes goggles)
 This is a science dealing with the composition of materials and the changes in composition, which these materials may undergo. It involves atomic theory and structure, chemical bonding, ionization, stoichiometry, energy, gases, and liquids. There is a **LARGE** amount of math is involved. This class requires a TI 30 calculator or better. CCP ED ST CHEMISTRY can be taken after this class if Edison State requirements are met.
- 209: CCP ED ST CHEMISTRY (Edison State CHM 110S) Mrs. S Neer**
 Grades: 10, 11, 12 Prerequisite: Previous Science course and completion of Advanced Algebra 1 with a grade of C or better, teacher approval, and must have a Cumulative GPA of a 3.00.
 Term: One Year Credit: 1.00 (Physical Science)/4.00 Semester Hours
 Science Fee: \$25.00 (includes goggles)
 Science This is a science dealing with the composition of materials and the changes in composition, which these materials may undergo. It involves atomic theory and structure, chemical bonding, ionization, stoichiometry, energy, gases, and liquids. There is a **LARGE** amount of math involved along with college level content and expectations. This class requires a TI 30 calculator or better.

210: CCP ED ST ANATOMY AND PHYSIOLOGY (Edison State BIO 125S) Mrs. S Neer
 Grades: 11, 12 Prerequisite: Biology and Physical Science with a B+ or better, teacher approval, and must have a Cumulative GPA of a 3.00, Prior Chemistry is HIGHLY RECOMMENDED
 Term: One Year Credit: 1.00 (Life Science); 4.00 Semester Hours
 Science Fee: \$35.00
 This advanced Biology course is primarily concerned with the study of anatomy and physiology of the human body. Each body system and its relationship to the entire body will be studied. A large portion of the class is spent in the lab using the microscope, models, bones and organ specimens (dissections) for comparative study. College level content and expectations will be applied.

211: CCP ED ST PHYSICS (Edison State PHYS 241S) Mrs. B Roberts
 Grades: 11, 12 Prerequisite: Previous Science course (Physical Science and Biology), Adv Geometry, Adv Algebra 2, and Pre-Calculus, taking CCP Calculus concurrently is recommended, teacher approval, and must have a Cumulative GPA of 3.00.
 Term: One Year Credit: 1.00 (Physical Science); 4.0 Semester Hours
 Science Fee: \$10.00
 This course is a Calculus – based introduction to Newtonian mechanics, wave phenomena, fluids, and thermodynamics for students desiring to major in engineering and the sciences. Topics include vector addition, particle motion, Newton’s laws, Hooke’s Law, the work – energy theorem, momentum, harmonic motion, waves, fluids, and thermodynamics. It emphasizes the conceptual understanding of the principles of physics and the development of the calculation skills needed to apply these principles to the physical universe. Students should acquire as much math and science as possible before enrolling. Class includes lab activities. Scientific calculator required, TI – 84 Plus and higher recommended.

215: ZOOLOGY Mrs. D Harman
 Grades: 11, 12 Prerequisite: Satisfactory grade in Biology and Teacher Approval
 Term: One Semester Credit: 0.50
 Science Fee: \$20.00
 This course is designed for those that want to further study Advanced Biology/Zoology and Ecology. Topics include basic concepts of general zoology including the origin of animal life, animal reproduction and development, classification of major phyla of animals and the major classes of vertebrate, structures and function of animals, and basic concepts of animal’s behavior and ecology. This course will involve labs, individual research, and animal dissections.

216: MARINE BIOLOGY Mrs. D Harman
 Grades: 11, 12 Prerequisite: Satisfactory grade in Biology and Teacher Approval
 Term: One Semester Credit: 0.50
 Science Fee: \$20.00
 This course is designed for students with an interest in marine biology and oceanography. Topics include basic concepts of ecology of marine and terrestrial environments, geology of the oceans, marine organisms, the chemical properties of salt water, currents and waves and the study of major phyla. This course is lab intensive with dissections that explore how the anatomy of marine organisms enable them to survive in the marine environment.

217: ASTRONOMY Mrs. S Neer or Mrs. B Roberts
 Grades: 10, 11, 12 Prerequisite: Successful completion of Biology and Physical Science
 Term: One Semester Credit: 0.50
 Science
 Astronomy teaches students to understand the basic principles, including the motion of objects, relative distances, and the fundamental processes that govern the formation of celestial objects. Students will investigate the characteristics of the universe, solar system, galaxies, stars, and planets. In addition, they will develop an understanding of the basic principles that govern the motion of celestial objects. Laboratory investigations are included in each unit.

SOCIAL STUDIES

The following 3 Social Studies credits are required for graduation: World Studies, 20th Century History, American Government/Economics. 4 Social Studies credits are required for an Honors Diploma.

253: WORLD STUDIES Mr. D McGill
 Grade: 9 Prerequisite: None
 Term: One Year Credit: 1.00
 Social Studies, Required
 This course will cover the historic roots of world political systems, economics, geography, and cultural perspectives. This is a required course and designed to prepare students for 20th Century History and other upper level social studies courses.

254: 20th CENTURY HISTORY Mr. T Wolfe
 Grade: 10 Prerequisite: World Studies

Term: One Year Credit: 1.00

Social Studies, Required

This course is designed for two purposes. First, students will get an in-depth examination of 20th Century history, focusing primarily on the United States. Second, students will prepare for the required end of course exam. Key topics will be: world wars, American involvement in world affairs, the growth of the American political process, economic trends and history, and social movements. Students will learn by using a variety of resources, which will increase their classroom involvement.

255: AMERICAN GOVERNMENT AND ECONOMICS

Mr. S Stormes

Grade: 11 Prerequisite: World Studies, 20th Century History

Term: One Year Credit: 1.00

Social Studies, Required

This is a required Junior level course. Students must request permission to defer this class to their Senior year. The changing face of politics in American Government is examined in this course. Through the study of basic government concepts, current events and contemporary news stories the student will understand how the United States Government functions at the National, State and Local Level. An extensive study of the Constitution, Congress the Presidency and the Court System will be conducted. The Economics course is designed to introduce the student to the basic elements of the capitalistic economic system, as it exists in the United States. Current events will also be examined. The student will become familiar with the terminology of the free enterprise system and interact with concepts of competition, entrepreneurship, types of business organization and the influence of the government in banking and fiscal policy. Students will become familiar with how to use credit and the pitfalls of credit card abuse. Students will also learn about interest rates and how they affect buying large items (cars, houses, etc.). The fee for this course will include a Current Events News Game subscription.

257: CCP ED ST AMERICAN GOVERNMENT AND ECONOMICS (Edison State PLS 121S)

Mr. S Stormes

Grade: 11 Prerequisite: A or B in both 20th Century and UU CP English 11, Teacher Approval, and must have a cumulative GPA of 3.00 or better

Term: One Year Credit: 1.00; 3.0 Semester Hours

Social Studies, Required

This is a required Junior level course. Students must request permission to defer this class to their Senior year. This course is designed to be the equivalent of a college introductory government course usually taken in the first year of college. The course is designed to provide an analytical perspective of government and politics including the various institutions, groups, beliefs and ideas that constitute U.S. politics. A strong interest in U.S. History and politics is strongly advised for any student taking this course. Students will be required to take and pass the CCP final exam to receive course credit.

261: CURRENT ISSUES

Mr. D McGill

Grades: 10, 11, 12 Prerequisite: Must earn a "C" or above in World Studies

Term: One Semester Credit: 0.50

Elective (Social Studies) Fee \$20.00

Social, political, economic, and religious issues are read and discussed for the purpose of heightening student awareness of issues shaping their world. Students will read newspapers and news magazines for research and reporting. The purchase of a subscription to *The Week Magazine* is part of the fee for this course.

270: MOCK TRIAL

Mr. S Stormes

Grades: 10, 11, 12 Prerequisite: Successful Completion of World Studies

Term: One Semester (Fall Semester) Credit: 0.50

Elective (Social Studies) Fee: \$15.00

If you are interested in being a lawyer, this course is for you. We will touch on broad and specific legal topics to give students a better understanding of law and how it affects you in **real life**. We will use case studies, individual research, group discussion / debate, guest speakers and mock trials throughout the course to reach our goal. We will also venture out into the local legal community to see law in action. Dueling opinions and lively debate should be the norm in this course making the class fun, enriching and meaningful. At the end of the course, we will participate in the annual Mock Trial Competition put on by the OCLRE. **Participation on the Mock Trial Team and Competition is a requirement for this course.**

275: ADVANCED MOCK TRIAL

Mr. S Stormes

Grades: 11, 12 Prerequisite: Successful Completion of Mock Trial with a B or better

Term: One Semester (Fall) Credit: 0.50

Elective (Social Studies) Fee: \$15.00

This will be a continued course work for students who demonstrate a consistently high level of aptitude and ability on the mock trial team; students will assume a new role and examine a new case. At the end of the course, we will participate in the annual Mock Trial Competition put on by the OCLRE. **Participation on the Mock Trial Team and Competition is a requirement for this course.**

271: CIVIL LIBERTIES & CIVIL RIGHTS

Mr. S Stormes

Grades: 11, 12 Prerequisite: Successful Completion of World Studies and 20th Century

Term: One Semester (Spring) Credit: 0.50

Elective (Social Studies)

This course examines the Supreme Court and its interaction with the other branches of government in ongoing debates about constitutional protections of civil rights and civil liberties. Through this course students will have the opportunity to see the

evolving set of rights and views of the U.S. Constitution. In this class you will learn how to brief cases and conduct basic oral arguments. This will be a discussion/project-based course.

272: ADVANCED CIVIL LIBERTIES

Mr. S. Stormes

Grades: 11, 12 Prerequisite: Successful Completion of Civil Liberties with a B or better

Term: One Semester (Spring) Credit: 0.50

Elective (Social Studies)

This will be a continued course work for students who demonstrate a consistently high level of aptitude and ability in previous years class; students will learn about new cases, changes in Supreme Court Precedent, and the ways in which the Constitution is a living document.

262: CCP ED ST PSYCHOLOGY (Edison State PSY 121S)

Mr. T Wolfe

Grades: 11, 12 Prerequisite: 20th Century History with B or better, teacher approval, and must have a Cumulative GPA of a 3.00

Term: One Semester Credit: 0.50 High School/3.00 Semester hours

Elective (Social Studies)

Why do we do what we do? What motivates us to behave a certain way in a certain setting? Often when we think of Psychology we think about the mind and our mental processes. However, Psychology is more than just "lying on the couch" and pouring out our feelings to a psychologist. This course is designed to introduce students to the many elements of the discipline of psychology. Students will be exposed to various topics such as the workings of the brain, sensation and perception, human development, learning, and memory as well as personality theories and mental illness. Finally, this course will examine the science of psychology and the varied careers in which knowledge of psychology is essential.

263: SOCIOLOGY

Mr. T Wolfe

Grades: 11, 12 Prerequisite: None

Term: One Semester Credit: 0.50

Elective (Social Studies)

This course will examine human interaction within group settings. Topics such as socialization, social stratification, deviance, marriage, family, crime, religion, and cultural differences will be studied. Students will learn through textbook use, research material, and group interaction. Students should have competent skills in reading comprehension and be prepared to give oral reports and presentations to the class.

265: LEADERSHIP, SPORTS PSYCHOLOGY & PERSONAL DEVELOPMENT

Mr. D McGill

Grades: 10, 11, 12 Prerequisite: Successful completion of world studies with a C or better and teacher approval

Term: One Semester Credit: 0.50

Elective (Social Studies)

This semester course introduces students to various types of leadership styles, sports' psychology, and athletic training techniques. The ultimate goal is to develop each individual student's own personal leadership qualities, as well as their physical and mental characteristics. The course will focus on daily personal growth and awareness in all aspects of leadership. Students will be required to study high-quality leadership books and articles, practice the art of leading on their own, and develop in their training techniques. Emphasis is placed on effort, participation, attitude, and a passion for growth. With this growth mindset we hope to create better leaders, people and athletes in the hallways of West Liberty-Salem High School and in our community.

WORK RELEASE

191: WORK RELEASE

Mrs. T Havens/Mrs. S Neer

192 Grade: 12 only Prerequisites: Must be in good standing with End of Course Assessments and must have no credit deficiencies; **Must enroll in Ag Business concurrently**

Term: One Semester (.50 credit) or full year

Elective

The Work Release program is limited to senior students only. Students must have received the minimum amount of credits, 16.5, for senior status to participate in Work Release. Students must maintain a quarterly GPA of 2.00 or higher average in all classes, attend scheduled classes a minimum of **5 periods per day and homeroom**, follow school policies, present a pay stub or a copy of the pay stub to the Work Release coordinator every two weeks, and fulfill all areas of the Work Release contract. Job hours will be documented by time sheets that must be presented to the Work Release **coordinating teacher no less than biweekly**. Failure to do so could result in suspension or discontinuation of work release status. Credit will be earned to commensurate with the time requirements established in the Ohio Revised Code and by the West Liberty-Salem Board of Education: Minimum of 50 work hours per quarter to earn 0.50 credits per semester. One (1) or Two (2) hour weather delays will not impact on the student's academic schedule. Work Release students have the responsibility to notify employers of a delay to work that day and must attend all scheduled class periods. If student does not abide by work release conditions as stated in their contract, they can be immediately scheduled back at school for the entire school day.

OHIO HI POINT CAREER CENTER

Ohio Hi-Points affords students the opportunity to study and prepare for employment in the occupation of their choice while continuing their high school experience. A complete list of career programs offered on their main campus is listed below. Students are able to attain anywhere from 450-900 hours of career training.

Students can apply online at Ohiohipoint.com. The High School Counseling office has information regarding enrollment procedures, program descriptions, and employment opportunities for students desiring job training at Ohio Hi-Point.

Requirements for admission may include, but are not limited to:

- Earned no less than 8 high school credits that meet graduation requirements
- Minimum 2.0 GPA
- No more than 36 absences over the previous 2 years
- It is also required to have completed both the PE and Health requirements before attending in the fall
 - If a student is not able to complete this requirement, it will be student's responsibility to earn the required credit utilizing online or alternative options at the student's expense (TRECCA, summer school)
- If wanting to attend Hi-Point for ½ day, must also:
 - Not be credit deficient
 - Be in good standing with End of Course Assessments

The following career tech training programs are available at the Bellefontaine Main Campus:

- 2 Year Programs:
 - Animal Science
 - Automotive Technology
 - Construction Trades
 - Cosmetology
 - Criminal Justice
 - Culinary Arts
 - Diesel Technology
 - Education Academy
 - Engineering Academy
 - Graphic & Media Arts Academy
 - Health Careers Academy
 - Heavy Equipment Operations
 - HVAC-Electric
 - Spa Technologies
 - Welding and Fabrication
- Senior-Only 1 Year Programs:
 - Automotive (ASE Certifications)
 - Construction (NCCER Certification)
 - EMT Certification
 - Esthetician (Skin Care) License (Spa Technologies)
 - Equipment Operations (NCCER Certification)
 - HVAC (NCCER Certification)
 - Nail Tech License (Spa Technologies)
 - Ohio Certified Nursery Technician (Horticulture)
 - Phlebotomy
 - Physical Therapy Aide

Upon completion of a career-training program, students may enter the work force, the military or post-secondary education.

Students may apply for enrollment at Hi-Point during their sophomore year. Should students change their minds prior to the start of school they **must**:

1. Notify Hi-Point (937-599-3010) before August 1
2. Make an appointment with their school counselor.

After a student begins school at Ohio Hi-Point, transferring back to their home school is very difficult, but under certain circumstances may take place under the following guidelines:

1. They **must remain** at Hi-Point for at least 10 school days.
2. They **must contact** their home school counselor for assistance in scheduling classes.
3. They **must officially** withdraw from Hi-Point.