

ORGANIZATIONAL AND REGULAR MEETING OF THE BOARD OF EDUCATION
REETHS-PUFFER SCHOOLS -- MUSKEGON, MICHIGAN
July 17, 2023

An organizational and regular meeting of the Reeths-Puffer Board of Education was called to order by Kim Bramer at 5:30 p.m. on Monday, July 17, 2023 at the Reeths-Puffer Administrative Building, 991 W. Giles, Muskegon, MI 49445

The following members were present:

Kim Bramer, President	Jennifer Romanosky, Vice-President
Chris Brooks, Treasurer	Susan Blackburn, Secretary
Alex Keefe, Trustee	Joan Vincent, Trustee
Sonya Hernandez, Trustee	

Others present: Steve Edwards, Superintendent
Rob Renes, Assistant Superintendent
9 others

The meeting was opened with the Pledge of Allegiance.

It was moved by Susan Blackburn and supported by Jennifer Romanosky to approve the following as legal counsel to the board:

Thrun Law Firm, P.C.	Clark Hill	Eric Deleporte Law
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The motion passed unanimously.

It was moved by Alex Keefe and supported by Sonya Hernandez to approve Brickley DeLong as auditors for the 2023-2024 fiscal year. The motion passed unanimously.

It was moved by Jennifer Romanosky and supported by Chris Brooks to approve Choice One Bank, Muskegon, for depository services and approve the continuing use of the following banks/institutions: Huntington Bank, Michigan School District Liquid Asset Fund Plus, Fifth Third Bank, and Bank of New York. The motion passed unanimously.

It was moved by Jennifer Romanosky and supported by Susan Blackburn to approve the Facsimile Signature and School Fund Depositories Resolution that follows: The motion passed unanimously.

FACSIMILE SIGNATURES AND SCHOOL FUND DEPOSITORIES RESOLUTION

The Superintendent is authorized by Resolution to have a facsimile signature for use on any and all checks issued by the school.

The following accounts and signatures are approved for accounts at Choice One Bank, Muskegon, Michigan (any two signatures or facsimile):

<u>Accounts</u>	<u>Signatures</u>
General Fund	Board President
Maintenance & Capital Improvements	Board Treasurer
Building & Site	Superintendent
Debt Retirement Funds	Director of Finance
Technology & Security Funds	Accounting Manage

It was moved by Alex Keefe and supported by Jennifer Romanosky to (1) approve the accounting manager, high school principal, assistant high school principal, athletic director and the head cashier to make night deposits; and (2) authorize use of the Fifth-Third Bank purchasing card consortium program and credit cards at the following: Sam's Club. Purchasing

cards will be used by administrators and other District employees as approved by the Superintendent or designee. The motion passed unanimously.

It was moved by Joan Vincent and supported by Susan Blackburn to approve the meeting dates listed for the Board of Education. All meetings will be held at the Educational Services Building (ESB) at 5:30 p.m.

Work Sessions

October 2, 2023
November 6, 2023

March 4, 2024

May 6, 2024

Regular Meetings

August 7, 2023
September 11, 2023
October 23, 2023
November 20, 2023
December 11, 2023
January 15, 2024
February 12, 2024
March 18, 2024
April 15, 2024
May 20, 2024
June 17, 2024
July 15, 2024

The motion passed unanimously.

It was moved by Jennifer Romanosky and supported by Sonya Hernandez to approve the following board members for representatives on the following committees:

Finance Committee: Chris Brooks, Chair; Kim Bramer and Jennifer Romanosky
Communications/Curriculum Committee: Susan Blackburn, Chair; Sonya Hernandez and Alex Keefe

The motion passed unanimously.

It was moved by Susan Blackburn and supported by Chris Brooks to approve the following Resolution:

BE IT RESOLVED that Administrative Assistant to the Superintendent be and is hereby appointed as the designated agent of the Board of Education for purposes of issuing and posting notices of all meetings of the Board of Education, pursuant to the provisions of the Michigan Open Meetings Act. In the event of her absence, the Accounts Payable Manager is appointed as her alternate and in the event of her absence; the Payroll and Benefits Coordinator is appointed as second alternate. The motion passed unanimously.

It was moved by Joan Vincent and supported by Susan Blackburn to approve the board compensation as follows: \$25 for work session, regular or special board meeting and \$15 for each committee meeting. The board president receives \$50 for each work session, regular or special board meeting. The motion passed unanimously.

It was moved by Susan Blackburn and supported by Jennifer Romanosky to approve board members expenses for housing, travel, meals and registration within Board guidelines and for attendance at local, state and national conferences, workshops and committee meetings sponsored by the organizations listed below and any other approved by the board. The motion passed unanimously.

Michigan Association of School Administrators	Michigan Association of School Boards
Michigan Department of Education	Michigan Negotiators
Muskegon Area Intermediate School District	Michigan High School Athletic Assoc.
Governor/Legislative	Reeths-Puffer Schools
American School Curriculum Develop. Assoc.	Muskegon Area School Boards Assoc.

It was moved by Alex Keefe and supported by Susan Blackburn to approve the following memberships: Michigan Association of School Boards (MASB), Michigan Association of School Business Officials (MSBO), Michigan High School Athletic Association, School Equity Caucus, Michigan Institute of Educational Management (MIEM), Michigan Negotiators Association (MNA) and, Michigan Association of School Administrators (MASA) Region III. The motion passed unanimously.

The following items were discussed:

1. Board Policy Updates – 2nd Reading
 - po1615 – Revised USE OF TOBACCO BY ADMINISTRATORS
 - po2623 - STUDENT ASSESSMENT
 - po3215 – Revised USE OF TOBACCO BY PROFESSIONAL STAFF
 - po4215 – Revised USE OF TOBACCO BY SUPPORT STAFF
 - po5512 – Revised USE OF TOBACCO BY STUDENTS
 - po6325 – PROCUREMENT- FEDERAL GRANTS/FUNDS
 - po7434 – Revised USE OF TOBACCO ON SCHOOL PREMISES
 - po7540.02 – Technology – Revised WEB ACCESSIBILITY, CONTENT, APPS, AND SERVICES
 - po7540.03 – Technology – Revised STUDENT TECHNOLOGY ACCEPTABLE USE AND SAFETY
 - po7540.04 – Technology – Revised STAFF TECHNOLOGY ACCEPTABLE USE AND SAFETY
 - po8305 – Technology – Revised INFORMATION SECURITY
 - po8315 – Technology – Revised INFORMATION MANAGEMENT
 - po8390 – ANIMALS ON DISTRICT PROPERTY
 - po8400 – SCHOOL SAFETY INFORMATION
 - po9160 – PUBLIC ATTENDANCE AT SCHOOL EVENTS

It was moved by Jennifer Romanosky and supported by Chris Brooks to approve the consent agenda. The motion passed unanimously. The consent agenda follows:

1. Approve Regular Meeting Minutes – June 12, 2023
2. Approve Closed Session Minutes – June 12, 2023
3. Approve Personnel Report
4. Approve Board Policy Updates – 2nd Reading
5. Approve School Bond Annual Loan/Repayment Activity Application
6. Approve Purchasing Report for 8 passenger Van

The meeting was open to the public.

- Community member spoke to the board regarding playground equipment for the students with disabilities. Looking for swings, and sensory objects.
- 2 staff members supported the community member.

Communications Superintendent:

Mr. Steve Edwards presented a slide show of Summer Acceleration. Summer Acceleration was able to send 40 first grade students to Snug Harbor. For some students, it was the first-time fishing. Kindergarten students worked on sound. Mr. Harris taught the students how to make sound from instruments. Mr. Knapp gave the high school students cooking lessons. Funding

for the Summer Acceleration Learning Loss will end this summer. When things are funded appropriately, we can do amazing things.

Legislative – Nothing to report.

Communications Board:
None

Sonya Hernandez made a motion to enter a closed session to the agenda. Chris Brooks supported the motion. The motion passed unanimously.

It was moved to by Alex Keefe and supported by Joan Vincent to move to a closed session for a discussion on negotiations. The motion passed unanimously.

The meeting reconvened at 6:34 pm.

It was moved by Sonya Hernandez and supported by Alex Keefe to adjourn the meeting. The meeting adjourned at 6:36 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'SB', followed by a long horizontal flourish.

Susan Blackburn, Secretary