E-LEARNING PLAN
LCUSD #9

E-Learning Plan: 2025-2026, 2026-2027, and 2027-2028

What is E-Learning (Electronic Learning) Instruction
A school board may adopt a policy for an e-learning program wherein students can receive instruction electronically while they are not in the building. E-learning days can only be used in lieu of a scheduled emergency day and are limited to the maximum of five (5) school days. This option existed in state statute prior to the pandemic. A district has total discretion over whether to adopt an e-learning program.

E-Learning Goal
To create consistent, effective instructional and learning expectations for teachers, students, and parents; ensuring students are receiving meaningful instruction and constructive feedback with effective academic measures in place. E-learning will focus on social-emotional well-being, literacy, mathematics, science, and social studies at the elementary level. At the High School level, students will follow their assigned schedule.

Lebanon District's E-Learners
During this school year, we may utilize up to five (5) e-learning days as a remote learning method of instruction. E-learning days will be used in lieu of emergency days (snow days). Typically, E-learning days would be utilized only if we have prior knowledge of school closure due to outside circumstances and have the ability to make sure our staff is also prepared to deliver educational instruction.

E-Learning Communication
Lebanon CUSD 9 will communicate through the use of Google Classroom to ensure consistent, efficient, and effective communication between the student and the teacher regarding assignments and lesson submission. For our youngest learners, teachers will place a Google Classroom "how-to" sheet in their snow folders to assist parents with tasks. Additional online learning options may also be incorporated to help bridge any learning gaps. All (K-12) district students should be logging into Google Classroom via their district email address. Pre-K teachers will communicate their expectations directly to their families.

Accessibility
LCUSD9 will continue to strive for 100% connectivity and accessibility during the utilization of e-learning days. If students have difficulty accessing these platforms online or have internet issues please contact your student's building office. We will also ensure that non-electronic materials are made available for students participating in the program who do not have access to the required technology.

Lebanon Elementary School 537-4553
Lebanon High/Junior High School 537-4423

To ensure the best communication possible between families and classroom teachers, it is important that families share updated contact information to school offices and classroom teachers. Contact information that should be shared would include: active email address, phone number(s), mailing/postal address.

Grading Scale / Due Dates
LCUSD 9 e-learners will be using the district grading scale, and due dates will be determined by the learning teacher and be consistent with the typical classroom due dates and late policies established by both the district and the classroom teacher. *Letter grades will be issued for e-learning.*

Students will be expected to engage and complete work consistent with in-person instructional expectations.

Student Attendance at Lebanon Elementary School
Students are expected to be present every attendance day as outlined in the school calendar. **Parents must report absences** for e-learners the same as they would if the student were physically attending school. Daily communication with the classroom teacher and/or the office will confirm LES attendance. Teachers will also be taking classroom attendance via the Google Meet morning check-in.

Teachers will be available from 8:00 - 1:00. Teachers will also communicate any additional availability outside of these normal operating hours to their students/parents on an as needed basis.

Student Attendance at Lebanon High School and Lebanon Junior High School
Students are expected to be present every attendance day as outlined in the school calendar. **Parents must report absences** for remote learners the same as they would if the student were physically attending school. Daily communication with the classroom teacher and/or the office will confirm LJHS/LHS attendance. Teachers will also be taking classroom attendance each class period via Google Meet.

Teachers will be available from 8:00 - 1:00. Teachers will also communicate any additional availability outside of these normal operating hours to their students/parents on an as needed basis.

Classroom attendance for grades 6-12 will be confirmed through a daily login to Google Classroom. The remote learning class schedule for students is as listed below:
First Period   8:00am
Second Period   8:35am
Third Period   9:10am
Fourth Period   9:45am
Fifth Period   10:20am
Sixth Period   10:55am
Seventh Period   11:30am
12:05-1:00pm - Teacher Office Hours - Extra student/parent support available if needed.

The current attendance policy applies to remote learners as outlined in the school handbooks for Lebanon High School, Lebanon Junior High and Lebanon Elementary School.

Learning Tasks
Teachers will assign learning tasks per class and/or subject. A learning task is any assignment which supplements or assesses student learning. Examples could be watching instructional videos from web-based sources, attending online meetings with the teacher, worksheets, writing samples, projects, etc. Students are expected to complete **all** assigned work.

Communication
Teachers will communicate the instructional schedule and resources for e-learning days. Teachers and principals will monitor and verify each student's electronic participation.

Free/Reduced/Regular Student Lunches/Breakfast during E-Learning
The district will be making arrangements to be able to provide bag lunches and breakfasts to families when we utilize e-learning days. Our current planning would allow for breakfast and lunch bags to be taken home prior to e-learning days being called (the day before with prior forecasting to determine school cancellation). If you are interested in receiving school meals, please contact the office in your student's school building.

Providing Staff and Students with Adequate Training for E-Learning Days' Participation
All teachers are provided with guidance and professional development during one of our school improvement day meetings and/or after school meetings. Teachers are also given time to create collaborative plans for assigning consistent lessons by grade level and/or subject matter. Administration provides guidance to teachers regarding our E-Learning day expectations and continuous professional development will be provided annually. Teachers will provide the necessary E-Learning Day training and expectations with their students before an E-Learning day is used.