



SEALED BID FORM SHEET

BIDDING ITEM: _____. BID CLOSE DATE: _____.

CONDITIONS OF BIDDING: BIDS: Only one bid per envelope. Each bid shall be in sealed Envelope. Envelope shall be clearly marked with words, "SEALED BID", followed by the Item Description which is listed within the advertisement. Each bid envelope shall be received at the address listed on the advertisement by 11:30 a.m. of bid closing date. ITEM CONDITION: All items advertised by Oologah-Talala for sale by bid are to be sold As-Is. The School District shall strive to make its best effort to assist interested parties in obtaining information about each item for sale; however the School District makes no warranty of the condition of the equipment nor accuracy of the item description. Each Bidder(s) shall be responsible for verifying condition and accuracy of item description prior to submitting a bid, and bring to the School District's attention any discrepancy found. TERMS OF SALE: The successful bidder shall be provided a written Notice of Award within 10 business days after Bid Closing Date. The successful bidder shall make full payment with cash or cashier's check made payable to Oologah-Talala Public Schools within 5 business days, and shall arrange to pick-up their item within 10 business days from date of Notice of Award. DEFAULT OF SALE: Any item not paid for within the timeline provided shall forfeit their claim to the item and shall not be eligible to bid on future items. Any item not picked-up within the timeline provided shall forfeit their claim to the item, and payment for item may be retained, in whole or in part, by the School District for damages. If bidder forfeits claim to any item bid, the School District may, at its discretion, offer the item to the next highest bidder. Oologah-Talala Public Schools Rights: the School District may indicate a minimum bid amount, or elect not to set a minimum bid amount. The Oologah-Talala Public Schools retains the right to remove items offered for sale from the sale list at any time up to the Notice of Award should the School District determine the sale of the item is not in its best interests. The School District reserves the right to reject any or all bids, or to waive any irregularities or defects found therein.

BIDDERS NAME: _____

BIDDERS PHONE #: _____

BIDDERS MAILING ADDRESS: _____

BID AMOUNT (U.S.D.): _____

By signing below, I am indicating that I have read, understand and will comply with the terms and intentions of the conditions of this bid, and will provide payment in full for said item listed above, should I be awarded the Bid.

BIDDERS SIGNATURE: _____ DATE: _____.