

**Hermon School Department
Policy Index**

Adopted/ Amended/ Reviewed	Code	
	<u>A</u>	<u>Foundations and Basic Commitments</u>
2/4/2019	ABC	Procedures for Selecting Students on the School Committee
11/2/2020	AC	Nondiscrimination/Equal Opportunity and Affirmative Action
11/2/2020	ACAA	Harassment and Sexual Harassment of Students
11/2/2020	ACAA-R	Student Discrimination and Harassment Complaint Procedure
11/2/2020	ACAB	Harassment and Sexual Harassment of Employees
11/2/2020	ACAB-R	Employee Discrimination and Harassment Complaint Procedure
11/4/2019	ACAD	Hazing
2/1/2010	AD	Educational Philosophy/Mission
2/1/2010	ADA	School District Goals and Objectives
2/1/2010	ADAA	School System Commitment to Standards for Ethical and Responsible Behavior
11/4/2019	ADC	Tobacco-Free Schools: Use And Possession Of Tobacco And Electronic Smoking Devices
5/7/2018	ADC-R	Tobacco Use and Possession Administrative Procedure
2/10/2003	ADF	School District Commitment to Learning Results
11/28/2005	AEC	Accountability - Reporting to the Public
11/4/2013	AFB	Evaluation - Superintendent of Schools
7/13/1998	AFC	Process for Teacher Evaluation
	<u>B</u>	<u>Board Governance and Operations</u>
3/20/2006	BBA	School Committee Powers and Responsibilities
3/20/2006	BBAA	School Committee Member Authority and Responsibilities
3/20/2006	BCA	School Committee Member Code of Ethics
4/5/2021	BCB	Conflict of Interest
5/2/2016	BCC	Nepotism
11/7/2022	BDD	School Committee/Superintendent Relationship
3/20/2006	BEA	School Committee Use of Electronic Mail
11/28/2005	BEC	Executive Sessions
7/15/2002	BEC-C	Executive Session Law
10/2/2023	BED	Hermon School Committee Rules
3/8/2004	BEDG	Hermon School Committee Minutes
12/12/2022	BEDH	Public Participation at School Committee Meetings
10/4/2021	BEDHA	Remote Participation In School Board Meetings
5/16/1994	BEDL	9 p.m. Deadline for HSC Meetings
3/5/2018	BG	Policy Process
3/5/2018	BG-R	Policy Adoption Process
	<u>C</u>	<u>General School Administration</u>
1/13/2003	CHA	Development of Administrative Procedures
2/12/2024	CHD	Review of Administrative Decisions
	<u>D</u>	<u>Fiscal Management</u>
2/28/2000	DA	Expenditure of School Funds
4/1/2024	DFF	DFF Student Activities Funds
12/6/2021	DIDA	Fixed Assets
4/5/2021	DJ	Bidding & Purchasing
9/18/2019	DJH	Purchasing and Contracting: Procurement / Staff Code of Conduct

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4/5/2021	DJ-R	Federal Procurement Manual
2/1/2010	DLB	Tax Sheltered Annuities
7/11/2022	DN	School Properties Disposition
	E	Support Services
5/2/2016	EBAA	Chemical Hazards
6/19/2006	EBAB	Operation and Maintenance Policy for Asbestos
5/2/2016	EBCA	Comprehensive Emergency Management Plan
2/16/2001	EBCB-A	Fire Alarms
3/10/2003	EBCC	Bomb Threats
2/12/2001	EBCD	Closing of School
7/11/2016	EBCF	Automated External Defibrillators (AED's)
8/9/2004	ECB	Integrated Pest Management
10/4/2021	EEA	Student Transportation
8/14/2019	EEACC	Policy for Bus Drivers and School Officials
8/14/2019	EEACCA	Transportation Policy for Students and Parents/Guardians
7/11/2022	EEAEEA	Drug and Alcohol Testing of Bus Drivers
7/11/2022	EEAEEA-R	Drug and Alcohol Testing of Bus Drivers Administrative Procedure
5/2/2016	EFB	"Offer vs. Serve"
5/6/2019	EFC	Free and Reduced Price Food Services
5/6/2019	EFD	Meal Charging Procedure
7/15/2002	EGAD	Copyright Compliance
7/15/2002	EGAD-R	Copyright Compliance Administrative Procedure
2/1/2010	EHB	Records Management
	F	Facilities Development
3/2/2020	FF	Naming of School Facilities
7/11/2016	FFA	Memorials
	G	Personnel
11/1/2004	GBCB	Fair Labor Standards Act
7/9/2012	GBEB	Staff Conduct with Students
4/1/2024	GBEBA	Dress and Grooming
7/11/2022	GBEC	Drug Free Workplace
4/8/2002	GBGA	Medical Examinations
6/4/2018	GBGAA	Bloodborne Pathogens
4/1/2019	GBGAA-R	Bloodborne Pathogens Exposure Control Plan
2/7/2022	GBGB	Workplace Bullying
1/9/2001	GBI	Gifts to School Personnel
2/1/2010	GBJ	Personnel Records and Files
2/1/2010	GBJC	Retention of Application Materials
2/6/2023	GBN	Family and Medical Leave
11/28/2005	GBO	Family Care Leave
1/8/2024	GBP	Earned Paid Leave
1/8/2024	GBP-R	Earned Paid Leave Administrative Procedure
11/20/2001	GCE	Substitute Teachers
2/1/2010	GCF	Professional Staff Hiring

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7/11/2022	GCFB	Recruiting and Hiring of Administrative Staff
7/11/2022	GCFB-R	Recruiting and Hiring of Administrative Staff Administrative Procedure
2/1/2010	GCI	Professional Staff Development Opportunities
7/11/2022	GCK	Professional Staff Assignments and Transfers
7/11/2016	GCOA	Supervision and Evaluation of Professional Staff
12/4/2017	GCOG	Evaluation of Administrative Staff
7/3/2000	GCPBA	Exit Interviews for School Employees
8/17/1998	GCQC	Policy on Acceptance of Resignations
10/2/2023	GCRD	Tutoring
3/20/2006	GCSA	Employee Computer and Internet Use
4/9/2012	GCSA-E	Employee Acceptable Electronic Services Use
3/20/2006	GCSA-R	Employee Computer and Internet Use Rules
10/2/2023	GCSB	Employee Use of Social Media
	<u>H</u>	<u>Negotiations</u>
	<u>I</u>	<u>Instruction</u>
2/6/2023	ICA	School Calendar
9/18/2019	ICB	HHS Interscholastic / Extra Curricular Performance Code
11/4/2019	ICBA	HMS Interscholastic / Extra Curricular Code
7/11/2016	IGA	Curriculum Development and Adoption
10/30/2001	IGDH	Contests for Students
11/28/2005	IHA	Basic Instructional Program
2/1/2010	IHBA	Individualized Education Programs (IEPs)
2/11/2013	IHBAA	Referral / Pre-Referral
2/11/2013	IHBAA-R	Referral / Pre-Referral Procedures
2/1/2010	IHBAB	Individual Education Program (IEP) Team Membership
2/1/2010	IHBAC	Child Find
4/8/2002	IHBAG	Programming in the Least Restrictive Environment
4/8/2002	IHBAG-R	Administrative Procedure for Programming in the Least Restrictive Environment
4/8/2002	IHBAK	Life Sustaining Emergency Care
12/4/2017	IHBAL	Grievance Procedure For Persons With Disabilities
9/13/1999	IHBAM	Section 504 Policy Statement
7/10/2023	IHBB	Gifted Education
5/2/2016	IHBEA	LAU Plan – English as a Second Language
2/11/2013	IHBG	Home Schooling
1/3/2003	IHBGA	Equivalent Instruction through Home Instruction
4/8/2002	IHBGB	Supplemental Statement of Rights for Private School/Home Schooling Students with Disabilities
4/11/2011	IHCC	Hermon Scholar Diploma Program
1/13/2003	IHCDA	Post Secondary Enrollment Options
1/29/2001	IIB	Minimum Enrollment for Classes - Hermon High School
1/9/2023	IJJ	Instructional and Library Materials Selection
4/1/2019	IJJ-E	Citizen’s Challenge of Educational Media Form
3/20/2006	IJNDA	Distance Learning Program
7/9/2012	IJNDB	Student Computer and Internet Use and Internet Safety

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4/9/2012	IJNDBA	Internet Safety
4/9/2012	IJNDB-E	Student Computer/Internet Use Acknowledgment Form
4/9/2012	IJNDB-L	Use of Mobile Computing Devices
4/9/2012	IJNDB-LR	Guidelines for Use of Mobile Computing Devices
4/9/2012	IJNDB-R	Student Computer and Internet Use Rules
3/20/2006	IJNDC	School Department Website/Web Pages
3/20/2006	IJNDC-R	School Department Website/Web Pages Administrative Procedure
8/9/2004	IJOA	Field Trips
11/5/2018	IK	Student Achievement / Evaluation of Student Achievement
1/17/2019	IKAB	Grading System
1/17/2019	IKAB-R	Grading and Reporting System (HHS)
1/17/2019	IKAB-R	Grading and Reporting System (HMS)
1/17/2019	IKAB-R	Grading and Reporting System (PAD)
4/22/2002	IKB	Homework
7/11/2016	IKE	Promotion, Retention and Acceleration of Students
1/8/2024	IKF	Graduation Requirements for A Credit Based Diploma
10/1/2018	IKFA	Early Graduation
10/1/2018	IKFAA	Additional Graduation Requirements
1/13/2003	IKFB	Commencement Exercises
5/11/1998	IKFBB	Graduation Exercises - Baccalaureate Services
7/11/2016	IL	Evaluation of Instructional Programs
11/28/2005	ILA	Student Assessment / Local Assessment System
11/3/2003	ILD	Student Surveys and Marketing Information
4/8/2002	IMB	Teaching about Controversial Issues
2/1/2010	IMBAA	Alternatives to Biological Dissection
2/1/2010	IMBB	Exemption from Required Instruction
5/20/2002	IMDC	The Celebration of Holidays
2/25/2002	IMDD	End of Year Activities - Grade Eight
2/4/2019	IMGA	Service Animals for Students and Employees
	<u>J</u>	<u>Students</u>
4/2/2018	JEA	Compulsory Attendance Ages
4/1/2024	JED	Attendance
3/21/1994	JEDCA	Assignment of Students to Classes - Five Year Olds
4/12/1999	JFAB	Admission of Non-Resident Students
5/2/2016	JFABD	Admission of Homeless Students
4/12/1999	JFC	Dropout Prevention - Student Withdrawal from School
1/18/2000	JFD	(Dis) Enrollment
11/20/2001	JG	Discipline and Punishment
11/3/2003	JGAB	Assignment of Students to Classes: Transfer Students and Home Schooling Students
1/18/2000	JH	Student Assistance Team
4/20/2020	JHB	Truancy
1/28/2008	JI	Student Rights and Responsibilities
3/10/2003	JIC	Student Code of Conduct

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11/29/2004	JICA	Student Dress
8/14/2019	JICC	Student Conduct on School Buses
6/4/2018	JICH	Drug and Alcohol Use by Students
2/10/2003	JICIA	Weapons, Violence and School Safety
10/3/2022	JICK	Bullying
10/3/2022	JICK-E1	Bullying Report Form
10/3/2022	JICK-E2	Bullying Investigation Form
2/11/2013	JICK-E4	Flow Chart
2/11/2013	JICK-R	Bullying – Administrative Procedure
7/9/2012	JIH	Questioning and Searches of Students
7/9/2012	JIH-E	Student Search Checklist
3/10/2014	JIH-R	Questioning and Searches of Students Admin Procedure
9/11/2000	JJA	Co-Curricular Philosophy for Hermon Middle School
7/11/2016	JJI	Philosophy of Athletics
7/11/2016	JJIB	Sponsorship and Evaluation of Athletic Programs
9/18/2019	JJIBA	Student Participation in Athletic Contests during the School Day
8/7/2023	JJIBA-1	Hiring and Evaluation of Coaches
7/11/2016	JJIBB	Sportsmanship
2/11/2013	JJIF	Concussions
2/11/2013	JJIF-E	Concussions Information Sheet
2/10/2003	JK	Student Discipline
12/6/2021	JKAA	Use of Physical Restraint and Seclusion
2/12/2024	JKAA-R	Procedures on Physical Restraint and Seclusion
10/3/2022	JKD	Suspension of Students
6/4/2018	JKE	Expulsion of Students
6/4/2018	JKE-R	Expulsion of Students - Administrative Procedure
2/10/2003	JKF	Disciplinary Removal of Students with Disabilities
2/1/2010	JKF-R	Disciplinary Removal of Students with Disabilities Administrative Procedure
11/28/2005	JKG	Physical Restraint
11/28/2005	JKGA	Time Out Rooms and Therapeutic Restraint
11/28/2005	JKGA-R	Time Out Rooms and Therapeutic Restraint Admin Procedure
2/3/2020	JL	Wellness
8/14/2019	JLCA	Physical Examinations of Students
2/7/2022	JLCB	Immunization of Students
6/3/2019	JLCC	Communicable-Infectious Diseases
6/3/2019	JLCCB	Pediculosis (Head Lice)
8/7/2023	JLCD	Administration of Medication to Students
5/2/2016	JLCDA	Marijuana in Schools
9/11/2023	JLCDD	Naloxone Policy
7/9/2012	JLCD-E	Medication Administration on Field Trips
2/8/1993	JLCE	First Aid / Emergency Care
11/3/2003	JLDBG	Reintegration of Students from Juvenile Correctional Facilities
10/1/2018	JLF	Reporting Child Abuse and Neglect
10/1/2018	JLFA	Child Sexual Abuse Prevention and Response

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Amended/
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11/5/2018	JLF-E	Suspected Child Abuse / Neglect Report Form
11/5/2018	JLF-R	Reporting Child Abuse and Neglect – Administrative Procedure
8/9/2004	JLIB	Student Dismissal Precautions
7/3/2000	JM	HHS Perfect Attendance / Exemplary Attendance
10/30/2001	JOA	Lists of Students’ Names
4/9/2012	JRA	Student Education Records and Information
4/9/2012	JRA-E	Annual Notice of Student Education Records and Information Rights
4/9/2012	JRA-R	Student Education Records and Information – Administrative Procedure

K

School/Community Relations

11/28/2005	KB	Parent Involvement in Education
9/18/2019	KBF	Parent Involvement in Title I
9/18/2019	KBF-E1	Title I Parent Involvement
9/18/2019	KBF-E2	Patricia A. Duran School Title I Parent Involvement
7/10/2023	KCD	Public Gifts Donations to the Schools
3/8/2004	KDA	Public Information
11/7/2022	KDB	Public’s Right to Know – Freedom of Access
10/30/2001	KDCC	Public Performances by Students
11/28/2005	KE	Complaints
10/30/2001	KFB	Benefit Activities
4/8/2002	KFD	Hermon.net Community Freenet Acceptable Use
8/5/2019	KG	Community Use of School Facilities
8/5/2019	KG-Form	Community Use of School Facilities - Building/Facilities Request
8/5/2019	KG-Waiver	Waiver to Hold Harmless
1/1/2001	KH	Solicitation in the Schools
5/2/2016	KHB	Advertising in the Schools
12/4/2017	KHC	Distribution of Non-School Materials
4/11/2011	KI	Visitors to the Schools
10/30/2001	KL	Policy on Complaints
7/9/2012	KLG	Relations with Law Enforcement Authorities
10/3/2022	KLGA	Relations With School Resource Officers And Law Enforcement Authorities
7/9/2012	KLG-R	Relations with Law Enforcement Authorities Admin Procedure
2/10/2003	KLMA	Relations with Military Agencies/Armed Services

L

Education Agency Relations

M

Miscellaneous

7/11/2016		Transgender Students Guidelines - Maine
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