

Dear Parent or Guardian,

The Oklahoma State Department of Education (OSDE) has partnered with the David P. Weikart Center for Youth Program Quality (<https://www.forumfyi.org/weikartcenter>), a unit of the Forum for Youth Investment, to evaluate the 21st Century Community Learning Center (CCLC) programs. The program your child goes to is being asked to give information that will help measure how well the program is doing. Staff at the afterschool program will be surveying youth (4th grade and up) and all parents/guardians of youth in the program.

We would like both you and your child(ren) to answer these short surveys; more information is below.

**Parent Survey:** This survey will ask you about your experiences, thoughts, and satisfaction. As well as your thoughts about your child(ren)'s skills. Taking this survey exposes you to minimal risk, meaning that the likelihood of harm or discomfort expected is not greater than those generally met in daily life. However, participation in this study is totally voluntary. All information we collect about you will be kept private. Surveys do not ask for personal information, so no one can connect you with your answers. The program director will ask you to take this online survey between February 1 to April 23, 2024; it should take no more than 10 minutes.

**Student Survey:** This survey will be taken online during program time. The survey will ask your child(ren) about their experiences in the program, their satisfaction with the program, their thoughts about their own skills. Participation in this study exposes your child to minimal risk, meaning that the likelihood of harm or discomfort expected in the research is not greater than those generally met in daily life. However, participation in this study is totally voluntary. Whether or not your child takes part in the survey will not affect the way you or your child(ren) are treated by program staff. Even if you do not return the attached "Removal Form," your child can choose not to take the survey at any time.

All information we collect about your child will be kept private. Surveys do not ask for personal information, so no one can connect your child with his or her answers. Any records with your child's name on it (such as this removal form) will be kept private to the degree decided by federal, state, and local law.

If you have any questions about these surveys, please contact the Weikart Center at [okdata@forumfyi.org](mailto:okdata@forumfyi.org).

If you want your child to take the survey, no action is needed. Thank you.

If you **do not** want your child to take the survey, please fill out the following form.

I have read (or understand) the information given on the first page of this form about participation in the Weikart Center's *Youth Survey* as a part of their statewide evaluation of 21<sup>st</sup> CCLC programs.

By returning this form, ***I DO NOT GIVE PERMISSION*** for my child to take the Weikart Center's *Student Survey*.

Parent/Guardian/Legal Representative:

Signature: \_\_\_\_\_

Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Printed Name: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_

Child's Name (Print): \_\_\_\_\_

Program Name: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_

IF YOU DO **NOT** WANT YOUR CHILD TO TAKE THIS SURVEY, please return this form (page 1 and 2) to the youth program staff at the afterschool program by **April 1, 2024**. One copy of this form will be kept with the research notes of this study. You will be given a copy of the signed form to keep.