

## **DESTRUCTION OF RECORDS**

**If you are a former student, or a parent of a former student, who last received special education services during the 2017-2018 school year and attended any one of the school districts served by the Atascosa-McMullen Cooperative (Pleasanton ISD, Poteet ISD, Jourdanton ISD, Charlotte ISD, McMullen Co. ISD), you are entitled to receive a copy of your or your child's records maintained by the school district and the Atascosa-McMullen Cooperative.**

**Federal law requires a district to maintain these records for a period of least five (5) years beyond the last date of enrollment in special education.**

**Therefore, records maintained by the special education department for students last enrolled in special education during the 2017-2018 school year are scheduled for destruction. If you anticipate a need for services through any Texas or U.S. agency, such as Social Security, Texas Rehabilitation Commission, or the Texas Department of Mental Health/Mental Retardation, your special education records could be of some assistance. If you would like to obtain a copy of these records, please contact Atascosa-McMullen Cooperative at 1080 Bluebonnet in Pleasanton, or send a written request to 831 Stadium Drive, Pleasanton, TX 78064, or call the cooperative office at (830) 569-1355 no later than February 29, 2024. .**