

Designation of Directory Information for Wynford Local School District *Annual Notice*

The *Family Educational Rights and Privacy Act* (FERPA), a Federal law, requires that Wynford Local School District, with certain exceptions, obtain your written consent prior to the disclosure of personally identifiable information from your child's education records.

At the same time, Wynford Local School District may disclose appropriately designated “**directory information**” unless you advise us that you do not wish such information to be disclosed by following the directions below. Directory information can be published in programs for the athletic, music, and theater presentations of the District. Directory information may also be disclosed to outside organizations but not for a profit-making plan or activity.

The District designates the following personally identifiable information contained in a student's education record as “directory information”:

1. student's name
2. student's address
3. telephone number(s)
4. student's date and place of birth
5. participation in officially recognized activities and sports
6. student's achievement awards or honors
7. student's weight and height, if a member of an athletic team
8. major field of study
9. dates of attendance (“from and to” dates of enrollment)
10. date of graduation

If you do not wish the District to release the above information without your specific prior written permission, you must contact Nicole Pelter (pelter.nicole@wynfordroyals.org) by **November 27, 2023**. Please indicate which categories of information you do not wish to be released.

State and federal law also requires public schools to release certain information on high school students to armed forces recruiters. However, a student's parent/guardian/custodian may submit a written request to the school district that the information not be released.

If you have any questions, please reach out to Nicole.

Thank you,

A handwritten signature in blue ink, appearing to read "Forrest Trisler".

Forrest Trisler, Superintendent
Wynford Local Schools
(419) 562-7828