

7.14—USE OF DISTRICT CELL PHONES AND COMPUTERS

Board members, staff, and students shall not be given cell phones or computers for any purpose other than their specific use associated with school business. School employees who use a school issued cell phone and/or computer for non-school purposes, except as permitted by District policy, shall be subject to discipline, up to and including termination. School employees may be issued District cell phones if their position requires the employee be available at all times for work related emergencies or the employee be available to speak with others on school related business when the employee is away from the office. Employees issued cell phones for such purposes may use the phone for personal use on an “as needed” basis. In addition to the provisions of this policy, District employees are required to use District provided cell phones and computers in accordance with the restrictions set forth in Policies 3.28, 3.34, 8.22, and 8.25.

Students who use school-issued cell phones and/or computers for non-school purposes, except as permitted by Policy 4.47— POSSESSION AND USE OF CELL PHONES AND OTHER ELECTRONIC DEVICES, shall be subject to discipline, up to and including suspension or expulsion.

Except when authorized in the SCHOOL BUS DRIVER’S USE OF MOBILE COMMUNICATION DEVICES policies of 3.51 and 8.24, all employees and students are forbidden from using school-issued cell phones while driving any vehicle at any time. Violation may result in disciplinary action up to and including:

- o Suspension for students; and
- o Termination for employees.

Except when authorized in the SCHOOL BUS DRIVER’S USE OF MOBILE COMMUNICATION DEVICES policies of 3.51 and 8.24, no employee or student shall use any device for the purposes of browsing the internet; composing or reading emails and text messages; or making or answering phone calls while driving a motor vehicle which is in motion and on school property. Violations may result in disciplinary action up to and including:

- o Suspension for students; and
- o Termination for employees.

Cross References: 3.28—LICENSED PERSONNEL TECHNOLOGY USE POLICY
 3.34—LICENSED PERSONNEL CELL PHONE USE
 3.51—SCHOOL BUS DRIVER’S USE OF MOBILE COMMUNICATION
 DEVICES
 4.47— POSSESSION AND USE OF CELL PHONES AND OTHER
 ELECTRONIC DEVICES
 8.22—CLASSIFIED PERSONNEL TECHNOLOGY USE POLICY
 8.24—SCHOOL BUS DRIVER’S USE OF MOBILE COMMUNICATION
 DEVICES
 8.25— CLASSIFIED PERSONNEL CELL PHONE USE

Legal References: IRC § 132(d)

IRC § 274(d)
IRC § 280F(d)(4)
IRS Publication 15 B
A.C.A. § 6-19-120
A.C.A. § 25-1-128
A.C.A. § 27-51-1504
A.C.A. § 27-51-1609
Commissioner's Memo COM-24-038

Date Adopted:02/18/2020

Last Revised:02/20/2024