

**REGIONAL SCHOOL UNIT #38
RESIGNATION OF SCHOOL EMPLOYEES**

The Board authorizes the Superintendent to accept all employee resignations. Such acceptance shall be effective when first communicated to the employer orally or in writing. Acceptance shall be confirmed in writing to the employee. The Board shall be informed of the resignation at their next regular or special meeting.

Revised: 04/01/15

Reviewed: 12/17/19

Reviewed: 02/13/24