

Little Axe Board of Education  
Board Meeting Minutes  
September 11, 2023

Those present at the meeting: Vice President Tessa Proffitt; Member, Tommy Hamilton; Member Al Heitkamper; Member, Rickey Gourley; Superintendent, Dr. Jay Thomas; and Board Clerk, Cathey Miller. Meeting called to order at 5:30 P.M., roll call taken, let the records reflect that Beverly Felton was absent.

FLAG SALUTE

Mr. Hamilton led the Flag Salute.

CONSENT DOCKET

1. Approval of Minutes from the August 14, 2023 meeting.
2. Consider a request to vote to approve the following transactions in the activity Account:
  - a. Account #840, freshman class selling fan apparel to raise funds for class shirts.
  - b. Account #802/803, HS/MS Cheer - Donkey Basketball to raise funds for cheer uniforms, camps and supplies.
  - c. Account #878, Elementary Special Ed selling cart items to staff to raise funds for students to buy themselves snacks on field trips.
  - d. Account #811, High School Student Council selling calendar days to raise funds for leadership conventions, state, basic and national events.
  - e. Transfer \$5,000 from #836-Class of 2023 to #815-Yearbook
  - f. Transfer \$3,505.20 from #836-Class of 2023 to #835-Class of 2024
  - g. Transfer \$2,000 from #836-Class of 2023 to #837-Class of 2025
  - h. Transfer \$500 from #836-Class of 2023 to #833-Class of 2026
  - i. Transfer \$500 from #836-Class of 2023 to #840-Class of 2027
  - j. Account #801 selling Reserved Parking Spots funding for athletics and Coaching Equipment.
  - k. Account # 840, Freshman Class hosts a Halloween Hall to raise funds for class needs.
3. Consider a request to vote to approve the 2023-2024 East Central On-line Consortium Cooperative agreement.
4. Consider a request to vote to approve a contract with Image Net Consulting
5. Consider a request to vote to approve surplus of outdated books and a broken chair. Attachment A

On motion by Mr. Gourley and seconded by Mr. Heitkamper, the board approved all items on the consent docket. 1, 2 a-k, 3, 4 and 5:

Tommy Hamilton - aye  
Rickey Gourley - aye

Al Heitkamper - aye  
Tessa Proffitt - aye

REQUESTS

1. Discussion and vote to revise / not revise the following Policies/ Procedures and Regulations:



- a. FE - Student Transfers
- b. FOD - Suspension of Students
- c. FOD-R - Suspension of Students (Regulations)
- d. FFACDA- Emergency Of Opiate Antagonists
- e. FFACC - Diabetes Medical Management Plan
- f. GKF - Disciplinary Action for Misuse of School Bathrooms and Changing Facilities
- g. CN-R1 School Transportation
- h. DECA - Family Medical Leave
- i. DEC -R1 Sick Leave Certified Personnel
- j. GI- Advertising on School Property
- k. CLBCB- Armed School Employees
- l. EFA- School Library Media Center
- m. EFA- R1 School Library Media Center Selection of Materials (Regulations)
- n. EFA-P Public Complaints About Library Curriculum or Instructional
- o. EMC- Graduation Policy
- p. GBA- Open Records Act

On motion by Mr. Heitkamper and seconded by Mr. Hamilton the board voted to revise Policies/ Procedures and Regulations a-p.

Tommy Hamilton -aye	Al Heitkamper - aye
Rickey Gourley - aye	Tessa Proffitt - aye

2. Discussion and vote to adopt / not adopt new Policies and Regulations:

- a. FO-R5 - Restraints and Seclusion
- b. DEC-R7 - Maternity Leave (Regulations)
- c. EFA-E1 Request for Reconsideration of Library Material
- d. EFA-E2 Report of Reconsideration
- e. FFACCA - Hypoglycemic Emergency Procedures
- f. FFACCA-E Waiver of Liability for Hypoglycemic Emergency Procedures

On motion by Mr. Hamilton and seconded by Mr. Gourley the board voted to adopt new Policies and Regulations a-d. Procedures e and f were not adopted.

Tommy Hamilton -aye	Al Heitkamper - aye
Rickey Gourley - aye	Tessa Proffitt - aye

3. Consider a request to vote to approve / not approve the 2023-2024 Estimate of Needs.

On motion by Mr. Hamilton and seconded by Mr. Gourley the board approved the 2023-2024 Estimate of Needs.

Tommy Hamilton -aye	Al Heitkamper - aye
Rickey Gourley - aye	Tessa Proffitt - aye

4. Consider a request to vote to approve / not approve the Pre-Employment Transition Collaborative Agreement with OU Outreach.



On motion by Mr. Gourley and seconded by Mr. Hamilton the board approved the Pre-Employment Transition Collaborative Agreement with OU Outreach.

Tommy Hamilton -aye	Al Heitkamper - aye
Rickey Gourley - aye	Tessa Proffitt - aye

- 5 Consider a request to vote to approve / not approve an engagement letter for Arbitrage Compliance Services.

On motion by Mr. Gourley and seconded by Mr. Hamilton the board approved an engagement letter for Arbitrage Compliance Services.

Tommy Hamilton -aye	Al Heitkamper - aye
Rickey Gourley - aye	Tessa Proffitt - aye

- 6 Consider a request to vote to approve / not approve an agreement with Cleveland County Sheriff's Department to hire a full time Resource Officer.

On motion by Mr. Gourley and seconded by Mr. Hamilton the board approved an agreement with Cleveland County Sheriff's Department to hire a full time Resource Officer.

Tommy Hamilton -aye	Al Heitkamper - aye
Rickey Gourley - aye	Tessa Proffitt - aye

- 7 Consider a request to vote to approve / not approve the High School Student Council going to the State Competition, which is an overnight event, on November 11-13, 2023.

On motion by Mr. Gourley and seconded by Mr. Hamilton the board approved the High School Student Council going to the State Competition, which is an overnight event, on November 11-13, 2023.

Tommy Hamilton -aye	Al Heitkamper - aye
Rickey Gourley - aye	Tessa Proffitt - aye

- 8 Consider a request to vote to approve Alex Roughface as adjunct teachers for the following subject codes 2019, 6550, 6552 to cover for OK History, Geography and Athletics.

On motion by Mr. Hamilton and seconded by Mr. Gourley the board approved Alex Roughface as adjunct teachers for the following subject codes 2019, 6550, 6552 to cover for OK History, Geography and Athletics.

Tommy Hamilton -aye	Al Heitkamper - aye
Rickey Gourley - aye	Tessa Proffitt - aye

## REPORTS

1. Treasurer Report by Tammy Thele, Treasurer
2. Update OU Tutoring by Trey Kirkpatrick, High School Principal.



VIII. FINANCE CONSENT

1. Vote to accept the Treasurer's report.
2. Vote to approve the financial encumbrances, the encumbrances for payment and the warrant registers for the following appropriated funds:

GENERAL FUND 2022-2023

- a. Purchase Orders: NA
- b. Warrants for Approval 09-01-23 through 09-31-2023  
(Report Date: 09062023)

GENERAL FUND 2023-2024

- a. Purchase Orders: 244-291 (Attachment B)
- b. Warrants for Approval 08-01-23 through 08-31-2023  
(Report Date: 09062023)

BUILDING FUND 2022-2023

- a. Approval Purchase Orders: NA
- b. Warrants for Approval 08-01-23 through 08-31-2023  
(Report Date: 09062023)

BUILDING FUND 2023-2024

- a. Approval Purchase Orders: 21 (Attachment B)
- b. Warrants for Approval 08-01-23 through 08-31-2023  
(Report Date: 09062023)

CHILD NUTRITION FUND 2022-2023

- a. Approval Purchase Order NA
- b. Warrants for Approval 08-01-23 through 08-31-2023  
(Report Date: 09062023)

CHILD NUTRITION FUND 2023-2024

- a. Approval Purchase Order: 33
- b. Warrants for Approval 08-01-23 through 08-31-2023  
(Report Date: 09062023)

BUILDING BOND 2011 2023-2024

- a. Approval Purchase Order: NA
- b. Warrants for Approval 08-01-23 through 08-31-2023  
(Report Date: 09062023)

BUILDING BOND 2016 2023-2024

- a. Approval Purchase Order: NA
- b. Warrants for Approval 08-01-23 through 08-31-2023  
(Report Date: 09062023)

3. Vote to approve expenditures for the following cash funds for the 2022-2023 and 2023-2024 school year as listed in the September 11, 2023 board



meeting financial packet:

a. Activity Fund

On motion by Mr. Hamilton and seconded by Mr. Heitkamper the board approved the financial report and the financial consent.

Tommy Hamilton -aye

Al Heitkamper - aye

Rickey Gourley - aye

Tessa Proffitt - aye

NEW BUSINESS

No new business

PERSONNEL

1. Employment for open positions, on a temporary contract, subject to assignment, pending background check and drug testing.
2. Resignation from the following:
  - a. Ashlyn Robinett, Middle School Attendance Clerk
3. Discussion and possible action on the 2023-2024 LATA Contract.

On motion by Mr. Hamilton and seconded by Mr. Heitkamper, the board voted to convene to executive session at 6:25p.m.

Tommy Hamilton -aye

Al Heitkamper - aye

Rickey Gourley - aye

Tessa Proffitt - aye

Present in executive session: Members-Tessa Proffitt, Tommy Hamilton, Al Heitkamper, Rickey Gourley along with Board Clerk, Cathey Miller and Superintendent, Dr. Jay Thomas. While in executive session no votes were taken.

The board returned from executive session at 6:45p.m.

6. Vote to employ / not employ for open positions, on a temporary contract subject to assignment, pending background check and drug testing.

On motion by Mr. Gourley and seconded by Mr. Heitkamper the board voted to approve employment of Angela Amos, Kindergarten teacher and Margaret Dittmar, Paraprofessional.

Tommy Hamilton -aye

Al Heitkamper - aye

Rickey Gourley - aye

Tessa Proffitt - aye

7. Vote to approve/ not approve the following resignations:
  - a. Ashlyn Robinett, Middle School Attendance Clerk

On motion by Mr. Hamilton and seconded by Mr. Gourley the board approved the resignation from Ashlyn Robinett, Middle School Attendance Clerk.

Tommy Hamilton -aye

Al Heitkamper - aye

Rickey Gourley - aye

Tessa Proffitt - aye



8. Consider a request to vote to approve/ not approve the LATA negotiated contract.

On motion by Mr.Heitkamper and seconded by Mr. Hamilton the board voted to approve the LATA negotiated contract.

Tommy Hamilton -aye  
Rickey Gourley - aye

Al Heitkamper - aye  
Tessa Proffitt - aye

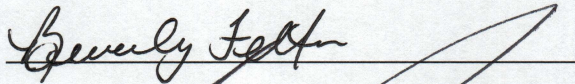
#### ADJOURNMENT

The Board adjourned at 6:45p.m.

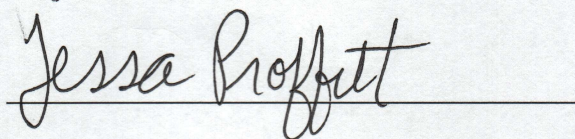
Respectfully Submitted,

Board Clerk

#### APPROVAL OF MINUTES







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