

Academic Interventionist, 1-12

Employee Position: Teacher

Classification: Salary, Exempt

Date Available: August 2024

Job Description

Qualifications:

1. Licensure
 - a. Standard teaching license in the appropriate area, grade, or content area
 - b. Bachelor's degree from a four-year accredited institution of higher education and be qualified to teach in their major or minor field of study
 - c. Accepted into an Alternative Licensure Program through DESE
2. Strong interpersonal skills
3. Ability to work collaboratively in grade level, school, and diocesan teams.

Reports to: St. Joseph School Principal

Supervises: Not applicable

Terms of Employment: The contract length will be 188 days.

Performance Responsibilities:

1. Follows and maintains knowledge of all St. Joseph School policies and procedures.
2. Plan, prepare, and deliver lessons consistent with and aligned with school curricula.
3. Possess and deploy various instructional strategies to meet different learning styles and specific needs of students assigned to them.
4. Stay abreast of changes in standards, curriculum documents, resources, and trends in education.
5. Utilize and integrate appropriately student use of technology in the classroom.
6. Assess, record, and report all students' development, progress, attainment, and behavior.
7. Embrace an attitude of being a continual learner, a facilitator of learning, and a reflective practitioner.
8. Utilize effective classroom management techniques to provide a safe learning environment for all students.
9. Communicate regularly with parents or guardians about student progress, behavior, or needs.

10. When appropriate, participate in collaborative planning, intervention, conferences, meetings, and assistance teams at the building and school levels.
11. Use various assessment tools to assess and gauge student progress, identify student needs, and extend learning.
12. If applicable, maintain proper and correct records and all timelines according to school, diocese, state, and federal requirements regarding student grades, attendance, and ISP progress.
13. Ensure fairness and impartiality in all matters relating to students.
14. Provide supervision for students at all times when students are assigned or entrusted to one's care.
15. Engage in professional development to strengthen personal practice.
16. Develop and maintain professional and collegial relationships.
17. Other duties as assigned.

This job description does not exhaustively or all-inclusively list the responsibilities, skills, duties, requirements, efforts, functions, or working conditions associated with the job. It is not a contract of employment or a promise or guarantee of any specific terms or conditions of employment. St. Joseph School reserves the right to add to, modify, or delete any aspect of this job (or the position itself) whenever necessary.

Non-Discrimination Clause (Diocesan Policy 3.01)

The Catholic schools of Arkansas, Diocese of Little Rock, will not discriminate on the basis of age, gender, race, color, disability, and national or ethnic origin in the administration of educational policies, personnel policies, or other administered programs.